

**AGENDA
CITY OF MILLER
MONDAY, JUNE 5, 2023
5:00 P.M.**

Earlier time due to a funeral.

Call to Order

Pledge of Allegiance

Approval of Agenda

Approval of Minutes pgs. 1 - 3

Public Input

Department Head Reports pgs. 4 - 7

Unfinished Business

1. Northview Drive – Tim Haiar .

New Business

1. Tanner DeHaai - Chickens
2. Micro-Comm contract.....pg. 8
3. Water/Sewer Project
 - a. Olson Pay Request #21 for \$52,367.02.....pg. 9
 - b. Olson Change Order #9.....pg. 10
 - c. SPN Invoices 31372, 31377-31379 Total \$41,516.54 pgs. 11 - 12
4. Special Council Meeting – June 12 for Insurance
5. Pool Fundraising
6. Bath house/Storm Shelter @ Ballpark
7. Special Event Liquor Licenses
 - a. Turtle Creek Saloon – June 10th
 - b. Willies Bar & Grill – June 17th
8. Special Camper Site Permit Applicationpg. 13
9. Electric Department Employee

Approval of Bills

Executive Session

Personnel Pursuant to SDCL 1-25-2(1)

10. Personnel Concerns

Adjourn

Public comments are welcomed during public input, but no action can be taken by the Council on comments received at this meeting. Anyone wishing to have the Council vote on an item should call the Finance Office at 853-2705 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

**CITY OF MILLER
CITY COUNCIL MEETING
MAY 15, 2023**

The City of Miller is an equal opportunity employer.

The City Council met in regular session at city hall at 7:00 p.m. on Monday, May 15, 2023.

MEMBERS PRESENT: Mayor Tom McGough, Aldermen: Will Jones, Patrick Price, and Mike Wetz. Alderwoman: Tammy Lichty via phone. Absent: Dale Hargens and Susan Hargens.

CALL TO ORDER: Mayor McGough called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Price, seconded by Alderman Wetz to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderman Wetz, seconded by Alderman Price to approve the minutes for the regular meeting held on May 1, 2023. All members voted aye. Motion carried.

Public Input: Mike Werdel, American Legion Commander, stated that the Legion and the city have an agreement for the city to put snow on the Legion grounds. Mike noticed that other private businesses were also placing snow on the Legion grounds without prior permission. He would like to revisit this issue with the city council in the fall.

UNFINISHED BUSINESS

Revised Mayoral Appointments: Motion by Alderman Price, seconded by Alderman Wetz to approve the revised mayoral appointments. All members voted aye. Motion carried.

2023 Committee Assignments Mayoral Appointments (Committee Chair is first person listed; Alternate is 3rd person listed.) **FINANCE OFFICE:** Wetz, Jones, S Hargens; **PUBLIC SAFETY: Police, Fire, Civil Defense, Emergency Warning System, Emergency Management:** Price, Wetz, D Hargens; **STREETS, PARK, BALLPARK: Streets, Alleys, Sidewalks, Park, Ballpark, City Hall Mowing, Storm Sewer, Street Equipment:** Lichty, D Hargens, Jones; **UTILITIES: Lights and Power, Water, Sewer, Pool, City Hall Snow Removal, Utility Equipment:** S Hargens, Price, Jones; **AIRPORT, CITY PLANNING & ZONING:** D Hargens, Lichty, Wetz; **BUILDINGS MAINTENANCE:** Jones, Price, D Hargens; **PERSONNEL:** S Hargens, Lichty, Price; **BEAUTIFICATION:** S Hargens, Lichty; **WORKPLACE SAFETY:** Lichty, S Hargens, Wetz; **ON HAND EC. DEV. DELEGATE:** Price; **HOUSING:** Wetz, D Hargens; *The Mayor is a member of each committee as ex-officio. (By virtue of his title.)* **Mayoral Appointments: CITY ATTORNEY:** Riter, Rogers, Wattier & Northrup, LLP; **OFFICIAL NEWSPAPER:** "The Miller Press"; **OFFICIAL DEPOSITORS:** American Bank & Trust – Miller, Quoin Financial Bank – Miller; **PUBLIC HEALTH OFFICER:** Matt Campion; **LEPC LIAISON:** Ronald Hofstiezer; **NECOG LIAISON:** Dale Hargens; **AMERICANS WITH DISABILITIES REPRESENTATIVES:** Tammy Lichty, Susan Hargens; **TREE CITY USA:** Will Jones; **CONSOLIDATED EQUALIZATION:** Patrick Price; **NATURAL GAS EXPANSION BOARD:** Mike Wetz; **BASEBALL ASSOCIATION DELEGATE:** Will Jones.

NEW BUSINESS

Tim Haiar – Development Questions: Tim Haiar was present to ask the city to construct a road in Northview Addition as he is building a house on Lots 1 and 2, Northview Addition in the fall. Motion by Alderman Wetz, seconded by Alderman Jones to table a decision until the city planning and zoning committee can meet with Ron Hofstiezer to determine a time frame and who is responsible for the cost to build the road. All members voted aye. Motion carried.

Legion/Hand County SnoGoers – 4th of July: Mike Werdel, American Legion Commander, and Nathan VanZee, SnoGoers president, were present to let the council know that they plan to host ATV races at the Legion on July 1st. The Legion plans to serve food and alcoholic beverages.

Campers on Private Property: Dustin Graham stated that he has been contacted by several individuals about renting space on private property for campers. The wind tower project is expected to bring in several hundred workers looking for camp sites. The additional people would bring significant revenue to the city. The planning and zoning committee will meet with Dustin Graham to set up some guidelines with a possible permit for homeowners to present to the council for approval. This would be for construction season only.

Motion by Alderman Wetz, seconded by Alderman Price to adjourn as the common council and reconvene as the Board of Adjustments at 7:30 p.m. for a public hearing. All members voted aye. Motion carried.

Edward Johnson was present to ask for a variance to place a shed closer to the west lot line on his property at 310 W 9th St. Kyle and Courtney VanZee, adjacent property owners, have been contacted and are okay with the shed. The property pins have not been located. Motion by Alderman Price, seconded by Alderman Wetz to approve the variance and building permit contingent upon Dustin Graham verifying the lot line or a survey is provided.

Mayor McGough returned the board to the common council at 7:35.

Baseball Shed at the Ballpark: Joe Beranek and Tim Hair were present to ask permission to place a 10' X 14' shed at the ballpark purchased from Builders Solutions by the ball association for \$3,800. Mike Werdel, Legion Commander, would like to ask permission from his board. Motion by Alderman Price, seconded by Alderman Jones to approve the shed contingent upon Legion approval. All members voted aye. Motion carried. The shed will be placed on skids now and placed on a concrete pad in the fall.

Firehall Repairs: Motion by Alderman Wetz, seconded by Alderman Price to have Scott Gibson replace the flooring and do some minor repairs to the restrooms in the firehall for \$1,945.79. All members voted aye. Motion carried.

SDRS Board Position: If any council members are interested in serving on the SDRS Board of Trustees, they can submit a resume to the Executive Director of SDRS.

DANR – Drinking Water Certificate: Mayor McGough read a letter from DANR presenting Terry Manning, Brandon Hammill, and the city with a Certificate of Achievement. Motion by Alderman Price, seconded by Alderman Wetz to commend Terry Manning and Brandon Hammill for a job well done for their achievements. All members voted aye. Motion carried.

Budget Training: Mayor McGough will attempt to attend on June 28th in Sioux Falls. Alderman Price will attend on June 21st in Pierre, and Alderman Wetz will attend on June 28th in Sioux Falls.

Bad Debt Write-off: Motion by Alderman Wetz, seconded by Alderman Jones to write off bad debt of \$279.91 as uncollectible. All members voted aye. Motion carried.

City Wide Cleanup: Ron Hoftiezer has set June 8 and 9 as city wide cleanup. The city will pick up appliances, furniture, and trees. This service is intended for the elderly or those incapable of taking items to the dump. Wes Wulff of L&W Rapid Recovery has generously agreed to pick up vehicles on those 2 days at no charge to the owner. There will be a limit on the number of vehicles, so it will be first come, first served. Please contact the city with an address and type of vehicle. Either a Private Property Impound Tow Authorization form that can be picked up at city hall, or a title will be required for removal.

Heartland Community Spark Winner – South Dakota Arms: Kelly Dybdahl and Casey Crabtree, Heartland, presented Tala Sandness, Clint was out of town, of South Dakota Arms as the Community Spark winner for their contributions to Miller and the surrounding area. Mayor McGough congratulated Tala and Clint and commended them for their service.

Removal Permit: Motion by Alderman Wetz, seconded by Alderman Jones to approve the removal permit for Dallas Forman to remove a house and garage. All members voted aye. Motion carried.

Approval of Bills: Motion by Alderman Wetz, seconded by Alderman Price to approve the bills for payment. All members voted aye. Motion carried.

Motion by Alderman Wetz, seconded by Alderman Price to adjourn the meeting. There being no further business, the meeting was adjourned at 7:55 p.m. All members voted aye. Motion carried.

Tom McGough, Mayor

Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____
Published once at the _____
approximate cost of: _____

Bills May 2023 (2)

A & B Business	Supplies	199.28
American Solutions	Supplies	156.63
Best Western	Lodging	148.00
BDS	Garbage	350.00
Border States	Supplies	113.52
Brookings Area CTC	CPR Cert.	60.00
Civic Plus	Prof Fees	1,052.65
CNH Industrial	Supplies	381.75
Core & Main	Tools/Supplies	563.31
Cowboy Country Stores	Fuel	925.79
Dakota Energy	Prof Fees	490.00
First Bank & Trust	Loan	412,492.51
Forte	Prof Fees	1.71
Heartland Energy	Power	21,914.61
Hughes Electric	Supplies	240.00
Mastercard	Supplies/Water	17,837.97
Miller Ace	Supplies	895.74
MMUA	Supplies	58.00
NAPA	Parts	607.17
Oakley Farm & Ranch	Supplies	350.19
OHED	Industry	7,400.00
Petty Cash	Reimb.	31.08
Prairieland Collections	Prof Fees	566.14
Pump 'N Pak	Fuel	916.06
Riter Rogers Law	Prof Fees	262.50
Rural Development	Loans	16,403.00
SD DOR	Sales Tax	9,943.02
Stuart C Irby	Meters/Supplies	6,678.41
Sturdevant's	Parts	34.96
Terex	Prof Fees	1,324.60
Tony's Repair	Repairs	60.80
US Bank	Loans	57,484.75
WAPA	Power	45,954.43
Wesco	Supplies	2,531.96
	Accounts Payable Total	<u>\$608,430.54</u>

Payroll Salary plus

Benefits by Department:		5/11/2023		
Department		w/o OT	OT	Total
41402	FINANCE OFFICE	3,248.84	0.00	3,248.84
42101	POLICE	11,265.80	1,227.06	12,492.86
43101	STREET	7,859.36	0.00	7,859.36
43201	SEWER	5,705.41	78.88	5,784.29
43305	WATER	5,705.29	78.88	5,784.17
43403	ELECTRIC	10,221.48	378.66	10,600.14
45101	BALLPARK	1,083.49	0.00	1,083.49
45202	PARK	714.94	0.00	714.94
		<u>\$45,804.61</u>	<u>\$1,763.48</u>	<u>\$47,568.09</u>

**City Council Meeting
Department Head Reports
June 5, 2023**

Police Department Report

May 2023 Stats:

- a. Traffic Warnings (29): Speeding = 20, Equipment Violation = 3, Seatbelt = 3, Other = 3
 - b. Traffic Citations (19): Speeding = 17, Seatbelt = 2
 - Total Fines = \$2,022.50
 - c. Arrests (0)
 - d. Agency Assists (14): Fire = 1, Ambulance = 8, Careflights = 3, Sheriff's Office/HP = 2
 - e. 911 Misdiagnosed = 9
 - f. Funeral Escorts = 2
 - g. Fingerprints = 2
 - h. 24/7 = 1
- Total Calls for Service (CFS) = 70

Street Department Report

1. We bladed some streets and roads when the weather permitted.
2. Dan has helped the Water & Electric Dept. on a few occasions.
3. The camper self-checkout envelope/tags are in & we will be installing the self-checkout station when Dan finishes it up. (Assuming there will be NO wind)!!!
4. We are done sweeping streets for the first time, and we will be re-sweeping due to the heavy material that was too heavy to be picked up the 1st time.
5. David and I had to work on the land leveler. (There was a bend in the middle from a manhole ring)
6. We removed some sidewalk and all the curb and gutter for the 4th St. project in front of the Armory.
7. We will be putting bollards in & finishing the area with concrete at the park dump station.
8. We will be hauling in the chips for some oiling and for the Dura Patcher.
9. Dan passed his Class A CDL driving test, now he is totally done.
10. I put mosquito larvicide out FYI this is activated when it is wet.
11. I have fogged a couple of times when the wind was lower than 10 MPH.
12. I applied for the West Nile Grant hopefully we will hear how we did in early July.
13. We have been land leveling out at the Legion grounds where we haul snow. (Some gravel that was hauled out and dirt gouges from piling it up.
14. I went to the MMUA meeting in Flandreau, I let Sheila know that they are looking at changing their fiscal year to coincide with the city's fiscal year. The other discussion was on the new Electric Vehicle charging stations that will be popping up around. (Mainly costs for transformers and peak power costs). This was above my head, over course, I'm 5'7" a lot is over my head.
15. We had a near miss at the park, A large limb fell and broke some of the playground equipment. As of right now we are waiting for an adjuster.
16. Two weeks ago, we drove around looking for broken limbs and we removed several, the one that broke and fell on the playground was hollow with a nest in it, however it was not visible from the ground.

Water/Sewer/Airport Department Report

1. Olson's finished up with the watermain on E 4th St. by the armory & are currently working on the drain tile there.
2. The Asphalt for the Phase 3 water project is now scheduled for the week of June 19th.

**City Council Meeting
Department Head Reports
June 5, 2023**

3. Sheila and I had a quick phone conversation with Helm's Engineering & Brad Remmech, SD DOT so they could explain the new PCI airport summary on how we can use it for pavement maintenance decisions. Also, in the future they will hold a CIP capital improvement plan with the Airport Committee, Helm's, and the South Dakota Office of Aeronautics to go over current and future plans for our airport. This is required annually for Federal funding.
4. There was a Phase 3 meeting on Thursday June 1st to discuss updated information about the project.
5. The pool should be up and running later this week if all goes well!!

Electric Department Report

1. Meter reads.
2. Meter activations.
3. Lots of locates.
4. Fixed a couple underground faults.
5. Dan and Devin went to Underground School – MMUA.
6. Devin and Dustin went to Meter Training for the meters we will be installing.
7. Working on taking down the old substation by the school. We will be reusing some of the steel for scoreboards at the ballpark.
8. Installed another light at the park.
9. Trim trees at park.
10. Installed fountain with lights at park.
11. Rewired poles and installed new lights on softball fields.
12. Working on 4th Street: new light poles and wire.
13. Devin helped at pool a little when I was gone.

Finance Office Report

1. Sales Tax Report – *see attachment*
2. I will be at HR & FO School Tuesday – Friday. Christi will attend FO School for St. Lawrence Wednesday – Friday.

Sales Tax Comparison			
	2023	2022	<i>\$89,000 to OHED</i>
January	\$5,538.74	\$22,742.58	\$7,500.00
	\$84,909.08	\$83,647.88	
February	\$8,948.46	\$7,263.69	\$7,400.00
	\$77,211.64	\$49,006.24	
March	\$9,448.03	\$22,701.40	\$7,400.00
	\$61,202.63	\$48,300.52	
April	\$6,140.47	\$15,196.87	\$7,400.00
	\$72,324.14	\$84,109.99	
May	\$4,508.98	\$3,697.46	\$7,400.00
	\$78,963.60	\$54,796.92	
June			\$7,400.00
July			\$7,500.00
August			\$7,400.00
September			\$7,400.00
October			\$7,400.00
November			\$7,400.00
December			\$7,400.00
Total	\$409,195.77	\$391,463.55	4.53%
	up/down from last year		\$17,732.22

Gross Receipts Tax - Split Fund 211

Month	Current Year		
	Total	City 20%	OHED 80%
JAN	\$662.73	\$132.55	\$530.18
	\$2,956.97	\$591.39	\$2,365.58
FEB	\$865.95	\$173.19	\$692.76
	\$3,257.58	\$651.52	\$2,606.06
MAR	\$306.44	\$61.29	\$245.15
	\$2,522.67	\$504.53	\$2,018.14
APR	\$870.10	\$174.02	\$696.08
	\$2,739.31	\$547.86	\$2,191.45
MAY	\$782.47	\$156.49	\$625.98
	\$3,108.55	\$621.71	\$2,486.84
JUN		\$0.00	\$0.00
		\$0.00	\$0.00
JUL		\$0.00	\$0.00
		\$0.00	\$0.00
AUG		\$0.00	\$0.00
		\$0.00	\$0.00
SEP		\$0.00	\$0.00
		\$0.00	\$0.00
OCT		\$0.00	\$0.00
		\$0.00	\$0.00
NOV		\$0.00	\$0.00
		\$0.00	\$0.00
DEC		\$0.00	\$0.00
		\$0.00	\$0.00
	\$18,072.77	\$3,614.55	\$14,458.22

\$3,614.55
average/month

Month	Previous Year		
	Total	City 20%	OHED 80%
JAN	\$1,921.21	\$384.24	\$1,536.97
	\$2,726.88	\$545.38	\$2,181.50
FEB	\$1,018.51	\$203.70	\$814.81
	\$1,637.65	\$327.53	\$1,310.12
MAR	\$1,548.89	\$309.78	\$1,239.11
	\$1,118.32	\$223.66	\$894.66
APR	\$1,964.67	\$392.93	\$1,571.74
	\$2,504.18	\$500.84	\$2,003.34
MAY	\$981.81	\$196.36	\$785.45
	\$1,481.53	\$296.31	\$1,185.22
JUN	\$1,534.05	\$306.81	\$1,227.24
	\$3,645.41	\$729.08	\$2,916.33
JUL	\$1,105.03	\$221.01	\$884.02
	\$3,526.13	\$705.23	\$2,820.90
AUG	\$1,644.68	\$328.94	\$1,315.74
	\$2,879.69	\$575.94	\$2,303.75
SEP	\$2,288.67	\$457.73	\$1,830.94
	\$2,904.47	\$580.89	\$2,323.58
OCT	\$930.54	\$186.11	\$744.43
	\$4,209.50	\$841.90	\$3,367.60
NOV	\$1.58	\$0.32	\$1.26
	\$2,991.20	\$598.24	\$2,392.96
DEC	\$1,863.59	\$372.72	\$1,490.87
	\$3,537.13	\$707.43	\$2,829.70
	\$49,965.32	\$9,993.06	\$39,972.26

\$4,163.78
average/month

up/down from previous year		
Total	1,169.12	6.92%
City	233.82	6.92%
OHED	935.30	6.92%

Pay OHED through AP using expense code: 211-4651-4510

OHED 80%

Check # _____

Check Date _____

MAY 625.98

MAY 2,486.84

\$3,112.82

MICROCOMM

1-899-5-8188
Am. Temp. Mailing
Mail Stop 4190
1211 West 2nd Street
Miller, SD 57362

1-899-5-8188
Circle 66 on Reader Service
(913) 390-4200
Fax: (913) 390-4250
www.microcomm.com

Extended Service Warranty Proposal

Dear Jerry:

According to our records, your Micro-Comm telemetry system service contract number(s) SC5159 will expire on 7/13/23. For \$4675.00 which includes damage caused by lightning, Micro-Comm will provide part replacement, phone support and internet troubleshooting for job number(s) 07096, 10004, 10019, 17059.

Please read and review the following:

Terms and Conditions of the Service Plan:

1. Micro-Comm, Inc. shall be liable only for the cost of repair of any Micro-Comm manufactured equipment including radio, power supply, interface, RTU and GDTU Battery backup units, relays, phone dialers, light bulbs, external modems, PC, TV and J/Seller Well Transducers, Milico sensors, relays, and associated equipment required for system operation as designed (see below #6).
2. In the event of equipment failures or equipment damaged by lightning, Micro-Comm will apply troubleshooting, using phone and internet, to determine parts necessary to complete repairs and return system to previous level of operation. Parts will be shipped by the quickest method available to job site. Certain critical supply items for removal and installation of equipment at customer's premises. Repair of defective equipment to Micro-Comm is customer's responsibility.
3. In the event exact replacement parts are no longer available, Micro-Comm will (at its discretion) replace the existing equipment or components with similar equivalent "production" materials to restore the system back to its original level of operation. Prior to replacement, Micro-Comm will identify the material to be used, estimate labor to update software, records, drawings and software documentation. Update labor rate of \$100/hour will apply. Any new or additional features that are available with this replacement equipment will be financed to the customer for an additional expense; parts plus labor to be quoted upon request.
4. This plan is void and does not apply if damage to equipment is caused by: Throwing, high winds, lightning, hurricanes, freezing, fire, chemical damage, vandalism, improper installation, improper maintenance, accident, alteration, abuse or misuse, by other than Micro-Comm, Inc. or it's designees.
5. Micro-Comm's sole obligation in case of its equipment failure will be to provide the service specified above. Micro-Comm will not be liable for any consequential or incidental damage to system or data. Micro-Comm will not be liable for downtime, i.e. Overtime labor and travel to and from sites.
6. The plan is for Micro-Comm manufactured parts only. The following list is an example of items not covered: Non-Micro-Comm I.C.S., VFD's, B/W probes, Change sensors, data recorders, chart pens, and paper, pumps, monitors, pump alternators, Flow meters, flow sensors, differential fuel and electrical monitoring equipment, computers, keyboards, printers, Computer battery, backup units, printers, routers, switches, external wiring, and cabling.

7. The Service Plan coverage provided by Micro-Comm, Inc. begins when current system warranty ends and provides coverage for one calendar year from warranty end date. Warranty end date will be extended when a signed copy of Service Plan and payment are received. Non-Warranty Customer warranty date will be assigned when a signed copy of Service Plan and payment has been received.

Micro-Comm's annual service rates are \$1,500/hour with a four-hour minimum on site, service, plus \$75/travel (one way) to and from job site, expenses (airfare, car rental, parking + 10%), \$250 overnight (meals and lodging) or \$75-day meals and expenses charges.

Software changes and remote site troubleshooting can be purchased for \$750 per modification, plus \$125 per hour for bring drawings, records, and software up to date for requested changes. Quotes will be supplied for requested changes. System upgrades and expansion work can be requested through our sales department.

Under the terms of this service plan, a reduced service rate is provided as part of coverage: \$1000/hour with a four-hour minimum, plus \$300/hour travel time, expenses (airfare, car rental, parking + 10%), and \$250 overnight (meals and lodging), or \$50/day meals and expenses charge for onsite service. ISP router assistance, internet configuration, network router/switch assistance, and new or backup computer setup of equipment not provided by Micro-Comm will be billed at \$100/hour with a four-hour minimum will apply.

Software changes (adding outputs, inputs, flow order change, optimized paths, control group modifications, station type changes) and remote site modifications will be included as part of service contract coverage. Customer will be charged \$90 per hour (4-hour minimum) to bring drawings, records, and software up to date for requested changes. Service Contract customers will receive a discount on new computers, software additions, and same version software updates completed by a Micro-Comm technician.

System upgrades and expansion work will receive a 10% cost savings through system service contract coverage. Discussion of these options and all service features is available by contacting Mark Stockton, Service Manager, Micro-Comm, Inc. or our sales department at any time, convenient for you.

Should you choose to purchase/renew this service plan, YOU MUST complete the form below, and return this letter to us with a check payable to Micro-Comm, Inc.

Customers that require a higher number, please indicate requirement on the returned proposal with a P.O. Number and you will be invoiced as requested. Please write Service Plan number on your check and P.O. If you have any questions, feel free to contact me at any time.

Sincerely,

MICRO-COMM, INC.

Mark Stockton
Service Manager

1-899-5-8188
1995 S. Phalanx Rd.
Olathe, Kansas 66062
913-390-4300 office
913-998-3195 cell
mso@microcomm.com
Enclosure



Contractor's Application For Payment No. 21

6

To (Owner): City of Miller Project: Phase 3 Utility Improvements APPLICATION FOR PAYMENT	Application Period: November 26, 2022 TO May 27, 2023 From (Contractor): TLC Olson Const LLC Contract: Bid Schedules A Application Date: May 30, 2023 Via (Engineer): SPN & Associates Engineer's Project No.: 15318
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Change Order Summary

Approved Change Orders	Additions	Deductions
Number One	\$ 1,110.91	\$ 296.57
Two	\$ 158,189.90	
Three		\$ 17,098.76
Four		\$ 15,344.79
Five		\$ 122,910.00
Six		\$ 62,383.05
Seven		\$ 23,160.00
Eight		
TOTALS	\$ 182,460.81	\$ 218,033.17
NET CHANGE BY CHANGE ORDERS		\$ (35,572.36)

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the

By: _____ Date: _____

1. ORIGINAL CONTRACT PRICE.....	\$ 6,474,735.40
2. Net change by Change Orders.....	\$ -35,572.36
3. Current Contract Price (Line 1 ± 2).....	\$ 6,439,163.04
4 a. Total Completed to Date.....	\$ 5,388,963.33
b. Total Material Remaining in Storage.....	\$
c. Value of Non-Conforming Work.....	\$
d. (Total Value of Work completed and Material Stored to Date).....	\$ 5,388,963.33
5. RETAINAGE:	
a. 2.5 % x \$ 5,388,963.33 Work & Materials.....	\$ 134,724.08
b. % x \$ Work & Materials.....	\$
c. Total Retainage (Line 5a + Line 5b).....	\$ 134,724.08
6. AMOUNT ELIGIBLE TO DATE (Line 4d-Line 5c).....	\$ 5,254,239.25
7. PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 5,201,872.23
8. AMOUNT DUE THIS APPLICATION.....	\$ 52,367.02
9. BALANCE TO FINISH, PLUS RETAINAGE (Total Contract Price Less Line 5c above).....	\$ 1,184,923.79

Payment of: \$ 52,367.02 (Date) _____

(Line 8 or other-attach explanation of other amount)

is recommended by: _____ (Date) _____

Payment of: \$ 52,367.02 (Date) _____

(Line 8 or other-attach explanation of other amount)

is approved by: _____ (Date) _____

(Owner)

Approved by: _____ (Date) _____

Funding Agency (if applicable)

Date of Issuance: **5/30/2023** Effective Date: **5/30/2023**
 Owner: **City of Miller** Engineer's Project No.: **15318**
 Contractor: **TLC Olson Const LLC**
 Engineer: **SPN and Associates**
 Project: **Phase 3 Utility Impr.**

The Contract is modified as follows upon execution of this Change Order:

Description:

The Contract costs are adjusted for the quantities installed to date. Water main quantity is added due to quantity missing from last year. The cost of asphalt paving is added into the Contract which was removed in CO 3 for the half block areas. A price decrease is used for a lower asphalt oil price than what is updated in Change Order 4. Price increases are applied to a fire hydrant and meter pits. Cost is added due to gravel stockpiling moved to a new location desired by the City.

Attachments: None

<p>CHANGE IN CONTRACT PRICE</p> <p>Original Contract Price:</p> <p style="text-align: center;"><u>\$6,474,735.40</u></p>	<p>CHANGE IN CONTRACT TIMES</p> <p>Original Contract Times:</p> <p>Substantial Completion: <u>7/15/2022</u></p> <p>Ready for Final Payment: <u>8/14/2022</u></p>
<p>Previously approved Increase:</p> <p>Order No. <u>1</u> to <u>8</u> :</p> <p style="text-align: center;"><u>-\$35,572.36</u></p>	<p>Previously approved increase:</p> <p>Order No. <u>1</u> to <u>8</u> :</p> <p>Substantial Completion: <u>361</u></p> <p>Ready for Final Payment: <u>361</u></p>
<p>Previous Contract Price:</p> <p style="text-align: center;"><u>\$6,439,163.04</u></p>	<p>Contract Times prior to this Change Order:</p> <p>Substantial Completion: <u>7/11/2023</u></p> <p>Ready for Final Payment: <u>8/10/2023</u></p>
<p>Increase of this Change Order:</p> <p style="text-align: center;"><u>\$51,627.57</u></p>	<p>Increase of this Change Order:</p> <p>Substantial Completion: _____</p> <p>Ready for Final Payment: _____</p>
<p>Contract Price for Change Order:</p> <p style="text-align: center;"><u>\$6,490,790.61</u></p>	<p>Contract Times with all approved Change Orders:</p> <p>Substantial Completion: <u>7/11/2023</u></p> <p>Ready for Final Payment: <u>8/10/2023</u></p>

RECOMMENDED:

By: _____
 Engineer
 Title: Project Engineer
 Date: _____

ACCEPTED:

By: _____
 Owner (Authorized Signature)
 Title: Mayor
 Date: _____

ACCEPTED:

By: _____
 Contractor (Authorized Signature)
 Title: _____
 Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____
 Title: _____

SPIN ASSOCIATES

ENGINEERS & SURVEYORS

INVOICE

Schnucker, Paul, Nohr and Associates
 2100 North Sanborn Blvd - PO Box 398
 Mitchell SD 57301-0398
 Phone (605) 996-7761
 Fax (605) 996-0015
 www.spa-assoc.com

TO: CITY OF MILLER
 120 WEST 2ND
 MILLER, SD 57362

Invoice Date	Invoice Num
May 31, 2023	31377
Billing Through	
May 27, 2023	

RE: M15318:06WV
 MILLER PHASE III RPR - WASTE WATER

Construction observation and testing.
 Billing period 1/27/22 thru 5/27/23

TECHNICIAN I	Hours	Rate	Amount
	161.25	\$185.00	\$29,381.25
Total Service Amount:			\$29,381.25

Reimbursable Expenses:
 LODGING \$889.44
 MILRAGE \$313.70
 MEALS \$516.00
 Total Expenses: \$1,719.14
 Amount Due This Invoice: \$25,100.39
 This invoice is due upon receipt

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.

VERIFICATION OF CLAIM
 I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.
 Dated this 31st day of May, 2023
 Schnucker, Paul, Nohr & Associates
 Signed

SPIN ASSOCIATES

ENGINEERS & SURVEYORS

INVOICE

Schnucker, Paul, Nohr and Associates
 2100 North Sanborn Blvd - PO Box 398
 Mitchell SD 57301-0398
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TO: CITY OF MILLER
 120 WEST 2ND
 MILLER, SD 57362

Invoice Date	Invoice Num
May 31, 2023	31572
Billing Through	
May 27, 2023	

RE: M16164:06
 MILLER EAST 4TH STREET IMPROVEMENTS- CONST

East 4th Street Improvements: pre-construction meeting, construction staking, construction observation, material testing and project coordination.
 Billing period 4/23/23 thru 5/27/23

TECHNICIAN I	Hours	Rate	Amount
CLERICAL I	0.75	\$95.00	\$71.25
PROJECT ENGINEER III	10.25	\$160.00	\$1,640.00
PROJECT ENGINEER IX	9.50	\$110.00	\$1,045.00
PROJECT ENGINEER VII	1.25	\$125.00	\$156.25
SENIOR ENGINEER	2.50	\$185.00	\$462.50
TECHNICIAN I	44.75	\$145.00	\$6,488.75
TECHNICIAN III	0.25	\$130.00	\$32.50
TECHNICIAN IV	3.75	\$120.00	\$450.00
TECHNICIAN VII	0.25	\$105.00	\$26.25
Total Service Amount:			\$10,372.50

Reimbursable Expenses:
 INTERPROFESSIONAL SERVICES(PROJECT) 1.00 @ \$287.00 \$287.00
 LODGING \$296.48
 MILEAGE \$204.16
 MEALS \$140.00
 Total Expenses: \$927.64
 Amount Due This Invoice: \$11,340.14
 This invoice is due upon receipt

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.

VERIFICATION OF CLAIM
 I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.
 Dated this 31st day of May, 2023
 Schnucker, Paul, Nohr & Associates
 Signed

SPN & ASSOCIATES

ENGINEERS & SURVEYORS

INVOICE

Schnucker, Paul, Nohr and Associates
 2100 North Sanborn Blvd - PO Box 398
 Mitchell SD 57301-0398
 Phone (605) 996-7761
 Fax (605) 996-0015
 www.spn-assoc.com

TO: CITY OF MILLER
 120 WEST 2ND
 MILLER, SD 57362

Invoice Date	Invoice Num
May 31, 2023	31379
Billing Through	
May 27, 2023	

RE: M15318.06SS
 MILLER PHASE III CONST-RPR - STORM WATER

Construction Observation and Verify street elevations
 Billing period 1/27/22 thru 5/27/23

Hours	Rate	Amount
41.50	\$83.00	\$3,527.50
TECHNICIAN X		
Total Service Amount:		\$3,527.50

Reimbursable Expenses:	Amount
LODGING	\$158.30
MILEAGE	\$238.96
MEALS	\$140.00
Total Expenses:	\$537.26
Amount Due This Invoice:	\$4,064.76

This invoice is due upon receipt

VERIFICATION OF CLAIM
 I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.
 Dated this 31st day of May, 2023
 Schnucker, Paul, Nohr & Associates
 Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.

SPN & ASSOCIATES

ENGINEERS & SURVEYORS

INVOICE

Schnucker, Paul, Nohr and Associates
 2100 North Sanborn Blvd - PO Box 398
 Mitchell SD 57301-0398
 Phone (605) 996-7761
 Fax (605) 996-0015
 www.spn-assoc.com

TO: CITY OF MILLER
 120 WEST 2ND
 MILLER, SD 57362

Invoice Date	Invoice Num
May 31, 2023	31378
Billing Through	
May 27, 2023	

RE: M15318.06W
 MILLER PHASE III CONST-RPR - WATER

Construction observation and testing
 Billing period 1/27/22 thru 5/27/23

Hours	Rate	Amount
7.25	\$145.00	\$1,051.25
TECHNICIAN I		
Total Service Amount:		\$1,051.25

Amount Due This Invoice:	Amount
	\$1,051.25

This invoice is due upon receipt

VERIFICATION OF CLAIM
 I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.
 Dated this 31st day of May, 2023
 Schnucker, Paul, Nohr & Associates
 Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.



Special Camper Sites Permit Application

CITY OF MILLER
120 W 2nd ST
MILLER, SD 57362

REQUEST FOR PERMISSION TO HAVE CAMPER SITES IN RESIDENTIAL ZONES

APPLICANT INFORMATION

Company Name: _____

Name/Title: _____

Billing Address: _____

City/State/Zip: _____ Phone Number: _____

CAMPER SITE LOCATION AND HOOKUPS

Location Requested: _____

Estimated Time Frame: From ___/___/___ To ___/___/___

Are Hookups Available? Circle all that apply. Water Sewer Electric - AMPS _____

If sewer is NOT available, location for planned dumping: _____
***New hookups/meters must be city approved. Monthly surcharges/base fees will apply.

LIST OF REQUIRED ATTACHMENTS

- Camper Site Map labeled with existing structures and location of proposed campers. Google Earth Maps preferred.
List of names of campers and their contact information (phone numbers, emails, employer name, other helpful information)

AGREEMENT

I, the undersigned, understand that no street parking is allowed, and such campers as referred to above shall not obstruct the view in any right of way. All City Codes shall be adhered to.

Signature of Responsible Party: _____ Date: _____

FOR CITY USE ONLY
Reviewed by Planning & Zoning Committee
Signature _____ Date _____

Signatures of Adjacent Property Owners/Tenants (within a 100' radius of the proposed campers)

Table with 4 columns: NAME, PROPERTY ADDRESS, SIGNATURE, DATE

Bob's Disposal Service
Todd Harris, Owner
605-580-1145
Date Contacted: _____