

CITY OF MILLER
CITY COUNCIL MEETING
MAY 6, 2024

The City of Miller is an equal opportunity employer.

The City Council met in regular session at city hall at 7:00 p.m. on Monday, May 6, 2024.

MEMBERS PRESENT: Mayor Tom McGough, Aldermen: Will Jones, Patrick Price, Mike Wetz. Alderwoman Tammy Lichty. Also present were incoming board members: Gale Auch and Landon Gab. Alderman Dale Hargens and Alderwoman Susan Hargens were absent.

CALL TO ORDER: Mayor McGough called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderwoman Lichty, seconded by Alderman Wetz to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderman Jones, seconded by Alderwoman Lichty to approve the minutes for the regular meeting held on April 15, 2024, and the special meeting held May 1, 2024. All members voted aye. Motion carried.

Public Input: None.

NEW BUSINESS

2023 Annual Report: Motion by Alderman Price, seconded by Alderman Jones to approve the 2023 Annual Report. All members voted aye. Motion carried.

Motion by Alderman Jones, seconded by Alderman Wetz to adjourn as the old council at 7:05 p.m. All members voted aye. Motion carried.

Oath of Office: Mayor McGough gave the oath of office to Gale Auch – Alderman Ward I and Landon Gab – Alderman Ward II.

Mayor McGough expressed his appreciation to Mike Wetz and Tammy Lichty for their years of service as Alderman and Alderwoman.

Mayor McGough reconvened the meeting with the new council at 7:10 p.m.

Election of Officers: Motion by Alderman Price, seconded by Alderman Jones to nominate Susan Hargens as President. All members voted aye. Motion carried. Motion by Alderman Price, seconded by Alderman Jones to cease nominations and cast a unanimous ballot for Susan Hargens as President. All members voted aye. Motion carried. Motion by Alderman Jones, seconded by Alderman Auch to elect Patrick Price as Vice President. All members voted aye. Motion carried. Motion by Alderman Jones, seconded by Alderman Gab to cease nominations and cast a unanimous ballot for Patrick Price as Vice President. All members voted aye. Motion carried.

Mayor McGough distributed the Board Conduct and Obligations to the new members who signed the document.

DEPARTMENT HEAD REPORTS

Mayor inquired about the citywide cleanup. Ron Hoftiezer will talk to Tigh Johnson, Hand County rubble site manager to coordinate a day in June. Hoftiezer explained that the State is in town installing new traffic signs at no cost to the city. It is a federally funded State project which follows federal laws and the Uniform Traffic Control rules. Terry Manning announced that the pool heaters arrived today. The water department will install them as soon as possible.

UNFINISHED BUSINESS

Family Dollar Stores Malt Beverage License Renewal: Motion by Alderman Price, seconded by Alderman Jones, to approve the malt beverage renewal application for Family Dollar Stores. All members voted aye. Motion carried.

NEW BUSINESS

Mayoral Appointments: The following mayoral appointments were presented:

2024 Committee Assignments Mayoral Appointments (Committee Chair is first person listed; Alternate is 3rd person listed.) **FINANCE OFFICE:** Jones, S Hargens, Auch; **PUBLIC SAFETY:** Police, Fire, Civil Defense, Emergency Warning System, Emergency Management: Gab, D Hargens, S Hargens; **STREETS, PARK, BALLPARK:** Streets, Alleys, Sidewalks, Park, Ballpark, City Hall Mowing, Storm Sewer, Street Equipment: D Hargens, Jones, Gab; **UTILITIES:** Lights and Power, Water, Sewer, Pool, City Hall Snow Removal, Utility Equipment: Jones, Price, Auch; **AIRPORT, CITY PLANNING & ZONING:** S Hargens, Auch, Gab; **BUILDINGS MAINTENANCE:** Price, D Hargens, Auch; **PERSONNEL:** Auch, Price, S Hargens; **BEAUTIFICATION:** Gab, D Hargens; **WORKPLACE SAFETY:** S Hargens, Gab, Jones; **ON HAND EC. DEV. DELEGATE:** Price; **HOUSING:** D Hargens, Jones; *The Mayor is a member of each committee as ex-officio. (By virtue of his title.)* **Mayoral Appointments:** **CITY ATTORNEY:** Riter Rogers, LLP; **OFFICIAL NEWSPAPER:** “The Miller Press”; **OFFICIAL DEPOSITORS:** American Bank & Trust – Miller, Quoin Financial Bank – Miller, SD FIT; **PUBLIC HEALTH OFFICER:** Matt Campion; **LEPC LIAISON:** Ronald Hoftiezer; **NECOG LIAISON:** Dale Hargens; **AMERICANS WITH DISABILITIES REPRESENTATIVES:** Susan Hargens, Gale Auch; **TREE CITY USA:** Will Jones; **CONSOLIDATED EQUALIZATION:** Patrick Price; **NATURAL GAS EXPANSION BOARD:** Landon Gab; **BASEBALL ASSOCIATION DELEGATE:** Will Jones.

Steven Melnick – Colonial Life: Steven Melnick presented insurance policies with Colonial Life. He will return to meet with city employees during open enrollment.

Ted Huss – Federal FY25 Highway Safety Grant: Motion by Alderman Price, seconded by Alderman Auch to allow Chief Huss to apply for the Highway Safety Grant. All members voted aye. Motion carried. The grant helps pay for speed and seat belt enforcement to reduce traffic crashes and injuries.

KBA – 2022-2023 Audit: Motion by Alderman Price, seconded by Alderman Jones to sign the letter of engagement with KBA for the 2022-2023 audit at a price not to exceed \$20,500. All members voted aye. Motion carried. The letter of commitment was signed in February 2024.

Ballpark – hire seasonal help: Motion by Alderman Price, seconded by Alderman Jones to hire Ty Hosman at \$13.50/hour for seasonal help at the ballpark. All members voted aye. Motion carried.

Helms & Associates: Motion by Alderman Jones, seconded by Alderman Auch to pay invoice number 33481 for \$18,266.45. All members voted aye. Motion carried.

Bank Account Signatures: Motion by Alderman Price, seconded by Alderman Jones to add Christi Danburg and Susan Hargens as signatories for the city’s bank accounts (American Bank & Trust, Quoin Financial Bank, & SD FIT) and remove Sheila Coss and Mike Wetz. All members voted aye. Motion carried.

Building Permits: Motion by Alderman Price, seconded by Alderman Jones to approve the following building permits: Runnings – fence, Dale and Susan Hargens – shed, Carrie White – expand deck and install a fence. All members voted aye. Motion carried.

Jan Kittelson – “Understanding South Dakota Open Government Laws”: Kittelson was present to go through what she learned from the New Media Association’s recent gathering with SD Attorney General Marty Jackley as presented by SD Public Broadcasting to review South Dakota’s Open Government Laws. Discussion was held concerning topics that can help the city and media work together to ensure the laws are upheld.

First Reading: Ordinance #752 – Phase IV Water Surcharge: Mayor McGough read the ordinance. Motion by Alderman Jones, seconded by Alderman Auch to approve the first reading of Ordinance #752 – Phase IV Water Surcharges. All members voted aye. Motion carried.

First Reading: Ordinance #753 – Phase IV Sewer Surcharge: Mayor McGough read the ordinance. Motion by Alderman Price, seconded by Alderman Jones to approve the first reading of Ordinance #753 – Phase IV Sewer Surcharges. All members voted aye. Motion carried.

Ph. IV Water Storage Bids: The following bids were opened on April 30, 2024, for the city's water storage project: Bid Schedule A: Northern Steel Tanks - \$124,500.00, Maguire Iron, Inc - \$129,900.00, Great Plains Structures, LLC - \$74,800.00. The bid from Great Plains Structures was rejected due to a missing bid bond, engineer's estimate - \$105,200.00. Bid Schedule B: Northern Steel Tanks - \$99,500.00, Maguire Iron, Inc - \$50,000.00, Great Plains Structures, LLC - \$65,000.00 (rejected), engineer's estimate - \$55,000.00. As recommended by Camden Hofer, SPN engineer, Alderman Jones motioned to award Bid Schedule B to Maguire Iron, Inc for \$50,000.00, seconded by Alderman Price. All members voted aye. Motion carried. Motion by Alderman Jones, seconded by Alderman Gab to rebid Bid Schedule A. All members voted aye. Motion carried.

SPN Invoices: Motion by Alderman Price, seconded by Alderman Jones to approve payment for SPN invoices 33592-33594 for a total of \$10,700.00. All members voted aye. Motion carried.

Part-time Police Officer: Motion by Alderman Price, seconded by Alderman Gab to accept applications for a certified part-time police officer. All members voted aye. Motion carried. A part-time police officer position will reduce the amount of overtime spent without changing the schedule for 24/7 coverage.

EXECUTIVE SESSION: Motion by Alderman Auch, seconded by Alderman Jones to go into executive session for personnel matters pursuant to SDCL 1-25-2(1) at 8:48 p.m. All members voted aye. Motion carried. Mayor McGough returned the meeting to regular session at 10:15 p.m.

Electric Department: Motion by Alderman Price, seconded by Alderman Auch to offer \$37/hour to Devin Letsche to retain his position in the electric department and to restructure the department's on-call requirements. All members voted aye. Motion carried.

Police Department: Motion by Alderman Price, seconded by Alderman Gab to advertise for the part-time police officer position. All members voted aye. Motion carried.

Approval of Bills: Motion by Alderman Jones, seconded by Alderman Price to approve the bills for payment. All members voted aye. Motion carried.

Correspondence: Mayor McGough read the Safe Drinking Water Award letter from SD DANR recognizing the city's water department for its achievement.

The Miller School District will hold a pre-construction meeting for its armory parking lot improvements project on Tuesday, May 7, 2024. Mayor McGough, Ron Hoftiezer, Terry Manning, Dustin Graham, and Cindy Deuter will attend.

Motion by Alderman Price, seconded by Alderman Jones to adjourn the meeting. There being no further business, the meeting was adjourned at 10:26 p.m. All members voted aye. Motion carried.

Tom McGough, Mayor

Cindy Deuter, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of: _____

Bills May 2024 (1)

BDS	Garbage	350.00
C & B Operations	JD Z760R ZTrak	10,725.00
City Utilities	Utilities	10,273.29
CNH Industrial	Supplies	1,726.36
Cowboy Country Stores	Fuel	70.35
Dollar General	Supplies	42.00
Fischer Plumbing	Part	26.48
Hargens, Dale	Reimb	348.40
Hawkins	Chemical	4,751.16
Helms & Associates	Prof Fees	18,266.45
Hoftiezer, Ron	Reimb	56.00
Hughes Electric	Supplies	828.60
John Deere Financial	Parts	124.75
KBA	Prof Fees	1,750.00
Kessler's	Supplies	28.15
Manning, Terry	Reimb	374.40
McLeod's	Supplies	109.08
MDSP Production	Fire Rings	852.72
Miller Ace	Supplies	127.44
Miller Rexall	Supplies	42.46
Napa	Parts	217.59
Nelson, Dave	Solar Sellback	84.76
Northwest Pipe	Supplies	355.14
Oakley Farm & Ranch	Supplies	89.53
OHED	80% BBB	1,410.82
Postmaster	Postage	400.00
SD Fed Property	Supplies	300.00
SD Gov't HR Assn	Membership	25.00
Servall	Service	118.59
SPN	Prof Fees	10,700.00
Sturdevant's	Parts	15.97
The Lodge at Deadwood	Lodging	364.00
Twin Valley Tire	Repairs	88.50
US Bank	Loans	61,926.29
Wesco	Supplies	548.61
	Accounts Payable Total	<u>\$127,517.89</u>

Payroll Salary plus

Benefits by Department:

4/ 25/ 2024, 4/ 30/ 2024,
5/ 06/ 2024

Department	w/ o OT	OT	Total
41101 COUNCIL	2,831.22	0.00	2,831.22
41402 FINANCE OFFICE	1,743.98	0.00	1,743.98
41902 BUILDING	401.99	0.00	401.99
42101 POLICE	12,592.89	787.06	13,379.95
43101 STREET	8,995.38	0.00	8,995.38
43201 SEWER	5,500.43	42.99	5,543.42
43305 WATER	5,500.39	42.98	5,543.37
43403 ELECTRIC	10,100.53	425.88	10,526.41
45101 BALLPARK	301.96	0.00	301.96
45202 PARK	695.42	0.00	695.42
	<u>\$48,664.19</u>	<u>\$1,298.91</u>	<u>\$49,963.10</u>