

**AGENDA
CITY OF MILLER
MONDAY, JUNE 6, 2022
7:00 P.M.**

The City of Miller is an equal opportunity employer.

Call to Order

Pledge of Allegiance

Approval of Agenda

Approval of Minutes pgs. 1 - 3

Public Input

Department Head Reports pgs. 4 - 7

Unfinished Business

1. Street/Park Committee Recommendation - Camping in the Park

New Business

1. Greg Palmer – Sandbox for the Park
2. Kecia Beranek – On Hand Quarterly Report
3. Wayne Ames – Close Streets for Training
4. Park Fountain pg. 8
5. Change Budget Reading Date pg. 9
6. Personnel Committee Recommendations pgs. 10 - 11
7. COVID Sick Payments
8. Water Project:
 - a. SPN Invoices – Ph. III Invoices 26166-26169 Total: \$71,866.91 pgs. 12 - 13
 - b. TLC Olson Const LLC Payment No. 14 \$602,768.80 pg. 14
 - c. TLC Olson Const LLC Change Order No. 4 pg. 15
9. Director Position for Mid-Dakota Rural Water System pgs. 16 - 17

Approval of Bills

Executive Session

Legal Matters Pursuant to SDCL 1-25-2(3) & Personnel Pursuant to SDCL 1-25-2(1)

10. Electric Department Personnel

Adjourn

Public comments are welcomed during public input, but no action can be taken by the Council on comments received at this meeting. Anyone wishing to have the Council vote on an item should call the Finance Office at 853-2705 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

CITY OF MILLER
CITY COUNCIL MEETING
MAY 16, 2022

The City of Miller is an equal opportunity employer.

The City Council met in regular session at city hall at 7:00 p.m. on Monday, May 16, 2022.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen: Jim Odegaard, Jeff Swartz, Mike Wetz, and Joe Zeller, and Alderwomen Susan Hargens and Tammy Lichty.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Odegaard, seconded by Alderman Zeller to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderwoman Hargens, seconded by Alderwoman Lichty to approve the minutes for the regular meeting held on May 2, 2022. All members voted aye. Motion carried.

PUBLIC INPUT Mayor Blachford stated that there will no longer be public input once the agenda items have started.

UNFINISHED BUSINESS

Crystal Park – Extended Stay: Motion by Alderman Swartz, seconded by Alderman Wetz to table a decision until the park committee has a chance to discuss options. All members voted aye. Motion carried.

Camden Hofer – SPN Agreement, Phase III Update, Phase IV Questions and RD Application: Motion by Alderwoman Lichty, seconded by Alderman Odegaard to sign the SPN Agreement and apply for Rural Development funds for Phase IV. Roll call vote: Alderman Swartz – nay, Alderman Zeller – aye, Alderman Odegaard – aye, Alderman Wetz – aye, Alderwoman Lichty – aye, Alderwoman Hargens – aye. Motion carried. The council will assess the feasibility of Phase IV water and sewer project after receiving additional funding options from Rural Development.

NEW BUSINESS

DANR Grant Agreement: Motion by Alderman Zeller, seconded by Alderman Wetz to table signing the DANR Grant Agreements. Sheila Coss will ask Drew Finisken, DANR what the deadline to sign is and if refusing the funds will affect future grant possibilities. All members voted aye. Motion carried.

Sydney Jessen – Pool: Sydney Jessen, pool manager, stated that she hopes to open the pool June 5 or 6. Lifeguard training will be held in the Miller pool June 3 and 4. The open house will be on May 25 at 11:00 – 1:00 and 4:00 – 7:00. Motion by Alderwoman Lichty, seconded by Alderman Zeller to charge \$20.00/lesson for private swim lessons. All members voted aye. Motion carried.

Nan Donlin – PEO Free Library: Motion by Alderman Swartz, seconded by Alderman Wetz to allow the local PEO group to place two free library boxes in Crystal Park. One library will be located near the restroom and the other will be located near the campground. All members voted aye. Motion carried.

Mike Werdel – Legion: Mike Werdel and Kevin Watts, American Legion, would like to meet with the ballpark committee to discuss a lease for the Legion property. The meeting will be held May 19 at 7:00 p.m. at city hall.

Outlaw Baseball Association: Joe Beranek, Cory Flor, and Mike Werdel, Outlaw Ball Association, were present to give an update on their plans for the ball field. Motion by Alderwoman Lichty, seconded by Alderman Swartz to allow the Outlaw Ball Association to build a new batting cage west of the current cage. All members voted aye. Motion carried. They

would also like for the city to budget for installation of scoreboards for the two small fields in 2023. There are currently 169 kids signed up for the 2022 ball programs.

Pool Fundraising Committee: Motion by Alderwoman Hargens, seconded by Alderman Wetz to table for a future date.

Quoin Bank Insurance Claim: Claims Associates denied coverage of water damage in the basement of Quoin Bank stating that the city had no negligence or legal liability. Quoin Bank has sent a request to Claims Associates to have the decision revisited.

Micro-Comm Service Contract: Motion by Alderman Zeller, seconded by Alderman Odegaard to approve the annual Micro-Comm Service Contract of \$4,500.00 for July 2022- July 2023. All members voted aye. Motion carried.

Fireworks Permit: Motion by Alderwoman Hargens, seconded by Alderman Odegaard to approve the C&C Fireworks permit. All members voted aye. Motion carried.

Building Permit: Motion by Alderman Swartz, seconded by Alderman Zeller to approve a building permit for Carol Winsell to remove a garage and Trudy Stevens to add a trailer to her trailer park pending approval from Ron Hoftiezer, street superintendent. All members voted aye. Motion carried.

Work Session -- Budgets: Mayor Blachford would like to have a work session regarding budgets. Some council members plan to attend the budget training offered by the State. They will decide if a work session is necessary at a later date.

Approval of the Bills: Motion by Alderman Odegaard, seconded by Alderwoman Lichy to approve the bills. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderwoman Lichy to adjourn the meeting. There being no further business, the meeting was adjourned at 9:05 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Sheila Cross, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of: _____

Bills May 2022 (2)

3E Electrical	Repairs	2,592.44
A & H Business	Supplies	191.37
American Solutions	Supplies	100.68
Best Western	Lodging	77.00
CK Welding	Service	117.10
Colonial Research	Chemical	214.95
Cowboy Country Stores	Fuel	1,827.66
First Bank & Trust	Loan	412,492.51
Fischer Plumbing	Repairs	598.20
Forte	Prof Fees	148.50
HCPD	Power	22,823.22
JC Carpet Cleaners	Service	388.60
Letsche, Devin	Reimb	64.00
Micro-Comm	Prof Fees	4,500.00
Milbank WinWater	Supplies	619.90
Miller Ace	Supplies	797.62
Miller C&C	Fireworks	2,000.00
Northwest Pipe	Supplies	104.24
OHED	Industry	6,750.00
Prairieland Collections	Prof Fees	54.25
Pro-Tec Roofing	Repairs	249.80
Riter Rogers Law	Prof Fees	560.00
Rural Development	Loans	16,403.00
SDARWS	Regist.	75.00
SD DOR	Sales Tax	11,651.27
SD Fed Property	Supplies	200.00
Sturdevant's	Parts	65.70
Tony's Repair	Repairs	50.95
Venture	Battery	175.00
WAPA	Power	39,412.13
Wesco	Supplies	5,998.00
Zeller Construction	Repairs	941.56
	Accounts Payable Total	<u>\$532,232.65</u>

Payroll Salary plus

Benefits by Department:

5/12/2022

Department	w/o OT	OT	Total
41402 FINANCE OFFICE	3,083.67	0.00	3,083.67
42101 POLICE	11,955.75	352.44	12,308.19
43101 STREET	5,975.64	50.38	6,026.02
43201 SEWER	5,363.21	311.94	5,675.15
43305 WATER	5,363.10	311.93	5,675.03
43403 ELECTRIC	13,135.24	209.17	13,344.41
	<u>\$44,876.61</u>	<u>\$1,235.86</u>	<u>\$46,112.47</u>

City Council Meeting
Department Head Reports
June 6, 2022

Police Department Report

1. I attended annual firearms training out at the Firearms range on May 16, 2022. Game Warden Jon Dunlap was the firearms instructor. I plan on setting up firearms training soon for the other three officers.
2. The police department participated in the May Mobilization, "Click it or Ticket". The Mobilization went from May 23-June 5.
3. Officer Henson took the patrol vehicle to Jan Busse Ford for seatbelt repairs on May 6, 2022.

Street Department Report

1. I applied for the 2022 West Nile Grant, we usually know of the results around the 1st week or two of July.
2. We applied mosquito larvicide around town.
3. We cut tree limbs out and mowed a path on the back access to the park (by the Hoot Moncur area).
4. Tigh Johnson and I set up the City-Wide Cleanup for June 9 & 10. He only wants furniture, appliances, & wood.
5. David helped the Water Dept. at the pool.
6. I sprayed dandelions at the ballpark.
7. David is and still will be sweeping town.
8. Doug Purrington has been blading roads and alleys (where there is no marking paint from locates).
9. We took care of the drainage behind Ruby Wharton & another area by Darlene Hammer's.
10. We have been busy mowing city properties.
11. We cut a drainage ditch along the oil streets on east 1st St, east 6th Ave., and east 5th Ave.
12. The new dump station will be getting concrete within a couple weeks.
13. I have been getting Hand County Highway's Dura-Patcher ready for patching streets and filling in areas by manholes that are too high.
14. We will be getting a crack seal crew in town somewhere around the end of June.
15. David fixed and welded a cooking grill from the park.

Water/Sewer/Airport Department Report

1. Olson's are on W 4th St. headed towards W 5th Ave. & they'll be in that area for approx... 3 weeks.
2. The asphalt grinder showed up on June 2nd & 3rd to finish grinding the streets that need to be done on Phase 3.
3. Busy with locates
4. John Becker was here from the SD DOT of Aeronautics to calibrate are Visibility sensor for pilots & found it was not working properly so we sent it in to be fixed.
5. We've been busy working on the pool & we had a problem with the pool heater & it burned up the wiring, so we have Bob's gas working on that. The pool water must be 70 deg. before you can open, so we're hoping mother nature warms it up or we get the heater fixed soon.

Electric Department Report

1. Meter reads.
2. Locates.
3. Retire old electrical system.

**City Council Meeting
Department Head Reports
June 6, 2022**

4. Worked on ball field lights.
5. Worked on fountain in the park.
6. Poured pole base in park for dump station.
7. Fixed connection on transformers.
8. Pulled meters for shut off.
9. Fixed lights and light poles.
10. Put banners up on main street.

Finance Office Report

1. Sales Tax Report – see attachment
2. Budget time is fast approaching (unless we change to a November date).
3. KBA has completed the audit.
4. Cindy will be attending HR school instead of me and FO school this week in Huron. Christi will be attending FO School for St. Lawrence.
5. Belle Fourche finance officer will be visiting on Friday afternoon to see how we process our budgets on gWorks.
6. gWorks and 1st Interstate Bank are almost complete with our credit card interface program.

**Gross Receipts Tax - Split
Fund 211**

Month	Current Year			Previous Year		
	Total	City 20%	OHED 80%	Total	City 20%	OHED 80%
JAN	\$1,921.21	\$384.24	\$1,536.97	\$2,485.13	\$497.03	\$1,988.10
	\$2,726.88	\$545.38	\$2,181.50	\$3,097.69	\$619.54	\$2,478.15
FEB	\$1,018.51	\$203.70	\$814.81	\$234.13	\$46.83	\$187.30
	\$1,637.65	\$327.53	\$1,310.12	\$1,691.35	\$338.27	\$1,353.08
MAR	\$1,548.89	\$309.78	\$1,239.11	\$1,236.26	\$247.25	\$989.01
	\$1,118.32	\$223.66	\$894.66	\$1,232.80	\$246.56	\$986.24
APR	\$1,964.67	\$392.93	\$1,571.74	\$1,290.47	\$258.09	\$1,032.38
	\$2,504.18	\$500.84	\$2,003.34	\$3,227.52	\$645.50	\$2,582.02
MAY	\$981.81	\$196.36	\$785.45	\$0.00	\$0.00	\$0.00
	\$1,481.53	\$296.31	\$1,185.22	\$2,727.91	\$545.58	\$2,182.33
JUN		\$0.00	\$0.00	\$667.65	\$133.53	\$534.12
		\$0.00	\$0.00	\$653.71	\$130.74	\$522.97
JUL		\$0.00	\$0.00	\$4,377.18	\$875.44	\$3,501.74
		\$0.00	\$0.00	\$3,679.88	\$735.98	\$2,943.90
AUG		\$0.00	\$0.00	\$922.71	\$184.54	\$738.17
		\$0.00	\$0.00	\$3,182.16	\$636.43	\$2,545.73
SEP		\$0.00	\$0.00	\$1,528.06	\$305.61	\$1,222.45
		\$0.00	\$0.00	\$2,857.10	\$571.42	\$2,285.68
OCT		\$0.00	\$0.00	\$1,349.97	\$269.99	\$1,079.98
		\$0.00	\$0.00	\$3,982.44	\$796.49	\$3,185.95
NOV		\$0.00	\$0.00	\$2.97	\$0.59	\$2.38
		\$0.00	\$0.00	\$1,886.20	\$377.24	\$1,508.96
DEC		\$0.00	\$0.00	\$2,704.45	\$540.89	\$2,163.56
		\$0.00	\$0.00	\$2,089.08	\$417.82	\$1,671.26
	\$16,903.65	\$3,380.73	\$13,522.92	\$47,106.82	\$9,421.36	\$37,685.46

\$3,380.73
average/month

\$3,925.57
average/month

up/down from previous year		
Total	-319.61	-1.86%
City	-63.92	-1.86%
OHED	-255.69	-1.86%

Pay OHED through AP using expense code: 211-4651-4510

OHED 80%

Check # _____

Check Date _____

MAY 785.45
MAY 1,185.22
\$1,970.67

Midwest Turf & Irrigation
 14201 CHALCO VALLEY PKWY
 OMAHA, NE 68138-6193
 (402)895-8900 FAX 18007930627

QUOTE

QUOTE NUMBER	QUOTE DATE	QUOTE NO.
000000	06/01/22	3891744-00
REPLACE J3-0615-10528,		1

CUST.#: 447777
 SHIP TO: CITY OF MILLER
 120 W 2ND ST
 MILLER, SD 57362-1316

CORRESPONDENCE TO: PATTLEN ENTERPRISES, INC.
 4700 HOLLY STREET
 DENVER, CO 80216

BILL TO: CITY OF MILLER
 120 W 2ND ST
 MILLER, SD 57362-1316

TERMS	NET 30 Days
Midwest Turf & Irrigation	Best Way Grd

LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QUANTITY SHIPPED	QUANTITY B.O.	UNIT PRICE	AMOUNT (NET)
1	01-0015-216 C3 UNIT 5HP 230/1/60/MOTOR	1	1		8698.270	8698.27
2	18-0082 GEMINI 60HZ AF (5HP ONLY)	1	1		682.220	682.22
3	34-0802 CABLE POWER 8/3 1PH	150	150		6.270	940.50
4	178-017 PROTECTOR PIGTAIL C2/C3	1	1		13.480	13.48
5	02-0056-004 4 LIGHT MIDI RGBW 9W	1	1		2813.400	2813.40
6	34-0011 CABLE 16/2 LED & WIND CONTROLS	150	150		1.220	183.00
7	GP1225 PROTECTOR PIGTAIL MRL6 & FRAC	1	1		6.730	6.73
7	Lines Total		Qty Shipped Total	305	Total	13337.60
					Order Discount	1926.00
					FrtIn-IRRIG	265.00
					Invoice Total	11676.60

*5-6 weeks out
 5yr warranty controller
 2yr warranty lights*

On the legal front, if one local government entity is in a legal dispute with another -- think a city and a sanitary district, or a city and a county -- there will be an expedited legal process so you can get that over with as quickly as possible. A separate bill provides some protection from liability for businesses and governments from people who attempt to sue for COVID.

A couple things passed that will have a tiny impact on your budget -- the fees to certify your water system operators are going up; and you will no longer receive funds for "amusement devices." The trade-off for that was a clear and limited definition of an amusement device.

We updated the references to the International Building Code to allow you to consider the 2021 version and we clarified language on run-off elections so that is what they are consistently called.

There is new flexibility in your budget adoption process -- you will be allowed to introduce the budget ordinance as late as November 1. If you opt to do this, you will have to adopt an ordinance outlining your budget hearing and publication schedule so everyone will know about the process. You will also still have to get your levy request to the county by October 1 -- just like now. The bill

establishes a separate notice and hearing for that levy request -- so people still have the chance to speak to that. And again, this is a local option, so you don't need to change if you don't want to.

Over the last year you have all become very familiar with the law saying a teleconference requires all votes have to be taken by roll-call. After July 1, that changes -- you can do a voice vote -- but if any one person objects, you have to proceed to a roll call vote.

And good news for cities under 5,000 -- you will be allowed to establish a program defining industrial development and rebating some or all of the municipal property tax to that development. This bill is a great example about how one Mayor with a good idea can make a real difference -- thank you, Mayor Gary Eide of Clear Lake!

Obviously, we will be in touch with you a lot over the next few months, but until then, remember we are always available at 1-800-658-3633 or yvonne@sdmunicipalleague.org.

Yvonne Taylor
Executive Director

**GET TO
KNOW US
(AGAIN)**

605-336-1160
TSP INC @TSP_INC
TSP ARCHITECTS

TSP Architects Engineers Planners

TEAMTSP.COM
A Multidisciplinary Design Firm

**City of Miller
Board Conduct and Obligations**

All elected Board Members have a responsibility to conduct themselves in a manner befitting the position. Each Board Member must remember that their first priority is to act in the best interest of the City of Miller and to not let personal prejudice, history, or bias affect decisions made as a City Council Member.

1. POLICY STATEMENT

- 1) This Code of Conduct is a public declaration of the principles of good conduct and standards of behavior that Elected Members of the City of Miller are committed to demonstrate in the performance of their responsibilities as community representatives.
- 2) The principles and standards in the Code of Conduct are in addition to the requirements of any other relevant Regulations.

2. PRINCIPLES

- 1) Council members will seek to achieve a team approach when dealing with staff and the Board, and they will seek to achieve an environment of mutual respect and trust. They shall establish a working relationship with fellow Members that recognizes and respects the diversity of opinions and seeks to achieve the best possible outcomes for the community.
- 2) Council members will treat City Staff with respect and tolerance of their different roles in achieving the Board Objectives. They will ensure that their behaviors are not and cannot be interpreted to constitute bullying and/or harassment.
- 3) Council Members must act with honesty and integrity and conduct themselves in a way that generates community trust and confidence in them as individuals, and which enhances the role and image of the Board and local Government generally.
- 4) Council Members will be fair, reasonable, just, non-discriminatory, and honest in their dealings with individuals and organizations and behave in a manner that facilitates constructive communication between the Board and the community.
- 5) Council Members will not make improper use of information acquired or make improper use of their position as a Member of the Board.
- 6) Council Members are expected to show commitment by completing the specified training courses and updating as needed. Council members will discharge their duties conscientiously and to the best of their abilities. In a fair, honest, and respectable manner in accordance with local, state, and federal law.
- 7) Information provided to or obtained by a Council Member in the course of his or her duties is to be respected for its confidentiality and used in a careful and prudent manner consistent with the nature of that information.
- 8) Council Members must have due regard to the laws dealing with conflict of interest in relation to all their duties and behaviors and exercise the highest level of integrity expected of people holding public office.

3. DEFINITIONS

Harassment is unlawful. It is usually based on a real or perceived difference such as race, sex, or disability. It may lead to the person who is being harassed feeling offended, humiliated, intimidated, or

being disadvantaged. Harassment consists of unwelcome, offensive, abusive, belittling, or threatening behavior directed at another person.

Bullying is a form of harassment and is not acceptable. Bullying results from treating another person in a less favorable way by intimidatory, offensive, degrading, or humiliating behavior. Bullying may be an offence under the Occupational Health Safety and Welfare Act (1986) and may result in serious penalties.

4. PROCEDURES

- 1) Packets containing information to be discussed at the next scheduled meeting will be available by 5:00 p.m. the Friday before each meeting. Members are encouraged to receive their agendas and packets via email; however, paper versions are available and delivered by the Miller Police Department. This allows each Councilor sufficient time to review the information and investigate any questions or concerns before the meeting thus allowing meetings to progress smoothly, efficiently, and quickly.
- 2) Meetings shall begin promptly at the specified hour.
- 3) Meetings are to be conducted in accordance with Robert's Rules of Order. ~~Although our city is small and informal, order must be maintained to ensure all actions will be supported by law. Outbursts, inflammatory comments, and personal attacks will not be tolerated by anyone in attendance at any meeting.~~
- 4) Many actions taken by a governing body require not just a majority vote of the quorum but a majority vote of *all* the elected officials. Not having the appropriate number of Councilors in attendance at any meeting affects the efficient functioning of the entire community.
- 5) Committee appointments ensure all areas of the City's business receive proper attention. It is the appointee's responsibility to be knowledgeable of the happenings of and fulfill their obligations to their respective committees and to report applicable information at meetings.
- 6) No person (Council Member, Employee, Citizen, or Committee member) may, at any time, enter City property or conduct City business under the influence of drugs or alcohol.

Council members are accountable to the Board and the community for compliance with this Code of Conduct.

- A complaint alleging a breach of the Code of Conduct must be made in writing by any person and, subject to clauses of this Code, must be investigated by the Board.
- The complaint must identify the provision(s) of the Code which it alleges have been breached and provide all evidence available to support the allegation.

SPIN ASSOCIATES

ENGINEERS & SURVEYORS

INVOICE

CITY OF MILLER
120 WEST 2ND
MILLER, SD 57362

www.spin-assn.com

Schnuckler, Paul, Mohr and Associates
2100 North Sutherin Blvd ... PO Box 396
Marshall SD 57301-0396

Phone (605) 996-7761
Fax (605) 996-0015

Invoice Date	Invoice Month
May 31 2022	25167
Billing Through	
May 26 2022	

Please pay request and change order, prep and condol construction meeting, site visit, construction safety, work on drawings of construction record and other project coordination.
Billing period 4/23/22 thru 5/26/22

Project ID	Project Name	Contract Amount	% Complete	Percentage Billed	Amount Due
MS318.08W	MILLER PHASE III CONST ADMIN - WASTE WATER	\$418,300.00	54.0%	\$46,696.20	\$11,650.00

Total Amount Due **\$11,650.00**
This invoice is due upon receipt

VERIFICATION OF CLAIM

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Dated this 1st day of June, 2022

Schnuckler, Paul, Mohr & Associates

[Signature]
Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.

SPIN ASSOCIATES

ENGINEERS & SURVEYORS

INVOICE

TD: CITY OF MILLER
120 WEST 2ND
MILLER, SD 57362

www.spin-assn.com

Schnuckler, Paul, Mohr and Associates
2100 North Sutherin Blvd ... PO Box 396
Marshall SD 57301-0396

Phone (605) 996-7761
Fax (605) 996-0015

Invoice Date	Invoice Month
May 31 2022	25167
Billing Through	
May 26 2022	

Construction observation and testing.
Billing period 1/28/2021 thru 6/26/2022

Project ID	Project Name	Contract Amount	% Complete	Percentage Billed	Amount Due
MS318.08W	MILLER PHASE III CONST ADMIN - WASTE WATER	\$418,300.00	54.0%	\$46,696.20	\$11,650.00

Total Amount Due **\$11,650.00**
This invoice is due upon receipt

VERIFICATION OF CLAIM

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Dated this 1st day of June, 2022

Schnuckler, Paul, Mohr & Associates

[Signature]
Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.

SPIN & ASSOCIATES

ENGINEERS & SURVEYORS

INVOICE

CITY OF MILLER
110 WEST 2ND
MILLER, SD 57362

Schnucker, Paul, Mohr and Associates
2100 North Samba Blvd — PO Box 308
Mitchell, SD 57301-0308
Phone (605) 996-7761
Fax (605) 996-0915
www.spn-associ.com

Invoice Date: May 31, 2022
Invoice Num: 25185
Billing Through: May 28, 2022

Project pay request and change order, prep and conduct construction meeting, site visit, work on drawings of construction record and other project coordination.
Billing Period 4/24/2022 thru 5/28/2022

Project ID	Project Name	Contract Amount	% Complete	Previously Billed	Amount Due
M131818W	MILLER PHASE 111 CONST ADVEN WASTE	\$71,500.00	50.00	\$35,750.00	\$7,150.00

Total Amount Due: \$7,150.00
This invoice is due upon receipt

VERIFICATION OF CLAIM
I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.
Dated this 1st day of June 2022
Schnucker, Paul, Mohr & Associates
Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.

SPIN & ASSOCIATES

ENGINEERS & SURVEYORS

INVOICE

CITY OF MILLER
110 WEST 2ND
MILLER, SD 57362

Schnucker, Paul, Mohr and Associates
2100 North Samba Blvd — PO Box 308
Mitchell, SD 57301-0308
Phone (605) 996-7761
Fax (605) 996-0915
www.spn-associ.com

Invoice Date: May 31, 2022
Invoice Num: 25186
Billing Through: May 31, 2022

Project pay request and change order, prep and conduct construction meeting, site visit, work on drawings of construction record and other project coordination.
Billing Period 4/24/2022 thru 5/28/2022

Project ID	Project Name	Contract Amount	% Complete	Previously Billed	Amount Due
M131818W	MILLER PHASE 111 CONST ADVEN WASTE	\$71,500.00	50.00	\$35,750.00	\$7,150.00

Total Amount Due: \$7,150.00
This invoice is due upon receipt

VERIFICATION OF CLAIM
I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.
Dated this 1st day of June 2022
Schnucker, Paul, Mohr & Associates
Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.

Date of Issuance: **5/31/2022** Effective Date: **5/31/2022**
 Owner: **City of Miller** Engineer's Project No.: **15318**
 Contractor: **TLC Olson Const**
 Engineer: **SPN and**
 Project: **Phase 3 Utility Impr.**

The Contract is modified as follows upon execution of this Change Order:

Description:

The Contract is amended with the cost of paving for W 3rd St west of Broadway added back into the project due to heavier traffic in the area. The asphalt binder price increase is added to the project due to significantly higher oil cost. Paving for selected blocks of street surfacing is removed from the project on the west end to reduce the cost of the project. The City has agreed to provide blotter surfacing for these areas. The cost of the highway concrete paving is removed from the project since asphalt was approved by the DOT. A wider valley gutter is planned on West 3rd Avenue and 5th Street to improve drainage and maintenance.

Attachments: None

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: <u>\$6,474,735.40</u>	Original Contract Times: Substantial Completion: <u>7/15/2022</u> Ready for Final Payment: <u>8/14/2022</u>
Previously approved Increase: Order No. <u>1 to 3</u> <u>\$159,004.24</u>	Previously approved Increase: Order No. <u>1 to 3</u> : Substantial Completion: <u>136</u> Ready for Final Payment: <u>136</u>
Previous Contract Price: <u>\$6,633,739.64</u>	Contract Times prior to this Change Order: Substantial Completion: <u>11/28/2022</u> Ready for Final Payment: <u>12/28/2022</u>
Increase of this Change Order: <u>-\$17,098.76</u>	Increase of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____
Contract Price for Change Order: <u>\$6,616,640.88</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>11/28/2022</u> Ready for Final Payment: <u>12/28/2022</u>

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: _____ Engineer	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Title: <u>Project Engineer</u>	Title: <u>Mayor</u>	Title: _____
Date: _____	Date: _____	Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____
 Title: _____ EJCDC® C-941, Change Order



May 24, 2022

BOARD OF DIRECTORS

RICK BENSON
Wolsey
Rural 5

LESLIE BROWN
Harroid
Rural 2

LENNIS FAGERHAUG
Wessington Springs
Rural 4

DWIGHT GUTZMER
Highmore
Municipal

JAMES MCGILLVREY
Wolsey
Municipal

JEFFREY MCGIRR
Huron
Municipal

SCOTT OLIGMUELLER
Miller
Rural 3

BARRELL RASCHKE
Huron
Municipal

STEVE ROBBENOLT
Gettysburg
Rural 1

TO: Municipal Bulk Customers of Mid-Dakota Rural Water System

FR: Mid-Dakota Rural Water System, Inc.

RE: Director Nomination and Election

The Mid-Dakota Rural Water System, Inc. will be holding its Annual Meeting & Election of Directors on October 20, 2022 from 10:00 am to 2:00 pm at the Mid-Dakota offices.

A Municipal-at-Large Director position term will expire. A deadline of 4:00 P.M., September 20, 2022 has been set for nominating resolutions to be submitted to the office in Miller.

After the 20th, if there is an election, we will mail a ballot to you and your designated representative will then vote for the candidate of your choice. At your next Board or Council meeting you may wish to appoint someone from your council or board to be your voting representative.

Please call our office at 1-800-439-3079 if you have any questions. Thank you.

Sincerely,
Mid-Dakota Rural Water System, Inc.

Cameron Bohl
Membership Specialist

608 W. 14th Street
PO Box 318
Miller, SD 57362

PH: 605-853-3159
TF: 1-800-439-3079
FX: 605-853-3245

www.mdrws.com
office@mdrws.com

Scott Gross
General Manager-CEO

Our mission is...
To enhance
quality of life
with high
quality water
and excellent
service.

RESOLUTION _____

From the minutes of the (Town, City, etc.) of _____ (Board of Trustees, City Council, etc.)
meeting held on _____, 20_____.

Motion by _____ and second by _____, with all voting in favor, to approve
the following resolution:

BE IT RESOLVED by the (Town, City, etc.) of _____, that _____, who
receives the service from the (Town, City, etc.) of _____ who in turn receives water from the
Mid-Dakota Rural Water System, Inc., is hereby nominated as a candidate to serve as a **Municipal
Director At-Large** for the Mid-Dakota Rural Water System, Inc.

Dated this _____ day of _____, 20_____.

_____, (President, Mayor, etc.)

(Seal)

ATTEST:

_____, Finance Officer