

**CITY OF MILLER**  
**CITY COUNCIL MEETING**  
**MARCH 16, 2020**

*The City of Miller is an equal opportunity employer.*

The City Council met in regular session at city hall at 7:00 p.m. on Monday, March 16, 2020.

**MEMBERS PRESENT:** Mayor Ron Blachford, Aldermen: Jim Odegaard, Tony Rangel, Bob Steers, Jeff Swartz, Joe Zeller and Alderwoman SuAnne Meyer.

**CALL TO ORDER:** Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

**AGENDA:** Motion by Alderman Odegaard, seconded by Alderman Swartz to approve the agenda. All members voted aye. Motion carried.

**MINUTES:** Motion by Alderman Rangel, seconded by Alderman Zeller to approve the minutes for the regular meeting held on March 2, 2020, and the special meeting held March 11, 2020. All members voted aye. Motion carried.

**PUBLIC INPUT**

Bill Lewellen, electric superintendent, stated that he has contacted Wessington Springs regarding on-call sharing. Bill and one council member will meet with an employee and council member from Wessington Springs. Bill Lewellen also commented that there was an alarm on the SCADA system for the substation. There was a low CO2 message that was not an issue. However, this brought up the need of a service contract with NorthWestern Energy to help maintain the substation and transmission lines. He is working with NorthWestern Energy to get an agreement written up.

Mayor Blachford made a declaration that city hall will be closed to walk-in traffic for at least ten days as a result of the coronavirus pandemic. He will reassess the need to keep the doors closed at that time. Alderman Steers expressed concern that the coronavirus (COVID-19) is going to affect our community. We need to be aware of the needs of our neighbors, keep hands clean and develop a contingency plan.

Jan Kittelson commented that the newspaper will be published with a Saturday date beginning in April. The paper that would be published on April 1 will be dated April 4. Deadlines will be Wednesday at noon instead of the current Friday deadline.

**UNFINISHED BUSINESS**

**Boney Memorial:** Alderman Swartz has been visiting with Steph Bonebright about a possible memorial for Jim (Boney) Bonebright. Alderman Swartz presented a picture of the desired memorial and received estimates from Millerdale Colony, Donlin Construction, Miller Concrete and Common Sense Manufacturing totaling approximately \$4,675.00 to complete the project. Each business had a connection with Boney and were personally and financially committed to assist with this project. There will be further discussion with Steph regarding the wording and placement of the memorial. Motion by Alderman Rangel, seconded by Alderwoman Meyer to go forward with the memorial as presented. All members voted aye. Motion carried.

**NEW BUSINESS**

**Hand County Health & Wellness:** Motion by Alderman Swartz, seconded by Alderman Odegaard to approve a special event liquor license for the annual Hand County Health and Wellness fundraiser planned for May 1. The date may be changed due to the coronavirus. All members voted aye. Motion carried.

**Storm Shelter Bids:** Six bids were received on March 4, 2020, for the community safe room/storm shelter in the park: JDH Construction, Inc. - \$259,000.00, First Dakota Enterprises - \$292,000.00, Rexwinkel Concrete, Inc. - \$316,546.80, Sharpe Enterprises, Inc. - \$282,000.00, Kyburz Carlson Construction - \$326,900.00, and Tellinghuisen, Inc. - \$267,000.00. Motion by Alderman Steers, seconded by Alderman Rangel to accept Civil Design, Inc. recommendation to hire JDH Construction, Inc. All members voted aye. Motion carried.

**Bore Storm Shelter Utilities:** Three quotes were received to bore the utilities to the community safe room/storm shelter in the park. Motion by Alderman Rangel, seconded by Alderman Odegaard to accept the low bid from Larson Digging, Inc. for \$26,363.98. All members voted aye; Alderman Swartz abstained. Motion carried.

**District Meeting:** The District Meeting scheduled for March 23 has been cancelled due to the coronavirus.

**DGR Invoices:** Motion by Alderman Swartz, seconded by Alderman Zeller approve DGR Engineering invoices #239447-239448 for a total of \$13,203.00. All members voted aye. Motion carried.

**Resolution No. 2020-5:** Motion by Alderman Swartz, seconded by Alderwoman Meyer approve Resolution 2020-5 – Wages. All members voted aye; Alderman Zeller abstained. Motion carried.

**Electric Superintendent:** Motion by Alderman Zeller, seconded by Alderman Rangel to advertise for the electric superintendent position in-house. Roll call vote: Alderman Swartz – aye, Alderman Zeller – aye, Alderman Odegaard – aye, Alderman Rangel – aye, Alderwoman Meyer – nay, Alderman Steers – aye. Motion carried.

**Close Camping Area – Winter Months:** Motion by Alderman Zeller, seconded by Alderman Odegaard to close the camping area and barricade it during the winter. Dates will be determined by the weather at Ron Hoftiezer’s discretion. All members voted aye. Motion carried.

**Hire Summer Help:** Motion by Alderwoman Meyer, seconded by Alderman Swartz to hire the three additional lifeguard applicants. All members voted aye. Motion carried.

**APPROVAL OF BILLS:** Motion by Alderman Odegaard, seconded by Alderman Rangel to approve the bills. All members voted aye. Motion carried.

**Correspondence**

DENR has a free abandoned underground tank removal program. The council is not aware of any underground tanks in Miller.

**EXECUTIVE SESSION:** Motion by Alderwoman Meyer, seconded by Alderman Odegaard to go into executive session for personnel matters pursuant to SDCL 1-25-2(1) at 8:25 p.m. All members voted aye. Motion carried. Motion by Alderman Swartz, seconded by Alderman Zeller to come out of executive session at 9:05 p.m. All members voted aye. Motion carried. No action taken.

Motion by Alderman Zeller, seconded by Alderman Steers to adjourn the meeting. There being no further business, the meeting was adjourned at 9:06 p.m. All members voted aye. Motion carried.

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Ronald Blachford, Mayor

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Sheila Coss, Finance Officer

**LEGAL NOTICE OF RECEIPT**

Copy of the official proceedings  
was received on: \_\_\_\_\_  
Published once at the  
approximate cost of: \_\_\_\_\_

<b>Bills March 2020 (2)</b>		
A & B Business Solutions	Copier Meter	148.36
Avera Occupational Medicine	Drug Test	83.55
Manning Digging Service	Service	250.00
Civil Design	Prof Fees	3,437.00
CNH Industrial Capital	Supplies	83.25
Cowboy Country Stores	Fuel	1,168.78
DGR Engineering	Cap Imp	14,600.00
Elan	Supplies	363.51
Farnam's Genuine Parts	Parts	879.06
gWorks	Forms	118.63
Hand County Publishing	Supplies	242.12
HCPD	Power	74,305.98
Ron Hoftiezer	Reimb	11.00
Kessler's	Supplies	29.24
Bill Lewellen	Reimb	205.28
MD Industries	Ladder Assy	1,090.00
MDRWS	Water	18,373.00
Midco	Telephones	444.08
Miller Ace	Supplies	589.30
Oakley Farm & Ranch Supply	Supplies	46.24
Prairieland Collections	Prof Fees	249.22
DENR	Testing Fees	20.00
SD Fed Property	Supplies	63.33
Small Engine House	Repairs	250.29
Sturdevant's	Parts	87.99
WAPA	Power	44,058.95
	Accounts Payable Total	<u>\$161,198.16</u>

<b>Payroll Salary plus Benefits</b>				
<b>by Department:</b>		3/17/2020		
	Department	w/o OT	OT	Total
41410	FINANCE OFFICE	1,291.60		1,291.60
42110	POLICE	10,211.59	1,583.26	11,794.85
43110	STREET	5,097.57	208.97	5,306.54
43210	SEWER	5,027.93		5,027.93
43310	WATER	5,027.84		5,027.84
43410	ELECTRIC	11,559.36		11,559.36
		<u>\$38,215.89</u>	<u>\$1,792.23</u>	<u>\$40,008.12</u>