AGENDA
CITY OF MILLER
TUESDAY, JANUARY 19, 2021
7:00 P.M.
The City of Miller is an equal opportunity employer.

Call to Order

Pledge of Allegiance

Approval of Agenda

Approval of Minutes .... **pg. 1**

Public Input

<u>New Business</u>

1. Kecia Beranek – On Hand Development Corp Update
2. Resolution No. 2021-2 .... pg. 2
3. KBA Engagement Letter .... pgs. 3 - 5
4. NECOG Performance Report .... pgs. 6 - 20
5. NECOG Dues .... pg. 21
6. Helms & Associates Invoice #22973 for $2,874.37 .... pg. 22
7. Community Access Grant .... pg. 23
8. Hazard Mitigation Grant - Flooding .... pg. 24
9. Copier Repair – Sheila's Office .... pg. 25
10. Front Desk Software .... pgs. 26 - 28
11. 2020 year-end Financials .... pgs. 29 - 31

Approval of Bills

Adjourn

CITY OF MILLER
CITY COUNCIL MEETING
JANUARY 4, 2021

The City of Miller is an equal opportunity employer

The City Council met in regular session at city hall at 7:00 p.m. on Monday, January 4, 2021.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen: Jim Odegaard, Tony Rangel, Bob Steers, Jeff Swartz, Joe Zeller, and Alderwoman Tammy Lichty.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Odegaard, seconded by Alderman Rangel to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderman Swartz, seconded by Alderman Steers to approve the minutes for the regular meeting held on December 21, 2020, and the year-end meeting held on December 30, 2020. All members voted aye. Motion carried.

OATH – WARD II
Mayor Blachford administered the Oath of Office to Ward II Alderwoman Tammy Lichty.

PUBLIC INPUT
Mayor Blachford would like to remind everyone that winter is here; therefore, snow and ice must be removed from sidewalks. Rita Ellsworth commented that the street and sidewalk in front of City Hall are icy. Mayor Blachford would like to remind the city employees that it is their responsibility to keep the city hall sidewalks clear from ice and snow.

DEPARTMENT HEAD REPORTS
Mayor Blachford commented on the water issues in the new safehouse at the city park. The structure cost hundreds of thousands of dollars. The water should flow to the drains. He would like the committee to review the issue and make sure it is corrected during the warranty period.

NEW BUSINESS
Interlocal Governmental Agreement: Motion by Alderman Rangel, seconded by Alderman Steers to approve the Interlocal Governmental Agreement with St. Lawrence for $10,500 for 2021. Roll call vote: Alderman Swartz – aye, Alderman Zeller - aye, Alderman Odegaard - aye, Alderman Rangel - aye, Alderwoman Lichty – aye, Alderman Steers – aye. Motion carried.

Pay Raises: Motion by Alderman Rangel, seconded by Alderman Steers to give $1.75/hour to Christi Danburg and $2.75/hour to Cindy Deuter. The $10,500 from St. Lawrence will cover the wages, FICA, and retirement. These raises will be after the 4% cost of living increase that was budgeted and are effective with the first payroll in January 2021. Roll call vote: Alderman Steers – aye, Alderwoman Lichty – aye, Alderman Rangel – aye, Alderman Odegaard – aye, Alderman Zeller - aye, Alderman Swartz – aye. Motion carried. Motion by Alderman Steers, seconded by Alderman Zeller to approve a $0.50/hour increase for Jim Henson and set Sandi Selting's wage at 15.00/hour before the 4% cost of living increase. These raises were discussed at budget time and are effective with the first payroll in January 2021. All members voted aye. Motion carried.

Resolution 2021-1 Annual Salaries: Motion by Alderman Swartz, seconded by Alderman Odegaard to approve the reading of Resolution 2021-1 – Annual Salaries. Roll call vote: Alderman Steers – aye, Alderwoman Lichty – aye, Alderman Rangel – aye, Alderman Odegaard – aye, Alderman Zeller – aye, Alderman Swartz - aye. Motion carried.

Designate Depositories and Official Newspaper: Motion by Alderman Odegaard, seconded by Alderwoman Lichty to designate *The Miller Press* as the official newspaper and Quoin Financial Bank and American Bank and Trust as the official depositories. All members voted aye. Motion carried.

Holiday Date Changes: Motion by Alderman Zeller, seconded by Alderman Swartz to change the following meetings to Tuesday following the Monday holiday: Martin Luther King, Jr. Day, President's Day, Independence Day, and Labor Day. All members voted aye. Motion carried.

Olson Outlot 1 Plat: Motion by Alderman Swartz, seconded by Alderman Zeller to approve Olson Outlot 1 Plat. All members voted aye. Motion carried

Water/Sewer Project: Motion by Alderman Odegaard, seconded by Alderman Rangel to pay SPN Phase III invoices 22905-22907 for a total of $13,453.39. All members voted aye. Motion carried. Motion by Alderman Steers, seconded by Alderwoman Lichty to approve TLC Olson Const., LLC Pay Request No. 5 for $86,102.91. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderman Steers to adjourn the meeting. There being no further business, the meeting was adjourned at 7:50 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT
Copy of the official proceedings
was received on: ______
Published once at the
approximate cost of ______

RESOLUTION NO. 2021-2

The City of Miller is an equal opportunity employer.

A RESOLUTION CORRECTING THE NUMERICAL DESIGNATION OF ORDINANCES NO. 715 AND 716 TO ORDINANCES NO. 714 AND 715

WHEREAS, Ordinance No. 714 was erroneously missed in the numbering by the City of Miller, South Dakota, and

WHEREAS, the numerical designation of Ordinance No. 715 dated December 30, 2020 was incorrectly numbered as such, and,

WHEREAS, Ordinance No. 716, dated December 30, 2020 was also erroneously numbered.

THEREFORE, BE IT RESOLVED by the governing body of the City of Miller, South Dakota, that Ordinance No. 715 Rezone Light Commercial be renumbered as Ordinance No. 714 and Ordinance No. 716 Appointed Officials be renumbered as Ordinance No. 715.

IT IS HEREBY DECLARED necessary to administratively correct the numerical designation of these ordinance enacted by the governing body on December 30, 2020 and to declare the governing body's intent that all references to said ordinances in the December 21st and December 30th official minutes should be a reference to Ordinance No. 714 and Ordinance No. 715 instead of Ordinance No. 715 and 716.

Adopted this 19th day of January 2021.

Ronald Blachford, Mayor

(SEAL)

ATTEST:

Sheila Coss, Finance Officer

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KOHLMAN, BIERSCHBACH & ANDERSON, LLP
CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS
ROY R FAUTH, CPA
WILLIAM J BACHMEIER, CPA

117 E 3RD STREET • PO BOX 127
MILLER, SD 57362
605-853-2744 • 605-853-2745 (FAX)

WITH AN OFFICE IN
MOBRIDGE, SOUTH DAKOTA

December 31, 2020

City Council
City of Miller
120 West 2nd Street
Miller, South Dakota 57362

We are pleased to confirm our acceptance and understanding of the services we are to provide for the year ended December 31, 2020.

You have requested that we prepare the financial statements of the City of Miller, which comprise the statement of net position - modified cash basis, the balance sheet - modified cash basis of the governmental funds and the statement of net position - modified cash basis of the proprietary funds and the related statement of activities - modified cash basis, the statement of revenues, expenditures, and the changes in fund balances - modified cash basis for governmental funds and the statement of revenues, expenses and changes in the net position - modified cash basis for proprietary fund for the year ended December 31, 2020 and perform a compilation engagement with respect to those financial statements. These financial statements will not include related notes to the financial statements as required for financial statements prepared in accordance with the modified cash basis of accounting. In addition, the budgetary comparison schedule - budgetary basis for the governmental funds, and the schedule of change in long-term debt will be prepared and presented with the financial statements. Such supplementary information is the responsibility of management and will be subject to our compilation engagement.

We will assist your bookkeeper in adjusting the books of accounts with the objective that she will be able to prepare a working trial balance from which financial statements can be prepared. Your bookkeeper will provide us with a detailed trial balance and any supporting schedules we require.

Our Responsibilities

The objective of our engagement is to-

1. prepare financial statements in accordance with the modified cash basis of accounting based on information provided by you and

2. apply accounting and financial reporting expertise to assist you in the presentation of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for them to be in accordance with the modified cash basis of accounting.

We will conduct our compilation engagement in accordance with the Statements on Standards for Accounting and Review Services (SSARs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with applicable professional standards, including the AICPA's Code of Professional Conduct, and its ethical principles of integrity, objectivity, professional competence, and due care, when preparing the financial statements and performing the compilation engagement.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion, a conclusion, nor provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the City or noncompliance with laws and regulations.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities since performing those procedures or taking such action would impair our independence.

Your Responsibilities

The engagement to be performed is conducted on the basis that you acknowledge and understand that our role is to prepare financial statements in accordance with the modified cash basis of accounting and assist you in the presentation of the financial statements in accordance with the modified cash basis of accounting. You have the following overall responsibilities that are fundamental to our undertaking the engagement in accordance with SSARS:

1. The selection of the modified cash basis of accounting as the financial reporting framework to be applied in the preparation of the financial statements.

2. The preparation and fair presentation of financial statements in accordance with the modified cash basis of accounting and the inclusion of a description of the modified cash basis of accounting.

3. The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

4. The prevention and detection of fraud.

5. To ensure that the City complies with the laws and regulations applicable to its activities.

6. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement.

7. To provide us with –

   - access to all information of which you are aware is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.

   - additional information that we may request from you for the purpose of the compilation engagement.

   - unrestricted access to persons within the City of whom we determine it necessary to make inquiries.

You are also responsible for all management decisions and responsibilities and for designating an individual with suitable skills, knowledge, and experience to oversee our preparation of your financial statements. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

Our Report

As part of our engagement, we will issue a report that will state that we did not audit or review the financial statements and that, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them. There may be circumstances in which the report differs from the expected form and content. If, for any reason, we are unable to complete the compilation of your financial statements, we will not issue a report on such statements as a result of this engagement.

Our report will disclose that the City's management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were to be included in the financial statements, they might influence the user's conclusions about the City's assets, liabilities, equity, revenues, and expenses. Accordingly, the financial statements will not be designed for those who are not informed about such matters.

Our report will disclose that the financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

You agree to include our accountants' compilation report in any document containing financial statements that indicates that we have performed a compilation engagement on such financial statements and, prior to the inclusion of the report, to obtain our permission to do so.

The supplementary information accompanying the financial statements will be presented for purposes of additional analysis. Our report will not express an opinion, a conclusion, nor provide any assurance on such information.

Other Relevant Information

Roy Fauth is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fees for these services are based upon the time required by the individuals involved in the engagement, plus any direct expenses.

You agree to hold us harmless and to release, indemnify, and defend us from any liability or costs, including attorney's fees, resulting from management's knowing misrepresentations to us.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you acknowledge and agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Kohlman, Bierschbach & Anderson, LLP

Kohlman, Bierschbach & Anderson, LLP

ACKNOWLEDGED:

CITY OF MILLER

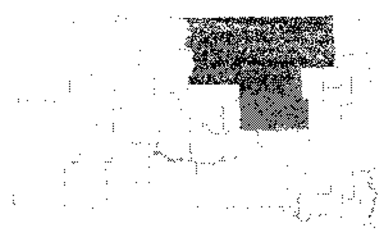
____
Signature

____
Title

____
Date

2020 Performance Report

Northeast Council of Governments



Executive Board

Chair: Catherine Blumhardt, Edmunds County
Vice-Chair: Sandy Hagny, Potter County
Secretary Treasurer: Doug Fjeldheim, Brown County
At-Large Member: Tom Hansen, Beadle County
At-Large Member: Jim Tompkins, Day County

416 Production St. N. Suite #1
Aberdeen, South Dakota 57401
Phone: (605) 626-2595
Fax: (605) 626-2975
Website: [illegible]

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Introduction

This report is a summary of the services provided by Northeast Council of Governments during the past twelve months. The document contains general organizational information, regional service highlights, and specific county work activities.

Background

NECOG is a voluntary association of county and municipal governments that was established in 1973. The 12-county region is a U.S. Economic Development Administration designated "Economic Development District". NECOG is considered to be a "quasi-governmental" organization.

Services

NECOG provides "on call" staff support, involving:

* Application writing
* Project administration
* Research
* Land use planning and
* Information Source
* Technical Assistance

Special services include:

* Small business loans (Northeast Council of Governments Development Corporation)
* Census Information – NECOG is 1 of 49 Census Information Centers in the Country
* Emergency Management Plans
* Mapping (Geographic Information Systems)
* Environmental Reviews
* Strategic Planning

[illegible]

Eric Senger, Executive Director
Ted Dickey, Program Coordinator
Alison Kiesz, Revolving Loan Fund Manager
Leshaun Palmer, Community Development Specialist (CDS)
Jordan Hinz, Accountant/CDS

Funding

NECOG is financed through membership dues, administrative charges, state and federal agency service contracts, special purpose grants, and technical assistance fees. The 2020 expense budget was $6[illegible],875. Approximately 22% of NECOG funding comes from local governmental dues.

[illegible]

The following programs, services, and assistance activities were provided throughout the region.

- A total of 99 applications were prepared.
- Successful proposals resulted in $39,108,566 of outside funding.
- NECOG and NECOG-DC received an additional $2,816,[illegible] in direct funding.
- 10 businesses received NECOG-DC loans totaling $[illegible],576,000.
- NECOG-DC assistance leveraged $4,758,[illegible] in private investment. There were [illegible] jobs created or retained.
- NECOG under a contract from the SD Bureau of Finance and Management assisted our 12 Counties and 75 Cities in accessing an initial allocated amount of $21,313,[illegible] from the CARES Act. This activity required providing direct guidance to meet the program rules and communicating ongoing updates throughout the process.
- District staff attended far fewer meetings this year due to the pandemic. Telephone calls and Zoom meetings took their place. Specific numbers were not tracked, but this method of communicating with members played a significant role in meeting the work activity that year.
- NECOG continued to assist the South Dakota Department of Transportation with a road inventory project for all township, city and county roads in the region.
- 3 County Pre-Disaster Mitigation Plans received funding and work has been completed or continued on 5 additional plans.
- 2 County Hazardous Material Plans were completed and adopted.
- 12 cities and counties were assisted with land use planning or municipal ordinances assistance, creation, or revisions.
- Numerous local governments and private businesses were assisted with registering/updating of the System for Award Management. SAM requires active status to be eligible for federal program application and award.
- Provided census information throughout the region utilizing data results of the 2010 Census and subsequent American Community Survey releases.
- Provided ongoing information on numerous grant and loan programs available to Cities and Counties in the region.
- Participated in County association meetings and Municipal League district meetings in the region.

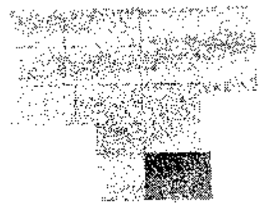
[illegible]

Since 1997, NECOG has assisted its membership in obtaining $[illegible] in outside funding assistance. This figure represents $5,[illegible] for every person in the region (based on 2010 Census). NECOG has also directly received $9,189,493 in grants and contracts from State, Federal and Local foundations. This money has been used to provide direct services back to the region.

Acronyms Used in This Report

CDBG	Community Development Block Grant
CWFCP	Consolidated Water Facilities Construction Program
CWSRF	Clean Water State Revolving Fund
DUNS	Data Universal Numbering System
DENR	Department of Environment and Natural Resources
DENR DWFF	Drinking Water Facilities Funding
DENR SCPG	Small Community Planning Grant
DENR SSFF	Sanitary/Storm Sewer Facilities Funding
DENR SWFF	Small Water Facilities Funding
DENR SWMG	Solid Waste Management Grant
DENR SWP	State Water Plan
DOT	Department of Transportation
DOT CAG	Community Access Grant
DOT TAP	Transportation Alternative Program
DWSRF	Drinking Water State Revolving Fund
EDPP	GOED's Economic Development Partnership Program
EPA	Environmental Protection Agency
FLAP	Federal Land Access Program
GF&P RT	GF&P Recreational Trails
HMGP	Hazard Mitigation Grant Program
JRWDD	James River Water Development District
LEP	Limited English Proficiency USDA RD
LIIP	GOED's Local Infrastructure Improvement Program
LWCF	GF&P Land and Water Conservation Fund
PDM	Pre-Disaster Mitigation
SAM	System for Award Management
SDCFG	South Dakota Community Foundation Grant
SD OEM	Office of Emergency Management
USDA RD	United States Department of Agriculture Rural Development
USDA EII	USDA Rural Development Economic Impact Initiative

Beadle County



Return On Investment 1997-2020

Assistance Obtained	$50,640,461
Dues Paid	$581,837
Return On Investment	*[illegible] to 1*

[illegible]

Applicant	Project	Funding Agency	Amount Requested	Amount Approved	Status
Beadle County	PDM Plan	HMGP	$12,000	$12,000	Approved
Huron	Wastewater Improvements	DENR SRF	$14,946,000	$14,946,000	Approved
Huron	Wastewater Improvements	CDBG	$[illegible]0,000	$550,000	Approved
Huron	Safe Room	HMGP	$[illegible]		Pending
Huron	Walking Trailer	DENR SWMG	$[illegible]		Pending
Wessington	Wastewater Study	DENR SCPG	$10,000	$10,000	Approved
Wolsey	Pumphouse Replacement	DENR DWCF	$326,000	$326,000	Approved
Wolsey	Sludge Removal	[illegible]	$40,000	$40,000	Approved

A complete historical list of all funded applications is maintained at the NECOG office

Recent Work Activities

- Prepared and assisted in the development of the 8 applications listed above in Beadle County
- Provided information and direct assistance to Beadle County and all cities for CARES money allocated by the State. Beadle County and all Cities within the County were allocated $[illegible]. Final amounts provided will depend on eligible expenses submitted.
- Working with Beadle County on the 5 year update to their Pre Disaster Mitigation Plan.
- Discussed funding options with Huron for a new SRR [illegible] facility
- Continue to discuss options with Lake Byron for the development of a wastewater collection system
- Discussed funding options for maintenance repairs on the water tower in Wolsey
- Funding Returned, project did not proceed and closed out project file for USDA RD Hitchcock wastewater project
- Provided CDBG project administrative assistance to Huron for sewer line improvements
- Funding Returned, project did not proceed and closed out project file for CWFCP Lake Byron wastewater system project
- Funding Returned, project did not proceed and closed out project file for CWSRF Lake Byron wastewater system project
- Provided CWFCP project administrative assistance to Cavour for Phase 2 wastewater project
- Provided CWSRF project administrative assistance to Cavour for Phase 2 wastewater project
- Provided CDBG project administrative assistance to Huron for wastewater improvements
- Provided CWSRF project administrative assistance to Huron for wastewater improvements
- Provided DWSRF project administrative assistance to Wolsey for pump house replacement

NECOG Development Corporation

Regional Revolving Loan Fund

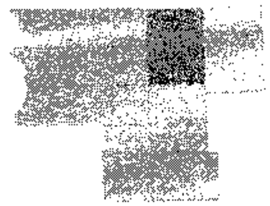
Loan Applications [illegible]

Location	Type	Loan Amount	Amount Leveraged	Jobs Created/ Retained
Wolsey	Agricultural	$25,000	$[illegible]	1

Since the creation of the NECOG-DC regional revolving loan fund in 1989, Beadle County has received a total of 7 NECOG-DC loans in the amount of $[illegible].

Staff provided ongoing information to all current loan borrowers on CARES funding available both federally and through the States grant funding rounds for operating losses and assisted many of our borrowers and other businesses in the region with applying for funding and answering questions.

Brown County



Return On Investment 1992-2020

Assistance Obtained	$90,639,043
Dues Paid	$659,216
Return On Investment	*135 to 1*

Recent Applications - Past 12 Months

Applicant	Project	Funding Agency	Amount Requested	Amount Approved	Status
Aberdeen	Water Tower	EDA	$2,000,000	$2,000,000	Approved
Brown County	PDM Plan	HMGP	$14,625	$14,625	Approved
Brown County	Landfill Cell #4	DENR SWMG	$1,001,875		Pending
Claremont	Wastewater Imp. Additional Funding	DENR SRF	$588,000	$638,000	Approved
Groton	Waterline Project	DENR SWP	$0	$0	Approved
Groton	Waterlines	DENR DWFP	$1,120,000		Pending
Warner	Playground Equipment	LWCF	$32,815		Pending
Westport	Lift Station	DENR SSFP	$55,000	$157,000	Approved

A complete historical list of all funded applications is maintained at the NECOG office

Recent Work Activities

- Prepared and assisted in the development of the 8 applications listed above in Brown County
- Provided information and direct assistance to Brown County and all cities for CARES money allocated by the State. Brown County and all cities within the County were allocated $9,591,391. Final amounts provided will depend on claimable expenses submitted.

- Working with Brown County on the 5 year update to their Pre Disaster Mitigation Plan
- Discussed and provided information on zoning issues and possible updates to Brown County
- Provided information on Storm Shelters to be located at the Brown County fairgrounds
- Provided information to Stratford on funding options for a community center
- Working with the Aberdeen Development Corporation on a sub-award for an economic resiliency plan
- Completed CDBG project administrative assistance to Aberdeen for house removal projects
- Funding Returned, project did not proceed and closed out project file for CDBG Hecla waterline and meter project
- Funding Returned, project did not proceed and closed out project file for USDA RD Hecla waterline and meter project
- Provided EDA project administrative assistance to Aberdeen for a new water tower
- Provided CWSRF project administrative assistance on 2 funding approvals to Claremont for wastewater improvements
- Provided USDA RD project administrative assistance to Frederick for wastewater improvements
- Provided CDBG project administrative assistance to Frederick for wastewater improvements
- Provided DWSRF project administrative assistance to Groton for water tower, water lines and pump house
- Provided CWSRF project administrative assistance to Westport for lift station

NECOG Development Corporation

Regional Revolving Loan Fund

Loan Applications Closed - 2020

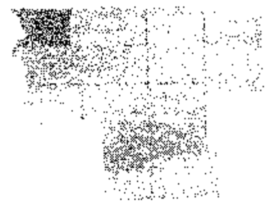
Location	Type	Loan Amount	Amount Leveraged	Jobs Created/ Retained
Aberdeen	Retail	$400,000	$2,500,000	14.5
Aberdeen	Non-Profit	$500,000	$1,750,000	3.0
Aberdeen	Retail	$250,000	$262,097	10.0
Aberdeen	Retail	$60,000	$60,000	3.0

Since the creation of the NECOG-DC regional revolving loan fund in 1989, Brown County has received a total of 87 NECOG-DC loans in the amount of $7,170,000.

NECOG-DC also administers a loan fund for the Business Improvement District in downtown Aberdeen.

Staff provided ongoing information to all current loan borrowers on CARES funding available both federally and through the States grant funding rounds for operating losses and assisted many of our borrowers and other businesses in the region with applying for funding and answering questions.

Campbell County



Return On Investment 1997-2020

Assistance Obtained	$9,236,754
Dues Paid	$169,919
Return On Investment	*$54 to 1*

[illegible]

Applicant	Project	Funding Agency	Amount Requested	Amount Approved	Status
Campbell County	Spring Creek	HMGP	$37,539	$12,500	Approved
Herreid	Road Improvements Railway	DOT CAA	$480,000		Denied
Herreid	Activity Center Improvements	LWCF	$250,000		Pending

A complete historical list of all funded applications is maintained at the NECOG office

Recent Staff Assistance

- Prepared and assisted in the development of the 3 applications listed above in Campbell County
- Provided information and direct assistance to Campbell County and all cities for CARES money allocated by the State. Campbell County and all Cities within the County were allocated $252,543. Final amounts provided will depend on allowable expenses submitted.
- Working with Campbell County to develop permanent zoning ordinances and administrative procedures for administering zoning within the county
- Completed and adopted a comprehensive plan for Campbell County
- Provided information to Herreid on Community Access Grant funding for road improvements
- Provided USDA RD project administrative assistance to Herreid for wastewater project
- Provided HMGP project administrative assistance to Campbell County for HMP Study

NECOG Development Corporation

Regional Revolving Loan Fund

[illegible]

Location	Type	Loan Amount	Amount Leveraged	Jobs Created/ Retained
No closed loans in 2020				

Since the inception of the NECOG DC regional revolving loan fund in 1989, Campbell County has received a total of 4 NECOG-DC loans in the amount of $264,853

Staff provided ongoing information to all current loan borrowers on CARES funding available both federally and through the States grant funding rounds for operating losses and assisted many of our borrowers and other businesses in the region with applying for funding and answering questions.

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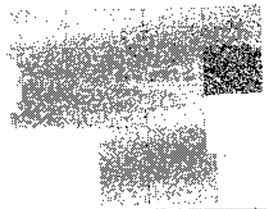
Day County



Return on Investment [illegible]

Assistance Obtained	$7,003,069
Dues Paid	$224,893
Return On Investment	32 : 1

Grant Applications – [illegible]

Applicant	Project	Funding Agency	Amount Requested	Amount Approved	Status
Andover	Wastewater Improvements	DENR SWP	$0	$0	Approved
Andover	Wastewater Improvements	DENR SSFP	$1,168,759	$1,168,600	Approved
Day County	Generator at Courthouse	HMGP	$49,948	$109,[illegible]	Approved
Day County	1 Home Acquisition	HMGP	$225,131	$225,1[illegible]	Approved
Day County	1 Home Acquisition	HMGP	$130,986		Pending
Day County	1 Home Acquisition	HMGP	$271,561		Denied
Day County	1 Home Relocation	HMGP	$227,110		Withdrawn
Day County Conservation District	Recycling Trailer	DENR SWMG	$10,865	$6,250	Approved
Waubay	11 Applications for Home Acquisition 10 Apps. Approved	HMGP	$2,051,021	$1,883,859	Approved
Waubay	1 Home Relocation	HMGP	$29,138	$29,138	Approved
Waubay	Payloader	USDA RD	$33,000	$17,500	Approved
Waubay	Lagoon Bank Stabilization – Phase	DENR SWP	$0	$0	Approved
Waubay	Lagoon Bank Stabilization – Phase	DENR SSFP	$1,198,916		Pending
Waubay	Lagoon Bank Stabilization – Phase	CDBG	$770,000	$770,000	Approved
Webster	Drinking Water Improvements	DENR DWFF	$6,631,000	$6,631,000	Approved
Webster	Sewer Improvements	DENR SSFP	$1,153,000	$1,153,000	Approved
Webster	Bunker Gear Fire Department	USDA RD	$17,990	$17,990	Approved

A complete historical list of all funded applications is maintained at the NECOG office

[illegible] Activities

- Prepared and assisted in the development of the 27 applications listed above in Day County
- Provided information and direct assistance to Day County and all cities for CARES money allocated by the State. Day County and all Cities within the County were allocated $1,044,673. Final amounts provided will depend on eligible expenses submitted
- Working with Day County on making updates to their zoning ordinances
- Completed the 5 year update for Day County's Pre Disaster Mitigation Plan.
- Met with and provided information to more than 25 homeowners in Waubay and Day County on possible home acquisitions and relocations. Many of these meetings resulted in applications being submitted and documented above
- Continuing to work with Webster on develop on a recreational trail system in the community and possible funding sources
- Provided information to the County and multiple cities on ambulance funding options
- Provided information to Day County Emergency Manager on multiple projects
- Provided information to Webster on multiple funding programs for recreation, roads and community projects
- Provided information to Roslyn on road improvement funding and new water meters
- Provided CDBG project administrative assistance to Pierpont on wastewater project
- Provided USDA RD project administrative assistance to Pierpont on wastewater project
- Provided DWSRF project administrative assistance to Pierpont on a water meter project
- Provided DWSRF project administrative assistance to Grenville on water meter project
- Completed CWSRF project administrative assistance to Waubay on wastewater improvements
- Completed CWFCP project administrative assistance to Waubay on wastewater improvements
- Completed CDBG project administrative assistance to Waubay on wastewater improvement project
- Completed project administrative assistance to Waubay for FEMA Public Assistance funding for wastewater improvements
- Provided CDBG project administrative assistance to Waubay on lagoon project
- Provided CWSRF project administrative assistance to Andover for sewer and storm sewer improvements
- Provided DWSRF project administrative assistance to Webster for watermain replacement
- Provided CWFCP project administrative assistance to Webster for water and sewer replacement

- Provided CWSRF project administrative assistance to Webster for wastewater improvements
- Provided HMGP project administrative assistance on Waubay storm shelter project
- Provided HMGP project administrative assistance on multiple Waubay home acquisition and relocation projects
- Provided HMGP project administrative assistance on multiple Day County projects for a home acquisition and generator

NECOG Development Corporation

Regional Revolving Loan Fund

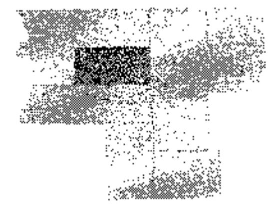
Loan Applications Closed 2020

Location	Type	Loan Amount	Amount Leveraged	Jobs Created/ Retained
Webster	Hospitality	$5,000	$5,000	[illegible]
Webster	Retail	$10,000	$17,[illegible]	2

Since the creation of the NECOG-DC regional revolving loan fund in 1988, Day County has received a total of 23 NECOG-DC loans in the amount of $2,[illegible]

Staff provided ongoing information to all current loan borrowers on CARES funding available both federally and through the States grant funding rounds for operating losses and assisted many of our borrowers and other businesses in the region with applying for funding and answering questions

Edmunds County



Return On Dues 1997-2020

Assistance Obtained	$36,459,245
Dues Paid	$196,[illegible]79
Return On Investment	*186 to 1*

Requests for Assistance 2020

Applicant	Project	Funding Agency	Amount Requested	Amount Approved	Status
Edmunds County	PDM Plan	HMGP	$ 1,250	$11,250	Approved
Bowdle	Road Improvements	USDA RD	$252,570	$[illegible],000	Approved
Ipswich	Sports & Rec Complex	LWCF	$86,[illegible]	$25,000	Approved
Ipswich	Storm Sewer	DENR SDRG	$10,000	$10,000	Approved
Roscoe	Wastewater Phase II	DENR CWSRF	$1,[illegible]		Pending
Roscoe	Water Phase II	DENR DWSRF	$622,[illegible]		Pending
Roscoe	Picnic Shelter	LWCF	$32,200		Denied

A complete historical list of all funded applications is maintained at the NECOG office

[illegible]

- Prepared and assisted in the development of the 7 applications listed above in Edmunds County
- Provided information and direct assistance to Edmunds County and all cities for CARES money allocated by the State. Edmunds County and all Cities within the County were allocated $667,566. Final amounts provided will depend on claimable expenses submitted.
- Working with Edmunds County on updating their zoning ordinances, zoning map and comprehensive plan
- Working with Edmunds County on the 5 year update to their Pre Disaster Mitigation Plan
- Completed an update for Edmunds County for their Hazardous Materials Plan
- Provided information to Bowdle hospital on ambulance purchase and funding options
- Provided information to Ipswich on a new housing units and possible funding options
- Provided information to Ipswich on storm shelter/pool house funding options
- Provided information to Hosmer on funding options for a road project
- Provided information to Roscoe on personnel policy manuals and referral for assistance
- Completed TIP project administrative assistance to Edmunds County for road improvements to Turkey Track
- Provided DWSRF project administrative assistance to Roscoe on a water project
- Provided CWSRF project administrative assistance to Roscoe on a wastewater project
- Provided CWTCF project administrative assistance to Roscoe on a water project
- Provided DWTCF project administrative assistance to Roscoe on a water project
- Provided USDA RD project administrative assistance to Bowdle on a sewer/wastewater project
- Provided USDA RD project administrative assistance to Bowdle on a road project

NECOG Development Corporation

Regional Revolving Loan Fund

Loan Applications Closed – 2020

Location	Type	Loan Amount	Amount Leveraged	Jobs Created/ Retained
No closed loans in 2020				

Since the creation of the NECOG DC regional revolving loan fund in 1989, Edmunds County has received a total of 23 NECOG DC loans in the amount of $1,5[illegible]

Staff provided ongoing information to all current loan borrowers on CARES funding available both federally and through the States grant funding rounds for operating losses and assisted many of our borrowers and other businesses in the region with applying for funding and answering questions.

Faulk County

Return On Investment – 2020

Assistance Obtained	$13,314,518
Dues Paid	$178,490
Return On Investment	[illegible]

[illegible]

Applicant	Project	Funding Agency	Amount Requested	Amount Approved	Status
Cresbard	Water Study	SCPG	$8,000	$8,000	Approved
Cresbard	Wastewater Improvements	DENR SSFF	$3,124,127		Pending
Cresbard	Water Improvements	DENR DWFF	$2,068,105		Pending
Cresbard	Water Improvements	DENR SWP	$0	$0	Approved
Cresbard	Wastewater Improvements	DENR SWP	$0	$0	Approved
Cresbard	Water/Waste Improvements	CDBG	$770,000		Denied
Cresbard	Water/Waste Improvements	USDA RD	$5,492,432		Pending
Cresbard Fire Dept.	Fire Truck	USDA RD	$80,000		Pending
Faulkton Fire Dept.	Fire Truck	USDA RD	$86,000		Pending
Faulk County	Truck & Trailer Hwy Dept.	USDA RD	$50,000	$50,000	Approved
Faulk County	PDM Plan	CNGSF	$11,250	$11,250	Approved
Seneca	Sewer Study	SCPG	$10,000	$10,000	Approved

13

A complete historical list of all funded applications is maintained at the NECOG office

[illegible]

- Prepared and assisted in the development of the 12 applications listed above in Faulk County
- Provided information and direct assistance to Faulk County and all cities for CARES money allocated by the State. Faulk County and all Cities within the County were allocated $575,201. Final amounts received will depend on claimable expenses submitted.
- Provided information to Faulk County on the process for updating the county's hazardous material plan
- Concluded working with Faulk County and adopted their updated zoning ordinances, zoning map and comprehensive plan
- Working with Faulk County on the 5 year update to their Pre Disaster Mitigation Plan.
- Discussed with Chelsea options for dealing with flooding issues which causing damage to infrastructure
- Provided information to Seneca on funding options for a sewer line project
- Provided information to Faulkton on multiple funding options for roads, recreation and community projects

NECOG Development Corporation

Regional Revolving Loan Fund

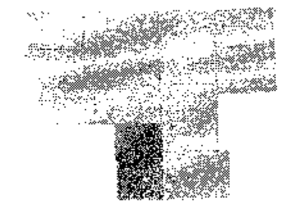
[illegible]

Location	Type	Loan Amount	Amount Leveraged	Jobs Created/ Retained
No closed loans in 2020.				

Since the creation of the NECOG-DC regional revolving loan fund in 1989, Faulk County has received a total of 2 NECOG-DC loans in the amount of $165,000

Staff provided ongoing information to all current loan borrowers on CARES funding available both federally and through the States grant funding rounds for operating losses and assisted many of our borrowers and other businesses in the region with applying for funds and answering questions.

Hand County



[illegible]

Assistance Obtained		$76,312,298
Dues Paid		$185,119
Return On Investment	[illegible]	

[illegible]

Applicant	Project	Funding Agency	Amount Requested	Amount Approved	Status
Miller	Road Improvements - [illegible] Road	DOT CAG	$348,656		Denied
Miller	Sidewalk Addition	DOT TA	$214,872	$214,872	Approved
Miller	Water Imp Phase II Additional funding	DENR DWSF	$1,800,000		Pending
Miller	Wastewater Phase II – Add funding	DENR SSLF	$1,000,000		Pending
Miller	Phase III Additional funding	USDA RD	$230,000	$230,000	Approved
Miller	Pre Mitigation Study	FEMA	[illegible]		Pending
St. Lawrence	Water Improvements	DENR SWP	$0	$0	Approved
St. Lawrence	Wastewater Improvements	DENR SWP	$0	$0	Approved
St. Lawrence	Water Improvements	DENR SWRF	$1,148,000	$1,148,000	Approved
St. Lawrence	Wastewater Imp Televising	DENR SSWF	$21,000	$21,000	Approved
St. Lawrence	Wastewater Improvements	DENR SSLF	$2,487,000		Pending
St. Lawrence	Road Improvements - Main Street	DOT CAG	$355,247		Denied

A complete historical list of all funded applications is maintained at the NECOG office

Recent Work Activities

- Prepared and assisted in the development of the 19 applications listed above in Hand County
- Provided information and direct assistance to Hand County and all cities for CARES money allocated by the State. Hand County and all Cities within the County were allocated $567,318. Final amounts provided will depend on claimable expenses submitted.
- Working with Hand County on the 5 year update to their Pre Disaster Mitigation Plan.
- Worked on application for Miller School for Clearwater through HMCP funding application would have been submitted through Hand County. School decided not to proceed.
- Provided information to Hand County on GIS options for the County. Assisting District has needed to complete County Parcel project
- Provided information to Miller on comprehensive plans
- Provided information to Miller on Capital Improvement Plans and options for developing a plan for the city
- Completed DWSRF project administrative assistance to Ree Heights for water project
- Provided CWPCP project administrative assistance to Miller for Phase 2 water project
- Provided DWSRF project administrative assistance to Miller for Phase 2 water project
- Provided CWPCP project administrative assistance to Miller for Phase 2 wastewater and storm sewer project
- Provided CWSRF project administrative assistance to Miller for Phase 2 wastewater and storm sewer project
- Provided USDA RD project administrative assistance to Miller for Phase 2 water, wastewater and storm sewer project
- Provided CWSRF project administrative assistance to Miller for Phase 3 wastewater and storm sewer project
- Provided CWPCP project administrative assistance to Miller for Phase 3 wastewater and storm sewer project
- Provided DWSRF project administrative assistance to Miller for Phase 3 water project
- Provided CWPCP project administrative assistance to Miller for Phase 3 water project
- Provided USDA RD project administrative assistance to Mid Dakota for water line and water tower replacement

NECOG Development Corporation

Revolving Loan Fund

Loan Applications [illegible]

Location	Type	Loan Amount	Amount Leveraged	Jobs Created/ Retained
Rural Orient	Agricultural	$60,000	$106,515	2

Since the creation of the NECOG-DC regional revolving loan fund in 1989, Hand County has received a total of 5 NECOG-DC loans in the amount of $240,175

Staff provided ongoing information to all current loan borrowers on CARES funding available both federally and through the States grant funding rounds for operating losses and assisted many of our borrowers and other businesses in the region with applying for funding and answering questions.

McPherson County

Return On Investment [illegible]

Assistance Obtained		$24,100,161
Dues Paid		$185,091
Return On Investment	*133 to 1*	

[illegible]

Applicant	Project	Funding Agency	Amount Requested	Amount Approved	Status
Eureka	Wastewater Improvements	DENR SRF	$1,959,448		Withdrawn
Leola	Wastewater Improvements	USDA RD	$4,959,448	$4,880,000	Approved
Eureka	Wastewater Improvements	CDBG	$970,000		Withdrawn
McPherson County	Motor Grader	USDA RD	$71,000	$50,000	Approved
West McPherson EMS	West McPherson Co. Helipad	SDCHS	$11,243	$5,000	Approved

A complete historical list of all funded applications is maintained at the NECOG office

Recent Work Activities

- Prepared and assisted in the development of the 5 applications listed above in McPherson County
- Provided information and direct assistance to McPherson County and all cities for CARES money allocated by the State. McPherson County and all Cities within the County were allocated $159,924. Final amounts provided will depend on claimable expenses submitted.
- Completed the 5 year update for McPherson County's Pre Disaster Mitigation Plan
- Working with McPherson County on updating zoning ordinances, maps and administrative process for the County's zoning
- Provided information to Leola on updating their municipal ordinances

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- Provided information to Leola on possible funding for a community facility project
- Provided information to [illegible] and Development Corporation on possible funding options for a community center
- Assisted District III in providing GIS parcel information to McPherson County
- Provided DOT TA project administrative assistance to Leola for shared use path
- Provided LWCF project administrative assistance to Leola on pool liner project
- Provided USDA RD project administrative assistance to Eureka for wastewater project
- Provided CDBG project administrative assistance to Leola for water project
- Provided DWSRF project administrative assistance to Leola for water project

NECOG Development Corporation

Regional Revolving Loan Fund

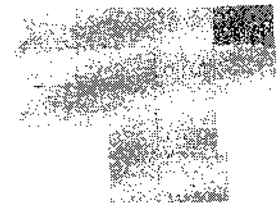
[illegible]

Location	Type	Loan Amount	Amount Leveraged	Jobs Created/ Retained
No closed loans in 2020				

Since the creation of the NECOG-DC regional revolving loan fund in 1989, McPherson County has received a total of 20 NECOG-DC loans in the amount of $1,0[illegible],573

Staff provides ongoing information to all current loan borrowers on CARES funding available both federally and through the State's grant funding rounds for operating losses and assisted many other borrowers and other businesses in the region with applying for funding and answering questions.

Marshall County



[illegible]

Assistance Obtained		$47,567,434
Dues Paid		$203,563
Return On Investment	*234 to 1*	

[illegible]

Applicant	Project	Funding Agency	Amount Requested	Amount Approved	Status
Britton	Baseball Complex	LWCF	$1[illegible],075	$100,000	Approved
Britton	UP Station Generator	HMGP	$94,694		Pending
Britton	Road Repairs 6th Ave Hospital access	DOT CAG	$1[illegible],284		Denied
Langford	Drinking Water Improvements	DENR DWSRF	$570,000	$570,000	Approved

A complete historical list of all funded applications is maintained at the NECOG office

[illegible]

- Prepared and assisted in the development of the 4 applications listed above in Marshall County
- Provided information and direct assistance to Marshall County and all cities for CARES money allocated by the State. Marshall County and all Cities within the County were allocated $843,268. Final amounts provided will depend on eligible expenses submitted.
- Continued to provide assistance to Marshall County with multiple zoning issues and reviewing draft updates that may be made
- Completed the 5 year update for Marshall County's Pre Disaster Mitigation Plan
- Provided information to Britton on funding options for sewer line extensions and roads
- Provided information to Langford on possible funding options for a road project
- Provided USDA RD project administrative assistance to Britton for storm sewer project
- Completed USDA RD project administrative assistance to Britton for drinking water project

- Completed CWSRF project administrative assistance to Bowdle for drinking water project
- Provided DWSRF project administrative assistance to Langford for additional funding for a water improvement project
- Provided CWSRF project administrative assistance to Langford for a water improvement project
- Provided DWSRF project administrative assistance to Langford for a water improvement project
- Provided CDBG project administrative assistance to Langford for a water improvement project

NECOG Development Corporation

Regional Revolving Loan Fund

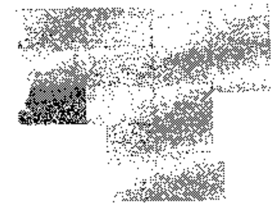
Loan Applications Closed 2020

Location	Type	Loan Amount	Amount Leveraged	Jobs Created/ Retained
No closed loans in 2020				

Since the creation of the NECOG-DC regional revolving loan fund in 1989, Marshall County has received a total of 10 NECOG-DC loans in the amount of $782,036.

Staff provided ongoing information to all current loan borrowers on CARES funding available from federally and through the State's grant funding, details for operating losses and assisted many of our borrowers and other businesses in the region with applying for funding and answering questions.

Potter County



Return On Investment 1974-2020

Assistance Obtained	$8,459,958
Dues Paid	$153,379
Return On Investment	*46 to 1*

Recent Applications [illegible]

Applicant	Project	Funding Agency	Amount Requested	Amount Approved	Status
Gettysburg	Road Improvements near Hospital	DOT CAG	$258,555		Denied
Potter County	Road Improvements to Airport	DOT CAG	$278,[illegible]		Denied

A complete historical list of all funded applications is maintained at the NECOG office

[illegible] Activities

- Prepared and assisted in the development of the 2 applications listed above in Potter County
- Provided information and direct assistance to Potter County and all cities for CARES money allocated by the State. Potter County and all Cities within the County were allocated $487,719. Final amounts provided will depend on claimable expenses submitted.
- Completed the 5 year update for Potter County's Pre-Disaster Mitigation Plan
- Completed an update for Potter County for their Hazardous Materials Plan
- Discussed funding sources and process to replace wastewater lines and lift stations under Highway 212 in Gettysburg when the highway is redone
- Provided information along with District III on the development of County wide parks project with Potter County
- Provided information to Potter County on funding availability for roads
- Provided information to Potter County on funding options for a storm shelter at the county fairgrounds

- Provided information and discussed funding options for a [illegible] for [illegible] in Lebanon
- Provided information to Hoven on funding options for a new storm shelter
- Provided information to Gettysburg on funding options for retrofitting the [illegible] as a storm shelter
- Provided information to Hoven on funding options for replacing a roof on the pool house

NECOG Development Corporation

Regional Revolving Loan Fund

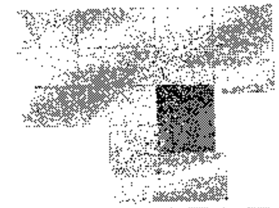
Loan Applications [illegible]

Location	Type	Loan Amount	Amount Leveraged	Jobs Created/ Retained
No Closed Loans in 2020				

Since the creation of the NECOG-DC regional revolving loan fund in 1989, Potter County has received a total of 12 NECOG-DC loans in the amount of $704,767

Staff provided ongoing information to all current loan borrowers on CARES funding available both federally and through the States grant funding rounds for operating losses and assisted many of our borrowers and other businesses in the region with applying for funding and answering questions

Spink County



[illegible]

Assistance Obtained		$51,695,983
Dues Paid		$238,808
Return On Investment	*213 to 1*	

[illegible]

Applicant	Project	Funding Agency	Amount Requested	Amount Approved	Status
Mellette	Generator	HMGP	$28,477		Pending
Mellette	Lift Station Improvements	DENR SRF	$286,000	$286,000	Approved
Mellette	N Railway Ave Road Improvements	DOT CAP	[illegible]		Denied
Redfield	House Acquisition	HMGP	$98,112		Withdrawn
Redfield	Engineering, Sewer imp. 2nd half	BCWDD	$50,000	$50,000	Approved
Tulare	Pumphouse Project	BCWDD	$13,845	$13,845	Approved

A complete historical list of all funded applications is maintained at the NECOG office

Recent [illegible]

- Prepared and assisted in the development of the applications listed above in Spink County
- Provided information and direct assistance to Spink County and all cities for CARES money allocated by the State. Spink County and all Cities within the County were allocated $1,138,287. Final amounts provided will depend on claimable expenses submitted.

- Discussed with Spink County zoning ordinance issues and provided information on money for comprehensive plans
- Provided information to amend Spink County's 5 year Pre-Disaster Mitigation Plan
- Researched and provided information to Mellette on tree planting funding
- Provided information to Redfield on possible shooting range funding, recreation project, road improvements and hospital
- Provided information to Mellette on multiple projects including roads and storm sewer
- Provided information to Cottonwood Lake on funding options for a bridge improvement
- Completed CDBG project administrative assistance to Mellette for a community center project
- Provided CWSRF project administrative assistance to Mellette for lift station and forcemain
- Provided CDBG project administrative assistance to Tulare for water project
- Provided DWSRF project administrative assistance to Tulare for water project
- Provided CWSRF project administrative assistance to Tulare for water project
- Provided USDA RD project administrative assistance to Redfield for water and sewer project

NECOG Development Corporation

Regional Revolving Loan Fund

Location	Type	Loan Amount	Amount Leveraged	Jobs Created/ Retained
Mellette	Service	[illegible]	$19,000	[illegible]

Since the creation of the NECOG-DC regional revolving loan fund in 1983, Spink County has received a total of 17 NECOG-DC loans in the amount of [illegible]

Staff provided ongoing information to all current loan borrowers on CARES funding available both federally and through the State's grant funding rounds for operating losses and assisted many of our borrowers and other businesses in the region with applying for funding and answering questions.

Walworth County

Return On Investment (1973-2020)

Assistance Obtained	$28,442,832
Dues Paid	$215,814
Return on Investment	*132 to 1*

Recent Applications [illegible]

Applicant	Project	Funding Agency	Amount Requested	Amount Approved	Status
Mobridge	Home Acquisition	HMGP	[illegible]		Pending
Mobridge	Water Intake project	HMGP	$2,250,000		Pending
Mobridge	Water Improvements	DENR SWP	$0	$0	Approved
Mobridge	Wastewater Improvements	DENR SWP	$0	$0	Approved
Walworth County	Lake Hiddenwood	HMGP	$40,800	$40,800	Approved

A complete historical list of all funded applications is maintained at the NECOG office

Overall Work Activities

- Prepared and assisted in the development of the 5 applications listed above in Walworth County
- Provided information and direct assistance to Walworth County and all cities in CARES money allocated by the State. Walworth County and all Cities within the County were allocated $4,461,[illegible]. Final amounts provided will depend on claimable expenses submitted
- Provided assistance to Walworth County on zoning administrative issues

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- Provided information to Walworth County on funding opportunities for infrastructure for a large agricultural development
- Provided information on possible funding options for water and wastewater improvements in Mobridge
- Completed a zoning map update for Mobridge
- Provided information to Selby on funding options for a bike path
- Provided information and meeting with Mobridge Hospital on possible application for funding available through CDBG for project expansion
- Completed a USDA RD environmental for the Mobridge hospital associated with an application for RD funding the Hospital had submitted
- Provided USDA RD project administrative assistance to Mobridge hospital for a renovation and expansion project
- Provided USDA RD project administrative assistance to Selby for road project
- Provided HMGP project administrative assistance to Walworth County for HMP Study

NECOG Development Corporation

Regional Revolving Loan Fund

Loan Applications Closed – 2020

Location	Type	Loan Amount	Amount Leveraged	Jobs Created/ Retained
Mobridge	Hospitality	$25,000	$42,155	TBD

Since the creation of the NECOG-DC regional revolving loan fund in 1984, Walworth County has received a total of 18 NECOG-DC loans in the amount of $1,507,565

Staff provided outreach information to all current loan borrowers on CARES funding available both federally and through the State's grant funding rounds for operating losses and assisted many of our borrowers and other businesses in the region with applying for funding and answering questions.

Invoice

Invoice Number:
113

Invoice Date:
Jan 2, 2021

Northeast Council of Governments
416 Production St. N Ste #1
Aberdeen, SD 57401

Voice:
Fax:

Sold To:

City of Miller
120 W 2nd St.
Miller, SD 57362

Description	Amount
2021 Dues	1,664.68

Subtotal	1,664.68
Sales Tax	
Total Invoice Amount	1,664.68

Eric Senger, Executive Directo

21

City

Helms & Associates

PO Box 111
Aberdeen, SD 57402-
Tel: (605) 225-1212 Fax: (605) 225-3189
BOBB@HELMSENGINEERING.COM

CITY OF MILLER
120 West 2nd Street
MILLER, SD 57362-

Invoice

Invoice Date: Dec 30, 2020

Invoice Num: 22973

Billing Through: Dec 26, 2020

MILLER AIRPORT ALP & NARRATIVE REPORT (A7138:01) - Managed by (205)
AIP # 3-46-0035-010-2019
PER AGREEMENT DATED 4/16/19

Project ID	Project Name	Contract Amount	% Comp.	Previously Billed	Amount Due
A7138:01	MILLER AIRPORT ALP & NARRATIVE REPORT	$191,624.25	75.00	$140,843.82	$2,874.37

Total Amount Due: $2,874.37

This invoice is due upon receipt

VERIFICATION OF CLAIM I declare and affirm under the penalties of perjury that this claim has been examined by me and to the best of my knowledge and belief, is in all things true and correct. Dated this 30th day of Dec 2020.
HELMS AND ASSOCIATES ______________________

APPROVAL:

BY: ______________________

TITLE: ______________________

DATE ______________________

Account Summary

Services BTD	Expenses BTD	Billed To Date	Paid To Date	Balance Due
$ 143,718.19	$ 0.00	$ 143,718.19	$ 140,843.82	$ 2,874.37

South Dakota DOT
Connecting South Dakota and the Nation

Department of Transportation
Division of Planning & Engineering
Local Government Assistance
700 East Broadway Avenue
Pierre, South Dakota 57501-2586
OFFICE: 605/773-3574
FAX: 605/773-4870

December 30, 2020

The Honorable Ron Blachford
Mayor of Miller
120 West 2nd Street
Miller, SD 57362

Dear Mayor Blachford:

Thank you for submitting a Community Access Grant application. Although the improvement to East 4th Street would benefit the City of Miller, you have not been chosen to receive state funds this year. You were among 39 applicants, with projects totaling over $18.4 million. Unfortunately, we had only $4.0 million at our disposal.

Good luck with your project. Please feel free to apply again next year.

Feel free to email me at paula.huizenga@state.sd.us or call me at (605) 773-6253 if you have any questions.

Sincerely,

Paula

Paula Huizenga
Grant Program Engineer

SOUTH DAKOTA
DEPARTMENT
OF PUBLIC SAFETY
prevention ~ protection ~ enforcement
EMERGENCY MANAGEMENT

221 SOUTH CENTRAL AVENUE • PIERRE, SOUTH DAKOTA 57501 | P: 605.773.3231 | F: 605.773.3580
www.facebook.com/SDEmergencyMgmt | W: dps.sd.gov | www.twitter.com/SDEmergencyMgmt

January 12th 2021

City of Miller
Ron Blachford, Mayor
120 W 2nd Street
Miller, SD 57362-1316

Re: Hazard Mitigation Grant Program (HMGP) Award –DR-4463-HMGP-08R

Dear Mr. Mayor:

A grant award has been approved through the Hazard Mitigation Grant Program Grant. This award is to City of Miller for to conduct a study of The City of Miller's storm water system. The federal share will not exceed $54,375.00. Your entity has been awarded a 10% state share for $7,250.00. Should the total eligible project cost be less than $72,500.00, the respective federal, state and sub-applicant share will be reduced accordingly. **Please sign and return the Sub-Recipient Agreement and the Environmental Report to the Office of Emergency Management.**

Ensure all environmental/historical preservation requirements are complied with in the execution of this project per the enclosed FEMA Environmental Report. Any deviation from the original scope of work will require a written request for a change of scope. This request will identify the proposed change of scope and address any adjustments of the total project cost and/or work schedule. Work cannot progress with regard to the request for change of scope until authorization has been received from the state to proceed.

A quarterly report must be submitted by the 15th of April and then quarterly thereafter until the project has been completed. Quarterly reports are due the 15th of January, April, July and October. **Please review paragraph 27 for further details.** Should you have any questions, please contact me at (605) 773-3231.

Respectfully,

Heather Allemang
State Hazard Mitigation Officer

CC:
File
Arlen Gortmaker, Hand County EM
Micah Small, Regional Coordinator

REPAIR ESTIMATE

Company Name **City of Miller** Date 9/3/2020

Address ______ Perpared by ______

City ______ Model E-356

Contact ______ Serial Number ______

Phone Number ______

Problem with the equiptment **PM for copy quality issues**

Estimate Parts:

Part Name	Part Number	Cost
Drum	OD4530	90.91
Blade	BL2320D	59.52
Developer	D4530	122.22
Hot Roller	HR5070U	81.4
Tray Rollers	6LH34608000	21.05
DF rollers	6LH06996000	69.77
Press Roller		148.94
Shop Supplies	Shop	7.5
Labor 1.5 hr	at 175 per hr	262.5

Parts 452.37

Labor 262.5

Total 714.87

863.81

This Estimate is valid for 30 days from date of issue.

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gWorks

Investment Summary

City of Miller SD
120 W 2nd St
Miller, SD 57362
USA

Cindy Deuter
Deputy Finance Officer
cindy.deuter@cityofmiller.com
605-853-2705

Reference: 20210114-171701697
Prepared: January 14, 2021
Expires: March 31, 2021
Prepared by: Margie Hopper
Customer Success Manager
margie@gworks.com
+1 (888) 608-7666

Comments from Margie Hopper

FrontDesk Standard 350 Public Users
Includes 350 Public Users
Includes 1,750 SMS Text Messages per year
Includes 21,000 Emails per year
Includes 21 GB of Data Storage
Additional Users (in increments of 50), SMS Text Messages, and Emails can be purchased at the City's Discretion

Products & Services

Item & Description	SKU	Quantity	Unit Price	Total
FrontDesk Standard - Annual Subscription Annual Subscription for FrontDesk Standard - 350 Public Users	FDS-A	1	$2,460.00 / year	$2,460.00 / year for 1 year
FrontDesk Standard - Professional Onboarding Professional Onboarding of FrontDesk Standard	FDS-PO	1	$3,000.00	$2,500.00 after $500.00 discount
Website Builder with gWorks Subdomain Add-on -	FDWEBB-PO	1	$3,000.00	$3,000.00

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Professional Onboarding Professional Onboarding of the Website Builder with gWorks Subdomain add-on for FrontDesk				
Website Builder with gWorks Subdomain Add-on - Annual Subscription Annual Subscription for Website Builder with gWorks Subdomain Add-on	FDWEBB-A	1	$600.00 / year	$600.00 / year for 1 year

Subtotals

Annual subtotal	$3,060.00
One-time subtotal	$5,500.00 after $500.00 discount

Total $8,560.00

Questions? Contact me

Margie Hopper
Customer Success Manager
margie@gworks.com
+1 (888) 608-7666

gWorks
3905 S 148th St, Ste 200
Omaha, NE 68144
USA

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 *Current website cost.

Exhibit A.1 - CivicPlus Statement of Work #1

All Quotes are in US Dollars and Valid 30 days from March 20, 2018

Project Development and Deployment Development of Website for Client Includes: • Modules and Functionalities as described in Addendum 1 of this SOW #1 • 20 GB of Storage	$7,000
Design & Project Overview - Included • Client will choose from 4 pre-designed layout templates and customize the color palette (no changes will be made to the chosen layout. This includes changes to the banner size, navigation, layout, and graphic buttons.) • Client will provide images that are unique to their community for banner and background images or will agree to CP stock photography • Client may opt to keep the generic homepage slideshow provided. If a personalized slideshow is preferred, CivicPlus must receive a minimum of 12 photos • Up to 20 pages of content migration from http://www.millersd.net/ **Training - Included** • Five hours of group (with other clients) virtual training for up to 2 staff (training will be held from 10:00 am to 4:00 pm Central time on the scheduled day) • Client will have unlimited access to online training library	Included
Year One Annual Services Continuing GCMS® System Enhancements, Maintenance, Support and Hosting, as described in Addendum 2 to this SOW #1	Included
Total Fees Year 1	**$7,000**

* **Annual Services (Continuing GCMS® System Enhancements, Maintenance, Support and Hosting)** $2,000
Billed 12 months from contract signing; subject to annual 5% increase year 5 and beyond.

At the request of Client, CivicPlus agrees to redistribute their standardized pricing as follows:

CivicPlus Advantage Annual Investment Payments	1st Year	2nd Year	3rd Year	4th Year
	$3,250	$3,250	$3,250	$3,250

1. Performance and payment under this Statement of Work #1 (SOW #1) shall be subject to the terms & conditions of the Agreement by and between Client and CivicPlus, to which this SOW #1 is hereby attached.
2. This SOW #1 shall remain in effect for an initial term of four years (48 months) ("the SOW #1 Initial Term") from signing. In the event that neither party gives 60 days' notice to terminate prior to the end of the initial or any subsequent renewal term, this Agreement will automatically renew for an additional 1-year Renewal Term.
3. Invoicing shall begin upon the date of signing of this SOW #1 as detailed in CivicPlus Advantage Annual Investment Payments. Subsequent Annual Investment Payments shall be invoiced on the dates of signature of their respective calendar years.
4. Renewal Term Annual Services shall be invoiced on the date of signature of relevant calendar years. Annual services, including but not limited to hosting, support and maintenance services, shall be provisioned in accordance with Addendum 2 to this SOW #1 and shall be subject to a 5% annual increase beginning in Year 5 of service.
5. Client allows CivicPlus to display a "Government Websites by CivicPlus" insignia, and web link at the bottom of their web pages. Client understands that the pricing and any related discount structure provided under this SOW #1 assumes such perpetual permission.
6. The Client will be invoiced electronically through email. Upon request CivicPlus will mail invoices and the Client will be charged a $5.00 convenience fee

CivicPlus • 302 S. 4th Street, Suite 500 • Manhattan, KS 66502 • www.CivicPlus.com
Toll Free 888-228-2233 • Accounting Ext. 291 • Support Ext. 307 • Fax 785-587-8951

V. CORECPA 03.01.16.0001

REVENUE & EXPENSE REPORT
CALENDAR 12/2020, FISCAL 12/2020

PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TAXES TOTAL	137,768.62	1,265,942.39	1,141,500.00	124,442.39-
	LICENSES AND PERMITS TOTAL	50.00	9,930.00	8,100.00	1,830.00-
	INTERGOVERNMENT REVENUES TOTA	37,926.80	497,782.31	102,414.00	395,368.31-
	STATE GRANTS TOTAL	.00	7,650.00	7,650.00	.00
	STATE SHARED REVENUE TOTAL	5,725.43	110,183.80	94,000.00	16,183.80-
	COUNTY REVENUES TOTAL	.00	3,245.67	6,500.00	3,254.33
	CHARGES FOR GOODS & SERV TOTA	583.74	7,786.73	2,500.00	5,286.73-
	POLICE 24-7 PROGRAM TOTAL	.00	1,198.00	1,000.00	198.00-
	STREET REVENUE TOTAL	114.75	10,311.50	7,500.00	2,811.50-
	WEED CUTTING & REMOVAL TOTAL	.00	417.75	.00	417.75-
	ANIMAL IMPOUND TOTAL	.00	.00	.00	.00
	REC FACILITY FEES TOTAL	.00	10,615.08	15,000.00	4,384.92
	FINES AND FORFEITS TOTAL	.00	.00	.00	.00
	MISCELLANEOUS REVENUES TOTAL	1,666.65	48,585.94	34,250.00	14,335.94-
	CITY HALL RENT TOTAL	.00	.00	.00	.00
	OTHER SOURCES TOTAL	.00	7,695.35	.00	7,695.35-
	TOTAL REVENUE	183,835.99	1,981,344.52	1,420,414.00	560,930.52-
	COUNCIL TOTAL	32,861.55	65,324.73	67,250.00	1,925.27
	CONTINGENCY TOTAL	.00	.00	3,354.00	3,354.00
	ELECTIONS TOTAL	.00	17.14	2,200.00	2,182.86
	ATTORNEY TOTAL	2,047.50	7,612.50	12,000.00	4,387.50
	FINANCE TOTAL	3,867.92	68,547.42	82,686.00	14,138.58
	BUILDINGS TOTAL	1,549.59	23,523.37	27,080.00	3,556.63
	POLICE TOTAL	35,953.76	400,598.98	418,439.00	17,840.02
	FIRE TOTAL	2,281.58	24,414.50	45,900.00	21,485.50
	FIRE BUILDING? TOTAL	.00	.00	.00	.00
	CODE ENFORCEMENT TOTAL	.00	5,854.14	6,000.00	145.86
	CIVIL DEFENSE TOTAL	.00	493.45	500.00	6.55
	STREET TOTAL	43,827.66	358,473.17	397,800.00	39,326.83
	AIRPORT TOTAL	1,377.51	33,786.72	59,150.00	25,363.28
	COVID-19 TOTAL	585.07	6,972.46	150,000.00	143,027.54
	HEALTH & WELFARE TOTAL	154.63	8,511.71	10,196.00	1,684.29
	BALLPARK TOTAL	219.45	12,668.84	12,675.00	6.16
	POOL TOTAL	278.86	57,091.26	68,000.00	10,908.74
	SENIOR CITIZEN ACTIVITY TOTAL	.00	.00	.00	.00
	PARK TOTAL	6,307.55	383,551.33	383,550.00	1.33-
	ZONING TOTAL	.00	43.24	5,200.00	5,156.76
	ECONOMIC DEVELOPMENT TOTAL	6,250.00	75,000.00	75,000.00	.00
	PROMOTION OF CITY TOTAL	.00	1,337.09	1,350.00	12.91
	DEBT SERVICE TOTAL	.00	.00	.00	.00
	CAPTIAL OUTLAY TOTAL	.00	.00	.00	.00
	TRANSFER OUT TOTAL	.00	11,250.00	11,250.00	.00
	TOTAL EXPENSES	137,562.63	1,545,072.05	1,839,580.00	294,507.95
	GENERAL TOTAL	46,273.36	436,272.47	419,166.00-	855,438.47-

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ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TAXES TOTAL	4,600.69	40,694.56	35,000.00	5,694.56-
	TOTAL REVENUE	4,600.69	40,694.56	35,000.00	5,694.56-
	POOL TOTAL	.00	.00	7,000.00	7,000.00
	ECONOMIC DEVELOPMENT TOTAL	4,775.04	35,136.81	28,000.00	7,136.81-
	TOTAL EXPENSES	4,775.04	35,136.81	35,000.00	136.81-
	GRSOSS RECEIPTS TAX FUND TOTA	174.35-	5,557.75	.00	5,557.75-
	OTHER SOURCES TOTAL	9,102.15	96,515.36	225,000.00	128,484.64
	TOTAL REVENUE	9,102.15	96,515.36	225,000.00	128,484.64
	AIRPORT TOTAL	2,874.36	92,627.36	225,000.00	132,372.64
	TRANSFER OUT TOTAL	.00	.00	.00	.00
	TOTAL EXPENSES	2,874.36	92,627.36	225,000.00	132,372.64
	CAPITAL IMPROVEMENT TOTAL	6,227.79	3,888.00	.00	3,888.00-
	WATER TOTAL	225,726.82	1,838,810.36	1,846,750.00	7,939.64
	TOTAL REVENUE	225,726.82	1,838,810.36	1,846,750.00	7,939.64
	WATER TOTAL	205,156.28	1,785,551.32	1,814,850.00	29,298.68
	TOTAL EXPENSES	205,156.28	1,785,551.32	1,814,850.00	29,298.68
	WATER TOTAL	20,570.54	53,259.04	31,900.00	21,359.04-
	ELECTRIC TOTAL	176,421.37	2,310,374.45	4,033,000.00	1,722,625.55
	TOTAL REVENUE	176,421.37	2,310,374.45	4,033,000.00	1,722,625.55
	ELECTRIC TOTAL	73,880.28	8,426,952.51	4,028,900.00	4,398,052.51-
	Wells Fargo Bondholder Payoff for Refinancing		-6,005,000.00	.00	.00
	TOTAL EXPENSES	73,880.28	2,421,652.51	4,028,900.00	4,398,052.51-
	ELECTRIC TOTAL	102,541.09	111,578.06	4,100.00	6,120,678.06

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PCT OF FISCAL YTD 100.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	ELECTRIC TOTAL	.00	.00	101,000.00	101,000.00
	SEWER TOTAL	311,605.96	2,573,568.06	2,635,750.00	62,181.94
	TOTAL REVENUE	311,605.96	2,573,568.06	2,736,750.00	163,181.94
	SEWER TOTAL	309,642.29	2,551,159.72	2,736,750.00	185,590.28
	TOTAL EXPENSES	309,642.29	2,551,159.72	2,736,750.00	185,590.28
	SEWER TOTAL	1,963.67	22,408.34	.00	22,408.34-
	TOTAL PROFIT/LOSS:	177,402.10	633,418.66	383,166.00-	5,212,026.46

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