

**CITY OF MILLER**  
**CITY COUNCIL MEETING**  
**JUNE 6, 2022**

*The City of Miller is an equal opportunity employer.*

The City Council met in regular session at city hall at 7:00 p.m. on Monday, June 6, 2022.

**MEMBERS PRESENT:** Mayor Ron Blachford, Aldermen: Jim Odegaard, Jeff Swartz, Joe Zeller, and Alderwomen: Susan Hargens and Tammy Lichty. Absent: Alderman Mike Wetz.

**CALL TO ORDER:** Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

**AGENDA:** Motion by Alderman Odegaard, seconded by Alderman Zeller to approve the agenda as amended. All members voted aye. Motion carried.

**MINUTES:** Motion by Alderwoman Hargens, seconded by Alderwoman Lichty to approve the minutes for the regular meeting held on May 16, 2022. All members voted aye. Motion carried.

**DEPARTMENT HEAD REPORTS**

Terry Manning mentioned that the pool heater was fixed thanks to Rich Waldrop.

**UNFINISHED BUSINESS**

**Street/Park Committee Recommendations – Camping in the Park:** City code allows for 7 days of camping in the park. This can be extended with prior permission from the Street Superintendent. The street committee will have another meeting to determine how to take care of long-term camping in the city park.

**NEW BUSINESS**

**Greg Palmer – Sandbox in the Park:** Motion by Alderwoman Lichty, seconded by Alderman Odegaard to allow Greg Palmer to clean out the old sand box at the park (with assistance from city employees), replace the sand and border, and set out a box of sand toys. All members voted aye. Motion carried.

**Kecia Beranek – On Hand Quarterly Report:** Kecia Beranek, Director of On Hand Economic Development, gave her quarterly report. A few highlights include: Employee Recruitment Program; Hotel Study needs local investment; Industrial Park is full, can apply for grants to purchase property if another business is interested; Housing – in the process of purchasing property from the school; Thursdays at 9:05, Kecia is on KQKD promoting Miller.

**Wayne Ames – Close Streets:** Motion by Alderwoman Lichty, seconded by Alderman Odegaard to allow Wayne Ames to close West 1<sup>st</sup> Street between West 1<sup>st</sup> Ave. and West 2<sup>nd</sup> Ave. and West 1<sup>st</sup> Avenue between West 1<sup>st</sup> St. and West 2<sup>nd</sup> St. on Tuesday, June 14 between 6:00 p.m. and 10:00 p.m. for EMT training. All members voted aye. Motion carried.

**Park Fountain:** Motion by Alderwoman Lichty, seconded by Alderman Odegaard to table the park fountain. All members voted aye. Motion carried.

**Change Budget Reading Date:** Motion by Alderman Zeller, seconded by Alderwoman Hargens to start the process to change our budget reading from the first meeting of September to the first meeting of November. All members voted aye. Motion carried.

**Personnel Committee Recommendation:** The City of Miller Board of Conduct and Obligations is good as drafted. It will be voted on at the next meeting.

**COVID Sick Payment:** Motion by Alderman Zeller, seconded by Alderman Odegaard to table the COVID Sick payment policy. All members voted aye. Motion carried.

**Water Project Pay Requests:** Motion by Alderman Odegaard, seconded by Alderman Zeller to approve Phase III SPN invoices 26166-26169 for a total of \$71,866.91. All members

voted aye. Motion carried. Motion by Alderman Swartz, seconded by Alderwoman Lichty to pay **TLC Olson Construction, LLC** Payment No. 14 for \$602,768.80. All members voted aye. Motion carried. Motion by Alderman Zeller, seconded by Alderman Swartz to approve **TLC Olson Construction, LLC** Change Order No. 4. All members voted aye. Motion carried.

**Director Position for Mid-Dakota Rural Water System:** No council members are interested in serving on the Mid-Dakota Rural Water System board at this time.

**Building Permit:** Motion by Alderman Odegaard, seconded by Alderman Zeller to approve the building permit for Harry J. Hofman, Jr. to place a carport on his property. All members voted aye. Motion carried.

**Copier Lease:** Motion by Alderman Zeller, seconded by Alderwoman Hargens to approve a five-year lease for the copy machine in the finance office for \$165.72/month. All members voted aye. Motion carried.

**Approval of Bills:** Motion by Alderwoman Lichty, seconded by Alderman Odegaard to approve the bills for payment. All members voted aye. Motion carried.

**EXECUTIVE SESSION:** Motion by Alderwoman Lichty, seconded by Alderwoman Hargens to go into executive session for personnel and legal matters pursuant to SDCL 1-25-2(1)(3) at 8:52 p.m. All members voted aye. Motion carried. Motion by Alderwoman Lichty, seconded by Alderman Zeller, to come out of executive session at 10:50 p.m. All members voted aye. Motion carried. No action was taken.

**Electric Department Personnel:** No action.

Motion by Alderman Odegaard, seconded by Alderwoman Hargens to adjourn the meeting. There being no further business, the meeting was adjourned at 10:52 p.m. All members voted aye. Motion carried.

\_\_\_\_\_  
Ronald Blachford, Mayor

\_\_\_\_\_  
Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT  
Copy of the official proceedings  
was received on: \_\_\_\_\_  
Published once at the  
approximate cost of: \_\_\_\_\_

**Bills June 2022 (1)**

|                        |                        |                     |
|------------------------|------------------------|---------------------|
| American Solutions     | Supplies               | 31.59               |
| AmericInn              | Lodging                | 319.92              |
| Associated Supply Co.  | Supplies               | 676.84              |
| BDS                    | Garbage                | 200.00              |
| Builders Cashway       | Supplies               | 273.79              |
| Builders Solutions     | Supplies               | 15.27               |
| City Utilities         | Utilities              | 9,148.60            |
| Civic Plus             | Prof Fees              | 1,191.57            |
| Dew Drop Inn           | Lodging                | 68.00               |
| DGR Engineering        | Prof Fees              | 635.00              |
| Fischer Plumbing       | Repairs                | 26.59               |
| Pioneer Garage         | Repairs                | 111.80              |
| Jones Construction     | Repairs                | 4,021.64            |
| KBA                    | Prof Fees              | 11,970.00           |
| Locators & Supplies    | Supplies               | 196.19              |
| Milbank WinWater       | Supplies               | 189.96              |
| Miller Concrete        | Concrete               | 349.00              |
| Miller Rexall          | Supplies               | 36.97               |
| NAPA Central           | Parts                  | 715.14              |
| Northwest Pipe         | Fittings               | 350.90              |
| Oakley Farm & Ranch    | Supplies               | 435.19              |
| OHED                   | 80% BBB                | 1,970.67            |
| Orv's Yard Service     | Spraying               | 338.90              |
| Postmaster             | Postage                | 450.00              |
| SD Fed Property        | Supplies               | 20.00               |
| SDGFOA                 | Regist.                | 75.00               |
| SDGHRA                 | Regist.                | 50.00               |
| SDML                   | Regist.                | 290.00              |
| Servall                | Service                | 109.51              |
| SPN                    | Prof Fees              | 71,866.91           |
| TLC Olson Construction | Ph.III Construction    | 606,853.25          |
| Twin Valley Tire       | Repairs                | 45.00               |
| Wesco                  | Supplies               | 441.70              |
| Wheels & Meals         | Donation               | 2,250.00            |
| Wilbur-Ellis           | Supplies               | 307.31              |
|                        | Accounts Payable Total | <u>\$716,032.21</u> |

**Payroll Salary plus**

**Benefits by Department:**

5/26/2022 & 5/31/2022  
& 6/02/2022

| Department           | w/o OT             | OT                | Total              |
|----------------------|--------------------|-------------------|--------------------|
| 41101 COUNCIL        | 2,885.04           | 0.00              | 2,885.04           |
| 41402 FINANCE OFFICE | 3,149.40           | 0.00              | 3,149.40           |
| 41902 BUILDING       | 389.64             | 0.00              | 389.64             |
| 42101 POLICE         | 10,651.74          | 484.31            | 11,136.05          |
| 43101 STREET         | 6,597.55           | 0.00              | 6,597.55           |
| 43201 SEWER          | 5,515.74           | 800.39            | 6,316.13           |
| 43305 WATER          | 5,515.59           | 800.38            | 6,315.97           |
| 43403 ELECTRIC       | 9,039.65           | 103.28            | 9,142.93           |
| 45101 BALLPARK       | 1,453.28           | 0.00              | 1,453.28           |
| 45202 PARK           | 81.35              | 0.00              | 81.35              |
| 45103 POOL           | 1,985.95           | 0.00              | 1,985.95           |
|                      | <u>\$47,264.93</u> | <u>\$2,188.36</u> | <u>\$49,453.29</u> |