

**AGENDA
CITY OF MILLER
TUESDAY, FEBRUARY 22, 2022
7:00 P.M.**

The City of Miller is an equal opportunity employer.

Call to Order

Pledge of Allegiance

Approval of Agenda

Approval of Minutes pgs. 1 - 3

Public Input

Unfinished Business

1. Safe Route to School – Mullaney, Auch, Froning
2. DOT Certificates for Bike Path pg. 4
3. Community Access Grant..... pg. 4

New Business

1. Rainwater Drainage – Wharton, Anglin & Yearous
2. Police Policy Manual
3. Write off Bad Debt \$111.70
4. Phase IV Revised Funding Applications pgs. 5 - 6
5. Lot Purchase – Lots 20 & 21, Block 3, Eudell J Miller's Resurvey Addition

Approval of Bills

Correspondence

Family Crisis Center.....pg. 7

Adjourn



Public comments are welcomed during public input, but no action can be taken by the Council on comments received at this meeting. Anyone wishing to have the Council vote on an item should call the Finance Office at 853-2705 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

**CITY OF MILLER
CITY COUNCIL MEETING
FEBRUARY 7, 2022**

The City of Miller is an equal opportunity employer.

The City Council met in regular session at city hall at 7:00 p.m. on Monday, February 7, 2022.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen: Jim Odegaard, Tony Rangel, Bob Steers, Jeff Swartz, Joe Zeller, and Alderwoman Tammy Lichty.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Odegaard, seconded by Alderman Zeller to approve the agenda as amended. All members voted aye. Motion carried.

MINUTES: Motion by Alderwoman Lichty, seconded by Alderman Rangel to approve the minutes for the regular meeting held on January 18, 2022. All members voted aye. Motion carried.

PUBLIC INPUT

Kecia Beranek, On Hand Economic Development, was present to extend an invite for Miller Day at the Capital on Thursday, February 17.

Gale Auch, along with his niece, Dallas, presented concerns regarding the bike path project. He stated that property owners were hastily and ill-informed due to On Hand's "poor planning" and crunched timeline. He asked the council to consider traffic issues along 5th Street including deliveries and ambulance calls to the nursing home and 4-way stops at each intersection. Mary Jo Gortmaker asked about the current stage of the project. Alderman Swartz replied that the DOT grant has already been received.

DEPARTMENT HEAD REPORTS

Department head reports were reviewed. Chief Speck was present to explain that the body cameras are working great after a frustrating setup process. He apologized for letting his frustration show at a previous council meeting, but he and his officers are satisfied with the cameras.

UNFINISHED BUSINESS

2nd Reading of Ordinance #730 – Payment Due Date: Motion by Alderman Steers, seconded by Alderman Rangel to approve the second reading of ordinance #730. Roll call vote: Alderman Swartz – aye, Alderman Odegaard – aye, Alderman Zeller – aye, Alderman Rangel – aye, Alderwoman Lichty – aye, Alderman Steers – aye. Motion carried.

NEW BUSINESS

Flood Study Update: Motion by Alderman Rangel, seconded by Alderman Steers for the city to administer the flood plan project with assistance from Hand County. City crews have started cutting trees out of the creek along the south and east end of East 3rd Street/Highway 14. Controlled burns will be scheduled to clear vegetation with assistance from emergency management. The county will periodically mow areas along the creek, and the city will grade it to allow for continued flow. There will be no redirection of the creek. Alderman Steers stated that SDPAA has been contacted to ensure the city is covered to implement the plan to alleviate the flood problem. All members voted aye. Motion carried.

Repair Doors: Dustin Graham, electric superintendent, stated that the doors on the building at the city dump that stores electrical supplies need repaired. Motion by Alderman Odegaard, seconded by Alderman Rangel to repair the doors for \$2,500.00 which includes materials and labor. All members voted aye. Motion carried.

Hire Pool Manager: Motion by Alderman Rangel, seconded by Alderwoman Lichty to hire Sydney Jessen as the 2022 pool manager. All members voted aye. Motion carried. The pool manager's wage was set by resolution at the first meeting in January 2022. Jessen's application for employment is on file in the finance office.

Change Meeting Date: Motion by Alderman Odegaard, seconded by Alderman Swartz to change the next meeting date to March 22 due to the SDML District 5 Meeting being scheduled in St. Lawrence on Monday, March 21. All members voted aye. Motion carried.

District Meeting Attendees: Employees and council members are to let the office staff know by the March 7 registration deadline if they wish to attend the district meeting.

SCADA Computer: Terry Manning, water superintendent, explained that the computer for the water SCADA system needs to be updated. The city needs one on hand as well in case the main computer goes down. Motion by Alderman Swartz, seconded by Alderman Zeller to approve the quote from MicroComm for a new computer for the water SCADA system and to refurbish the old computer to be compatible with the new one in the amount of \$5,793.00. All members voted aye. Motion carried.

NECOG Invoice Phase III: Motion by Alderman Steers, seconded by Alderman Odegaard to pay NECOG \$10,000.00 for the first and second billings for contract work done on Phase III of the water/wastewater project. All members voted aye. Motion carried.

NECOG Performance Report: The council reviewed NECOG's performance report and noted the 408 to 1 return on investment for Hand County projects.

Special Event Liquor License: Motion by Alderwoman Lichty, seconded by Alderman Odegaard to approve a special event liquor license for Willie's Bar & Grill to serve alcohol at the community center on February 16, 2022. All members voted aye. Motion carried.

DOT Certificates for Bike Path: Motion by Alderman Steers, seconded by Alderman Rangel to table this item and have Sheila Coss, finance officer, call the school to get on their agenda to discuss and understand the school's position on the bike path project. All members voted aye. Motion carried.

CAG Funding Agreement: Motion by Alderman Rangel, seconded by Alderman Odegaard to table the Community Access Grant funding agreement until the next meeting. The council would like to revisit the specific figures, particularly engineering costs, for each area of the grant application submitted by Ted Dickey, NECOG, before they sign the agreement. All members voted aye, Alderman Steers took a short break from the meeting at this time and did not vote. Motion carried.

Municode Update: Motion by Alderwoman Lichty, seconded by Alderman Rangel to approve the estimate from Municode for Supplement No. 7 to the city's Code of Ordinances in the amount of \$1,849.00. All members voted aye. Motion carried.

City Rep on the Natural Gas Board: Motion by Alderman Steers, seconded by Alderwoman Lichty to reappoint Alderman Zeller as the city representative on the Natural Gas Board. All members voted aye. Motion carried.

Helms & Associates Invoices: Motion by Alderwoman Lichty, seconded by Alderman Odegaard to pay Helms & Associates \$3,439.12 for invoices 25409 and 25422. All members voted aye. Motion carried.

SPN Flood Study Invoices: Motion by Alderman Rangel, seconded by Alderman Zeller to pay SPN \$20,400.00 for invoices 25438 and 25440. All members voted aye. Motion carried. The city received a grant from FEMA for up to \$72,500.00, 10% of which the city is responsible for. To date, SPN has engineered the pre-mitigation flood study collection of data, setup of model, evaluated 13 total alternatives, and presented those alternatives for a total of \$58,400.00 in engineering fees.

EXECUTIVE SESSION: Motion by Alderwoman Lichty, seconded by Alderman Odegaard to go into executive session for personnel matters pursuant to SDCL 1-25-2(1) at 8:12 p.m. All members voted aye. Motion carried. Motion by Alderman Zeller, seconded by Alderman Odegaard to come out of executive session at 9:09 p.m. All members voted aye. Motion carried.

Devin Letsche – 6-month Probation Raise: Motion by Alderman Odegaard, seconded by Alderman Zeller to give Devin Letsche a \$1.00/hour raise for completing his 6-month probationary period. All members voted aye. Motion carried.

Approval of the Bills: Motion by Alderman Odegaard, seconded by Alderwoman Lichty to approve the bills. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderwoman Lichty to adjourn the meeting. There being no further business, the meeting was adjourned at 9:12 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Cindy Deuter, Deputy Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of: _____

Bills February 2022 (1)

American Solutions	Supplies	243.55
BDS	Garbage	179.00
Builders Cashway	Supplies	5.99
City Utilities	Utilities	13,980.13
CK Welding	Iron/Cut	103.48
Clarks Rental	Parts	141.18
Core & Main	Equipment	1,134.91
Cowboy Country Stores	Fuel	1,022.90
Fischer Plumbing	Repairs	188.44
Helms & Associates	Prof Fees	3,439.12
MicroFix	Computer	1,455.00
Miller Ace	Supplies	1,291.82
MMUA	Prof Fees	4,643.75
NAPA Central	Parts	419.68
NECOG	Prof Fees	10,000.00
Nelson, Dave	Solar Sellback	70.21
Oakley Farm & Ranch	Supplies	145.30
OHED	80% BBB	3,718.47
Postmaster	Postage	550.00
Riter Rogers Law	Prof Fees	1,365.00
SD DOH	Tests	30.00
Servall	Service	78.09
SPN	Prof Fees	20,400.00
Tessier's	Inspections	1,161.80
Twin Valley Tire	Repairs	433.54
US Bank	Loans	56,005.59
WAPA	Power	54,497.27
Wesco	Supplies	4,691.78
	Accounts Payable Total	<u>\$181,396.00</u>

Payroll Salary plus

Benefits by Department:		1/28/2022 & 2/03/2022		
Department		w/o OT	OT	Total
41101	COUNCIL	2,938.86	0.00	2,938.86
41402	FINANCE OFFICE	3,083.65	0.00	3,083.65
41902	BUILDING	1,036.20	0.00	1,036.20
42101	POLICE	12,624.24	1,801.12	14,425.36
43101	STREET	5,480.95	50.38	5,531.33
43201	SEWER	5,248.66	185.78	5,434.44
43305	WATER	5,248.59	185.76	5,434.35
43403	ELECTRIC	9,997.91	94.24	10,092.15
		<u>\$45,659.06</u>	<u>\$2,317.28</u>	<u>\$47,976.34</u>

School Road in Front of Armory - East 4th Street

Total Project			Community	
Cost			Water	Local Match
Subtotal	\$ 507,900.00		\$ 67,435.00	\$ 386,360.00
Contingencies	\$ 50,800.00		\$ 6,700.00	\$ 5,400.00
Subtotal + Contingencies = Construction Total	\$ 558,700.00		\$ 74,135.00	\$ 425,060.00
Engineering and Admin	Design	\$ 38,000.00	\$ 5,000.00	\$ 33,000.00
	Bidding	\$ 4,500.00	\$ 600.00	\$ 3,900.00
	Construction Admin	\$ 43,700.00	\$ 5,800.00	\$ 37,900.00
	Admin and Legal	\$ 17,000.00	\$ 2,300.00	\$ 14,700.00
Construction Total + Engineering and Admin = TPC	\$ 661,900.00		\$ 87,835.00	\$ 425,060.00
				\$ 149,005.00
				\$ 661,900.00

TPC	\$ 661,900.00	\$ 484,565.00
Water	\$ 87,835.00	\$ 89,500.00
New TPC	\$ 574,065.00	\$ 574,065.00

Eng and Admin

Safe Route to School		
Grant	214,576.88	Wellmark Grant
Local Match	47,261.90	5,000.00
Grant + Local Match = Total Project 261,838.78		
New Local Match Less any In-kind Work		

Grant Request		Non Participating	
TPC * 80%	\$ 484,565.00	\$ 484,565.00	TPC * 20%
	\$ 387,652.00	\$ 96,913.00	Engineering and Admin
		\$ 89,500.00	Total Local
		\$ 186,413.00	Street Dept Exp

City's Cost	
Water	\$ 87,835.00
E&A	\$ 89,500.00
20% of 484,565.00	\$ 96,913.00
	\$ 274,248.00

