

**AGENDA  
CITY OF MILLER  
MONDAY, MARCH 17, 2025  
7:00 P.M.**

*The City of Miller is an equal-opportunity employer.*

**Call to Order  
Pledge of Allegiance**

**Approval of Agenda  
Approval of Minutes .....pgs. 1 - 2**

**Public Input**

**New Business**

1. Trailer Court – nuisance ordinance violation
2. Burbach Aquatics – meeting overview
3. SD DLA – Letter of Acceptance for KBA Audit.....pg. 3
4. Change Meeting Date: April 7, 2025
5. Extension for Building Permit #2743 - Greg Palmer – fence
6. Folding Machine quotes .....pgs. 4 - 5

**Approval of Bills**

**Correspondence**

1. SD DOT HWY 14/45 Project .....pg. 6
2. SD DANR – Drinking Water Certificate of Achievement Award .....pg. 7

**Executive Session**

Personnel Pursuant to SDCL 1-25-2(1)

**New Business cont'd.**

7. Hire Lifeguards for the 2025 Season

**Adjourn**



Public comments are welcomed during public input, but no action can be taken by the Council on comments received at this meeting. Anyone wishing to have the Council vote on an item should call the Finance Office at 853-2705 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

**CITY OF MILLER  
CITY COUNCIL MEETING  
MARCH 3, 2025**

*The City of Miller is an equal opportunity employer.*

The City Council met in regular session at city hall at 7:00 p.m. on Monday, March 3, 2025.

**MEMBERS PRESENT:** Mayor Tom McGough, Aldermen: Dale Hargens, Will Jones, Patrick Price, Gale Auch, and Landon Gab and Alderwoman Susan Hargens.

**CALL TO ORDER:** Mayor McGough called the meeting to order.

Pledge of Allegiance was said by all present.

**AGENDA:** Motion by Alderman Price, seconded by Alderman Jones to approve the agenda as printed. All members voted aye. Motion carried.

**MINUTES:** Motion by Alderman Hargens, seconded by Alderman Gab to approve the minutes for the regular meeting held February 18, 2025. All members voted aye. Motion carried.

**PUBLIC INPUT**  
None.

**Department Head Reports**

Mayor McGough addressed the following matters with the respective department heads: a large tree was cut down at Crystal Park, the water department has found a few options to purchase a pickup truck, electric superintendent Dustin Graham reviewed the rebates available through Heartland Energy, and finance officer Cindy Deuter verified the total 2025 budget of \$67,000 for OHED on the monthly sales tax comparison report. Mayor McGough iterated that the SDML District 5 meeting is on March 19. The registration deadline is March 4.

**NEW BUSINESS**

**2<sup>nd</sup> Reading Ordinance #761 – Subdivisions:** Motion by Alderman Auch, seconded by Alderwoman Hargens to approve the second reading of Ordinance #761 – Subdivisions. Roll call vote: Alderwoman Hargens – aye, Alderman Gab – aye, Alderman Auch – aye, Alderman Hargens – aye, Alderman Price – aye, Alderman Jones – aye. Motion carried. Alderman Jones mentioned working on another ordinance to allow the city to contribute labor and material to future developments. The committee along with Deuter are researching state law and what other towns have in place.

**Special Event Liquor License:** Motion by Alderman Price, seconded by Alderwoman Hargens to approve a special event liquor license for Willies Bar & Grill to serve alcohol at the community center on March 19. An additional motion was made by Alderman Hargens, seconded by Alderman Gab to waive the \$50 fee for the license. Mayor McGough called for a vote of the members on the second motion. All members voted aye. Motion carried. Mayor McGough called for a vote of the first motion. All members voted aye. Motion carried.

**Infotech Solutions quote:** Motion by Alderman Price, seconded by Alderman Jones to purchase a total of 6 computers for the street department, the council room, and the police department for up to \$5,900.00. All members voted aye. Motion carried.

**Helms & Associates Invoice:** Motion by Alderman Jones, seconded by Alderman Auch to pay Helms & Associates invoice 35481 for a total of \$11,894.44. All members voted aye. Motion carried.

**Approval of Bills:** Motion by Alderman Hargens, seconded by Alderman Price to approve the bills for payment. All members voted aye. Motion carried.

**EXECUTIVE SESSION:** Motion by Alderman Price, seconded by Alderman Jones to go into executive session for personnel matters pursuant to SDCL 1-25-2(1) for the purpose of discussing lifeguards at 7:17 p.m. All members voted aye. Motion carried. Mayor McGough returned the meeting to regular session at 7:20 p.m.

**Hire Lifeguards:** Motion by Alderman Price, seconded by Alderman Jones to hire the following lifeguards for the 2025 pool season: Jake Gibson - \$13.50/hour, Mahli Bresson - \$13.50/hour, Haylie Huss - \$13.50/hour, and Grace Hofer with 1 year of experience - \$13.77/hour. All members voted aye. Motion carried. Lifeguards have the opportunity to increase their wage per hour by 10% upon proof of WSI certification.

Motion by Alderman Price, seconded by Alderman Jones to adjourn the meeting. There being no further business, the meeting was adjourned at 7:21 p.m. All members voted aye. Motion carried.

\_\_\_\_\_  
Tom McGough, Mayor

\_\_\_\_\_  
Cindy Deuter, Finance Officer

**LEGAL NOTICE OF RECEIPT**

Copy of the official proceedings

was received on: \_\_\_\_\_

Published once at the

approximate cost of: \_\_\_\_\_

**Bills March 2025 (1)**

|                         |                        |                    |
|-------------------------|------------------------|--------------------|
| 441                     | Prof Fees              | 249.00             |
| American Solutions      | Supplies               | 37.05              |
| Best Western Ramkota Sf | Lodging                | 660.00             |
| Border States           | Supplies               | 2,343.21           |
| City Utilities          | Utilities              | 16,548.29          |
| Dakota Supply Group     | Supplies               | 70.20              |
| DGR Engineering         | Scada Maintenance      | 577.00             |
| Dan Fritzsche           | Reimb.                 | 19.00              |
| Gordon Gross            | Reimb.                 | 19.00              |
| Hand County Pub         | Publications           | 117.99             |
| Helms & Associates      | Prof Fees              | 11,894.44          |
| Ron Hoftiezer           | Reimb.                 | 19.00              |
| Terry Manning           | Reimb.                 | 19.00              |
| OHED                    | 80% Bbb                | 2,896.44           |
| Postmaster              | Postage                | 425.00             |
| Servall                 | Service                | 114.95             |
| Twin Valley Tire        | Repair                 | 29.00              |
| Aculity                 | Chemical               | 428.39             |
|                         | Accounts Payable Total | <u>\$36,466.96</u> |

**Payroll Salary plus**

**Benefits by**

**Department:**

|       |            | 2/27/2025 & 2/28/2025 |                   |                    |
|-------|------------|-----------------------|-------------------|--------------------|
|       | Department | w/o OT                | OT                | Total              |
| 41101 | COUNCIL    | 2,562.09              | 0.00              | 2,562.09           |
|       | FINANCE    |                       |                   |                    |
| 41402 | OFFICE     | 3,341.80              | 0.00              | 3,341.80           |
| 41902 | BUILDING   | 317.29                | 0.00              | 317.29             |
| 42101 | POLICE     | 15,738.86             | 1,316.09          | 17,054.95          |
| 43101 | STREET     | 8,981.74              | 456.33            | 9,438.07           |
| 43201 | SEWER      | 6,297.66              | 268.55            | 6,566.21           |
| 43305 | WATER      | 6,297.58              | 268.52            | 6,566.10           |
| 43403 | ELECTRIC   | 14,946.03             | 0.00              | 14,946.03          |
|       |            | <u>\$58,483.05</u>    | <u>\$2,309.49</u> | <u>\$60,792.54</u> |



427 SOUTH CHAPELLE  
C/O 500 EAST CAPITOL  
PIERRE, SD 57501-5070  
(605) 773-3595

RUSSELL A. OLSON  
AUDITOR GENERAL

March 5, 2025

Cindy Deuter, Finance Officer  
City of Miller  
120 West 2<sup>nd</sup> Street  
Miller, SD 57362

We have reviewed and accepted your audit report on the:

City of Miller  
(For the Two Years Ended December 31, 2023)

Our review was limited to the report and did not include a review of the working papers.  
Our limited review does NOT constitute a pre-issuance review.

It is our understanding that The Miller Press is the official newspaper for the City of Miller. If this is not the case, please inform me of the name of the current official newspaper.

Please present a copy of this letter to the governing board to indicate our acceptance of the audit report.

Yours very truly,

Russell A. Olson  
Auditor General

RAO:lcs

cc: Kohlman, Bierschbach & Anderson, LLP  
Certified Public Accountants  
PO Box 127  
Miller, SD 57362

# FOLDERS

## 208J

# 3480 *el*

The 208J friction feed manual paper folder offers easy setup for standard and custom folds with a 3-roller system. Its control panel includes a 4-digit counter, test button, and automatic conveyor for smooth paper ejection.

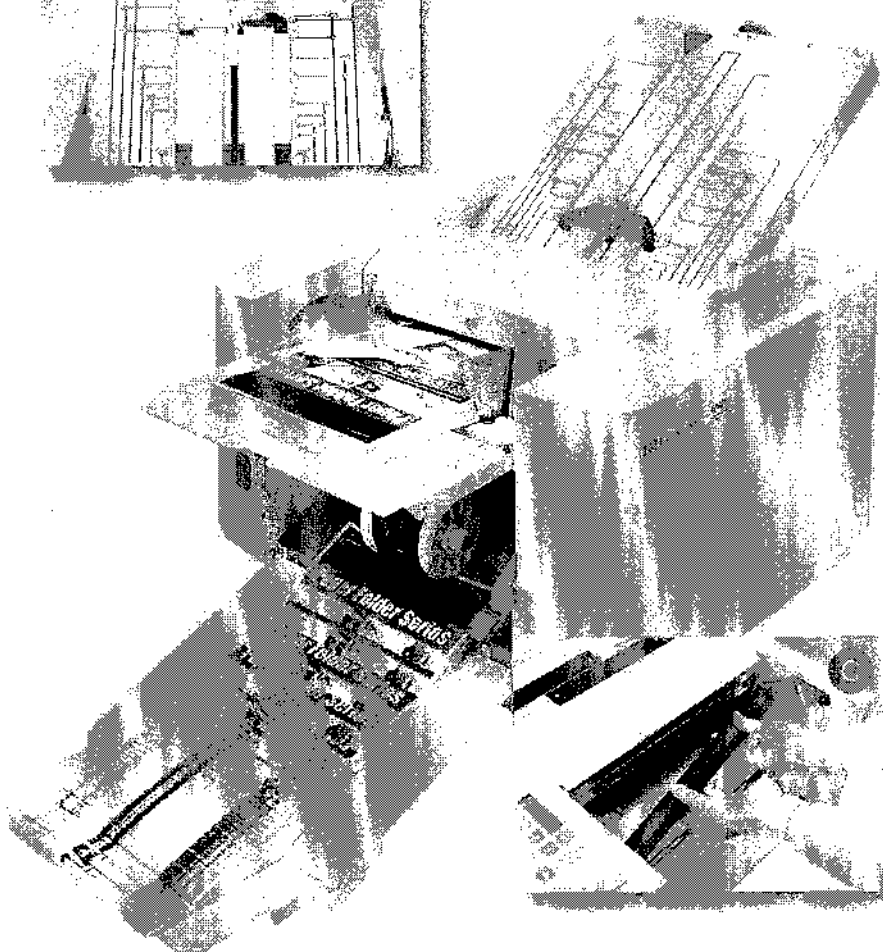
### **FOLD PLATE GRAPHICS**

Fold plates with clear graphics and measurements ensure accurate paper stop placement.



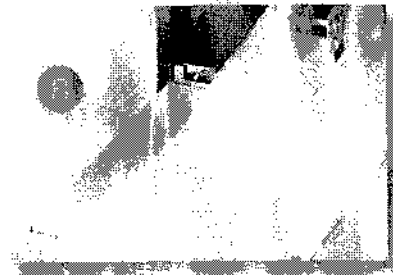
### **EXTENDED EXIT TRAY**

An extra long exit tray ensures neat stacking of finished jobs.



### **QUICK RELEASE ROLLERS**

The quick release rollers make regular maintenance and cleaning easy.



[www.mbmcorp.com](http://www.mbmcorp.com)  
843-552-2700



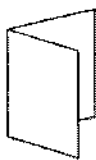
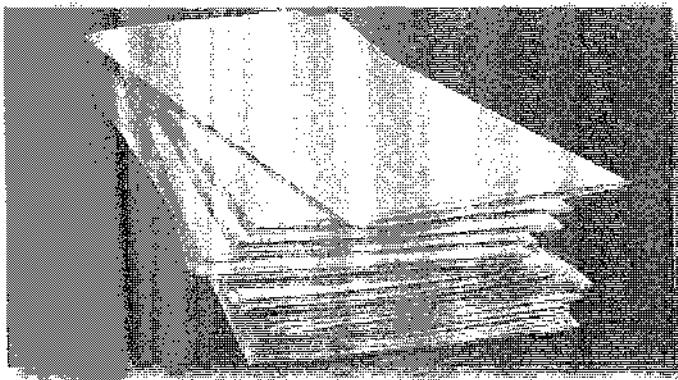
# M FOLDERS

## 208J

- Easy set-up for standard and custom folds
- The control touch panel includes 4 digit counter with addition and subtraction functions
- Test button folds 2 sheets for inspection
- Extended exit tray for neat stacking of folded sheets
- Automatic conveyor ensures smooth ejection of folded paper
- Single sheet feeding automatically maintained for different weights of paper
- Auxiliary paper guide for cross folding
- Load and unload paper from the same side
- Display alert and audible signal in case of incorrect operation
- Skew and micro-adjustment dials

**Noise Reduction Mode**  
makes less folding noise

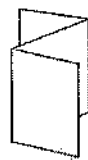
**Thick Paper Mode**  
gives bigger folding impact to papers



Single



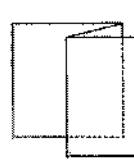
Letter



Zigzag



Double parallel



Fold-out



Gate



Cross\*

\*Requires 2-passes

### Specifications:

|                         |                         |                         |                        |
|-------------------------|-------------------------|-------------------------|------------------------|
| Speed (sheets per hour) | Up to 14,000**          | Electrical requirements | 115 V, 60 Hz           |
| Paper size              | 3.5" x 5" to 11" x 17"  | Dimensions (D x W X H)  | 21.5" x 40.6" x 19.75" |
| Paper weight            | 12 to 80 lbs / 115 gsm* | Shipping weight         | 73 lbs                 |
| Sheet capacity          | 500*                    |                         |                        |

\* May vary due to variations in paper and power supply

\*\* Speed based on half-fold application and 20-lb bond paper stock

www.mbmcorp.com  
843-552-2700





# South Dakota Department of Transportation

## NOTICE OF PUBLIC MEETING/ OPEN HOUSE

**Project Location:** S.D. Highway 45 from the U.S. Highway 14 junction in Miller south to 208<sup>th</sup> Street

**Project Description:** Grading, Interim Surfacing, Replace Structure Box Culvert, Asphalt Surfacing, Mill, Asphalt Resurfacing, Curb Ramps and, Lighting

**Project Number:** P-PH 0045(61)101 & P 0045(69)101, Hand County, PCN 07F1 & 08KV  
**Structure # 30-160-345**

**Date:** Tuesday, April 8, 2025

**Time:** 5:30 p.m. (CT)

**Place:** Miller Community Center  
526 North Broadway Avenue  
Miller, SD 57362

The South Dakota Department of Transportation (SDDOT) will hold a public meeting open house to discuss and receive public input on the above project. The open house will be informal, with one-on-one discussion with SDDOT design staff.

A presentation will take place shortly after 5:30 p.m. After the presentation, the SDDOT staff will be available with displays to discuss the proposed project and answer questions. The opportunity to present written comments will be made available. Written comments are accepted until April 25, 2025.

Individuals needing assistance, pursuant to the Americans with Disabilities Act (ADA), should contact the SDDOT ADA Coordinator (605-773-3540) two business days prior to the meeting in order to ensure accommodations are available. For any in-person meeting, notice is further given to individuals with disabilities that the meeting is being held in a physically accessible location.

Public Meeting Information @ [https://dot.sd.gov/projects-studies/projects/public-meetings#listItemLink\\_2078](https://dot.sd.gov/projects-studies/projects/public-meetings#listItemLink_2078)



FOR IMMEDIATE RELEASE: March 4, 2025

FOR MORE INFORMATION: Ben Koisti, Ben.Koisti@state.sd.us

**DANR RECOGNIZES CITY OF MILLER WITH A DRINKING WATER CERTIFICATE OF ACHIEVEMENT AWARD**

**PIERRE, SD** – Today, the South Dakota Department of Agriculture and Natural Resources (DANR) announced that the City of Miller public water system and the system's certified operators have been awarded a Drinking Water Certificate of Achievement Award. The award is for exceptional water system operations and environmental compliance with state drinking water standards for the previous year.

"Access to a safe and reliable water source is essential to keeping our families healthy and our economy growing," said DANR Secretary Hunter Roberts. "This award is a testament to the hard work and dedication of South Dakota's drinking water system operators and their efforts to ensure their customers have access to clean drinking water."

To qualify for the Drinking Water Certification of Achievement Award, public water systems and their system operations specialists had to meet all the compliance monitoring and reporting requirements, drinking water standards, and certification requirements for 2024.