

CITY OF MILLER
CITY COUNCIL MEETING
FEBRUARY 3, 2020

The City of Miller is an equal opportunity employer.

The City Council met in regular session at city hall at 7:00 p.m. on Monday, February 3, 2020.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen: Jim Odegard, Tony Rangel, Bob Steers, Jeff Swartz, Joe Zeller and Alderwoman SuAnne Meyer.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Odegard, seconded by Alderman Zeller to approve the agenda as amended. All members voted aye. Motion carried.

MINUTES: Motion by Alderman Steers, seconded by Alderman Rangel to approve the minutes for the regular meeting held on January 22, 2020. All members voted aye. Motion carried.

DEPARTMENT HEAD REPORTS:

Bill Lewellen, electric superintendent, informed the council that he is going to talk to NorthWestern Energy about a service agreement to be on the agenda for the next regular meeting. He also plans on applying for another Heartland grant to finish the LED streetlights aside from the historical lights on main street.

NEW BUSINESS

OHED – Kecia Beranek: Kecia was present to invite the board members and other city officials to Miller Day at the Capitol on February 5 to meet with the legislators. The community center fundraiser is set for February 14; and, there will be a Legislative Cracker Barrel with all three state representatives at the community center on February 29 at 12:00 p.m. On Hand has been invited to participate in the Governor's 1st Impression Tour for peer review of other economic development teams in communities similar in size and location to Miller; and, funding for financial education sessions is in the works for March to aid local citizens and business owners.

Alderman Steers thanked Kecia on behalf of the council for all she does in keeping positivity in the eye of the community. Her continued hard work is much appreciated.

Bike Path Grant: The State called city hall last week and said funds have been awarded to the city for the bike path along East 5th Street. Award documents will be mailed this week.

Burbach Aquatics – Pool Committee: Alderwoman Meyer had a good volunteer report and is pleased with the committee. They are ready to meet with Josh, Burbach Aquatics.

Employee Evaluations: Motion by Alderwoman Meyer, seconded by Alderman Steers to perform evaluations, using the current forms in the employee policy manual, once a year before the second regular council meeting in June. Department heads are to evaluate the employees in their respective department(s). The committees, as assigned by the Mayor, will evaluate their respective department heads, e.g. – street committee will evaluate the street superintendent, utilities committee will evaluate the electric, water, sewer department heads, etc. All members voted aye. Motion carried.

Storm Shelter Bid Advertisement: Motion by Alderman Swartz, seconded by Alderman Rangel to approve advertising for bids for the storm shelter. All members voted aye. Motion carried. Civil Design will meet with the committee at 10:00 a.m. tomorrow morning to discuss bid specs.

KBA Quote for Audit: Motion by Alderman Zeller, seconded by Alderman Swartz to approve KBA's audit proposal. Roll call vote: Alderman Steers – nay, Alderwoman Meyer –

nay, Alderman Rangel – aye, Alderman Odegaard – nay, Alderman Zeller – aye, Alderman Swartz – aye. Mayor Blachford voted aye to break the three-to-three vote. Motion carried.

Airport Conference: Motion by Alderman Zeller, seconded by Alderman Odegaard to send Terry Manning to the SD Airports Conference in Rapid City on March 11-12. All members voted aye. Motion carried.

Electric Project: Motion by Alderman Rangel, seconded by Alderman Swartz to approve Eframson Electric pay request 9 for \$113,467.52. This is half of the 10% retainage. All members voted aye. Motion carried.

Water/Sewer Project: Motion by Alderwoman Meyer, seconded by Alderman Rangel to approve SPN Phase III invoices 20788-20790 for a total of \$93,960.00. All members voted aye. Motion carried.

Helms & Associates: Motion by Alderman Swartz, seconded by Alderman Odegaard to pay Helms & Associates invoice 20837 for \$13,413.70. All members voted aye. Motion carried.

Volunteer Fire Department Roster: Motion by Alderwoman Meyer, seconded by Alderman Zeller to cover the 2020 roster of volunteer firemen on the city's worker's compensation policy. All members voted aye. Motion carried.

Rainwater Surcharge – Apartments: Motion by Alderman Zeller, seconded by Alderman Swartz to table a decision on how to charge rainwater surcharges on apartments complexes until a detailed report outlining current rates on all apartments is received from Christi Danburg, Utility Billing Manager. All members voted aye. Motion carried.

Special Event Liquor License: Motion by Alderman Odegaard, seconded by Alderman Swartz to approve a special event liquor license for Willie's Bar & Grill to serve alcohol at the community center on February 12. All members voted aye. Motion carried.

UNFINISHED BUSINESS

Surcharges on Delinquent Accounts: Motion by Alderman Rangel to continue charging surcharges on delinquent accounts. Motion died for lack of a second. Motion by Alderman Swartz, seconded by Alderman Odegaard to table a decision on this matter and seek legal advice from the city attorney. All members voted aye. Motion carried.

APPROVAL OF BILLS: Motion by Alderman Rangel, seconded by Alderman Odegaard to approve the bills. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderman Steers to adjourn the meeting. There being no further business, the meeting was adjourned at 8:21 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Cindy Deuter, Deputy Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings

was received on: _____

Published once at the

approximate cost of: _____

Bills February 2020 (1)

Axon Enterprise	Service	218.54
Bob's Disposal	Garbage	179.00
Manning Digging	Service	150.00
Butler Machinery	Parts	236.93
City Utilities	Utilities	12,767.60
Days Inn	Lodging	345.96
Donlin Building Inc	Supplies	33.78
Dougherty & Company	Prof Fees	1,000.00
Efraimson Electric	Distribution Improvements	113,467.52
Frontier Precision	Surveying	1,650.00
Brandon Hammill	Reimb	55.00
Hand County Publishing	Envelopes	550.00
Helms & Associates	Prof Fees	13,413.70
Terry Manning	Reimb	55.00
Midwest Fire & Safety	Inspection	541.40
Dave Nelson	Solar Sellback	41.94
Oakley Farm & Ranch	Supplies	120.43
OHED	80% BBB	3,592.92
Postmaster	Postage	325.00
SD DOT	Registration	100.00
SD Public Health Lab	Tests	30.00
SPN	Prof Fees	93,960.00
US Bank	Loans	17,250.30
	Accounts Payable Total	<u>\$260,085.02</u>

**Payroll Salary plus Benefits
by Department:**

1/31/2020 -
2/04/2020

	Department	w/o OT	OT	Total
41110	COUNCIL	2,045.34		2,045.34
41410	FINANCE OFFICE	1,288.60		1,288.60
41910	BUILDING	175.35		175.35
42110	POLICE	11,078.94	892.56	11,971.50
43110	STREET	4,972.59	435.52	5,408.11
43210	SEWER	5,107.70	324.74	5,432.44
43310	WATER	5,107.62	324.71	5,432.33
43410	ELECTRIC	11,387.53		11,387.53
		<u>\$41,163.67</u>	<u>\$1,977.53</u>	<u>\$43,141.20</u>