

**CITY OF MILLER
CITY COUNCIL MEETING
APRIL 6, 2020**

The City of Miller is an equal opportunity employer.

The City Council met in regular session at city hall at 6:00 p.m. on Monday, April 6, 2020.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen: Jim Odegaard, Tony Rangel, Bob Steers, Jeff Swartz, Joe Zeller and Alderwoman SuAnne Meyer.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Rangel, seconded by Alderman Odegaard to approve the agenda. All members voted aye. Motion carried.

EXECUTIVE SESSION: Motion by Alderman Zeller, seconded by Alderman Steers to go into executive session for personnel matters pursuant to SDCL 1-25-2(1) at 6:04 p.m. All members voted aye. Motion carried. Motion by Alderman Rangel, seconded by Alderman Swartz to come out of executive session at 6:54 p.m. All members voted aye. Motion carried. No action taken. Motion by Alderwoman Meyer, seconded by Alderman Rangel to have a recess until the start of the regular meeting at 7:00 p.m. All members voted aye. Motion carried.

Regular session continued at 7:07 p.m. due to technical difficulties.

MINUTES: Motion by Alderwoman Meyer, seconded by Alderman Odegaard to approve the minutes for the regular meeting held on March 16, 2020, and special meetings held March 24, 2020, and March 31, 2020. All members voted aye. Motion carried.

PUBLIC INPUT

Bill Lewellen received a mayoral proclamation stating April 10, 2020, as Bill Lewellen Day in Miller, SD. Bill also received a golden putter and a gift card to Austad's Golf as a thank you for his 34 years of service in the electric department to the residents of the City of Miller.

Kecia Beranek commented that the senior class is looking at various options for graduation. One option would be to put photos of the graduates up along main street or in the community center parking lot.

DEPARTMENT HEAD REPORTS

Bill Lewellen, electric superintendent reported information he obtained from the City of Wessington Springs regarding a possible on-call share program with their electric department. Lewellen also stated that there are a few more items to finish up the electric project.

Terry Manning, water superintendent stated he has no COVID-19 concerns in sharing the water department's office with Todd Haraldson, SPN. They are rarely in the office at the same time.

PUBLIC HEARING

7:30 Liquor License Transfer: Motion by Alderman Rangel, seconded by Alderman Odegaard to approve the on-sale liquor license transfer from Steve Ellsworth, Sommer's Bar to On Hand Development Corporation. On Hand will keep the license to sell with the Sommer's Bar property. They have no intention to use it at the community center. Roll call vote: Alderman Steers – aye, Alderwoman Meyer – aye, Alderman Rangel – aye, Alderman Odegaard – aye, Alderman Zeller – abstained, Alderman Swartz – aye. Motion carried.

NEW BUSINESS

Water/Sewer Phase III Bid Opening: SPN and the City of Miller opened bids for Phase III of the water & sewer project at 3:30 p.m. on April 6, 2020. All bids came in relatively high. Motion by Alderman Zeller, seconded by Alderman Rangel to table awarding the Phase III Project bid until the next regular meeting on April 20, 2020. SPN & Associates will review the bids and determine how to proceed.

Phase II Water/Sewer Project Extra Work: Motion by Alderman Swartz, seconded by Alderwoman Meyer to table a decision on the extra work items for Phase II until April 20, 2020. All members voted aye. Motion carried.

Utility Committee On-Call Discussion: Bill Lewellen gave some information during his department head report. A decision will be made at a later date.

Electric Superintendent Position: Motion by Alderman Swartz, seconded by Alderwoman Meyer to advertise for an electric superintendent. Roll call vote: Alderman Steers – aye, Alderwoman Meyer – aye, Alderman Rangel – aye, Alderman Odegaard – aye, Alderman Zeller – aye, Alderman Swartz – aye. Motion carried.

KBA – Audit Engagement Letter: Motion by Alderman Swartz, seconded by Alderman Zeller to have the Mayor sign the engagement letter with KBA to perform the 2018 and 2019 audit. All members voted aye. Motion carried.

Annual Report: The 2019 annual report was prepared by KBA. There were no questions regarding the report which is on file in the finance office.

Hire Summer Help: Motion by Alderman Rangel, seconded by Alderman Odegaard to not hire additional lifeguards at this time. Karly Beckett will be moved to a floating position between the street, water, sewer, parks or wherever there is work for her. Beckett agreed to substitute as a lifeguard if necessary. All members voted aye. Motion carried.

Code Enforcement Letter: Motion by Alderman Zeller, seconded by Alderman Swartz to table any decisions regarding code enforcement at this time. Ideally, the code enforcer will drive through town reviewing outstanding cases while avoiding entry to city hall and county offices. All members voted aye. Motion carried.

Building Permits: Motion by Alderman Rangel, seconded by Alderman Steers to approve the following building permits: Kent and Jacque Atkinson – remove trailer house, Dwaine and Harriet Chipman – storage shed, and Brady Coss – breezeway. All members voted aye. Motion carried.

Water/Sewer Project: Motion by Alderman Odegaard, seconded by Alderman Zeller to approve SPN Phase II invoices 21045-21046 and SPN Phase III invoices 21031-21033 for a total of \$68,540.55 All members voted aye. Motion carried.

COVID-19 Playground Precautions: Motion by Alderman Steers, seconded by Alderman Zeller to place signs at the city parks stating to play at your own risk, surfaces are not cleaned. The city will continue to adhere to Dr. Hopkins’s recommendations regarding park restrictions. All members voted aye. Motion carried.

COVID-19 Contractor Dining Plan: Motion by Alderman Zeller, seconded by Alderman Swartz to order 100 laminated cards, and more as needed, containing the phone numbers of local takeout establishments and make them available to contractors who are working in town. All members voted aye. Motion carried.

COVID-19 Employee Masks: The Millerdale Colony is producing masks to give to local and surrounding hospitals, emergency personal, and city and county employees. Alderman Steers will deliver them to the city employees when they are available.

Bus Barn Roof: Motion by Alderman Rangel, seconded by Alderwoman Meyer to contact local contractors for quotes to replace the shingles on the bus barn. All members voted aye. Motion carried.

APPROVAL OF BILLS: Motion by Alderman Odegaard, seconded by Alderman Swartz to approve the bills. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderman Steers to adjourn the meeting. There being no further business, the meeting was adjourned at 9:05 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
 was received on: _____
 Published once at the
 approximate cost of: _____

Bills April 2020 (1)

A-Ox Welding	Supplies	31.63
American Solutions	Supplies	103.80
Avera Occ. Medicine	Tests	262.65
Bob's Disposal	Garbage	179.00
BSE	Supplies	140.72
Builders Solutions	Supplies	29.20
City Utilities	Utilities	12,504.91
CK Welding	Supplies	376.97
Donlin Building	Supplies	84.95
Efraimson Electric	Repairs	204.08
Hand County Publishing	Publications	729.92
Hughes Electric	Service	3,070.04
KBA	Prof Fees	1,875.00
Terry Manning	Reimb	244.24
Northwest Pipe Fittings	Supplies	1,047.86
Oakley Farm & Ranch Supply	Supplies	39.69
OHED	80% BBB, Industry	8,067.46
PJ's Machine	Parts	35.36
Postmaster	Postage	275.00
Ramkota Hotel	Lodging	91.99
Resco	Supplies	1,517.12
Riter Rogers	Prof Fees	490.00
Rural Development	Loans	16,403.00
SD Public Health Lab	Tests	211.00
SD DOR	Sales Tax	11,130.73
SDML Workers' Comp	Workers Comp	909.00
SPN	Prof Fees	68,540.55
US Bank	Loan	18,165.39
Wilbur-Ellis	Fuel	807.77
	Accounts Payable Total	<u>\$147,569.03</u>

Payroll Salary plus Benefits

by Department:		3/31/2020		
Department		w/o OT	OT	Total
41110	COUNCIL	3,046.48		3,046.48
41410	FINANCE OFFICE	1,074.13		1,074.13
41910	BUILDING	502.45		502.45
42110	POLICE	9,114.68	1,085.28	10,199.96
43110	STREET	4,275.84	545.22	4,821.06
43210	SEWER	4,748.57	705.08	5,453.65
43310	WATER	4,748.53	705.06	5,453.59
43410	ELECTRIC	10,117.25	281.34	10,398.59
		<u>\$37,627.93</u>	<u>\$3,321.98</u>	<u>\$40,949.91</u>