

CITY OF MILLER
CITY COUNCIL MEETING
JUNE 1, 2020

The City of Miller is an equal opportunity employer.

The City Council met in regular session at city hall at 7:00 p.m. on Monday, June 1, 2020.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen: Jim Odegaard, Tony Rangel, Bob Steers, and Joe Zeller. Alderwoman SuAnne Meyer. Alderman Jeff Swartz arrived at 7:06 p.m.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Odegaard, seconded by Alderman Zeller to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderwoman Meyer, seconded by Alderman Rangel to approve the minutes for the regular meeting held on May 18, 2020. All members voted aye. Motion carried.

DEPARTMENT HEAD REPORTS

Alderman Rangel asked Ron Hoftiezer about removing a tree branch that was hanging down at the park and scratching campers. He also asked Hoftiezer about cleaning the moss in the park pond. There were no further questions beyond the reports for the department heads.

POOL UPDATE

Terry Manning, water and sewer superintendent and Sydney Jessen, pool manager, discussed the steps that have been taken to prepare the pool for opening as soon as the pool is ready, and the lifeguards are trained. The lifeguards met with the pool committee to go over extra precautions necessary due to COVID-19.

UNFINISHED BUSINESS

Bus Barn Roof: Motion by Alderman Steers, seconded by Alderman Odegaard to have DBS Home Improvement shingle the bus barn for \$3,696.00. This was the only quote received. All members voted aye. Motion carried.

NEW BUSINESS

Rem & Marla McGeorge: Rem & Marla McGeorge were present to ask about the possibility of putting a nice mobile home, no larger than 16' X 50', near Justin McGeorge's property pending the sale of their property. Mayor Blachford stated that the zoning map needs to be looked at; and, McGeorge's agreed to speak to the neighbors. This topic will be revisited at a later date.

C&C Fireworks Permit: Patrick Price was present on behalf of the C&C to request approval of a permit to shoot off fireworks east of the football practice field on July 4, 2020. Motion by Alderwoman Meyer seconded by Alderman Rangel, to approve the request to shoot off fireworks on July 4th contingent on receipt of the official permit from C&C. All members voted aye. Motion carried.

Kecia Beranek – Dentist Program: Kecia Beranek stated that dentist Brad Mouritsen is moving out of the state and a new dentist has been hired to replace him. The state has given On Hand Development Corporation the authority to change the name on the current contract regarding tuition reimbursement. Dr. Mouritsen did not fulfil the required 3-year term in order to collect any portion of the reimbursement program. Motion by Alderman Rangel, seconded by Alderman Odegaard to accept the name change on the current contract and continue to support the tuition reimbursement for the new dentist. All members voted aye. Motion carried.

Hire Lifeguard: Sydney Jessen, pool manager, requested that we hire one more lifeguard applicant that is already certified. Motion by Alderman Odegaard, seconded by Alderman Zeller to hire Kailen Krause as lifeguard. All members voted aye. Motion carried.

New Employee Wages: Motion by Alderwoman Meyer, seconded by Alderman Zeller to approve the following hourly wages for employees that have been hired in 2020. Pool Manager Sydney Jessen - 14.00; lifeguards: Kaliopie Ford - 12.24, Kaden Sivertsen - 12.24, Kailen Krause - 11.13, Molly Simons - 11.13, Tori VanZee - 10.92, Luke Naber - 10.92, Kaia Heilman - 10.50, Aubrey DeHaai - 10.50, Cynthia Ford - 10.50, Gabrielle Naber - 10.50, Preslie Russell - 10.50; custodian: Sandra Selting - 12.53; park: Aaron Zeller - 13.62; ballpark: Talon Knox - 10.50; street:

Doug Purrington - 15.00, Art Welk - 14.00, Karly Beckett - 11.55. All members voted aye. Motion carried.

Park Fountain: Motion by Alderman Rangel to purchase a fountain for the park from Midwest Turf & Irrigation for \$10,189.38. Motion died for lack of a second. Motion by Alderwoman Meyer, seconded by Alderman Steers to move the purchase of a fountain for the park to the budget process for 2021. Josh Koeck will install the current fountain if it is in working condition for this summer. Five ayes, Alderman Rangel - nay. Motion carried.

Siren Repair Quote: Motion by Alderman Zeller, seconded by Alderman Steers to order the parts necessary to repair the emergency siren located near city hall from Federal Signal for \$1,701.88. All members voted aye. Motion carried.

DGR Invoices: Motion by Alderman Odegaard, seconded by Alderman Zeller to approve DGR Engineering invoices 240785-204786 for a total of \$2,978.00. All members voted aye. Motion carried.

Water & Sewer Project – SPN Invoices: Motion by Alderman Swartz, seconded by Alderwoman Meyer to approve SPN Phase II invoices 21428-21430 and SPN Phase III invoices 21431, 21438-21440 for a total of \$34,783.79. All members voted aye. Motion carried. **Dahme Pay Request:** Motion by Alderman Steers, seconded by Alderman Zeller to approve Dahme Construction Pay Request No. 17 for \$72,460.75. All members voted aye. Motion carried.

City-wide Rummage Sale: Motion by Alderman Steers, seconded by Alderman Odegaard to recommend that the city-wide rummage sale be postponed until a later date depending on COVID-19 conditions. All members voted aye. Motion carried.

Attorney Review of Funding Documents: Rural Development asked that Lindsey Riter-Rapp, city attorney, review a funding contract that had already been signed for Phase III of the water/sewer project. This particular document had not required attorney review in the recent past. Ms. Riter-Rapp would like to request that all future funding documents be forwarded to her for review prior to the Mayor signing such documents.

Employee Cell Phone Reimbursement: Motion by Alderwoman Meyer seconded by Alderman Swartz to table a decision about employee cell phone reimbursements until June 15. Sheila Coss, finance officer, will present a cell phone policy to be approved at that meeting. All members voted aye. Motion carried.

Dahme Bill for Boring Assistance: Motion by Alderman Rangel, seconded by Alderman Zeller to pay Dahme Construction \$12,344.29 for assisting Larson Digging with the utility boring project at the park. Terry Manning had called Dahme to ask for assistance. All members voted aye. Motion carried. Motion by Alderman Steers, seconded by Alderman Rangel to send a letter to Larson Digging requesting assistance with paying for the bill. Five ayes, Alderman Swartz abstained. Motion carried.

Building Permit: Motion by Alderman Odegaard, seconded by Alderman Swartz to approve the following building permit: Ron & Juli Hoftiezer – replace fence. All members voted aye. Motion carried.

APPROVAL OF BILLS: Motion by Alderman Swartz, seconded by Alderwoman Meyer to approve the bills. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderman Steers to adjourn the meeting. There being no further business, the meeting was adjourned at 8:35 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of: _____

Bills June 2020 (1)

American Solutions	Supplies	43.27
AT&T Mobility	Cell Phone	90.18
Bob's Disposal	Garbage	179.00
Bondholders Wells Fargo	Interest Payment	219,756.88
City Utilities	Utilities	6,967.85
Common Sense Mfg.	Swing Benches	1,625.00
Dahme Construction	Phase II Construction/Service	84,805.04
DGR Engineering	Cap Imp	4,608.00
Dollar General	Supplies	15.00
First Bank & Trust	Loan	80,664.88
Hughes Electric	Service	1,664.86
JDH Construction	Prof Fees	75,975.43
Kelly's Plumbing	Service	95.55
Locators & Supplies	Supplies	352.97
Northwest Pipe Fittings	Supplies	3,779.42
Oakley Farm & Ranch	Supplies	225.54
OHED	80% BBB	2,322.71
Orv's Yard Service	Service	320.96
Petty Cash	Postage	46.25
PollardWater	Supplies	250.75
Postmaster	Postage	325.00
ReLab Software	SCADA software	2,739.00
SD DENR	Fees	650.00
SD Public Health Lab	Tests	233.00
SPN	Prof Fees	34,783.79
Uline	Supplies	1,069.33
VanDiest Supply	Supplies	425.00
Wheels & Meals	Donation	2,000.00
	Accounts Payable Total	<u>\$526,014.66</u>

Payroll Salary plus Benefits by Department:

		5/26/2020 & 5/29/2020		
Department		w/o OT	OT	Total
41110	COUNCIL	2,373.70	0.00	2,373.70
41410	FINANCE OFFICE	1,305.82	0.00	1,305.82
41910	BUILDING	340.59	0.00	340.59
42110	POLICE	9,952.18	402.22	10,354.40
43110	STREET	8,060.97	186.68	8,247.65
43210	SEWER	5,231.20	691.58	5,922.78
43310	WATER	5,231.11	691.57	5,922.68
43410	ELECTRIC	8,395.46	201.00	8,596.46
45210	PARK	821.07	0.00	821.07
		<u>\$41,712.10</u>	<u>\$2,173.05</u>	<u>\$43,885.15</u>

Payroll Salary plus Benefits by Department:

		6/2/2020		
Department		w/o OT	OT	Total
45310	POOL	2,267.96	0.00	2,267.96
		<u>\$2,267.96</u>	<u>\$0.00</u>	<u>\$2,267.96</u>