

**AGENDA
CITY OF MILLER
MONDAY, AUGUST 16, 2021
7:00 P.M.**

The City of Miller is an equal opportunity employer.

Call to Order

Pledge of Allegiance

Approval of Agenda

Approval of Minutespgs. 1 - 3

Public Input

New Business

1. Sydney Jessen – Pool 2021 Overview
2. Brandon Hammill – Water Distribution Class I Test
3. Chief Speck – Response to *Editor's Note*
4. Plat – Hand County Rubble Sitepg. 4
5. Code Enforcement Violations
6. Airport Project
 - a. Helms & Associates Invoice #24297 for \$22,162.65pg. 5
 - b. Midland Contracting Pay Estimate 2 - \$154,320.75.....pg. 6
7. SDML Fall Conferencepgs. 7 - 8
8. Department Head Spending Authority
9. Building Permits: a) Curt Spangler – garage b) Catholic Church – sign
10. Bid for Electric Dept Building Repair
11. Bid for Pool Pump House Roof

Unfinished Business

1. Brainstorm Work Sessions

Approval of Bills

Executive Session

Personnel Matters Pursuant to SDCL 1-25-2(1)

Adjourn

Public comments are welcomed during public input, but no action can be taken by the Council on comments received at this meeting. Anyone wishing to have the Council vote on an item should call the Finance Office at 853-2705 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

**CITY OF MILLER
CITY COUNCIL MEETING
AUGUST 2, 2021**

The City of Miller is an equal opportunity employer.

The City Council met in regular session at city hall at 7:00 p.m. on Monday, August 2, 2021.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen: Jim Odegaard, Tony Rangel, Bob Steers, Jeff Swartz, Joe Zeller, and Alderwoman Tammy Lichty.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Odegaard, seconded by Alderman Zeller to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderman Swartz, seconded by Alderwoman Lichty to approve the minutes for the regular meeting held on July 19, 2021. All members voted aye. Motion carried.

PUBLIC INPUT

Shirley Hofer was present to ask the council if they have met with the county commissioners regarding countywide law enforcement like was promised at the public meeting. Alderman Steers contacted Sarah DeHaai regarding possible concerns with the new strain of COVID. They are closely monitoring it and strongly encourage everyone to get vaccinated. Alderman Rangel would like to remind the public that they should not use profanity with employees and council members. Please attend a council meeting if you have any concerns.

DEPARTMENT HEAD REPORTS

Alderman Swartz asked Ron Hoffiezer if he was aware of a broken teeter totter in the park. Ron fixed it the day he was told out about it. Alderman Steers asked Sheila Coss about the ordinances concerning medical cannabis. Mayor Blachford will appoint a committee to review the requirements.

NEW BUSINESS

Sharon Spangler -- Special Event Liquor License: Motion by Alderman Rangel, seconded by Alderwoman Lichty to approve a special event liquor license for Sharon Spangler, Orient Bar to serve alcohol at the community center on October 2, 2021. All members voted aye. Motion carried.

Brandon Hammill -- Pay Raise: Motion by Alderman Swartz, seconded by Alderman Odegaard to give Brandon Hammill a \$3.00/hour raise effective immediately for passing the Class I Wastewater Collection and Class I Stabilization Pond certifications. All members voted aye. Motion carried.

Council Work Sessions: Alderman Swartz attended the Elected Officials workshop in Pierre on July 14. One of the suggestions was council work sessions to work on various projects and create 5-10-year plans. A brainstorming session will be added to the next agenda to determine projects and priorities. They will decide on a special meeting schedule for subsequent work sessions.

Airport Grant Acceptance: Motion by Alderman Rangel, seconded by Alderman Odegaard have Mayor Blachford sign the grant agreement for Airport Improvement Project #3-46-0035-012-2021. All members voted aye. Motion carried.

Agenda Cutoff Date and Time: Motion by Alderman Rangel, seconded by Alderman Steers to set the cutoff time for agenda items at 5:00 p.m. on the Wednesday prior to the Monday council meeting. A notice will be added to the bottom of all agendas. All members voted aye. Motion carried.

Water/Sewer Project: Motion by Alderman Odegaard, seconded by Alderman Steers to pay SPN Phase II invoices 24252-24253 and Phase III invoices 24242-24246 for a total of

\$35,632.25. All members voted aye. Motion carried. Motion by Alderman Steers, seconded by Alderman Swartz to approve **Dahme Construction** Pay Request Twenty-Five for \$302,546.84. All members voted aye. Motion carried. Motion by Alderman Swartz, seconded by Alderwoman Lichty to pay **TLC Olson Construction, LLC** Pay Request Nine for \$128,980.13. All members voted aye. Motion carried.

Building Permits: Motion by Alderman Steers, seconded by Alderman Odegaard to approve a building permit for Cowboy Country Store to install a dinosaur on their lot contingent upon DOT approval and city department head approvals and to approve a removal permit for Jerry Panning to remove the Hi-Lite Bar & Lounge building pending city department head approvals. All members voted aye. Motion carried.

Mid-Dakota Water Rate Increase: The City received a letter from Mid-Dakota with water rate increases for 2022. Terry Manning has asked for more water allotment for the city. It will be determined in the budget process if the city needs to raise water rates to cover the additional cost of Mid-Dakota water.

DANR Achievement Award: The City of Miller and Terry Manning received a Drinking Water Certificate of Achievement Award from the Department of Agriculture and Natural Resources. Thank you to Terry for his excellent work in obtaining this award.

Set Special Budget Meeting: The finance committee will meet on August 12 at 6:00 p.m. to review the budget. They will present the budget to the entire council at a special meeting to be held on August 26 at 7:00 p.m.

Correspondence: SDML and SDPAA are both seeking board members. Miller C&C sent out a January - July newsletter.

Approval of Bills: Motion by Alderman Odegaard, seconded by Alderman Zeller to approve the bills for payment. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderman Steers to adjourn the meeting. There being no further business, the meeting was adjourned at 8:07 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of: _____

Bills August 2021 (1)

American Solutions	Supplies	22.58
AKS Protec Roofing	Repairs	343.88
BDS	Garbage	179.00
Builders Solutions	Supplies	58.32
City Utilities	Utilities	11,207.97
Cook Implement	Supplies	531.31
Dahme Construction	Phase II Construction	302,546.84
Dollar General	Supplies	10.50
Hand County Publishing	Publications	1,447.57
Pioneer Garage	Parts	25.61
Jones Construction	Repairs	2,781.00
Nelson, Dave	Reimb	116.93
Northwest Pipe	Fittings	17.32
Oakley Farm & Ranch	Supplies	19.84
OHED	80% BBB	6,445.64
Postmaster	Postage	380.00
SD DANR	Exam Fee	60.00
SD Public Health Lab	Tests	45.00
SD Dept of Public Safety	Service	2,340.00
Servall	Service	78.09
SPN	Prof Fees	35,632.25
Stan Houston Equipment	Supplies	3,270.00
FLC Olson Construction	Phase III Construction	128,980.13
Twin Valley Tire	Repairs	757.97
US Bank	Loans	32,607.65
VanDiest Supply	Chemical	1,023.75
	Accounts Payable Total	<u>\$530,929.15</u>

Payroll Salary plus

7/27/2021 & 7/30/2021

Benefits by Department:

& 8/03/2021

Department	w/o OT	OT	Total
41101 COUNCIL	2,895.78	0.00	2,895.78
41402 FINANCE OFFICE	1,375.35	0.00	1,375.35
41902 BUILDING	403.04	0.00	403.04
42101 POLICE	11,144.21	1,044.81	12,189.02
43101 STREET	5,979.24	29.63	6,008.87
43201 SEWER	5,423.54	408.69	5,832.23
43305 WATER	5,423.46	408.69	5,832.15
43403 ELECTRIC	10,234.76	262.50	10,497.26
45101 BALLPARK	2,002.71	0.00	2,002.71
45202 PARK	1,075.23	0.00	1,075.23
45103 POOL	7,825.80	0.00	7,825.80
	<u>\$53,783.12</u>	<u>\$2,154.32</u>	<u>\$55,937.44</u>

Helms & Associates

1100 East 11th
 Aberdeen, SD 57402
 Tel: (605) 226-0174 Fax: (605) 226-0189
 MSHBEN@HMSAENGINEERING.COM

CONTRACT NUMBER
 1201 West 2nd Street
 Miller, SD 57402

INVOICE
 Invoice Date: 07/27/2021
 Invoice Number: 24277
 Billing Through: 07/24/2021

ALP # 248-0034-07-2021
 INVOICE SIX
 SEE ATTACHED

Amount Due This Invoice: \$22,162.45

Project Name: 001
 MILLER AIRPORT HANGAR TAXIWAY IMPROVEMENTS ADMIN (1030405) - (1030405) BY (001)
 MILLER AIRPORT HANGAR TAXIWAY IMPROVEMENTS RESIDENT ENGINEERING SERVICES (1030406) -
 (1030406) BY (206)

APPROVAL

DATE

TITLE

DATE

Account Summary		
Billed To Date	Paid To Date	Balance Due
\$ 34,705.42	\$ 11,940.77	\$ 22,162.45



2210 East 11th
 Tel: (605) 226-0174
 Fax: (605) 226-0189
 MSHBEN@HMSAENGINEERING.COM

PROJECT: MILLER MUNICIPAL AIRPORT TAXIWAY IMPROVEMENTS
 ALP # 248-0034-07-2021
 A-0094
 CONTRACT DATE PER AGREEMENT DATED 2/22/2021
 INVOICE DATE: 07/27/2021
 INVOICE NUMBER: SIX
 INVOICE PERIOD: DECEMBER 2021 THROUGH 07/24/2021
 NEW OVERHEADS APPROVED BY SDDOT 06/17/2020

CONSTRUCTION ADMINISTRATION SERVICES

	CURRENT INVOICE	TOTAL TO DATE
LABOR COSTS:		
OVERHEADS @ 1.8418%	\$1,054.16	\$1,072.62
LABOR SUB-TOTAL	\$2,047.15	\$2,828.96
COST OF MONEY @ 2.794%	\$1,161.06	\$2,787.32
FIXED FEE @ 13.14%	\$28.22	\$53.88
EXPENSES @ COST:	\$418.96	\$792.57
MILEAGE	\$48.60	\$48.60
MEALS	\$14.00	\$14.00
LODGING	\$0.00	\$0.00
OUTSIDE CONSULTANT FOSTER @ COST	\$0.00	\$0.00
TOTAL	\$2,612.45	\$6,886.75

RESIDENT ENGINEERING SERVICES

	CURRENT INVOICE	TOTAL TO DATE
LABOR COSTS:		
OVERHEADS @ 1.8418%	\$4,552.36	\$7,426.92
LABOR SUB-TOTAL	\$6,817.24	\$14,421.32
COST OF MONEY @ 2.794%	\$14,589.58	\$23,847.37
FIXED FEE @ 13.14%	\$135.30	\$233.02
EXPENSES @ COST:	\$1,995.88	\$1,948.39
MILEAGE	\$682.71	\$1,948.17
MEALS	\$475.30	\$816.80
LODGING	\$444.72	\$444.72
OUTSIDE CONSULTANT FOSTER @ COST	\$300.00	\$300.00
TOTAL	\$9,009.20	\$27,426.57

PERIODIC PAYMENT ESTIMATE

ISSUE DATE: August 10, 2021 ESTIMATE NO. 2 (Partial) (Final)

OWNER: City of Miller PERIOD FROM: 7/10/2021-8/9/2021

CONTRACTOR: Midland Contracting, Inc. DATE OF CONTRACT: June 22, 2021

DESCRIPTION OF JOB: Ungar Tasilane Improvements

JOB NUMBER: Helms A-8094 AIP # 3-46-0035-012-2021

BID SCHEDULE: Base Bid

INCLUDING APPROVED C/O's: N/A

STATEMENT OF THE CONTRACT ACCOUNT

Original Contract Amount	\$586,371.45
Additions Approved to Date - C/O #'s ()	
Deductions Approved to Date - C/O #'s ()	
Net Contract Amount this Date	\$586,371.45
Value of Application for PPE for Work to Date	\$372,226.75
Less Recommended Minimum Amount to be Withheld	
Estimated Value of Work to Date	\$372,226.75
Material Stored On-Site	
Estimated Work to Date and Material On-Site	\$372,226.75
Value of 10 Percent Retainage	\$37,222.68
Estimated Value of Work to Date, Less Retainage	\$335,004.08
Total Previously Certified	\$180,683.33
Amount Due this Request	\$154,320.75

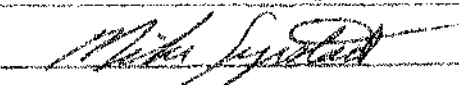
Certificate of Approval:

OWNER: City of Miller

BY: _____ DATE: _____

Contractor warrants and guarantees that title to all Work, materials and equipment covered by any Application for Payment, whether incorporated in the Project or not, will pass to Owner at the time of payment free and clear of all liens, claims, security interests and encumbrances.

CONTRACTOR: Midland Contracting, Inc.

BY:  DATE: 8-10-21

I have reviewed the Work, and as a result of my observations and to the best of my knowledge and belief, the quantities shown in the periodic estimate are correct, and, it is my Opinion, the Work has been basically performed to meet the intent of the Plans and Specifications. A minimum recommended amount should be withheld from the value of those quantities because of nonperformance or because of partial completion of Work, which is not in accordance with the intent of the Contract Documents. This Work is subject to subsequent inspection, which may require corrective measures to be performed by the Contractor prior to final Certificate of Completion and the final acceptance by the Owner. The Engineer does not guarantee the performance of the work by the Contractor and will not be held responsible for techniques of construction or the safety measures and precautions incidental thereto.

HELMS AND ASSOCIATES:

BY:  DATE: 8/10/2021
(Project Engineer)



DOUBLE THE FUN IN 2021

88th Annual SDML Conference

October 5-8, 2021

Speafest Holiday Inn Convention Center

Preliminary Agenda Subject to Change

Tuesday, October 5, 2021

2:00 p.m. SDML Golf Tournament, Pre-registration required.
Speafest Country Club, Speafest
Hosted by City of Speafest
South Dakota Municipal League

7:00 p.m. SDML Board of Directors Meeting

Wednesday, October 6, 2021

8:00 a.m. Registration

8:00 a.m. Exhibits Open

8:00 a.m. Orientation for New Attendees

8:00 a.m.

SD Municipal Electric Association

President: Russell Halgren, SDMEA President, Brookings Municipal Utilities

1. Municipal Electric Utilities Association On-Site On-Demand Live Webinar: Apprentices Program

2. Mike Wilcox, MUEA Director of Training and Safety

3. Economic Development Department

4. Electric Utility Companies, Director of Economic Development, Highland Consumers Power District

5. Electric Utility Companies, Director of Economic Development, Highland Consumers Power District

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32. Electric Utility Companies, Director of Economic Development, Highland Consumers Power District

1:00 p.m.

SD City Management Association
President: Stephanie Egan, SDOMA President, Mitchell

1. Affordable Housing Solutions

2. Senior Care Planning Solutions

3. Business Meeting and Election

4. Round Table Discussion: American Rescue Plan Act (ARPA) Funds Use

5. Round Table Discussion: American Rescue Plan Act (ARPA) Funds Use

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46. Round Table Discussion: American Rescue Plan Act (ARPA) Funds Use

47. Round Table Discussion: American Rescue Plan Act (ARPA) Funds Use

Thursday, October 7, 2021

- 7:00 a.m.
SDMA 17th Annual Walk/Run Parade/Registration included.
Starts at Spearman Park on Friday in lobby at 7:00 a.m.
Hosted by: Health Team of SD
SDMA Women's Compensation Fund
South Dakota Public Assistance Alliance
- 7:45 a.m.
Breakfast
- 8:00 a.m.
SDMA Past Presidents' Breakfast
- 8:00 a.m.
Registration
- 8:00 a.m.
Exhibits Open
- 8:30 a.m.
Resolutions Committee
Presiding: Steve Alexander, Mayor, Rapid City
- 9:00 a.m.
Electoral Officials Workshop
1. Public Nuisances: Problems and Solutions
Cave Prairie, Oregon, SDPCA
Ryan Sage, Assistant City Attorney, Sioux Falls
• Agency to Assess Property for Inspection and Photo
• Empty Ohio Property for Abatement
• Junk Car Removal Process
2. Connecting With Your Community: Even During Crisis
Theater: Jennifer, Currey, H. Shaver Communications
A variety of projects require public buy-in to succeed. The best managers don't matter if the project never gets off the ground because of public controversy. Theater will help you engage the community with accurate and timely information that will inspire trust, acceptance, and support.
- 9:30 a.m.
SD Municipal Attorneys' Association
Presiding: Ross DeWitt, SDPCA President, Veritas
1. Business Meeting and Election
2. Roundtable Discussion
- 9:30 a.m.
SD Building Officials' Association
Presiding: David S. SDPCA President, Aberdeen
1. Business Meeting
2. FRP (Fiber-Reinforced Polymer) Reinforcement Bars
Mike Albertson, PE, Albertson Engineering
- 9:30 a.m.
SD Governmental Finance Officers' Association
Presiding: Lori J. SDPCA President, Veritas
1. Business Meeting and Election
2. American Football Play and (ARPA) Funds Overview
Rod Foddi, Director of Local Government Assistance, SD Department of Legislative Audit
- 9:30 a.m.
SD Police Chiefs' Association
Presiding: Jeremy Wehrh, SDPCA President, Clark
1. Business Meeting
2. Presentations:
Dennis Thomas, Acting SD US Attorney
Rick Miller, SD Highway Patrol
Paul Hestegren, SD Fusion Center
Jeff Pappas, SD Bureau of Information & Telecommunications
Matt Tyboda, SD Dept of Health
Tracey Emerson, Safety Benefits Inc.
- Noon
Excellence in SD Municipal Government Award Luncheon
Featured Speaker: Governor Kristi Noem (invited)
Presentation of the 2021 Excellence in SD Municipal Government Award
SDMA Hall of Fame Induction - Honoring 20 years and more of municipal service.
Hosted by: BankView Trust Department
The First National Bank in Sioux Falls - Trust Department

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Friday, October 8, 2021

- 1:30 p.m.
SD Chapter, American Public Works Association
Presiding: Kurt Apple, President, SD Chapter APWA
1. MEET Subsurface Utility Engineering
2. SDUTAP: TAD
3. Round Table Discussion and/or Tour
4. Business Meeting
- 1:30 p.m.
South Dakota Fire Chiefs Association
Presiding: Jeremy Wehrh, President, SDPCA
1. TBD
- 1:30 p.m.
General Session
1. Can Oiling Still With A Real Choice for America?
Mark Nelson, Author, Journalist, Analyst, and Political Strategist
Very few of the United States keep shedding presidents who say they want to unite the country - but we remain as divided as ever? Drawing on his more than thirty years covering national politics, Mark Hestegren will share stories that illustrate both the challenges and the possibilities for our country, as we grapple with the pandemic, inflation, socialism, health care, immigration, and so much more. We are not doomed to having the loudest voice on the national stage dominate our dialogue and our decisions, we just have to change the status quo.
2. Cybersecurity Our Communities
John Hestegren, FBI Special Agent Emeritus (Ret.)
How many of you have heard about the cyberattacks on the oil and gas industry? Do you worry that you or your town might be the next target? Do you know what steps to take in advance to prevent an attack from happening to you, or what to do when an attack does occur? John spent more than 20 years as an FBI Special Agent, during which time he participated in numerous high profile investigations to include the 9/11 attack, the shooting of Congresswoman Gabby Giffords, the Sony hack, as well as pursuing online terrorists and predators. John also served as FBI's National Spokesperson and as the FBI's Cyber Division Executive Staff.
3. Housing and Redevelopment: Answers to a Long Standing Crisis
TBD
- 5:30 a.m.
President's Reception (for all attendees)
- 6:30 a.m.
Dinner
Hosted by: Office's Secretaries
- 6:30 a.m.
Entertainment: Canadian Band Lullaby
If it has a 1960s feel, it's a 1960s band. The members of Lullaby are men's there would be on it. Band opens for some of the biggest names in your business, and in 2012 were voted with the Big Country Song. In a 34-year professional career they are too many highlights to name them all. He is a past winner of the Las Vegas Country Festival and appeared at Caesar's Palace as part of the HBO Comedy Festival. He has spent the last twelve years as the touring act for the legendary Johnny Mink and did multiple shows all over the country with the act, great John Rivers. He has also been seen in concert with The Smothers Brothers, Smokey Robinson, Little Big Town, Kenny Rogers, Dolly Parton, George Jones, Glen Campbell, Pam, Ricki Lake, Woody and many others.
- 6:30 a.m.
Registration
- 6:30 a.m.
Breakfast
- 6:30 a.m.
Exhibits Open
- 6:30 a.m.
General Session
1. Redistricting Seminar
Sara Frankenstein, Attorney, Gunderson, Palmer, Nelson & Associates, LLP
This seminar will cover the basics of voter ward redistricting and address how and why redistricting should be accomplished.
- 6:30 a.m.
South Dakota and the Legislature of Mayanua
TBD
- 10:30 a.m.
SDMA Annual Business Meeting and Election
1. Auditing Committee Report
2. Executive Director's Report
3. Resolutions Committee Report
4. Discussion and Adoption of 2021 Statement of Policy
5. President's Report
6. Nominating Committee Report
7. Annual Election of Officers
8. Other Business
9. Dinner
10. Photo Session - Photo Present to NYCI

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