

**AGENDA
CITY OF MILLER
MONDAY, JULY 1, 2024
7:00 P.M.**

**Opening Prayer
Call to Order
Pledge of Allegiance**

**Approval of Agenda
Approval of Minutes pgs. 1 - 2**

Public Input

Department Head Reports..... pgs. 3 - 12
• *Finance Committee: Review Budget – 50% YTD*

New Business

1. Runnings: Introduction
2. Kris Manning – Block Party
3. Pool Committee – update
4. Electric Department – Hire
5. Heartland Summer Conference – Tuesday, July 30 in Madison, SD
6. Building Permits:
 - a. Miller Shine Car Wash – car wash
 - b. Mike Framel – fence
 - c. Rita Ellsworth – replace porch
7. SPN Ph. IV Invoices: 34020-34021 Total: \$1,300pg. 13
8. FAA BIL-AIG Grant Agreement pgs. 14

Unfinished Business

1. Transformer Quote revision pgs. 15 - 16
2. Infotech Solutions Quote #5559pg. 17

Approval of Bills

Adjourn

Public comments are welcomed during public input, but no action can be taken by the Council on comments received at this meeting. Anyone wishing to have the Council vote on an item should call the Finance Office at 853-2705 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

**CITY OF MILLER
CITY COUNCIL MEETING
JUNE 17, 2024**

The City of Miller is an equal opportunity employer.

The City Council met in regular session at city hall at 7:00 p.m. on Monday, June 17, 2024.

MEMBERS PRESENT: Mayor Tom McGough, Aldermen: Dale Hargens, Will Jones, Patrick Price, Gale Auch, and Landon Gab and Alderwoman Susan Hargens.

CALL TO ORDER: Mayor McGough called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Price, seconded by Alderman Jones to approve the agenda as amended to add New Business #6: Building Permits which were inadvertently missed when the agenda was posted. All members voted aye. Motion carried.

MINUTES: Motion by Alderman Hargens, seconded by Alderman Jones to approve the minutes for the regular meeting held June 3, 2024. All members voted aye. Motion carried.

PUBLIC INPUT: None.

NEW BUSINESS

SD LTAP: Mayor McGough stated that Cliff Reuer, retired engineer for Uniform Traffic Control will be in town tomorrow to review the sign situation by the swimming pool. Mayor McGough has invited Pastor Will Page, Dave Nelson, and the street committee members to hear Reuer's explanation for the required signage.

Dakota Energy Cooperative – on-call agreement: Electric Superintendent Dustin Graham stated that the agreement has been updated with new rates for on-call and service. Motion by Alderman Price, seconded by Alderwoman Hargens to approve an agreement with Dakota Energy Cooperative for on-call at \$65/day as needed and other services at the stated fees as necessary. All members voted aye. Motion carried.

MDRWS – city's voting representative: Motion by Alderman Price, seconded by Alderman Jones to nominate Alderman Hargens as the city's voting representative for Mid-Dakota Rural Water System. All members voted aye. Motion carried.

Chris Asmus – plat: Motion by Alderman Jones, seconded by Alderman Hargens to approve Asmus Outlots 3 & 4 and Hughes Outlot 1 plat for Chris Asmus. All members voted aye. Motion carried.

Miller FFA: Motion by Alderman Jones, seconded by Alderman Hargens to pay a \$25 annual membership for Miller FFA Alumni Membership Drive and budget for a lifetime membership in 2025. All members voted aye. Motion carried.

Building Permits: Motion by Alderwoman Hargens, seconded by Alderman Gab to approve an amendment for Lee Kleinsasser's previously approved permit – addition to shed from 16'x32" to 20'x32" and to approve the application for Dylan Templeton – 50'x72'x16' shed. All members voted aye. Motion carried.

UNFINISHED BUSINESS:

Ordinance #754 – Rezone: Motion by Alderman Hargens, seconded by Alderman Gab to approve the second reading of Ordinance #754 to rezone 511 N Broadway from the residential district to the commercial district. Roll call vote: Alderman Jones – abstain, Alderman Price – aye, Alderman Hargens – aye, Alderman Auch – aye, Alderman Gab – aye, Alderwoman Hargens – aye. Motion carried.

Infotech Solutions Quotes: Finance Officer Cindy Deuter stated that the State will be awarding funds from a \$7 million cybersecurity grant designated to government entities for upgrading cybersecurity. Motion by Alderman Price, seconded by Alderwoman Hargens to approve the following quotes for IT and cybersecurity services from Infotech Solutions, LLC:

quote no. 5542 – hardware: \$689.98 and quote no. 5580 – monthly service: \$1,889.44. All members voted aye. Motion carried.

Approval of Bills: Motion by Alderman Price, seconded by Alderman Hargens to approve the bills for payment. All members voted aye. Motion carried.

Motion by Alderwoman Hargens, seconded by Alderman Hargens to adjourn the meeting. There being no further business, the meeting was adjourned at 7:21 p.m. All members voted aye. Motion carried.

Tom McGough, Mayor

Cindy Deuter, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of: _____

Bills June 2024 (2)

A & B Business	Supplies	228.74
American Solutions	Supplies	50.00
Associated Supply	Supplies	913.57
City Utilities	Utilities	7,050.86
CES	Code Enforcement	710.01
CommTech	Supplies	140.95
First Bank & Trust	Power	1,722.50
Hoftiezer, Ron	Reimbursement	30.00
Jessen, Sydney	Lifeguard Inst Course	250.00
John Deere Financial	Supplies	568.19
Locators & Supplies	Supplies	147.95
MD Industries	Parts	40.00
Miller Ace	Supplies	759.67
Miller FFA Alumni	Membership	25.00
Napa	Parts	55.69
Northwest Pipe Fittings	Pipes/Fittings	227.10
Oakley Farm & Ranch	Supplies	166.37
OHED	Industry	8,300.00
Price, Craig	Reimbursement	304.34
Riter Rogers Law	Prof Fees	2,284.11
RD	Loans	16,403.00
SD DOR	Sales Tax	9,901.50
Spencer Quarries	Supplies	1,871.02
Stuart C Irby	Supplies	79.95
Sturdevant's	Parts	5.49
Tony's Repair	Oil Change	62.95
Visa	Supplies	21,993.63
WAPA	Power	35,048.25
Wheels and Meals	Donation	2,500.00
Acuity-Zep	Chemical	755.79
	Accounts Payable Total	<u>\$112,596.63</u>

Payroll Salary plus

Benefits by Department:		6/13/2024		
	Department	w/o OT	OT	Total
41402	FINANCE OFFICE	2,994.16	62.40	3,056.56
42101	POLICE	13,005.58	2,765.80	15,771.38
43101	STREET	8,791.29	433.20	9,224.49
43201	SEWER	5,934.38	218.65	6,153.03
43305	WATER	5,934.30	218.63	6,152.93
43403	ELECTRIC	7,961.74	52.93	8,014.67
45101	BALLPARK	979.08	0.00	979.08
45202	PARK	1,262.74	0.00	1,262.74
45103	POOL	2,183.71	0.00	2,183.71
		<u>\$49,046.98</u>	<u>\$3,751.61</u>	<u>\$52,798.59</u>

**City Council Meeting
Department Head Reports
July 1, 2024**

Police Department Report

June 2024 Stats (as of 6/28/24):

- a. Traffic Warnings (**43**): Speeding = 32, Other = 11
- b. Traffic & Criminal Citations (**24**): Speeding = 17, Possession of Marijuana = 1, Possession of drug paraphernalia = 1, Driving Revoked = 1, Possession of Revoked DL = 1, Minor Consumption = 2 **Total Fines = \$2,112.50.**
- c. Felony Arrests (**0**):
- d. Misdemeanor Arrests: Possession of Marijuana = 1, Possession of drug paraphernalia = 1, Driving Revoked/Poss. Revoked DL = 1.
- e. Agency Assists (**18**): Fire = 0, Ambulance = 7, Accidents = 1, Careflights = 4, Sheriff's Office/HP = 6
- f. 911 Misdeal = 6
- g. Funeral Escorts = 2
- h. Fingerprints = 3
- i. 24/7 = 0
- Total Calls for Service (CFS) = **59**

Street Department Report

1. We hauled several loads of tree limbs and a few loads of appliances & furniture on the city-wide clean-up. (35-40 property owners)
2. David worked on a homemade sod cutter that will be mounted on our Cub Cadet.
3. We worked on two of the mowers (switches and fuel tank).
4. We removed a snow wing mount and had to fabricate a hitch on the new dump truck so we can use it to oil streets.
5. We got ready for storm water that was on its way. We had to clean debris away from the culverts west of the park during the flood.
6. We graveled a couple places where the gravel was thin along with a couple of alleys and roads.
7. We replaced the Children at Play sign on West 1st Ave.
8. We patched several potholes.
9. We had to have the oil cooler O-rings replaced on two tandem trucks, they were leaking fairly good.
10. We have been fogging when the weather allows.
11. Dan has been helping the Electric Dept. and training with them also.
12. We have started to send in the Culex Tarsalis mosquitoes for the West Nile Surveillance (\$5,000 Grant).
13. Spraying for weeds in cracks in streets, and occasional thistles around town on city property.

Water/Sewer/Airport Department Report

1. Brandon and Gordy – lots of mowing.
2. Pool heaters are working well.
3. There will be a Phase IV preconstruction meeting with Olson's and SPN on Wednesday, July 10 @ 11:00 a.m.

Electric Department Report

1. Working on getting some issues fixed with some of our new meters.
2. Training new employees: splicing, subs, and secondary power.
3. Locates.

**City Council Meeting
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4. Poured light pole bases at Armory parking lot. Attended meetings at the school on June 6 and June 26 for Armory parking lot construction updates.
5. Also, installing new electric lines and moving existing ones to proper locations.
6. Did some maintenance on equipment.

Finance Office Report

1. Sales Tax Report – see attachment
2. Elected Officials Workshop – July 24, Pierre Ramkota: It would be beneficial for new council members to register for this informational meeting along with members who have not attended in last 4-5 years. Please consider attending.
3. Quarterly Reports: Expense/Revenue budgets, Cash Report, Balance Sheet (*see attached*)
4. KBA finished the in-office portion of the 2022-2023 audit; and an interview was held with the finance committee.
5. The SDOEM informed us that Miller was not selected to be forwarded to FEMA for the grant for the storm shelter at the ballpark. They received more applications than funding available. The SDOEM staff will keep our application on file for the next round of funding.
6. Justin Heim, ISG engineer, met with the department heads and planning committee on Tuesday, June 25 to review items for our Capital Improvement Plan. We will coordinate a date/time for the entire council to meet with ISG before the final CIP is drafted.
7. On June 27, DANR held a meeting to award funding for water projects. The DANR board awarded Miller an additional \$1.1 million, see attachment.

Sales Tax Comparison			
	2024	2023	\$100,000 to OHED
January	\$29,870.52	\$5,538.74	\$8,500.00
February	\$63,998.40	\$84,909.08	\$8,300.00
March	\$24,312.95	\$8,948.46	\$8,300.00
	\$61,761.31	\$77,211.64	\$8,300.00
April	\$6,749.81	\$9,448.03	\$8,300.00
	\$70,018.56	\$61,202.63	\$8,300.00
May	\$2,874.12	\$6,140.47	\$8,300.00
	\$53,687.32	\$72,324.14	\$8,300.00
June	\$34,129.33	\$4,508.98	\$8,300.00
	\$76,610.70	\$78,963.60	\$8,300.00
July	\$5,836.76	\$11,133.47	\$8,300.00
	\$27,951.70	\$76,266.58	\$8,300.00
August			\$8,300.00
September			\$8,300.00
October			\$8,300.00
November			\$8,300.00
December			\$8,300.00
Total	\$457,801.48	\$496,595.82	-7.81%
up/down from last year			-\$38,794.34

Gross Receipts Tax - Split Fund 211

Month	Current Year			Previous Year		
	Total	City 20%	OHED 80%	Total	City 20%	OHED 80%
JAN	\$2,212.81	\$442.56	\$1,770.25	\$662.73	\$132.55	\$530.18
	\$3,181.54	\$636.31	\$2,545.23	\$2,956.97	\$591.39	\$2,365.58
FEB	\$939.57	\$187.91	\$751.66	\$865.95	\$173.19	\$692.76
	\$2,312.45	\$462.49	\$1,849.96	\$3,257.58	\$651.52	\$2,606.06
MAR	\$791.67	\$158.33	\$633.34	\$306.44	\$61.29	\$245.15
	\$3,299.35	\$659.87	\$2,639.48	\$2,522.67	\$504.53	\$2,018.14
APR	\$0.00	\$0.00	\$0.00	\$870.10	\$174.02	\$696.08
	\$1,763.52	\$352.70	\$1,410.82	\$2,739.31	\$547.86	\$2,191.45
MAY	\$1,945.35	\$389.07	\$1,556.28	\$782.47	\$156.49	\$625.98
	\$3,111.54	\$622.31	\$2,489.23	\$3,108.55	\$621.71	\$2,486.84
JUN	\$933.19	\$186.64	\$746.55	\$1,047.08	\$209.42	\$837.66
	\$1,074.54	\$214.91	\$859.63	\$3,847.81	\$769.56	\$3,078.25
JUL	\$0.00	\$0.00	\$0.00	\$1,440.45	\$288.09	\$1,152.36
	\$0.00	\$0.00	\$0.00	\$4,058.20	\$811.64	\$3,246.56
AUG	\$0.00	\$0.00	\$0.00	\$1,669.91	\$333.98	\$1,335.93
	\$0.00	\$0.00	\$0.00	\$4,675.39	\$935.08	\$3,740.31
SEP	\$0.00	\$0.00	\$0.00	\$1,450.21	\$290.04	\$1,160.17
	\$0.00	\$0.00	\$0.00	\$4,112.78	\$822.56	\$3,290.22
OCT	\$0.00	\$0.00	\$0.00	\$985.47	\$197.09	\$788.38
	\$0.00	\$0.00	\$0.00	\$3,182.77	\$636.55	\$2,546.22
NOV	\$0.00	\$0.00	\$0.00	\$1,672.94	\$334.59	\$1,338.35
	\$0.00	\$0.00	\$0.00	\$3,385.54	\$677.11	\$2,708.43
DEC	\$0.00	\$0.00	\$0.00	\$1,862.36	\$372.47	\$1,489.89
	\$0.00	\$0.00	\$0.00	\$2,472.44	\$494.49	\$1,977.95
	\$21,565.53	\$4,313.11	\$17,252.42	\$53,936.12	\$10,787.22	\$43,148.90
	\$3,594.26			\$4,494.68		
	average/month			average/month		

up/down from previous year	
Total	-1,402.13 -6.10%
City	-280.43 -6.10%
OHED	-1,121.70 -6.10%

Pay OHED through AP using expense code: 211-4651-4510

OHED 80%
Check #
Check Date

JUNE 746.55
JUNE 859.63
\$1,606.18

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	TAXES TOTAL	41,025.76	731,246.55	1,566,500.00	835,253.45
	LICENSES AND PERMITS TOTAL	145.00	1,370.00	9,650.00	8,280.00
	FEDERAL GRANTS TOTAL	.00	.00	.00	.00
	STATE GRANTS TOTAL	.00	.00	.00	.00
	STATE SHARED REVENUE TOTAL	2,383.27	62,006.57	113,000.00	50,993.43
	COUNTY REVENUES TOTAL	.00	8,005.61	7,300.00	705.61-
	CHARGES FOR GOODS & SERV TOTA	294.90	2,417.49	15,500.00	13,082.51
	REC FACILITY FEES TOTAL	13,997.24	14,628.10	29,000.00	14,371.90
	FINES AND FORFEITS TOTAL	.00	.00	.00	.00
	MISCELLANEOUS REVENUES TOTAL	2,238.43	60,029.10	70,400.00	10,370.90
	OTHER SOURCES TOTAL	.00	2,197.32	.00	2,197.32-
	TOTAL REVENUE	60,084.60	881,900.74	1,811,350.00	929,449.26
	COUNCIL TOTAL	4,218.99	21,879.56	47,275.00	25,395.44
	CONTINGENCY TOTAL	.00	.00	25,000.00	25,000.00
	ELECTIONS TOTAL	.00	900.00	2,200.00	1,300.00
	ATTORNEY TOTAL	2,284.11	3,404.11	10,000.00	6,595.89
	FINANCE TOTAL	7,872.49	52,675.20	130,055.00	77,379.80
	BUILDINGS TOTAL	1,740.37	13,244.85	31,525.00	18,280.15
	POLICE TOTAL	32,350.80	192,277.33	472,490.00	280,212.67
	FIRE TOTAL	1,846.39	12,617.14	54,100.00	41,482.86
	CODE ENFORCEMENT TOTAL	710.01	2,210.01	5,500.00	3,289.99
	CIVIL DEFENSE TOTAL	.00	.00	1,000.00	1,000.00
	STREET TOTAL	30,661.95	168,526.97	663,970.00	495,443.03
	AIRPORT TOTAL	3,608.16	11,516.85	32,735.00	21,218.15
	COVID-19 TOTAL	.00	.00	.00	.00
	HEALTH & WELFARE TOTAL	2,793.14	4,030.70	8,000.00	3,969.30
	BALLPARK TOTAL	3,102.56	6,896.56	255,560.00	248,663.44
	POOL TOTAL	29,423.47	31,157.08	93,160.00	62,002.92
	SENIOR CITIZEN ACTIVITY TOTAL	.00	.00	.00	.00
	PARK TOTAL	6,686.77	34,324.20	69,950.00	35,625.80
	ZONING TOTAL	.00	.00	200.00	200.00
	ECONOMIC DEVELOPMENT TOTAL	8,300.00	50,000.00	100,000.00	50,000.00
	PROMOTION OF CITY TOTAL	.00	2,100.00	6,000.00	3,900.00
	DEBT SERVICE TOTAL	.00	.00	.00	.00
	CAPTIAL OUTLAY TOTAL	.00	.00	.00	.00
	TRANSFER OUT TOTAL	.00	.00	.00	.00
	TOTAL EXPENSES	135,599.21	607,760.56	2,008,720.00	1,400,959.44
	GENERAL TOTAL	75,514.61-	274,140.18	197,370.00-	471,510.18-
	TAXES TOTAL	2,007.73	21,565.53	60,000.00	38,434.47
	MISCELLANEOUS REVENUES TOTAL	.00	80.37	300.00	219.63
	TOTAL REVENUE	2,007.73	21,645.90	60,300.00	38,654.10
	POOL TOTAL	.00	10,000.00	10,000.00	.00
	ECONOMIC DEVELOPMENT TOTAL	4,045.51	19,114.09	48,000.00	28,885.91
	TOTAL EXPENSES	4,045.51	29,114.09	58,000.00	28,885.91
	GROSS RECEIPTS TAX FUND TOTAL	2,037.78-	7,468.19-	2,300.00	9,768.19

OTHER SOURCES TOTAL	.00	.00	66,500.00	66,500.00
TOTAL REVENUE	.00	.00	66,500.00	66,500.00
AIRPORT TOTAL	5,522.42	50,976.16	70,000.00	19,023.84
TRANSFER OUT TOTAL	.00	.00	.00	.00
TOTAL EXPENSES	5,522.42	50,976.16	70,000.00	19,023.84
CAPITAL IMPROVEMENT TOTAL	5,522.42-	50,976.16-	3,500.00-	47,476.16
WATER TOTAL	61,495.25	343,869.93	699,800.00	355,930.07
TOTAL REVENUE	61,495.25	343,869.93	699,800.00	355,930.07
WATER TOTAL	70,164.69	523,027.65	686,025.00	162,997.35
TOTAL EXPENSES	70,164.69	523,027.65	686,025.00	162,997.35
WATER TOTAL	8,669.44-	179,157.72-	13,775.00	192,932.72
ELECTRIC TOTAL	158,757.34	1,249,946.03	2,568,185.00	1,318,238.97
TOTAL REVENUE	158,757.34	1,249,946.03	2,568,185.00	1,318,238.97
ELECTRIC TOTAL	59,551.47	1,098,882.86	2,568,185.00	1,469,302.14
TRANSFER OUT TOTAL	.00	.00	.00	.00
TOTAL EXPENSES	59,551.47	1,098,882.86	2,568,185.00	1,469,302.14
ELECTRIC TOTAL	99,205.87	151,063.17	.00	151,063.17-
SEWER TOTAL	50,707.32	414,280.65	653,300.00	239,019.35
TOTAL REVENUE	50,707.32	414,280.65	653,300.00	239,019.35
SEWER TOTAL	34,836.02	312,315.46	599,225.00	286,909.54
TOTAL EXPENSES	34,836.02	312,315.46	599,225.00	286,909.54
SEWER TOTAL	15,871.30	101,965.19	54,075.00	47,890.19-
TOTAL PROFIT/LOSS:	23,332.92	289,566.47	130,720.00-	420,286.47-

BANK CASH REPORT

2024

BANK NAME FUND GL NAME	MAY CASH BALANCE	JUNE RECEIPTS	JUNE DISBURSMENTS	JUNE CASH BALANCE	OUTSTANDING TRANSACTIONS	JUN BANK BALANCE
AMERICAN BANK & TRUST						
BANK AMERICAN BANK & TRUST						1,792,665.71
101 CHECKING	486,811.35	61,140.86	115,436.30	432,515.91	137,643.91	
211 CHECKING	32,625.17	2,007.73	4,045.51	30,587.39	4,045.51	
501 CHECKING	32,962.31	0.00	5,522.42	27,439.89	5,522.42	
602 CHECKING	127,178.29	62,332.25	52,717.94	136,792.60	54,970.64	
603 CHECKING	646,822.73	183,507.97	497,764.80	332,565.90	486,783.99	
604 CHECKING	435,831.44	50,707.32	34,264.47	452,274.29	36,923.73	
PENDING CREDIT-CARD DEPOSITS					328.23	
DEPOSITS					345,072.24	
AMERICAN BANK & TRUST TOTALS	1,762,231.29	359,696.13	709,751.44	1,412,175.98	380,489.73	1,792,665.71
SAVINGS ABT #275231						
BANK SAVINGS ABT #275231						666,970.24
101 UNRESTRICTED ABT	328,557.64	0.00	0.00	328,557.64		
101 RESERVED AIRPORT AIP ABT	0.00	0.00	0.00	0.00		
101 SWIM POOL CIP ABT	0.00	0.00	0.00	0.00		
602 UNRESTRICTED ABT	11,484.70	0.00	0.00	11,484.70		
602 RESTRICTED ARPA FUNDS	241,248.49	0.00	0.00	241,248.49		
603 UNRESTRICTED ABT	33,699.89	0.00	0.00	33,699.89		
603 RESTRICTED ABT	0.00	0.00	0.00	0.00		
604 UNRESTRICTED ABT	51,979.52	0.00	0.00	51,979.52		
604 RESTRICTED ABT	0.00	0.00	0.00	0.00		
SAVINGS ABT #275231 TOTALS	666,970.24	0.00	0.00	666,970.24	0.00	666,970.24
SAVINGS QUOIN 5710						
BANK SAVINGS QUOIN 5710						867,131.01
101 UNRESTRICTED QUOIN	268,820.98	0.00	0.00	268,820.98		
101 REST. QUOIN - OHED BIKE PATH	0.00	0.00	0.00	0.00		
602 UNRESTRICTED QUOIN	3,519.79	0.00	0.00	3,519.79		
602 RESTRICTED BOND 2009	50,439.60	0.00	0.00	50,439.60		
602 RESTRICTED BOND 2016	12,110.26	0.00	0.00	12,110.26		
602 RESTRICTED BOND 2017	6,387.64	0.00	0.00	6,387.64		
603 UNRESTRICTED QUOIN	311,302.78	0.00	0.00	311,302.78		
603 RESTRICTED BOND 2010	0.00	0.00	0.00	0.00		
603 RESTRICTED BOND 2020	68,748.75	0.00	0.00	68,748.75		
604 UNRESTRICTED QUOIN	23,950.35	0.00	0.00	23,950.35		
604 RESTRICTED BOND 2016	105,128.00	0.00	0.00	105,128.00		
604 RESTRICTED BOND 2017	16,722.86	0.00	0.00	16,722.86		
SAVINGS QUOIN 5710 TOTALS	867,131.01	0.00	0.00	867,131.01	0.00	867,131.01
QUOIN CD						
BANK QUOIN CD						959,005.57
101 QUOIN CD	460,588.75	0.00	0.00	460,588.75		
211 QUOIN CD	25,588.25	0.00	0.00	25,588.25		
602 QUOIN CD	0.00	0.00	0.00	0.00		
603 QUOIN CD	472,828.57	0.00	0.00	472,828.57		

BANK CASH REPORT 2024

FUND	GL	BANK NAME	MAY CASH BALANCE	JUNE RECEIPTS	JUNE DISBURSMENTS	JUNE CASH BALANCE	OUTSTANDING TRANSACTIONS	JUN BANK BALANCE
604		QUION CD	0.00	0.00	0.00	0.00		
		QUION CD TOTALS	959,005.57	0.00	0.00	959,005.57	0.00	959,005.57
		SD FIT						
BANK		SD FIT						1,028,190.38
101		SD FIT GENERAL	514,095.19	0.00	0.00	514,095.19		
603		SD FIT ELECTRIC	514,095.19	0.00	0.00	514,095.19		
		SD FIT TOTALS	1,028,190.38	0.00	0.00	1,028,190.38	0.00	1,028,190.38
		ABT CDs						
BANK		ABT CDs						1,000,000.00
101		ABT CD	520,000.00	0.00	0.00	520,000.00		
602		ABT CD	230,000.00	0.00	0.00	230,000.00		
603		ABT CD	0.00	0.00	0.00	0.00		
604		ABT CD	250,000.00	0.00	0.00	250,000.00		
		ABT CDs TOTALS	1,000,000.00	0.00	0.00	1,000,000.00	0.00	1,000,000.00
=====								
		TOTAL OF ALL BANKS	6,283,528.49	359,696.13	709,751.44	5,933,473.18	380,489.73	6,313,962.91
=====								
101		PETTY CASH				275.00		
		PETTY CASH TOTAL				275.00		
		GRAND TOTAL CASH				5,933,748.18		

BALANCE SHEET
CALENDAR 6/2024, FISCAL 6/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BAL.	YTD BAL.
101-00001-10101	CHECKING	54,295.44	432,515.91
101-00001-10200	SD FIT GENERAL	.00	514,095.19
101-00001-10301	PETTY CASH	.00	275.00
101-00001-10401	UNRESTRICTED QUIN	.00	268,820.98
101-00001-10402	UNRESTRICTED ART	.00	328,557.64
101-00001-10403	RESERVED AIRPORT ALP ART	.00	.00
101-00001-10404	SWIM POOL CTP ART	.00	.00
101-00001-10502	QUIN CD	.00	460,588.75
101-00001-10504	ART CD	.00	520,000.00
101-00001-10701	REST. QUIN - OHED BIKE PATH	.00	.00
101-00001-10801	TAXES RECEIVABLE - CURRENT	.00	.00
101-00001-11001	TAXES RECEIVABLE - DELINQUENT	.00	.00
	TOTAL ASSETS	54,295.44	2,524,853.47
101-00002-20200	ACCOUNTS PAYABLE	20,202.19	.00
101-00002-21700	STATE SALES TAX	1,016.98	1,056.02
101-00002-21701	FEDERAL W/H PAYABLE	.00	.00
101-00002-21702	FICA W/H PAYABLE	.00	.00
101-00002-21901	RETIREMENT W/H PAYABLE	.00	.00
101-00002-21902	INS W/H PAYABLE	.00	.00
101-00002-21909	OTHER W/H PAYABLE	.00	.00
101-00003-26401	RESTRICTED DEBT SERVICE	.00	.00
101-00003-26499	OTHER RESTRICTED FUND BALANCE	.00	.00
101-00003-26601	ASSIGN FOR SUBSEQ YEAR BUDGET	.00	197,370.00
101-00003-26602	ASSIGNED FOR CAPITAL OUTLAY	.00	42,500.00
101-00003-26701	UNASSIGNED FUND BALANCE	.00	2,009,787.27
101-00003-27200	RETAINED EARNINGS - UNRESERVED	.00	.00
	TOTAL LIABILITIES	21,219.17	2,250,713.29
	GENERAL TOTAL	75,514.61	274,140.18
211-00001-10101	CHECKING	2,037.78	30,587.39
211-00001-10502	QUIN CD	.00	25,588.25
	TOTAL ASSETS	2,037.78	56,175.64
211-00002-20200	ACCOUNTS PAYABLE	.00	.00
211-00002-26404	FACILITIES/PROMOTE CITY	.00	.00
211-00003-26409	BUSINESS IMPROVE DISTRICT	.00	.00
211-00003-26701	UNASSIGNED FUND BALANCE	.00	63,643.83
	TOTAL LIABILITIES	.00	63,643.83
	GROSS RECEIPTS TAX FUND TOTAL	2,037.78	7,468.19

BALANCE SHEET
CALENDAR 6/2024, FISCAL 6/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BAL.	YTD BAL.
501-00001-10101	CHECKING	5,522.42	27,439.89
	TOTAL ASSETS	5,522.42	27,439.89
501-00002-20200	ACCOUNTS PAYABLE	.00	.00
501-00003-26701	UNASSIGNED FUND BALANCE	.00	78,416.05
	TOTAL LIABILITIES	.00	78,416.05
	CAPITAL IMPROVEMENT TOTAL	5,522.42	50,976.16
602-00001-10101	CHECKING	9,614.31	136,792.60
602-00001-10400	UNRESTRICTED QUIN	.00	3,519.79
602-00001-10401	UNRESTRICTED ART	.00	11,484.70
602-00001-10502	QUIN CD	.00	.00
602-00001-10504	ART CD	.00	230,000.00
602-00001-10700	RESTRICTED BOND 2009	.00	50,439.60
602-00001-10701	RESTRICTED ARPA FUNDS	.00	241,248.49
602-00001-10702	RESTRICTED BOND 2016	.00	12,110.26
602-00001-10704	RESTRICTED BOND 2017	.00	6,387.64
	TOTAL ASSETS	9,614.31	691,983.08
602-00002-20200	ACCOUNTS PAYABLE	18,033.75	.00
602-00002-21700	STATE SALES TAX	.00	331.48
602-00002-21701	FEDERAL W/H PAYABLE	.00	.00
602-00002-21702	FICA W/H PAYABLE	.00	.00
602-00002-21901	RETIREMENT W/H PAYABLE	.00	.00
602-00002-21902	INS W/H PAYABLE	.00	.00
602-00002-21909	OTHER W/H PAYABLE	.00	.00
602-00002-22000	UTILITY DEPOSITS	250.00	800.00
602-00003-25321	RESTRICTED FOR DEBT SERVICE	.00	68,937.50
602-00003-25322	RESTRICTED FOR FED GRANTS	.00	241,248.49
602-00003-25390	UNRESTRICTED NET POSITION	.00	559,823.33
	TOTAL LIABILITIES	18,283.75	871,140.80
	WATER TOTAL	8,689.44	179,157.72
603-00001-10101	CHECKING	314,256.83	332,565.90
603-00001-10105	CHECKING EL WF #600	.00	.00
603-00001-10106	CHECKING EL WF#601	.00	.00
603-00001-10107	CHECKING EL WF #602 RESTRICTED	.00	.00
603-00001-10200	SD FIT ELECTRIC	.00	514,095.19
603-00001-10400	UNRESTRICTED QUIN	.00	311,302.78

BALANCE SHEET
CALENDAR 6/2024, FISCAL 6/2024

BALANCE SHEET
CALENDAR 6/2024, FISCAL 6/2024

ACCOUNT NUMBER	ACCOUNT TITLE	PTD BAL.	YTD BAL.
603-00001-10401	UNRESTRICTED ABT	.00	33,699.89
603-00001-10502	QUOIN CD	.00	472,828.57
603-00001-10504	ABT CD	.00	.00
603-00001-10701	RESTRICTED ABT	.00	.00
603-00001-10731	RESTRICTED BOND 2010	.00	.00
603-00001-10732	RESTRICTED BOND 2020	.00	68,748.75
	TOTAL ASSETS	314,256.83	1,733,241.08
603-00002-20200	ACCOUNTS PAYABLE	411,839.05	.00
603-00002-21700	STATE SALES TAX	1,948.65	496.29
603-00002-21701	FEDERAL W/H PAYABLE	.00	.00
603-00002-21702	FICA W/H PAYABLE	.00	.00
603-00002-21901	RETIREMENT W/H PAYABLE	.00	.00
603-00002-21902	INS W/H PAYABLE	.00	.00
603-00002-21909	OTHER W/H PAYABLE	.00	.00
603-00002-22000	UTILITY DEPOSITS	325.00	1,860.00
603-00003-25321	RESTRICTED FOR DEBT SERVICE	.00	68,748.75
603-00003-25390	UNRESTRICTED NET POSITION	.00	1,511,072.87
603-00003-27200	NET POSITION RESTRICTED FOR EQ	.00	.00
	TOTAL LIABILITIES	413,462.70	1,582,177.91
	ELECTRIC TOTAL	99,705.87	151,063.17
604-00001-10101	CHECKING	16,442.85	452,274.29
604-00001-10400	UNRESTRICTED QUOIN	.00	23,950.35
604-00001-10401	UNRESTRICTED ABT	.00	51,979.52
604-00001-10502	QUOIN CD	.00	.00
604-00001-10504	ABT CD	.00	250,000.00
604-00001-10700	RESTRICTED BOND 2016	.00	105,128.00
604-00001-10701	RESTRICTED ABT	.00	.00
604-00001-10702	RESTRICTED BOND 2017	.00	16,722.86
	TOTAL ASSETS	16,442.85	900,055.02
604-00002-20200	ACCOUNTS PAYABLE	571.55	.00
604-00002-21700	STATE SALES TAX	.00	110.95
604-00002-21701	FEDERAL W/H PAYABLE	.00	.00
604-00002-21702	FICA W/H PAYABLE	.00	.00
604-00002-21901	RETIREMENT W/H PAYABLE	.00	.00
604-00002-21902	INS W/H PAYABLE	.00	.00
604-00002-21909	OTHER W/H PAYABLE	.00	.00
604-00003-25321	RESTRICTED FOR DEBT SERVICE	.00	121,850.86
604-00003-25390	UNRESTRICTED NET POSITION	.00	676,128.02
	TOTAL LIABILITIES	571.55	798,089.83

DRINKING WATER FACILITIES FUNDING APPLICATION

FINANCIAL ANALYSIS SUMMARY

APPLICANT: Miller DW-06

Total Project Cost: \$5,634,263

BWNR Funding Assistance Requested: \$1,100,000

Rate/Term: 3.25% / 30 years

Security Pledged For Repayment Of Loan: Project Surcharge

Staff Analysis

- 1) Current rates are \$65.79 per 5,000 gallons. If funding is provided as all loan, current revenues do not provide the required 110 percent debt coverage.
- 2) At the recommended loan amount staff analysis indicates that Miller will need to raise current rates \$7.10 per user to cover operational expenses and current debt; and implement a surcharge of \$2.20 per user resulting in cumulative rates of \$75.00

Funding Recommendation: Award a \$1,100,000 Drinking Water State Revolving Fund loan at 3.25% for 30 years with 65.5% principal forgiveness not to exceed \$720,000.

Debt Service Coverage: 110% based on total rates of \$75.00

Loan Contingencies:

- 1) Contingent upon the Borrower adopting a bond resolution and the resolution becoming effective.
- 2) Contingent upon the Borrower establishing a surcharge at a level sufficient to provide the required debt coverage.
- 3) Contingent upon receipt of the 2024 Drinking Water State Revolving Fund capitalization grant from EPA.

SPN Helms

ENGINEERS & SURVEYORS

Mitchell Office:
2100 N. Sanborn Blvd
Mitchell SD 57301
Phone (605) 966-7761

Aberdeen Office:
416 Production St. N.
Aberdeen SD 57401
Phone (605) 225-1212

INVOICE

INVOICE DATE: 6/26/2024
INVOICE NO: 34021
BILLING THROUGH: 6/22/2024

CITY OF MILLER
120 WEST 2ND
MILLER, SD 57362

M16085 | MILLER PHASE IV UTILITY IMPROVEMENTS

Managed By: CAMDEN A. HOFER

Phase IV Bidding Phase - complete contract documents, issue notice to proceed for tank mixer and coordinate with DNR for ground storage tank bid award
Billing period through: 6/22/24

DESCRIPTION	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
M16085.04WS MILLER PHASE IV UTILITY IMPROVEMENTS - WATER STORAGE - BID & NEG	\$4,000.00	80.00	\$3,200.00	\$2,800.00	\$400.00
TOTAL	\$4,000.00		\$3,200.00	\$2,800.00	\$400.00

SUBTOTAL \$400.00
AMOUNT DUE THIS INVOICE \$400.00

This invoice is due upon receipt

Please remit payment to:
SPN & Associates
PO Box 398
Mitchell SD 57301

VERIFICATION OF CLAIM

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Dated this 26th day of June 2024

Schmucker, Paul, Nohr & Associates

Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.

SPN Helms

ENGINEERS & SURVEYORS

Mitchell Office:
2100 N. Sanborn Blvd
Mitchell SD 57301
Phone (605) 966-7761

Aberdeen Office:
416 Production St. N.
Aberdeen SD 57401
Phone (605) 225-1212

INVOICE

INVOICE DATE: 6/26/2024
INVOICE NO: 34020
BILLING THROUGH: 6/22/2024

CITY OF MILLER
120 WEST 2ND
MILLER, SD 57362

M16085 | MILLER PHASE IV UTILITY IMPROVEMENTS

Managed By: CAMDEN A. HOFER

Phase IV Bidding Phase - finalize proposal for abandoning wells.
Billing period through: 6/22/24

DESCRIPTION	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
M16085.04AW MILLER PHASE IV UTILITY IMPROVEMENTS - ABANDON WELLS - BID & NEG	\$3,000.00	100.00	\$3,000.00	\$2,100.00	\$900.00
TOTAL	\$3,000.00		\$3,000.00	\$2,100.00	\$900.00

SUBTOTAL \$900.00
AMOUNT DUE THIS INVOICE \$900.00

This invoice is due upon receipt

Please remit payment to:
SPN & Associates
PO Box 398
Mitchell SD 57301

VERIFICATION OF CLAIM

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Dated this 26th day of June 2024

Schmucker, Paul, Nohr & Associates

Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.



WESCO
DISTRIBUTION®

2501 - E 3RD ST
FAX 712-255-3482
SIOUX CITY IA 51101

Quotation

UNLESS THERE ARE DIFFERENT OR ADDITIONAL TERMS AND CONDITIONS CONTAINED IN A MASTER AGREEMENT THAT MODIFY WESCO'S STANDARD TERMS, BUYER AGREES THAT THIS QUOTE AND ANY RESULTING PURCHASE ORDER WILL BE GOVERNED BY WESCO'S TERMS AND CONDITIONS AVAILABLE AT [HTTP://WWW.WESCO.COM/TERMS_AND_CONDITIONS_OF_SALE.PDF](http://www.wesco.com/terms_and_conditions_of_sale.pdf), WHICH TERMS ARE INCORPORATED HEREIN BY REFERENCE AND MADE PART HEREOF. PLEASE CONTACT THE SELLER IDENTIFIED ON THIS QUOTE IF YOU REQUIRE A PRINTED COPY.

To: CITY OF MILLER
120 W SECOND ST

MILLER SD 573621316

Date: 06/06/24

Branch: 7854

Project Number: QUOTE

Project Name 3-PHASE XFMR

Quoted To: DUSTIN

Date of Your Inquiry: 06/06/24

When ordering please refer to Quotation Number: 388769

Item	Quantity	Catalog Number and Description	Unit Price	U/M	Total Price	Rate of Cash Discount	Shipping Time (Weeks)	Customer Delivery Date
10	1	ABB 150KVA 3PH 208Y/120 STOCK SUBJECT TO PRIOR SALE, THEN LATE JULY.	25645.000	E	25645.00	0.00		06/28/24
22	1	ABB 75KVA 3PH 208Y/120 AVAILABLE EARLY AUGUST ***** SEE ATTACHED FOR XFMR DETAILS THANK-YOU	22100.000	E	22100.00	0.00		08/09/24
SUB-TOTAL					47745.00			
TOTAL					47745.00			

F.O.B. Point of Shipment. The prices stated in this offer shall, unless renewed, automatically expire fifteen days (15) from the date of this offer. Prices quoted are subject to adjustment should Duty and Tariff rates change from time of bid/quotation to time of order. WESCO reserves the right to adjust its pricing for Goods affected directly or indirectly by changing duties/tariffs/trade agreements and significant currency fluctuations.
Per:

SILICON

IRBY BURNSVILLE MN
PO BOX 945650 ACCTS PAY
MAITLAND, FL 32794

FOB: DESTINATION
PRICING: * SEE STATEMENT BELOW *
AGENT:

VALIDITY: 30 DAYS
TERMS: NET 30 DAYS
INQUIRY: MILLER LT. & PWR. PAGE NO: 1

QUOTATION NO: FT-1119

QUOTATION DATE: 06/12/2024

Item	Qty	Description	Unit Price	Shipment ARO
ITEM 1	1	PRODUCT: 3-PHASE PADMOUNT ANSI C57.12.34 DEAD FRONT SINGLE VOLTAGE KVA: 150 KVA HV: 12470GRDY/7200 + GRD 95KV BIL LV: 208Y/120 30KV BIL TAPS: (2) 2-1/2 ABOVE & BELOW OIL TYPE: MINERAL QUOTED PER INQUIRY DATED 6/11/24 NON-EVALUATED THREE PHASE PAD MOUNT DEAD FRONT, LOOP FEED, BAYONET FUSING, WELLS & INSERTS, STUDS, 4-POSITION LOAD BREAK SWITCH, LIQUID LEVEL GAUGE, PRESSURE VACUUM GAUGE, DRAIN VALVE WITH SAMPLING DEVICE. 2016 DOE COMPLIANT **NOTE: QUOTING HI TERMS AND CONDITIONS AND OUR STANDARD WARRANTY. **NOTE** * DUE TO CURRENT COST VOLATILITY, HOWARD INDUSTRIES RESERVES THE RIGHT TO CHANGE PRICES AT ANY TIME TO COVER INCREASES IN THE KEY TRANSFORMER COST FACTORS BEYOND THE COMPANY'S CONTROL. DUE TO COVID-19, LABOR AND RAW MATERIAL SHORTAGES, AS WELL AS OTHER SUPPLY CHAIN DISRUPTIONS, HOWARD INDUSTRIES RESERVES THE RIGHT TO MODIFY LEAD TIMES AT ANY TIME ON BOTH ORDERS THAT HAVE ALREADY BEEN PLACED AND ON FUTURE ORDERS. ORDERS REQUIRING APPROVAL DRAWINGS: LEADTIMES QUOTED ASSUME THAT APPROVAL DRAWINGS WILL BE SIGNED AND RETURNED TO HOWARD INDUSTRIES WITHIN TWO WEEKS OF	\$27,045.00	52-52 WKS

Infotech Solutions, LLC
PO Box 452
1002 South Division Avenue
Madison, SD 57042
605-427-0555



QUOTE

No: 5559

Date: 6/10/2024

Prepared for:

CITY OF MILLER
120 W 2ND ST
MILLER, SD 57362
Phone: (605) 853-2705

Prepared by: TYLER

Quote Name: everything-set-up

Quantity	Item	Description	UOM	Discount	Sell	Total
1	Set-up	Configuration & installation of new network	EA	\$500.00	\$3,500.00	\$3,000.00

Quote Subtotal:\$3,000.00

Tax: (*Rate0.00%)\$0.00

GRAND TOTAL:\$3,000.00

Quote is valid until: 6/24/2024

Terms: Due Upon Receipt

Master Service Agreement

This Quote is made pursuant to the Master Information Technology Services Agreement (the "Master Agreement") between Infotech Solutions, LLC and the party to whom this Quote is prepared for ("Customer"). The terms of this Quote are incorporated into the Master Agreement and subject to the terms and conditions set forth in the Master Agreement.

Certain Other Terms

Unless this Quote expressly states a flat rate for Services, Infotech is being hired on an hourly basis to perform the Services described above in this Quote. Any estimate of hours to be incurred, or of total labor costs to be incurred at an hourly rate, is provided as a good faith, but nonbinding estimate of total labor costs expected to complete the work described. Customer acknowledges that a stable scope of work is critical to the accuracy of the price estimates in this Quote. Unless otherwise stated above, this estimate is for hardware and/or software only. Testing, debugging, data transfer, system setup, system updating, and other Services provided are billed at our normal hourly rates and will be in addition to this estimate. Infotech will maintain daily records of hours and tasks performed, which will be submitted to Customer upon request. Any material change in the Services or deliverables described above requires a written change order signed by the parties, as set forth in the Master Agreement. Such change order may include an adjustment to the price or delivery dates. Unless expressly stated otherwise above, the hourly rate for this Quote is: \$125/hr. Monday – Friday (excluding federally recognized holidays), for work performed between 8 a.m. – 5 p.m. (CST or DST, as applicable). All other hours and days are after hours. Unless expressly stated otherwise above, after hour rates are \$150/hr. Hourly rates are subject to change upon notice to Customer.

Accepted by: _____ Date: _____



U.S. Department
of Transportation
Federal Aviation
Administration

Airports Division
Great Lakes Region
South Dakota

Bismarck Office
2301 University Dr, Bldg 23B
Bismarck, ND 58504-7595

June 28, 2024

The Honorable V. Thomas McGough
City of Miller
120 W 2nd St.
Miller, SD 57362

Dear Mayor McGough:

The Grant Offer for the Bipartisan Infrastructure Law (BIL) - Airport Infrastructure Grant (AIG) Project No. 3-46-0035-015-2024 at Miller Municipal Airport is attached for execution. This letter outlines the steps you must take to properly enter into this agreement and provides other useful information. Please read the conditions, special conditions, and assurances that comprise the grant offer carefully.

You may not make any modification to the text, terms or conditions of the grant offer.

Steps You Must Take to Enter Into Agreement. To properly enter into this agreement, you must do the following:

- * 1. The governing body must give authority to execute the grant to the individual(s) signing the grant, i.e., the person signing the document must be the sponsor's authorized representative(s) (hereinafter "authorized representative").
2. The authorized representative must execute the grant by adding their electronic signature to the appropriate certificate at the end of the agreement.
3. Once the authorized representative has electronically signed the grant, the sponsor's attorney(s) will automatically receive an email notification.
4. On the **same day or after** the authorized representative has signed the grant, the sponsor's attorney(s) will add their electronic signature to the appropriate certificate at the end of the agreement.
5. If there are co-sponsors, the authorized representative(s) and sponsor's attorney(s) must follow the above procedures to fully execute the grant and finalize the process. **Signatures must be obtained and finalized no later than July 26, 2024.**
- * 6. The fully executed grant will then be automatically sent to all parties as an email attachment.

Payment. Subject to the requirements in 2 CFR § 200.305 (Federal Payment), each payment request for reimbursement under this grant must be made electronically via the Delphi eInvoicing System. Please see the attached Grant Agreement for more information regarding the use of this System.

Project Timing. The terms and conditions of this agreement require you to complete the project without undue delay and no later than the Period of Performance end date (1,460 days from the grant execution date). We will be monitoring your progress to ensure proper stewardship of these Federal funds. **We expect you to submit payment requests for reimbursement of allowable incurred project expenses**