

CITY OF MILLER
CITY COUNCIL MEETING
MARCH 7, 2022

The City of Miller is an equal opportunity employer.

The City Council met in regular session at city hall at 7:00 p.m. on Monday, March 7, 2022.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen: Jim Odegaard, Tony Rangel, Bob Steers, Jeff Swartz, Joe Zeller, and Alderwoman Tammy Lichty.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Odegaard, seconded by Alderwoman Lichty to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderman Rangel, seconded by Alderman Swartz to approve the minutes for the regular meeting held on February 22, 2022. All members voted aye. Motion carried.

PUBLIC INPUT

none

DEPARTMENT HEAD REPORTS

Department head reports were reviewed. No questions were asked.

UNFINISHED BUSINESS

Lot Purchase: Motion by Alderman Rangel, seconded by Alderman Odegaard to not purchase the lot for sale on West 2nd Street. All members voted aye. Motion carried.

NEW BUSINESS

SkyHorizon, LLC: Mike Malone and Kelly Dybdahl, Heartland Consumers Power District, were present to explain the Memorandum of Understanding with the City of Miller, SkyHorizon, LLC, and Heartland Consumers Power District. Motion by Alderman Zeller, seconded by Alderman Steers to sign the Memorandum of Understanding. Roll call vote: Alderman Swartz – aye, Alderman Odegaard – aye, Alderman Zeller – aye, Alderman Rangel – aye, Alderwoman Lichty – aye, Alderman Steers – aye. Motion carried.

Mayoral Proclamation: Mayor Blachford read a proclamation proclaiming March Intellectual and Developmental Disabilities Month. Haley Coss spoke on behalf of SD Partners in Policymaking, an advocacy group for Disability Rights in SD. She explained that disabilities do not discriminate and that we are all responsible for creating an inclusive community. She thanked Mayor Blachford and the council for the proclamation.

Surcharge Clarification: Alderman Rangel read a statement explaining surcharges. Surcharges are only to be used to pay off loans (not used for daily expenses) and cannot be removed or reduced until the applicable loan is paid in full. Water and sewer surcharges are a flat rate based on the number of meters. Electric surcharges are based on kWh used.

Dale Hargens – Rental House: Dale Hargens was present to request that shutoffs not be done on Friday afternoon and that the landlords be contacted when a renter is delinquent. The city's policy will be looked at and reviewed on the next agenda.

Bryan Rock Products: Roger Haberling requested to purchase a load of baseline aggregate from Bryan Rock Products out of Shakopee, MN. The cost of the load will be approximately \$1,952.50. Motion by Alderwoman Lichty, seconded by Alderman Odegaard to order the aggregate. All members voted aye. Motion carried.

AMI Meters: Dustin Graham explained the bids that were received for AMI electric meters. Only one bid was eligible, but it did not meet all the specs. Motion by Alderman Rangel, seconded by Alderman Steers to accept DGR Engineering recommendation to reject all bids and do a Request for Pricing. All members voted aye. Motion carried.

Substation Repair: Motion by Alderwoman Lichty, seconded by Alderman Odegaard to have Northern Testing Services repair the substation for approximately \$13,125.00 that was purchased from NorthWestern Energy. This substation feeds the entire town. All members voted aye. Motion carried.

Repairs to Extra Police Car: Dustin Graham received a quote from Stobbs to have the transmission replaced for approximately \$4,295.00. Motion by Alderwoman Lichty, seconded by Alderman Zeller to have the transmission replaced in the 2015 Ford Expedition.

Livestock Addition Plat: Motion by Alderman Swartz, seconded by Alderman Zeller to approve the Livestock Addition Plat. All members voted aye. Motion carried.

TLC Olson Construction Change Order #3: Motion by Alderman Steers, seconded by Alderman Rangel to approve TLC Olson Construction Change Order #3. All members voted aye. Motion carried.

SPN Flood Study Invoices: Motion by Alderman Odegaard, seconded by Alderwoman Lichty to approve SPN invoices 25566 & 25567 for \$9,300.00. All members voted aye. Motion carried.

Annual Report: Finance Officer, Sheila Coss presented the 2021 annual report as prepared by Kohlman Bierschbach & Anderson, LLP. Motion by Alderman Swartz, seconded by Alderman Rangel to approve the 2021 annual report. All members voted aye. Motion carried.

Helms & Associates Invoices: Motion by Alderwoman Lichty, seconded by Alderman Odegaard to pay Helms & Associates \$7,605.63 for invoices 25530 and 25548. All members voted aye. Motion carried.

Approval of the Bills: Motion by Alderman Swartz, seconded by Alderman Odegaard to approve the bills. All members voted aye. Motion carried.

EXECUTIVE SESSION: Motion by Alderwoman Lichty, seconded by Alderman Steers to go into executive session for personnel matters pursuant to SDCL 1-25-2(1) at 8:44 p.m. All members voted aye. Motion carried. Motion by Alderman Zeller, seconded by Alderman Odegaard to come out of executive session at 9:42 p.m. All members voted aye. Motion carried.

Wages: No action taken.

Congressional Record – John Thune: The city received a letter from Senator John Thune to honor everyone for the successful emergency evacuation of the Miller School and Hand-in-Hand Daycare.

Motion by Alderman Zeller, seconded by Alderwoman Lichty to adjourn the meeting. There being no further business, the meeting was adjourned at 9:45 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of: _____

Bills March 2022 (1)

A & B Business	Supplies	160.86
American Solutions	Supplies	233.84
AmericInn	Lodging	639.84
BDS	Garbage	179.00
Manning Digging	Service	360.00
City Utilities	Utilities	13,302.44
CK Welding	Repairs	108.20
Cowboy Country Stores	Fuel	1,204.09
Forte	Prof Fees	145.00
Graham, Dustin	Reimb	233.76
Gross, Gordon	Reimb	11.00
Hammill, Brandon	Reimb	48.30
HCPD	Power	76,723.58
Helms & Associates	Prof Fees	7,605.63
Hoftiezer, Ron	Reimb	11.00
Pioneer Garage	Repairs	304.48
John Deere Financial	Parts	245.49
KBA	Prof Fees	2,000.00
Letsche, Devin	Reimb	\$11.00
MMUA	Prof Fees	616.00
Napa	Parts	347.96
Northwest Pipe	Fittings	2,749.82
Oakley Farm & Ranch	Supplies	23.98
OHED	80% BBB	2,124.93
Postmaster	Postage	450.00
Prairieland Collections	Prof Fees	31.89
Reber, Zachary	Reimb	75.00
SD DOT	Regist.	70.00
Servall	Service	78.09
Sign Solutions	Signs	222.29
SPN	Prof Fees	14,100.00
WAPA	Power	43,222.94
	Accounts Payable Total	<u>\$167,640.41</u>

**Payroll Salary plus
Benefits by Department:**

2/28/2022 &
3/03/2022

Department	w/o OT	OT	Total
41101 COUNCIL	2,777.38	0.00	2,777.38
41402 FINANCE OFFICE	3,083.65	0.00	3,083.65
41902 BUILDING	316.86	0.00	316.86
42101 POLICE	11,504.04	1,212.13	12,716.17
43101 STREET	6,371.53	332.52	6,704.05
43201 SEWER	5,234.98	77.21	5,312.19
43305 WATER	6,024.71	77.20	6,101.91
43403 ELECTRIC	8,822.60	0.00	8,822.60
	<u>\$44,135.75</u>	<u>\$1,699.06</u>	<u>\$45,834.81</u>