

**CITY OF MILLER**  
**CITY COUNCIL MEETING**  
**JANUARY 6, 2020**

*The City of Miller is an equal opportunity employer.*

The City Council met in regular session at city hall at 7:00 p.m. on Monday, January 6, 2020.

**MEMBERS PRESENT:** Mayor Ron Blachford, Aldermen: Jim Odegaard, Tony Rangel, Bob Steers, Jeff Swartz, Joe Zeller and Alderwoman SuAnne Meyer.

**CALL TO ORDER:** Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

**AGENDA:** Motion by Alderman Odegaard, seconded by Alderman Swartz to approve the agenda. All members voted aye. Motion carried.

**MINUTES:** Motion by Alderman Rangel, seconded by Alderman Steers to approve the minutes for the regular meeting held on December 16, 2019, and the year-end meeting held on December 27, 2019. All members voted aye. Motion carried.

**PUBLIC INPUT**

Scott Gibson was present to discuss the snow and ice removal ordinance. One of his customers received a bill from the city for snow removal from their sidewalk. He argued that they did not have ample warning and that the yearly notice published twice a year in *The Miller Press* is not enough to reach everyone. He went on to say that there are other sidewalks in Miller that have not been cleared and wondered if the city is willing to clean all of them and bill accordingly or if it is a matter that should go to bid.

**NEW BUSINESS**

**KBA Engagement Letter:** Motion by Alderman Rangel, seconded by Alderman Odegaard to have Mayor Blachford sign the engagement letter to have KBA compile the annual report. All members voted aye. Motion carried.

**Community Meeting Volunteers:** Bob Steers, Jeff Swartz and SuAnne Meyer will be the panel for the “Ask a Council Member” session at the community center on January 15<sup>th</sup> @ 7:00 p.m.

**Farm & Home Show Schedule:** Tony Rangel and SuAnne Meyer will set up the booth at the Farm & Home Show on Friday, January 17<sup>th</sup>. Bob Steers and Joe Zeller will be present Friday evening. SuAnne Meyer and Ron Blachford will work on Saturday. Motion by Alderman Steers, seconded by Alderwoman Meyer to donate two \$50.00 Utility Credit Vouchers at the Farm & Home Show. All members voted aye. Motion carried.

**Code Enforcement Contract:** Motion by Alderman Rangel, seconded by Alderman Odegaard to have Mayor Blachford sign the agreement with Code Enforcement Specialists, Joel Johnson. All members voted aye. Motion carried.

**Memorandum for Destruction:** Motion by Alderman Steers, seconded by Alderman Zeller to approve the Memorandum for Destruction. All members voted aye. Motion carried.

**Water/Sewer Project:** Motion by Alderwoman Meyer, seconded by Alderman Odegaard to pay SPN Phase I invoices 20661-20662 and Phase II invoices 20663-20665 for a total of \$72,493.00. All members voted aye. Motion carried. Motion by Alderman Odegaard, seconded by Alderman Zeller to approve Dahme Construction Pay Request No. 15 for \$3,422.70. All members voted aye. Motion carried. Motion by Alderman Swartz, seconded by Alderman Rangel to approve Dahme Construction Change Order No. 4. All members voted aye. Motion carried.

**Electric Project:** Motion by Alderman Steers, seconded by Alderman Swartz to approve DGR Engineering invoices 238336-238338 for \$24,256.64. All members voted aye. Motion carried. Motion by Alderwoman Meyer, seconded by Alderman Rangel to approve the final

payment estimate for Primoris T&D Services of \$55,958.78. All members voted aye. Motion carried.

**Helms & Associates:** Motion by Alderman Odegaard, seconded by Alderman Zeller to approve invoice #20730 for Helms & Associates for \$3,832.48. All members voted aye. Motion carried.

**Hire Custodian:** Motion by Alderman Rangel, seconded by Alderwoman Meyer to hire the applicant for the custodian position. (Pending no further applications prior to January 15<sup>th</sup>.) All members voted aye. Motion carried. Motion by Alderman Swartz, seconded by Alderman Steers to pay the same \$12.53/hour that Tim & Verna McMahon were receiving. All members voted aye. Motion carried.

**2020 Cost of Living:** Motion by Alderwoman Meyer, seconded by Alderman Swartz to not give a cost of living increase to full time employees. Seasonal employees will still be based on SD minimum wage with a 2% increase for each year of service. Roll call vote: Alderman Steers – aye, Alderwoman Meyer – aye, Alderman Rangel – aye, Alderman Odegaard – aye, Alderman Zeller – aye, Alderman Swartz – aye. Motion carried.

**UNFINISHED BUSINESS**

**2020 Grants/Utility Credits:** Motion by Alderman Zeller, seconded by Alderman Rangel to donate \$1,000 to Miller C&C for fireworks, \$2,000 to Wheels and Meals, and \$75,000 to On Hand Economic Development; and, Utility Credit Grants of \$600 to Hand in Hand Daycare, \$1,500 to Helping Hands, and \$1,600 to McWhorter House Museum. Alderman Steers asked Agtegra to sponsor the baseball association. The Miller youth golf program will acquire funds elsewhere. All members voted aye. Motion carried.

**APPROVAL OF BILLS:** Motion by Alderman Swartz, seconded by Alderman Rangel to approve the bills. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderman Steers to adjourn the meeting. There being no further business, the meeting was adjourned at 8:31 p.m. All members voted aye. Motion carried.

\_\_\_\_\_  
Ronald Blachford, Mayor

\_\_\_\_\_  
Sheila Coss, Finance Officer

**LEGAL NOTICE OF RECEIPT**

Copy of the official proceedings  
was received on: \_\_\_\_\_  
Published once at the  
approximate cost of: \_\_\_\_\_

|                               |                        |                     |
|-------------------------------|------------------------|---------------------|
| <b>Bills January 2020 (1)</b> |                        |                     |
| 3E Electrical Engineering     | Annual Inspection      | 375.00              |
| Agtegra                       | Fuel                   | 2,995.74            |
| Bob's Disposal                | Garbage                | 179.00              |
| BSE                           | Supplies               | 80.16               |
| City Utilities                | Utilities              | 10,044.65           |
| Code Enforcement Specialists  | Code Enforcement       | 1,500.00            |
| Dahme Construction            | Phase II Construction  | 3,422.70            |
| DPC                           | Inspection Agreement   | 760.00              |
| DGR                           | Cap Imp                | 24,256.64           |
| Fastenal                      | Supplies               | 130.91              |
| Helms & Associates            | Prof Fees              | 3,832.48            |
| John Deere Financial          | Supplies               | 108.22              |
| Krohmer Plumbing              | Repairs                | 400.51              |
| MicroFix                      | Computer               | 1,589.00            |
| MDRWS                         | Water                  | 17,445.00           |
| Miller Ace                    | Supplies               | 591.57              |
| Miller C&C                    | Membership             | 400.00              |
| MMUA                          | Dues                   | 375.00              |
| OHED                          | Industry               | 4,323.16            |
| Postmaster                    | Postage                | 325.00              |
| Primoris T & D Services       | Cap Imp                | 55,958.78           |
| Resco                         | Conduit                | 324.00              |
| SDARWS                        | Registration           | 500.00              |
| SD DENR                       | 2020 WW Fee            | 1,500.00            |
| SD Public Health Lab          | Tests                  | 30.00               |
| South Dakota Arms             | Ammo                   | 190.00              |
| SPN                           | Prof Fees              | 72,493.00           |
| Stuart C Irby Co              | Testing                | 156.19              |
| US Bank                       | Loan                   | 17,803.76           |
| Wesco                         | Supplies               | 210.00              |
|                               | Accounts Payable Total | <u>\$222,300.47</u> |

|                                |                |                    |                   |                    |
|--------------------------------|----------------|--------------------|-------------------|--------------------|
| <b>Payroll Salary plus</b>     |                | 12/24/2019         |                   |                    |
| <b>Benefits by Department:</b> |                | & 1/7/2020         |                   |                    |
|                                | Department     | w/o OT             | OT                | Total              |
| 41110                          | COUNCIL        | 2,201.45           | 0.00              | 2,201.45           |
| 41410                          | FINANCE OFFICE | 2,594.40           | 0.00              | 2,594.40           |
| 41910                          | BUILDING       | 627.22             | 0.00              | 627.22             |
| 42110                          | POLICE         | 22,959.73          | 3,137.05          | 26,096.78          |
| 43110                          | STREET         | 10,184.92          | 531.93            | 10,716.85          |
| 43210                          | SEWER          | 10,183.72          | 91.32             | 10,275.04          |
| 43310                          | WATER          | 10,183.56          | 91.31             | 10,274.87          |
| 43410                          | ELECTRIC       | 23,177.32          | 1,540.27          | 24,717.59          |
|                                |                | <u>\$82,112.32</u> | <u>\$5,391.88</u> | <u>\$87,504.20</u> |