

**CITY OF MILLER**  
**CITY COUNCIL MEETING**  
**MAY 3, 2021**

*The City of Miller is an equal opportunity employer.*

The City Council met in regular session at city hall at 7:00 p.m. on Monday, May 3, 2021.

**MEMBERS PRESENT:** Mayor Ron Blachford, Aldermen: Jim Odegaard, Tony Rangel, Bob Steers, Jeff Swartz, Joe Zeller, and Alderwoman Tammy Lichty.

**CALL TO ORDER:** Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

**AGENDA:** Motion by Alderman Odegaard, seconded by Alderman Zeller to approve the agenda. All members voted aye. Motion carried.

**MINUTES:** Motion by Alderwoman Lichty, seconded by Alderman Rangel to approve the minutes for the regular meeting held on April 19, 2021, and the special meeting held April 26, 2021. All members voted aye. Motion carried.

**PUBLIC INPUT**

Alderman Steers stated that concerned citizens have approached him regarding the garbage in the ditch along East 3<sup>rd</sup> Avenue towards the racetrack. Ron Hoftiezer commented that that is a county road, but they might be able to get a city crew out there to clean up the ditches.

**DEPARTMENT HEAD REPORTS**

The council did not have any questions for the department heads.

**Street Christmas Lights/Decorations:** Motion by Alderman Rangel, seconded by Alderman Odegaard to table a decision regarding Christmas lights and banners until the next meeting. Dustin Graham will do a little research on the quality of our current decorations and how many need to be replaced. All members voted aye. Motion carried.

**UNFINISHED BUSINESS**

**FrontDesk Software Program:** gWorks is offering a \$1,200.00 discount to sign up for FrontDesk prior to May 28<sup>th</sup>. The survey results indicated that 42% of those that responded would be interested in this program. Several comments received were about additional costs to the customer, which would be zero. This program would eventually replace our e-bill and automatic payment programs. Some residents would like to continue to have face-to-face and telephone communication, which we also encourage. Others did not have access to computers. This program would only be a benefit to those who choose to sign up for it. Motion by Alderman Rangel, seconded by Alderman Odegaard to table a decision until the next meeting. All members voted aye. Motion carried.

**NEW BUSINESS**

**Oath of Office:** President Rangel gave the mayoral oath of office to Ronald Blachford. Mayor Blachford gave the oath of office to Alderwoman Tammy Lichty, Aldermen Jim Odegaard, Jeff Swartz, and Joe Zeller.

**Mayoral Appointments:** Motion by Alderman Odegaard, seconded by Alderman Zeller to approve the following Mayoral Appointments. All members voted aye. Motion carried.

**2021 Committee Assignments/Mayoral Appointments** (Committee Chair is first person listed; Alternate is 3<sup>rd</sup> person listed) **FINANCE OFFICE:** Lichty, Steers, Rangel; **PUBLIC SAFETY:** Police, Fire, Civil Defense, Emergency Warning System, Emergency Management Rangel, Zeller, Steers; **STREETS, PARK, BALLPARK:** Streets, Alleys, Sidewalks, Park, Ballpark, City Hall Mowing, Storm Sewer, Street Equipment Steers, Lichty, Zeller; **UTILITIES:** Lights and Power, Water, Sewer, Pool, City Hall Snow Removal, Utility Equipment Swartz, Zeller, Rangel; **AIRPORT, CITY PLANNING & ZONING:** Zeller, Steers, Lichty; **BUILDINGS MAINTENANCE:** Steers, Zeller, Swartz; **PERSONNEL:** Odegaard, Rangel, Lichty; **BEAUTIFICATION:** Swartz, Odegaard; **WORKPLACE SAFETY:** Lichty, Swartz, Rangel; **ON HAND EC. DEV. DELEGATE:** Zeller; **HOUSING:**

**Steers, Lichty; *The Mayor is a member of each committee as ex-officio. (By virtue of his title.)***  
**Mayor Appointments: CITY ATTORNEY:** Riter, Rogers, Wattier & Northrup, LLP  
**OFFICIAL NEWSPAPER:** “The Miller Press” **OFFICIAL DEPOSITORS:** American Bank & Trust – Miller, Quoin Financial Bank – Miller, **PUBLIC HEALTH OFFICER:** Dr. John Hopkins **LEPC LIAISON:** Ronald Hoftiezer **NECOG LIAISON:** Tammy Lichty  
**AMERICANS WITH DISABILITIES REPRESENTATIVES:** Jeff Swartz, Tammy Lichty  
**TREE CITY USA:** Jim Odegaard **CONSOLIDATED EQUALIZATION:** Tammy Lichty

**Media Policy:** Motion by Alderman Zeller, seconded by Alderman Rangel to have the council members sign the media policy. All members voted aye. Motion carried.

**Fireworks Permit:** Motion by Alderman Steers, seconded by Alderman Odegaard to approve the fireworks permit for July 4, 2021. All members voted aye. Motion carried.

**Midwest Assistance Program Training:** Midwest Assistance Program (MAPS) will be offering training to Finance Officers and council members in Miller on June 24<sup>th</sup>. This free training is required for project funding with DENR and Rural Development.

**Malt Beverage Renewals:** Motion by Alderman Zeller, seconded by Alderwoman Lichty to approve the following malt beverage license renewals: 4 Amigos, LLC – Cowboy Country Store, DOLGEN Midwest, LLC – Dollar General, KR Miller, LLC – Kessler’s, MILAN, INC. – Pump ‘N Pak, and Turtle Creek Steakhouse, LLC. All members voted aye. Motion carried.

**Helms & Associates – Airport Taxilane Improvements:** Motion by Alderman Swartz, seconded by Alderman Odegaard to have Mayor Blachford sign the FAA Grant Application for \$765,000. All members voted aye. Motion carried. Motion by Alderwoman Lichty, seconded by Alderman Swartz to tentatively award the AIP Project #3-46-0035-012-2021 Hangar Taxilane Improvements, Base Bid to Midland Contracting, Inc., Huron, SD, in the amount of \$586,371.45 contingent upon receipt of an FAA Grant Offer. One other bid was received from Morris, Inc., Fort. Pierre, SD, for \$635,741.50. All members voted aye. Motion carried.

**Helms & Associates Invoice:** Motion by Alderman Odegaard, seconded by Alderman Zeller to pay Helms & Associates \$25,429.39 for invoice numbers 23629 & 23664. All members voted aye. Motion carried.

**Soil Technologies:** Motion by Alderman Steers, seconded by Alderwoman Lichty to approve Soil Technologies, Inc. invoice #21-1664-1 for \$9,516.00. All members voted aye. Motion carried.

**Water/Sewer Project:** Motion by Alderman Swartz, seconded by Alderman Odegaard to pay **SPN Phase III** invoices 23589-23591 & 23595, total \$23,495.65. All members voted aye. Motion carried. Motion by Alderman Steers, seconded by Alderwoman Lichty to pay **TLC Olson Construction, LLC** Pay Request Six for \$106,277.27. All members voted aye. Motion carried.

**Building Permits:** Motion by Alderman Swartz, seconded by Alderman Odegaard to approve the following building permits: David Holloway – fence and Lance DeHaai – fence. All members voted aye. Motion carried.

**EXECUTIVE SESSION:** Motion by Alderman Swartz, seconded by Alderman Zeller to go into executive session for personnel matters pursuant to SDCL 1-25-2(1) at 8:14 p.m. All members voted aye. Motion carried. Motion by Alderman Zeller, seconded by Alderman Swartz to come out of executive session at 9:14 p.m. All members voted aye. Motion carried.

**Electric Department Training Contract:** Motion by Alderman Rangel, seconded by Alderman Swartz to table the agreement until reviewed by the city attorney. All members voted aye. Motion carried.

**Election Recount Board:** Motion by Alderman Rangel, seconded by Alderman Steers to pay the election recount board members \$20.00 each for their time. All members voted aye. Motion carried.

**Approval of Bills:** Motion by Alderman Odegaard, seconded by Alderman Zeller to approve the bills for payment. All members voted aye. Motion carried.

Motion by Alderman Steers, seconded by Alderwoman Lichty to adjourn the meeting. There being no further business, the meeting was adjourned at 9:19 p.m. All members voted aye. Motion carried.

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Ronald Blachford, Mayor

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Sheila Coss, Finance Officer

**LEGAL NOTICE OF RECEIPT**

Copy of the official proceedings  
was received on: \_\_\_\_\_  
Published once at the  
approximate cost of: \_\_\_\_\_

**Bills May 2021 (1)**

American Solutions	Supplies	76.05
BDS	Garbage	179.00
Bob's Gas	Supplies	94.02
Butler Machinery	Repairs	1,061.64
City Utilities	Utilities	8,916.75
DGR Engineering	Prof Fees	111.00
Helms & Associates	Prof Fees	25,429.39
Jazzy's Repair	Parts	36.23
John Deere Financial	Bulk Hose	31.68
Kessler's	Supplies/Fuel	336.75
McLeod's	Tickets	159.58
Michael Todd & Company	Elgin Parts	284.50
MMUA	Prof Fee	4,500.00
Nelson, Dave	Reimb	51.65
Northwest Pipe	Fittings	768.42
Oakley Farm & Ranch	Supplies	239.76
OHED	80% BBB	3,614.40
Postmaster	Postage	325.00
Prairieland Collections	Prof Fees	76.56
SD Public Health	Tests	211.00
Share Corp	Supplies	764.35
Soil Technologies	Prof Fees	9,516.00
SPN	Prof Fees	23,495.65
Stuart C Irby	Supplies	253.92
TLC Olson Construction	Phase III Const.	106,277.27
Twin Valley Tire	Repairs	304.91
US Bank	Loans	32,264.37
VanDiest	Chemical	6,021.30
Wesco	Supplies	695.86
Wes Bank	Fuel	109.52
	Accounts Payable Total	<u>\$226,206.53</u>

<b>Payroll Salary plus Benefits by Department:</b>	4/27/2021 & 4/30/2021			
Department	w/o OT	OT	Total	
41101 COUNCIL	2,325.26	0.00	2,325.26	
41402 FINANCE OFFICE	1,406.77	0.00	1,406.77	
41902 BUILDING	428.24	0.00	428.24	
42101 POLICE	10,719.69	1,249.77	11,969.46	
43101 STREET	5,511.49	108.65	5,620.14	
43201 SEWER	5,585.11	738.01	6,323.12	
43305 WATER	5,585.01	737.99	6,323.00	
43403 ELECTRIC	8,520.74	15.98	8,536.72	
45202 PARK	75.57	0.00	75.57	
	<u>\$40,157.88</u>	<u>\$2,850.40</u>	<u>\$43,008.28</u>	

