

CITY OF MILLER
CITY COUNCIL MEETING
JULY 15, 2024

The City of Miller is an equal opportunity employer.

The City Council met in regular session at city hall at 7:00 p.m. on Monday, July 15, 2024.

MEMBERS PRESENT: Mayor Tom McGough, Aldermen: Dale Hargens, Will Jones, Patrick Price, Gale Auch, and Landon Gab and Alderwoman Susan Hargens.

CALL TO ORDER: Mayor McGough called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Auch, seconded by Alderman Price to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderwoman Hargens, seconded by Alderman Gab to approve the minutes for the regular meeting held July 1, 2024. All members voted aye. Motion carried.

PUBLIC INPUT: Alderman Jones addressed a few code enforcement issues that are handled by the city and/or Code Enforcement Specialists (CES). Alderman Gab and Alderman Price would like the Beautification committee to follow-up on letters and abatements as issued by CES.

NEW BUSINESS

On Hand – Quarterly Review: Tara Yost presented an overview of the business and community involvement of On Hand Development Corporation. She addressed revolving loan funds, housing, beautification, and activities held at the Community Center and Friendship Center. Tara is hoping to bring back the “welcome wagon” for people who are new to the community. On Hand sponsored \$3,000 for the Delta Dental bus to be here to serve children ages 0-21. She has been accepted to the SD Leadership Program and was sponsored by Dakota Resources. Alderman Hargens stated that this is a very good program. Jan Kittleson informed the council that the county plans to reduce their 2025 budget for funds designated to On Hand.

Pastors Party in the Park: Pastor Will Page kindly requested use of Crystal Park for the annual pastors’ party in the park in memory of Father Paul. Motion by Alderman Price, seconded by Alderman Jones to allow use of park utilities and to provide spraying for mosquitoes for the party in the park on Saturday, August 24. All members voted aye. Motion carried.

Justin Heim, ISG Engineer – Capital Improvement Plan: Justin presented the draft of the city’s 5-year CIP. He handed copies to each council member for their review and welcomes all information and comments to be brought to the work session planned for August 24 at 7:00 p.m. The final draft will be assembled at that time.

2025 Budget Planning Process: Alderman Price favors the process that was used last year, and the other members agree. The department heads start their budget worksheets in July. Each department head meets with his/her committee to discuss each department’s needs and future projects. Next, the finance committee reviews each committee’s preliminary budget worksheets. Last, the appropriations ordinance is written to be read at the first meeting in November.

Lifeguard Substitute: Finance Officer Cindy Deuter explained that pool manager Sydney Jessen was short-staffed on July 6. Rather than closing the pool, she reached out to Aubrey DeHaai to fill in. Deuter contacted Alderman Auch, personnel committee chair for approval since Aubrey was not technically hired as a city employee this season; however, she still holds the proper certifications. He supports employing paying Aubrey \$16.04 per hour per the salaries resolution, thus, DeHaai worked at the pool on July 6. Motion by Alderman Auch, seconded by Alderman Hargens to hire Aubrey DeHaai as a substitute lifeguard at \$16.04 per hour. All members voted aye. Motion carried.

NECOG Agreement: Motion by Alderman Jones, seconded by Alderman Gab to enter into agreement with NECOG for an amount not to exceed \$7,500.00 for their administrative

assistance of ARPA funds for the Phase IV Water Improvements project. All members voted aye. Motion carried.

Update Investment Policy: Per KBA's recommendation, the city's current investment policy needs the following updates:

4. AUTHORIZED FINANCIAL DEALER AND INSTITUTION

The Governing Board authorizes the placement of cash resources in the following financial institutions: American Bank & Trust, Quoin Financial Bank, ~~Wells Fargo Bank~~, SD FIT.

8. INTEREST EARNED

The interest earned from investments shall be credited to the respective fund, except Agency Custodial funds. (SDCL 4-5-9)

Motion by Alderwoman Hargens, seconded by Alderman Hargens to approve the changes as written. All members voted aye. Motion carried.

Approval of Bills: Motion by Alderman Hargens, seconded by Alderman Auch to approve the bills for payment. All members voted aye. Motion carried.

Motion by Alderwoman Hargens, seconded by Alderman Price to adjourn the meeting. There being no further business, the meeting was adjourned at 7:39 p.m. All members voted aye. Motion carried.

Tom McGough, Mayor

Cindy Deuter, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of: _____

Bills July 2024 (2)

A & B Business	Supplies	214.30
Associated Supply Co	Supplies	218.31
Border States Industries	Supplies	616.62
Dakota Energy	Service	585.00
Dakota Land Mgmt	Spraying	3,578.12
Dakota Pump & Control	Service Call-Lift Station	183.67
Donlin Building	Supplies	48.90
Fawcett Electric	Service	200.00
Hand County Treasurer	License Plates	53.40
Hawkins	Chemical	73.58
Heartland Energy	Power	1,883.05
Holiday Inn	Lodging	245.97
John Deere Financial	Parts	2,068.47
KBA	Prof Fees	11,025.00
Kessler's	Supplies	44.36
Kroeplin Concrete	Concrete	1,348.00
Milbank Winwater	Meters(3)	593.85
Miller Ace	Supplies	1,240.16
MMUA	Prof Fees	6,850.65
NAPA	Parts	640.94
Oakley Farm & Ranch	Supplies	292.38
OHED	Industry	8,500.00
Rural Development	Loans	16,403.00
SD DANR	Fees	650.00
SD DOR	Sales Tax	8,882.46
SDML	Regist.	150.00
South Dakota 811	Locates	283.36
Stuart C Irby	Supplies	585.00
Sturdevant's	Parts	\$636.96
Tony's Repair	Service	63.20
Twin Valley Tire	Repairs	698.75
Victor Lundeen Co.	Ink	112.55
Visa	Supp./Wtr Purchased	22,250.10
WAPA	Power	42,567.89
Wesco	Supplies	640.00
World Ins	Prop & Liab Ins	305.00
	Accounts Payable Total	<u>\$134,733.00</u>

Payroll Salary plus

Benefits by Department:		7/11/2024 & 7/18/2024		
Department		w/o OT	OT	Total
41402	FINANCE OFFICE	2,985.65	0.00	2,985.65
42101	POLICE	12,952.31	1,530.83	14,483.14
43101	STREET	9,164.35	960.56	10,124.91
43201	SEWER	5,918.02	30.62	5,948.64
43305	WATER	5,917.95	30.61	5,948.56
43403	ELECTRIC	12,879.86	505.76	13,385.62
45101	BALLPARK	988.23	0.00	988.23
45202	PARK	997.37	0	997.37
45103	POOL	8,985.82	219.88	9,205.70
		<u>\$60,789.56</u>	<u>\$3,278.26</u>	<u>\$64,067.82</u>