

**CITY OF MILLER**  
**CITY COUNCIL MEETING**  
**JUNE 7, 2021**

*The City of Miller is an equal opportunity employer.*

The City Council met in regular session at city hall at 7:00 p.m. on Monday, June 7, 2021.

**MEMBERS PRESENT:** Mayor Ron Blachford, Aldermen: Jim Odegaard, Bob Steers, Jeff Swartz, Joe Zeller, and Alderwoman Tammy Lichty. Alderman Tony Rangel was present by phone.

**CALL TO ORDER:** Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

**AGENDA:** Motion by Alderman Odegaard, seconded by Alderwoman Lichty to approve the revised agenda. All members voted aye. Motion carried.

**MINUTES:** Motion by Alderman Steers, seconded by Alderman Swartz to approve the minutes for the regular meeting held on May 17, 2021, and the special meeting held May 24, 2021. All members voted aye. Motion carried.

**PUBLIC INPUT**

Alderman Steers stated that citizens have concerns about the project and need to know when streets will be closed. Terry Manning stated that Olson Construction's crews put door hangars out if they cannot contact residents. Ron Hoftiezer commented that it is difficult to leave messages as most people no longer have house phones, and cell phone numbers are harder to obtain. Ron Hoftiezer also mentioned that Terry hooked up the old dump station in the park. He will get measurements to install a new dump station sometime after the 4<sup>th</sup> of July. Ron also mentioned that he would like to talk to engineers about the street in front of the armory.

**DEPARTMENT HEAD REPORTS**

The council did not have any questions for the department heads.

**NEW BUSINESS**

Motion by Alderman Steers, seconded by Alderman Odegaard to table discussion about the Prairie Vista Subdivision until Mike Beaner can visit with Camden Hofer, engineer, and potentially set up a utility committee meeting. All members voted aye. Motion carried.

**PUBLIC HEARING**

Mayor Blachford called for a public hearing at 7:30 p.m. to discuss the medical marijuana law changes effective July 1<sup>st</sup>. There was no one present with any questions or concerns. Motion by Alderman Rangel, seconded by Alderman Odegaard to approve the first reading of Ordinance #718 – Temporary Ordinance regarding Medical Cannabis Establishment permits. Roll call vote: Alderman Steers – aye, Alderwoman Lichty – aye, Alderman Rangel – aye, Alderman Odegaard – aye, Alderman Zeller – aye, Alderman Swartz – aye. Motion carried.

**UNFINISHED BUSINESS**

**Christmas Lights and Bows:** Dustin Graham presented a picture of the current bows for the Main Street Christmas decorations along with several different light bulbs. He stated that the cost to fix the nine wreaths would be approximately \$2500 for bows and bulbs along with man hours to fix them. Motion by Alderman Rangel, seconded by Alderman Steers to order the bows and replacement bulbs to fix up the wreaths. Alderman Zeller recommended budgeting to replace all Christmas decorations over the next few years. The current wreaths are over ten years old. All members voted aye. Motion carried.

**Park Fountain:** Josh Koeck informed Dustin Graham that the fountain for the park does work; however, it plugs up from the growth in the pond. Ron Hoftiezer stated that he has sprayed the pond and is seeing some improvement. He will continue to monitor it and also place some barley bales in the pond to assist with preventing growth in the pond. Dustin Graham will install the fountain when the lake appears ready, hopefully in a week or two.

**Electric Shop Maintenance:** Joe Zeller stated that he will prepare and present estimates and plans to fix the outside of the electric shop at the next regular meeting.

**Second Reading of Ordinance #717 – Budget Supplement:** Motion by Alderman Steers, seconded by Alderwoman Lichty to approve the second reading of Ordinance #717 – Budget Supplement. Roll call vote: Alderman Steers – aye, Alderwoman Lichty – aye, Alderman Rangel – aye, Alderman Odegaard – aye, Alderman Zeller – aye, Alderman Swartz – aye. Motion carried.

**NEW BUSINESS cont'd.**

**Ron Hoftiezer – Loader:** Motion by Alderman Swartz, seconded by Alderman Zeller to have Ron Hoftiezer order a new loader from RDO for \$164,000 using the Minnesota State Bid. The current loader warranty expires in November, if it can be sold before then, the warranty can be extended by the new owners. RDO has stated that they can bill us for the new loader in 2022. All members voted aye. Motion carried.

**Airport Engineer Selection:** Motion by Alderwoman Lichty, seconded by Alderman Zeller to select Helms & Associates as our engineer for the airport for the next five years. Solicitation letters for engineering statement of qualifications and airport engineering services were sent to DGR Engineering, Helms & Associates, and KLJ Engineering, LLC. Helms and Associates was the only proposal received. All members voted aye. Motion carried.

**Airport FAA CRR SAA Grant:** Motion by Alderman Rangel, seconded by Alderwoman Lichty to have Mayor Blachford sign the grant application for an additional \$9,000 CARES grant for the airport. All members voted aye. Motion carried.

**Helms & Associates Invoice:** Motion by Alderman Odegaard, seconded by Alderman Rangel to pay Helms & Associates \$14,395.87 for invoice numbers 23830 & 23850. All members voted aye. Motion carried.

**Water/Sewer Project:** Motion by Alderman Swartz, seconded by Alderman Odegaard to pay **SPN Phase III** invoices 23875-23879 & 23886 and Phase II invoices 23891-23893 for a total of \$44,602.05. All members voted aye. Motion carried. Motion by Alderman Rangel, seconded by Alderman Zeller to pay **TLC Olson Construction, LLC** Pay Request Seven for \$255,152.65. All members voted aye. Motion carried.

**Resolution 2021-9 – Surplus:** Motion by Alderman Zeller, seconded by Alderwoman Lichty to approve Resolution 2021-9 – Surplus. All members voted aye. Motion carried.

**Building Removal Permit:** Motion by Alderman Odegaard, seconded by Alderman Steers to approve a removal permit for a shed to Christy Wingert. All members voted aye. Motion carried.

**Approval of Bills:** Motion by Alderman Steers, seconded by Alderwoman Lichty to approve the bills for payment. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderman Steers to adjourn the meeting. There being no further business, the meeting was adjourned at 8:44 p.m. All members voted aye. Motion carried.

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Ronald Blachford, Mayor

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Sheila Coss, Finance Officer

**LEGAL NOTICE OF RECEIPT**

Copy of the official proceedings  
was received on: \_\_\_\_\_  
Published once at the  
approximate cost of: \_\_\_\_\_

**Bills June 2021 (1)**

Advanced Collision	Repairs	3,536.87
American Solutions	Supplies	52.26
Associated Supply Co	Supplies	317.91
BDS	Garbage	179.00
BSE	Supplies	1,073.52
Manning Digging	Service	180.00
Builders Cashway	Supplies	100.67
Builders Solutions	Supplies	41.97
Butler Machinery	Repairs-Generator	1,104.00
City Utilities	Utilities	7,086.87
Cimate Control	Dust Control	8,367.60
CNH Industrial Capital	Parts	57.00
Dakota Fluid Power	Supplies	21.47
DGR Engineering	Prof Fees	281.00
Fastenal	Supplies	112.61
Fischer Plumbing	Repairs	87.15
Hand County Publishing	Publications	1,083.35
Hawkins	Chemical	2,494.94
Helms & Associates	Prof Fees	14,395.87
John Deere Financial	Blades	473.04
MDRWS	Water	17,550.75
Miller Ace	Supplies	2,034.38
Miller Rexall	Supplies	9.52
Miller School	Agreement	2,550.00
MCC	Prof Fees	690.36
Northwest Pipe	Fittings	228.25
Oakley Farm & Ranch	Supplies	438.92
OHED	Industry	6,250.00
Orv's Yard Service	Service	320.90
Postmaster	Postage	220.00
SDARWS	Dues	590.00
DANR	Cert Exam	60.00
SD Public Health	Tests	30.00
SD DOR	Sales Tax	9,504.40
Servall	Service	78.09
Share Corp	Supplies	460.01
SPN	Prof Fees	44,602.05
Streicher's	Supplies	160.46
Stuart C Irby	Supplies	600.00
TLC Olson Construction	Phase III Construction	255,152.65
Twin Valley Tire	Repairs	343.42
Wesco	Fixtures	1,146.50
Wheels & Meals	Donation	2,000.00
Wilbur-Ellis	Supplies	80.00
	Accounts Payable Total	<u>\$386,147.76</u>

**Payroll Salary plus**

5/25/2021 &amp; 6/1/2021

**Benefits by Department:**

&amp; 6/8/2021

Department	w/o OT	OT	Total
41101 COUNCIL	2,459.82	0.00	2,459.82
41402 FINANCE OFFICE	2,782.12	0.00	2,782.12
41902 BUILDING	373.66	0.00	373.66
42101 POLICE	22,390.90	1,993.60	24,384.50
43101 STREET	11,453.15	59.27	11,512.42
43201 SEWER	10,988.59	1,457.55	12,446.14
43305 WATER	10,988.40	1,457.51	12,445.91
43403 ELECTRIC	17,502.20	0.00	17,502.20
43501 AIRPORT	257.15	0.00	257.15
45101 BALLPARK	1,282.92	0.00	1,282.92
45202 PARK	991.72	0.00	991.72
	<u>\$81,470.63</u>	<u>\$4,967.93</u>	<u>\$86,438.56</u>