

**CITY OF MILLER  
CITY COUNCIL MEETING  
JANUARY 19, 2021**

*The City of Miller is an equal opportunity employer.*

The City Council met in regular session at city hall at 7:00 p.m. on Tuesday, January 19, 2021.

**MEMBERS PRESENT:** Mayor Ron Blachford, Aldermen: Jim Odegaard, Tony Rangel, Bob Steers, Jeff Swartz, Joe Zeller and Alderwoman Tammy Lichty.

**CALL TO ORDER:** Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

**AGENDA:** Motion by Alderman Rangel, seconded by Alderman Odegaard to approve the agenda. All members voted aye. Motion carried.

**MINUTES:** Motion by Alderman Zeller, seconded by Alderman Steers to approve the minutes for the regular meeting held on January 4, 2021. All members voted aye. Motion carried.

**NEW BUSINESS**

**Kecia Beranek – On Hand Development Corp Update:** Kecia Beranek has been busy with developing a Business Employee Recruitment Program, face-to-face business visits, looking at options for sign and awning repair or replacement, and working on a potential hotel. She stated that there are currently 6 weddings booked for 2021. Miller Day at the Capital is set for February 17<sup>th</sup>. Details will be available later. Winter Crazy Days is set for February 19<sup>th</sup> and 20<sup>th</sup>.

**Resolution 2021-2:** Motion by Alderman Odegaard, seconded by Alderman Steers to approve the reading of Resolution 2021-2 – Correcting Ordinance numbers 715 and 716 to 714 and 715. Roll call vote: Alderman Steers – aye, Alderwoman Lichty – aye, Alderman Rangel – aye, Alderman Odegaard – aye, Alderman Zeller – aye, Alderman Swartz – aye. Motion carried.

**KBA Engagement Letter:** Motion by Alderman Steers, seconded by Alderwoman Lichty to have Mayor Blachford sign the engagement letter with KBA to complete our annual reports. All members voted aye. Motion carried.

**NECOG Performance Report:** The NECOG 2020 Performance Report was reviewed by the council.

**NECOG Dues:** Motion by Alderman Zeller, seconded by Alderman Odegaard to pay NECOG \$1,664.68 for the 2021 dues. All members voted aye. Motion carried.

**Helms & Associates Invoice #22973:** Motion by Alderman Swartz, seconded by Alderman Odegaard to pay Helms & Associates invoice #22973 for \$2,874.37. All members voted aye. Motion carried.

**Community Access Grant:** Miller was not selected to receive the Community Access Grant to repair East 4<sup>th</sup> Street in front of the Miller Armory and High School.

**Hazard Mitigation Grant - Flooding:** Motion by Alderman Zeller, seconded by Alderman Swartz to have Mayor Blachford sign the grant award of up to \$54,375.00 federal and \$7,250.00 state funds to study the flooding issues in town. All members voted aye. Motion carried.

**Copier Repair - Sheila's Office:** Motion by Alderman Zeller, seconded by Alderman Rangel to purchase a new copier from A&B Business on the state bid for the finance office for \$2,860 and repair the old one for approximately \$800.00 for the police department. All members voted aye. Motion carried.

**Front Desk Software:** Sheila Coss presented Front Desk Software and Website for the council to review. Front Desk would allow citizens to review their bill and account history online and make payments via credit or debit cards, eChecks and ACH. Residents would also be able to

fill out forms and submit the form with payment online. The agenda, minutes, and website would all be linked together. The city would have the capability to send mass texts or emails to any residents who sign up for the service at no charge. Motion by Alderman Steers, seconded by Alderwoman Lichty to table a decision until further research can be done and Emergency Management is asked about their notification system.

**2020 Year-end Financials:** Motion by Alderman Rangel, seconded by Alderman Steers to accept the year-end financial statements presented by Sheila Coss, finance officer. All members voted aye. Motion carried. The finance committee will meet to further discuss the 2020 financials and investment options.

**Approval of the Bills:** Motion by Alderman Odegaard, seconded by Alderman Swartz to approve the bills. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderwoman Lichty to adjourn the meeting. There being no further business, the meeting was adjourned at 8:19 p.m. All members voted aye. Motion carried.

\_\_\_\_\_  
Ronald Blachford, Mayor

\_\_\_\_\_  
Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT  
Copy of the official proceedings  
was received on: \_\_\_\_\_  
Published once at the  
approximate cost of: \_\_\_\_\_

**Bills January 2021**

A & B Business	Copier Meter	169.52
Agtegra	Fuel	934.59
American Solutions	Supplies	219.00
BDS	Garbage	179.00
Builders Cashway	Supplies	23.39
Butler Machinery	Inspection	1,473.40
City Utilities	Utilities	8,890.79
CK Welding	Supplies	25.88
Code Enforcement Specialists	Code Enforcement	1,500.00
Cowboy Country Stores	Fuel	883.85
Dollar General	Supplies	32.55
Elan	Supplies	1,973.67
Farnam's	Parts	284.94
Fischer Plumbing	Service	45.92
Hammill, Brandon	Reimb	31.00
Hand County Publishing	Publications/Subscript.	477.03
HCPD	Power	14,888.14
Helms & Associates	Prof Fees	2,874.37
Herman, Haydn	Reimb	11.00
Inland Truck Parts	Parts	39.70
Kessler's	Supplies	17.06
Kuper, Vernon	Claim	511.20
Main Street Lunch Box	Supplies	67.00
Manning, Terry	Reimb	11.00
Mid Dakota Vegetation Mgmt	Spraying	111.86
MDRWS	Water	16,203.25
Midco	Telephones	463.33
Milbank WinWater	Meters	809.87
Miller Ace	Supplies	644.20
Miller C&C	Membership	400.00
NECOG	Dues	1,664.68
Oakley Farm & Ranch	Supplies	47.98
OHED	Industry/BBB	7,991.99
Postmaster	Postage	325.00
Riter Rogers Law Office	Prof Fees	367.50
Rural Development	Loans	16,403.00
SD DLR	Unemployment	26.32
SD DOR	Sales Tax	9,121.42
SPN	Prof Fees	13,453.39
Stobbs Sales	Repairs	296.58
Sturdevant's	Parts	58.60
TLC Olson Construction	Ph.III Construction	86,102.91
Tony's Repair	Repairs	70.40
Twin Valley Tire	Repair	22.55
US Bank	Loan	18,165.39
WAPA	Power	52,729.69
	Accounts Payable Total	<u>\$261,043.91</u>

**Payroll Salary plus  
Benefits by Department:**

Department	1/05/2021 & 1/19/2021 w/o OT	OT	Total
41402 FINANCE OFFICE	2,832.32	0.00	2,832.32
42101 POLICE	25,337.15	4,569.32	29,906.47
43101 STREET	10,470.03	375.35	10,845.38
43201 SEWER	10,975.01	218.39	11,193.40
43305 WATER	10,974.87	218.33	11,193.20
43403 ELECTRIC	12,088.23	0.00	12,088.23
	<u>\$72,677.61</u>	<u>\$5,381.39</u>	<u>\$78,059.00</u>