

**CITY OF MILLER
CITY COUNCIL MEETING
FEBRUARY 1, 2021**

The City of Miller is an equal opportunity employer.

The City Council met in regular session at city hall at 7:00 p.m. on Monday, February 1, 2021.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen: Jim Odegaard, Tony Rangel, Bob Steers, Jeff Swartz, Joe Zeller and Alderwoman Tammy Lichty.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Odegaard, seconded by Alderman Rangel to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderman Rangel, seconded by Alderman Zeller to approve the minutes for the regular meeting held January 19, 2021. All members voted aye. Motion carried.

DEPARTMENT HEAD REPORTS

Rita Ellsworth asked Ron Hoftiezer about the status of West 2nd Street as it is torn up from construction. Ron stated that the contractor is responsible for maintenance on that street. He will be willing to assist them at their request if it is something he can do and if the street is not frozen. The street will be paved upon completion of the water and sewer project.

NEW BUSINESS

Curt Telkamp Airport Hay land: Curt Telkamp and Mark Fulton were present to request Fulton Ranch Inc. take over the Airport hay land lease for the same bid price of \$55.00/acre. Motion by Alderman Zeller, seconded by Alderwoman Lichty to approve transferring the hay land lease to Fulton Ranch Inc. All members voted aye. Motion carried.

Street Sweeper: Motion by Alderman Steers, seconded by Alderman Odegaard to have Ron Hoftiezer purchase a street sweeper from South Dakota Federal Surplus Property for approximately \$19,500. The current street sweeper will be declared and sold as surplus. All members voted aye. Motion carried.

Petition for Countywide Law Enforcement: Mayor Blachford stated that the city has received a petition regarding county wide law enforcement. The petition has been given to the city attorneys for review. There will be no further discussion until after the attorney review.

Resolution 2021-3 Family Crisis Center: Motion by Alderman Odegaard, seconded by Alderman Rangel to approve the reading of Resolution 2021-3 – Family Crisis Center. Roll call vote: Alderman Swartz – aye, Alderman Zeller – aye, Alderman Odegaard – aye, Alderman Rangel – aye, Alderwoman Lichty – aye, Alderman Steers – aye. Motion carried.

Appoint Tammy Lichty to SuAnne Meyer Committees: Motion by Alderman Swartz, seconded by Alderman Steers approve the mayoral appointment of Tammy Lichty to the committee positions previously held by SuAnne Meyer. All members voted aye. Motion carried.

Volunteer Fire Department Roster: Motion by Alderman Swartz, seconded by Alderman Zeller to approve the volunteer fire department roster for workers' compensation benefits. All members voted aye. Motion carried.

Helms & Associates Invoices: Motion by Alderman Swartz, seconded by Alderman Odegaard to approve Helms & Associates invoice 23148 for \$9,581.21. All members voted aye. Motion carried.

2021 Fuel Bids: Mayor Blachford read the following bids that were received for the 2021 fuel purchases: Cowboy Country Stores – discount 6 cents/gallon on gas and diesel plus the federal fuel tax credit, Agtegra – station price for the day along with the federal tax credits, Holiday Stationstores (Kessler's) – discount 10 cents/gallon on all fuel types along with the applicable taxes. Motion by Alderman Steers, seconded by Alderman Rangel to accept the bid

from Holiday Station (Kessler's) for 2021 fuel purchases. All members voted aye. Motion carried.

Water/Sewer Project: Motion by Alderman Odegaard, seconded by Alderwoman Lichty to pay SPN Phase II invoices 23099-23100 and SPN Phase III invoices 23110-23112 for a total of \$4,344.00. All members voted aye. Motion carried.

Advertise for Summer Help: Motion by Alderman Swartz, seconded by Alderman Zeller to advertise for summer help. All members voted aye. Motion carried.

UNFINISHED BUSINESS

2020 Year-end Financials: Alderman Rangel gave a finance committee recommendation to transfer \$875,000 to CDs (\$450,000 from the general fund, \$25,000 from the BBB and \$400,000 from the electric fund) and transfer \$65,000 from the general fund to the airport project for the next two projects.

FrontDesk Software: FrontDesk software would give city customers online access to view and pay their utility bills, fill out, submit, and pay for various applications, receive notifications, and much more. FrontDesk will integrate seamlessly with the current governmental accounting software, gWorks, SimpleCity that the finance office already uses. Finance Officer Sheila Coss recommended sending a survey with the next utility bill to determine the level of public interest in using the FrontDesk software.

Police Department Copier: A&B Business Solutions' repairs department felt that the copier in the finance officer's office is not worth the \$800.00 of parts and labor to fix it. They quoted a used copier for \$1,400.00. Motion by Alderman Rangel, seconded by Alderwoman Lichty to approve the purchase of a used Toshiba e-Studio3508A copier for the police department for \$1,400.00. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderman Steers to adjourn the meeting. There being no further business, the meeting was adjourned at 8:02 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings

was received on: _____

Published once at the

approximate cost of: _____

Bills February 2021 (1)

American Solutions	Supplies	29.84
AT&T Mobility	Cell Phone	45.39
BDS	Garbage	179.00
Butler Machinery	Service-Generator	1,649.99
City Utilities	Utilities	13,081.19
DPC	Transducers	2,871.94
DGR Engineering	Cap Imp	4,688.00
Hammill, Brandon	Reimb	251.96
Helms & Associates	Prof Fees	9,581.21
Milbank WinWater	Supplies	998.84
Miller School	Supplies	40.00
MMUA	Safety Training	2,306.25
Dave Nelson	Solar Sellback	45.27
Northwest Pipe	Fittings	692.61
Oakley Farm & Ranch	Supplies	46.41
OHED	80% BBB	4,466.25
Petty Cash	Postage	30.05
Postmaster	Postage	325.00
Resel, Sarah	Matron Services	42.50
SD Public Health Lab	Test	30.00
SDPAA	Insurance	561.20
SD 811	Locates	61.60
SPN	Prof Fees	4,344.00
Storey Kenworthy	Supplies	697.73
Streicher's	Supplies	197.58
Twin Valley Tire	Repairs	30.00
US Bank	Loans	30,248.72
	Accounts Payable Total	<u>\$77,542.53</u>

Payroll Salary plus		1/29/2021 &		
Benefits by Department:		2/02/2021		
Department		w/o OT	OT	Total
41101	COUNCIL	2,152.99		2,152.99
41402	FINANCE OFFICE	1,375.36		1,375.36
41902	BUILDING	440.83		440.83
42101	POLICE	11,815.42	1,114.77	12,930.19
43101	STREET	5,119.87	128.41	5,248.28
43201	SEWER	5,377.36	131.66	5,509.02
43305	WATER	5,377.26	131.66	5,508.92
43403	ELECTRIC	5,841.24		5,841.24
		<u>\$37,500.33</u>	<u>\$1,506.50</u>	<u>\$39,006.83</u>