

**AGENDA
CITY OF MILLER
MONDAY, OCTOBER 5, 2020
7:00 P.M.**

The City of Miller is an equal opportunity employer.

Call to Order

Pledge of Allegiance

Approval of Agenda

Approval of Minutes pgs. 1 - 2

Public Input

Department Head Reports pgs. 3 - 5

New Business

1. Special Event Liquor Licenses – Willie’s Bar & Grill: date change
2. Resolution 2020-16 Surplus pg. 6
3. KBA Audit Letter pgs. 7 - 12
4. Firepup® pg. 13
5. Helms & Associates Invoice #22368 for \$8,623.09 pg. 14
6. TAP – Work Order for Consultant Services pgs. 15 - 17
7. PDM Meeting Update..... pg. 18
8. Electric Project
 - a. DGR Invoices 242789-242790 Total: \$2593.00 pg. 19
9. Water/Sewer Project
 - a. SPN Phase I Invoices 22325-22327 - \$6500 pgs. 20 - 21
 - Phase II Invoices 22318-22321 - \$23,123.92..... pgs. 22 - 24
 - Phase III Invoices 22292-22296 - \$11,682.56..... pgs. 25 - 27
 - b. Dahme Pay Request 21 Rev 1 - \$280,317.04 pg. 28
 - c. TLC Olson Const., LLC Pay Request 2 - \$125,319.72 pg. 29
10. Lagoon Farmland Bids pg. 30
11. Airport Hay Land Bids pg. 31
12. Code Enforcement
13. COVID-19 City Procedures
14. Special Meeting – Electric Superintendent Interviews
15. Wells Fargo Electric Revenue Bonds, Series 2010A Redemption Letter pg. 32
16. Building Permit:
 - a. Center of Independence – fence
 - b. Heather Odden – house
 - c. Lorelei Simons – convenience store
 - d. Randy Sporrer – carport

Approval of Bills

Adjourn

**CITY OF MILLER
CITY COUNCIL MEETING
SEPTEMBER 21, 2020**

The City of Miller is an equal opportunity employer.

The City Council met in regular session at city hall at 7:00 p.m. on Monday, September 21, 2020.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen: Tony Rangel, Bob Steers, Jeff Swartz and Joe Zeller, Alderwoman SuAnne Meyer. Absent: Alderman Jim Odegaard.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Swartz, seconded by Alderwoman Meyer to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderman Rangel, seconded by Alderman Zeller to approve the minutes for the regular meeting held on September 9, 2020, and the special meeting on September 16, 2020. All members voted aye. Motion carried.

PUBLIC INPUT

Alderwoman Meyer offered condolences on behalf of the City of Miller to Mary Johnson's family. Mayor Blachford thanked Pastor Page for offering the prayers before the council meetings.

UNFINISHED BUSINESS

3rd Reading of Ordinance #712 -- 2021 Appropriations: Motion by Alderman Swartz, seconded by Alderman Rangel to approve the third reading of Ordinance #712 -- 2021 Appropriations. Roll call vote: Alderman Steers -- aye, Alderwoman Meyer -- aye, Alderman Rangel -- aye, Alderman Odegaard -- absent, Alderman Zeller -- aye, Alderman Swartz -- aye. Motion carried.

NEW BUSINESS

DLA Audit Letter: The Department of Legislative Audit sent a letter accepting the 2018 & 2019 audit report as presented to them by Kohlman, Bierschbach & Anderson, LLP.

Dawn & Greg Haar: Dawn & Greg Haar presented their concerns regarding the water runoff from the garage built by Jean & Dave Johnson. They requested that the rainwater be diverted away from their house in the spring of 2019, and it has not yet been corrected. They have already received \$5,000 worth of damage in the basement and do not wish to put in new carpet until the drainage issue is solved. They have been promised that a concrete gutter would be installed. They are asking for the city's assistance to get this issue remedied before the 2021 spring rains. Josh Koeck will go measure the garage to see if it is located within the legal perimeter.

Memorandum of Understanding: Motion by Alderman Steers, seconded by Alderman Zeller to sign the one-year Memorandum of Understanding with the Wessington Springs electric department to share weekend and holiday on-call. There will always be someone here Monday -- Friday to take the calls. This agreement will become effective after both departments have been cross-trained. Roll call vote: Alderman Steers -- aye, Alderwoman Meyer -- aye, Alderman Rangel -- aye, Alderman Odegaard -- absent, Alderman Zeller -- aye, Alderman Swartz -- nay. Motion carried.

Police Policy Manual: Motion by Alderman Rangel, seconded by Alderman Zeller to table the police policy manual until after it has been reviewed by the attorney and the public safety committee. All members voted aye. Motion carried.

Hand County Mitigation Meeting Update: Alderwoman Meyer and Alderman Rangel have volunteered to review the Pre-Disaster Mitigation manual and all employees and council members should think of ways that we can plan to mitigate various disasters.

APPROVAL OF BILLS: Motion by Alderwoman Meyer, seconded by Alderman Swartz to approve the bills. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderman Steers to adjourn the meeting. There being no further business, the meeting was adjourned at 8:12 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of: _____

Bills September 2020 (2)

Advanced Collision & Repair	Repairs	172.00
American Solutions	Supplies	62.37
AT&T Mobility	Cell Phone	45.25
Bob's Gas	Fuel	460.00
BSE	Supplies	277.20
Climate Control	Dust Control	4,603.80
Cowboy Country Stores	Fuel	560.01
Dakota Land Mgmt.	Spraying	519.62
Dollar General	Supplies	28.25
Elan	Supplies	1,090.47
Fuel Tanks To Go	Fuel Tank	12,151.40
Ron Hoftiezer	Reimb	11.00
Jones Construction	Service	1,224.49
Northwest Pipe Fittings	Supplies	866.76
OHED	Industry	6,250.00
Oswald Trucking	8x3/8 Chips	2,662.36
Petty Cash	Postage	83.20
Quality Services	Prof Fees	5,438.33
Riter Rogers Law Office	Prof Fees	210.00
Rural Development	Loans	16,403.00
SD Dept of Revenue	Sales Tax	8,173.85
Stuart C. Irby Co	Supplies	804.00
Tony's Repair	Repairs	87.80
	Accounts Payable Total	<u>\$62,185.16</u>

**Payroll Salary plus Benefits
by Department:**

Department	9/15/2020 w/o OT	OT	Total
41410 FINANCE OFFICE	1,291.59	0.00	1,291.59
42110 POLICE	11,095.67	1,545.62	12,641.29
43110 STREET	6,291.42	0.00	6,291.42
43210 SEWER	5,096.24	145.59	5,241.83
43310 WATER	5,096.14	145.58	5,241.72
43410 ELECTRIC	8,359.75	50.25	8,410.00
45210 PARK	285.91	0.00	285.91
	<u>\$37,516.72</u>	<u>\$1,887.04</u>	<u>\$39,403.76</u>

**City Council Meeting
Department Head Reports
October 5, 2020**

Police Department Report

1. On September 25, 2020, Officer Henson assisted the South Dakota Highway Patrol with a safety checkpoint. The checkpoint took place by the golf course. The checkpoint lasted for an hour. Approximately 85 vehicles passed through the checkpoint.
2. On September 28, 2020, Officer Henson and Ames did traffic control on North Broadway between 2nd and 3rd St. The Senior Class whitewashed the streets for Homecoming. Everything went well with the whitewashing.

Street Department Report

1. We got a few patches ready for oiling.
2. We swept the streets that were oiled and hauled the extra pea rock.
3. We installed a new drop inlet by Heath Smith's.
4. We installed a new drop inlet south of Builder's Cashway to pick up the water that backs up into town. (The new drop inlet is about 2.5 feet lower than the old inlet.)
5. We installed and lowered the culvert west of Miller Concrete. This will also help the area that floods from southeast of town.
6. We helped Hand County Highway oil 8 miles of road.
7. The bathroom/concession stand has been shingled. Thanks to Aaron and Joe Zeller!!!
8. We cut a few more trees that were hanging out over the streets.
9. We finish oiling a few streets and the rest of the patches around town.

Water/Sewer/Airport Department Report

1. Dahme is done with the water & sewer on E 6th St., they will be moving to W 1st Ave. to replace the water line from Ron Rembold's to Phil Testerman's & then to Hand county Highway to work on the sewer.
2. Dahme's need to repair several areas where they took out the curb & gutter, lawn sprinklers & replant the grass before they leave.
3. Olson Construction is working W 2nd St. & W 1st Ave heading west towards rainbow bridge.
4. The Pool committee had a meeting last Monday with ½ attending due to MHS Coronation with very productive meetings. (chairwoman Meyer may have an additional report)
5. We had a few Scada Alarms in the last few weeks with lift stations & water booster station (all taken care of).
6. Brandon helped the Electric Dept. with a transformer replacement at the bird seed plant while Hayden was away.
7. Gordy helped street dept. with culvert replacement by cement plant.
8. Gordy & Brandon helped plant trees at the City Park.
9. Airport meeting was held on Wednesday, September 30 to discuss the 20-year plan.

Electric Department Report

Finance Office Report

1. Sales Tax – see attachment
2. Cindy and I have been working on the Chart of Accounts conversion which should be completed this week.
3. Christi has been working the CARES ACT Reimbursement for COVID-19 expenses.

Sales Tax Comparison			
	2020	2019	\$75,000 to OHED
January	\$18,977.31 \$60,236.06	\$34,444.92 \$44,092.80	\$6,250.00
February	\$9,437.05	\$24,204.24	\$6,250.00
March	\$59,657.65 \$7,011.30 \$46,594.48	\$52,474.60 \$7,654.69 \$45,999.73	\$6,250.00
April	\$8,780.89 \$62,466.98	\$4,289.54 \$32,495.97	\$6,250.00
May	\$2,706.30 \$67,272.84	\$25,969.12 \$62,158.14	\$6,250.00
June	\$2,015.23 \$31,475.09	\$10,928.49 \$28,720.37	\$6,250.00
July	\$36,965.09 \$76,131.05	\$39,646.01 \$44,600.18	\$6,250.00
August	\$8,778.97 \$59,824.46	\$21,268.73 \$53,497.39	\$6,250.00
September	\$9,623.97 \$69,856.86	\$7,230.24 \$58,602.77	\$6,250.00
October			\$6,250.00
November			\$6,250.00
December			\$6,250.00
Total	\$637,811.58	\$598,277.93	6.61%
	up/down from last year		\$39,533.65

Gross Receipts Tax - Split Fund 211

Month	Current Year		
	Total	City 20%	OHED 80%
JAN	\$2,095.82	\$419.16	\$1,676.66
	\$2,395.33	\$479.07	\$1,916.26
FEB	\$1,014.34	\$202.87	\$811.47
	\$2,277.55	\$455.51	\$1,822.04
MAR	\$518.30	\$103.66	\$414.64
	\$1,753.53	\$350.71	\$1,402.82
APR	\$931.48	\$186.30	\$745.18
	\$2,277.67	\$455.53	\$1,822.14
MAY	\$356.14	\$71.23	\$284.91
	\$2,547.25	\$509.45	\$2,037.80
JUN	\$63.82	\$12.76	\$51.06
	\$365.74	\$73.15	\$292.59
JUL	\$3,634.42	\$726.88	\$2,907.54
	\$3,334.95	\$666.99	\$2,667.96
AUG	\$754.80	\$150.96	\$603.84
	\$2,779.46	\$555.89	\$2,223.57
SEP	\$1,607.08	\$321.42	\$1,285.66
	\$2,708.45	\$541.69	\$2,166.76
OCT		\$0.00	\$0.00
		\$0.00	\$0.00
NOV		\$0.00	\$0.00
		\$0.00	\$0.00
DEC		\$0.00	\$0.00
		\$0.00	\$0.00
	\$31,416.13	\$6,283.23	\$25,132.90

Previous Year		
Total	City 20%	OHED 80%
\$2,318.56	\$463.71	\$1,854.85
\$1,579.54	\$315.91	\$1,263.63
\$1,436.10	\$287.22	\$1,148.88
\$1,761.91	\$352.38	\$1,409.53
\$816.61	\$163.32	\$653.29
\$1,531.83	\$306.37	\$1,225.46
\$727.67	\$145.53	\$582.14
\$431.24	\$86.25	\$344.99
\$2,152.71	\$430.54	\$1,722.17
\$1,925.48	\$385.10	\$1,540.38
\$728.56	\$145.71	\$582.85
\$427.78	\$85.56	\$342.22
\$3,246.00	\$649.20	\$2,596.80
\$1,597.63	\$319.53	\$1,278.10
\$2,136.26	\$427.25	\$1,709.01
\$2,074.51	\$414.90	\$1,659.61
\$1,698.03	\$339.61	\$1,358.42
\$2,470.80	\$494.16	\$1,976.64
\$1,032.19	\$206.44	\$825.75
\$2,320.80	\$464.16	\$1,856.64
\$957.22	\$191.44	\$765.78
\$3,890.22	\$778.04	\$3,112.18
\$14.85	\$2.97	\$11.88
\$1,498.87	\$299.77	\$1,199.10
\$38,775.37	\$7,755.07	\$31,020.30

\$3,231.28

average/month

up/down from previous year		
Total	2,354.91	8.10%
City	470.98	8.10%
OHED	1,883.93	8.10%

Pay OHED through AP using expense code: 211-4651-4510

OHED 80%

Check #

Check Date

SEPT 1,285.66

SEPT 2,166.76

\$3,452.42

RESOLUTION NO. 2020-16
The City of Miller is an equal opportunity employer.

BE IT RESOLVED AS FOLLOWS:

WHEREAS, certain municipal personal property is no longer useful, necessary or suitable for municipal purposes;

WHEREAS, the sale of such property will financially benefit the municipality;

THEREFORE, BE IT RESOLVED that the following municipal property be declared surplus property to wit:

Street Department

4 - 31x12x16.5 skid-steer tires
4 - 245 R X 16' tires
4 - 11 R X 22.5 tires
½" electric drill
½" impact pneumatic
Allis Chalmers mower sections
Fuel tank filter assembly
Roller bearings
2011 Gravely zero-turn mower 52" & grass bagger unit.

Electric Department

'94 Chevy ¾ ton pickup with utility box
Scrap wire/metal pile
High-pressure sodium street light fixtures
Misc. electric supplies and materials
5 pairs bunny boots and overshoes
Battery charger
Power drill and circular saw
2-man aerial bucket
2 underground cable locators
Air compressor pump
Lineman climbing and tool belts

Dated this 5th day of October 2020.

Ronald Blachford, Mayor

(SEAL)

ATTEST:

Sheila Coss, Finance Officer

KOHLMAN,BIERSCHBACH & ANDERSON, LLP
CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS

ROY R FAUTH, CPA
WILLIAM J BACHMEIER, CPA

117 E 3RD STREET • PO BOX 127
MILLER, SD 57362
605- 853-2744 • 605- 853-2745 (FAX)

WITH AN OFFICE IN
MOBRIDGE, SOUTH DAKOTA

To the City Council of Miller
and Sheila Coss
Miller, South Dakota

During our audit of the basic financial statements of the City of Miller as of and for the two years ended December 31, 2019, we noted certain immaterial instances of noncompliance and other circumstances, beyond what was noted in our audit report, that we believe need to be brought to your attention so that appropriate action can be taken.

1. We recommend that the swimming pool cash be redeposited into the bank at the end of the season and taken back out at the beginning of the next season.
2. We recommend a complete inventory be taken at least annually for all departments including the electric department. We noted the electric department did not prepare an inventory listing for either of the years under audit.
3. We recommend that an annual fixed asset listing be maintained for all departments, including electric, that has the purchase cost value of the items.
4. We recommend that the City adopt a capitalization policy.
5. We noted the surcharge was less than the 110% of debt service by \$1,725.91 in 2018 and \$2,318.43 in 2019 for the 2016 Drinking Water Bond Phase 1.
6. We recommend an operating transfer be made from the General Fund to the Capital Project Fund for the City's share of the airport improvement project.
7. We noted the following while testing random expenditures:
 - a. We noted in the February minutes, that the bills said February bills, but they were actually the January bills repeated, so the February bills never were listed in the

minutes.

- b. We were unable to tell from the health insurance bill which individuals were covered. Sheila obtained a listing of who was covered for 2019, but there was no listing for 2018.
 - c. We noted that there were not receipts for all charges on the Agtegra account.
 - d. We noted several individuals who did not have sign-up sheets on file for all the benefits they are enrolled in.
 - e. We recommend that there be documentation for individuals who have their salary allocated amongst various functions to prove that the allocations are reasonable.
 - f. We noted that the summer staff pay rates are not properly listed in the minutes. It is listed who is hired and what the pay rate is for each level of experience, but there is no documentation showing what level each employee is at, so the correct pay rate cannot be determined.
 - g. We recommend that there be a policy regarding who is paid for the phone reimbursement and how much those people should be paid.
 - h. We noted one employee who was paid at regular rate rather than overtime rate and was shorted \$227.36.
 - i. We noted one employee whose overtime adjustment calculation did not use the correct pay rate in the calculation.
 - j. We noted one employee who was hired but his name was never listed in the minutes as being hired. It just said an employee was hired in the minutes.
8. We noted the following while testing material expenditures:
- a. We noted several vouchers not signed off on by the Finance Officer.
 - b. We noted a couple of vouchers not signed off on by a board member.
 - c. We noted that the bid amount listed in the minutes was not for the correct amount according to what the engineers had and the bid amount submitted. It was off \$63.

9. We noted that the 9-17-18 minutes were not published within 12 business days of the meeting.
10. We noted there were a few trivial budget overdrafts in 2018 in the General Fund.
11. We recommend the City obtain current financial statements from On Hand. The last year the City has on file is 2017.
12. The official newspaper and depositories should be listed in the minutes.
13. We noted the 2019 annual report was not filed with DLA in accordance with SDCL.

The above comments are intended as constructive suggestions to improve the City's accounting records and its compliance with regulations.

This letter is intended solely for the use of management and should not be used for any other purpose.

Thank you for your assistance during this audit.

William, Leona Black & Associates, LLC

August 20, 2020

KOHLMAN, BIRSCHBACH & ANDERSON, LLP
CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS

ROY R FAUTH, CPA
WILLIAM J BACHMEIER, CPA

117 E 3RD STREET • PO BOX 127
MILLER, SD 57362
605-853-2744 • 605-853-2745 (FAX)

WITH AN OFFICE IN
MOBRIDGE, SOUTH DAKOTA

To the City Council
City of Miller
Miller, South Dakota

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Miller for the two years ended December 31, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and Government Auditing Standards and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated March 12, 2020. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City of Miller are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2018 and 2019. We noted no transactions entered into by the City of Miller during the years for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. There were no significant

estimates made affecting the City of Miller's financial statements since they are on the modified cash basis of accounting.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The following material misstatements detected as a result of audit procedures were corrected by management as noted by the attached summary of journal entries.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated August 20, 2020.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City of Miller's financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts.

To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City of Miller's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We were engaged to report on the schedule of expenditures of federal awards, the schedule of the City's proportionate share of the net pension liability (asset), budgetary comparison schedules and schedule of changes in long-term debt, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the modified cash basis of accounting, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the City Council and management of the City of Miller and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

William E. Hirschbach, CPA

August 20, 2020

MILLER FIRE DEPARTMENT

105 West 1st Ave
Miller SD 57362

Steve Kessel, Fire Chief Ronald Hottelzer, Sr, 1st Assistant Chief
Scott Gibson, 2nd Assistant Chief James Waldrop, Secretary David Blanchford, Treasurer

Mission Statement: The mission of the MFD is to protect lives and property from the hazards of fire, rescue emergencies, vehicle accidents, and disaster situations.

Dear fire safety neighbor,

Part of our job is to help the whole community know what to do in an emergency. We have always been called the fire department, but, we are the storm, the flood, the personal aid, and, the so on department. So, when we go to a workshop or a seminar, or, however we practice to keep sharp, we need to pass on as much to you and the children as we can. That is why it is a big deal when FIREPUP[®] stops in to help us select educational material for our children, and, for us adults, too.

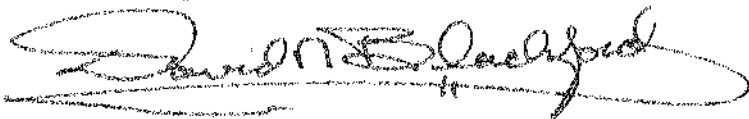
The NATIONAL FIRE SAFETY COUNCIL, INC. a 501(c)(3) tax-exempt, non profit organization will provide a lot of choices, so, the material for our fire safety program is tailored to our local needs. We will start with fire safety coloring books and stickers for our little ones, and, keep it age appropriate as it reaches into things for us adults. And, the material is knowledge from experts. The thing is, we need your help. Here are some examples of what your money will do.

10 children @ \$30.10 ----- 20 children @ \$60.20 ----- 50 children @ \$150.50

And, because we appreciate your help, we will place you, or your business name, on all the work study manuals for this year. You can show your support for the FIREPUP[®] program by making your check payable to the NATIONAL FIRE SAFETY COUNCIL, INC. and, mail it to us, at the fire department.

Your N.F.S.C. CONTRIBUTION IS TAX-DEDUCTIBLE, AND, STAYS IN OUR COMMUNITY FOR OUR CHILDREN. Please accept our appreciation for getting on the team. Together, we are head to beat!

Yours in Safety,



Dave Blanchford, Treasurer
Miller Volunteer Fire Department

Helms & Associates

PO Box 111

Aberdeen, SD 57402-

Tel: (605) 225-1212 Fax: (605) 225-3189

BOBB@HELMSENGINEERING.COM

CITY OF MILLER
120 West 2nd Street
MILLER, SD 57362-

Invoice

Invoice Date: Sep 29, 2020

Invoice Num: 22368

Billing Through: Sep 26, 2020

MILLER AIRPORT ALP & NARRATIVE REPORT (A7138:01) - Managed by (205)

AIP # 3-46-0035-010-2019

PER AGREEMENT DATED 4/16/19

Project ID	Project Name	Contract Amount	% Comp.	Previously Billed	Amount Due
A7138:01	MILLER AIRPORT ALP & NARRATIVE REPORT	\$191,624.25	67.00	\$119,765.16	\$8,623.09

Total Amount Due: \$8,623.09

This invoice is due upon receipt

VERIFICATION OF CLAIM I declare and affirm under the penalties of perjury that this claim has been examined by me and to the best of my knowledge and belief, is in all things true and correct. Dated this 29th day of Sept 2020.
HELMS AND ASSOCIATES L. De M. King

APPROVAL:

BY: _____

TITLE: _____

DATE: _____

Account Summary

Services BTD	Expenses BTD	Billed To Date	Paid To Date	Balance Due
\$ 128,388.25	\$ 0.00	\$ 128,388.25	\$ 119,765.16	\$ 8,623.09

**WORK ORDER FOR CONSULTANT SERVICES
LOCAL GOVERNMENT PROJECTS**

GENERAL

DOT 917-B
03/20/2019

1. Work Order No.	7APR-38-20	2. App. No.	410/61	3. Date	09/09/2020
4. Amendment No.					
5. Consultant	Brody Engineering, Inc.				

PROJECT INFORMATION

6. Project No.	PTAPR(38)	7. Fee	07RM	8. County/City	Harold/Miller
9. Project Description	Construction of Sidewalk, CS				
10. Project Location	Miller - along 5th St from E 2nd Ave to E 5th Ave				
11. Work Type					

For Specifics on the Scope of Work, See Attachment I

SERVICES REQUIRED: See Attachment II

REIMBURSEMENT FOR TRAVEL: See Attachment II

12. MAXIMUM LIMITING AMOUNT	\$58,308.19	13. FIXED FEE	\$8,144.29
14. Amendment Amount		15. FIXED FEE	
16. New Maximum Limiting Amount	\$58,308.19	17. FIXED FEE	\$8,144.29
18. COMPLETION DATE	12/31/2022		

See Attachment I for Interim dates and deliverables.

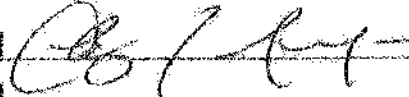
CONTACT PERSONS

Consultant	Chancey Shrake
City or County	Ronald Blackford
ADOT	Logan Gran

INSURANCE REQUIREMENTS

Type of Insurance	Expiration Date	On File
General Liability	09/01/2021	Yes
Automobile Liability	09/01/2021	Yes
Workers Compensation	09/01/2021	Yes
Errors and Omissions	09/01/2021	Yes

APPROVAL BY:

Consultant		Date	9/29/2020
City or County		Date	
Concurrence		Date	
ADOT		Date	

DISTRIBUTION:

- (1) Original - Finance Office
- (1) Copy - Consultant
- (1) Copy - Local Government Agency
- (1) Copy - Internal Audits
- (1) Copy - Initiating Office

**ESTIMATED ENGINEERING
Preliminary Engineering & Design Services
City of Miller's
Transportation Alternatives Project**

**DESIGN SERVICES
DIRECT LABOR**

	Hourly Rate	Total Estimated Hours	Estimated Cost
Senior Engineer (Chancey Shrake)	\$ 47.08	40	\$ 1,883.20
Senior Engineer (Kyle Kurth)	\$ 42.90	60	\$ 2,574.00
Engineer III (Brock Heving)	\$ 31.90	175	\$ 5,582.50
Surveyor I (Tanya Jordan)	\$ 28.08	135	\$ 3,786.75
		Subtotal	\$ 13,826.45
OVERHEAD COST	159.06%	\$ 13,826.45	\$ 21,992.35
		Subtotal	\$ 35,818.80
FIXED FEE	12.0%	\$ 35,818.80	\$ 4,298.26
		Subtotal	\$ 40,117.06
CAPITAL COST OF MONEY	0.75%	\$ 13,826.45	\$ 103.70
		Subtotal	\$ 40,220.76
ENVIRONMENTAL SUBCONSULTANT			\$ 18,087.43
TOTAL DESIGN SERVICES:			\$ 58,308.19

**CONSTRUCTION MISCELLANEOUS
DIRECT LABOR**

Services Required	Hourly Rate	Total Estimated Hours	Estimated Cost
Senior Engineer (Chancey Shrake)	\$ 47.08	10	\$ 470.80
Senior Engineer (Kyle Kurth)	\$ 42.90	10	\$ 429.00
		Subtotal	\$ 899.80
OVERHEAD COST	159.06%	\$ 899.80	\$ 1,431.22
		Subtotal	\$ 2,331.02
FIXED FEE	12.0%	\$ 2,331.02	\$ 279.72
CAPITAL COST OF MONEY	0.75%	\$ 899.80	\$ 6.75
TOTAL CONSTRUCTION MISC.			\$ 2,617.49

A: 3039 Airport Road, Suite A, PO Box 23, Pierre, SD 57501 Ph: (605) 224-1123 W: brasseng.com

ROADWAY DESIGN & CONSTRUCTION NORTH DAKOTA - PIERRE, SIOUX FALLS & LARSEN SOUTH DAKOTA

WORK ORDER COMPLETION DATE: December 31, 2022

PROJECT SCHEDULE

Preliminary Plans (60%) Submittal	April 30th, 2021
Environmental Review Completion	June 30th, 2021
Submit construction plans for DOT/FHWA review	July 30th, 2021
Submit construction plans for to bid letting for final QC/QA review.....	September 3rd, 2021
Submit final construction plans to Bid Letting (Ready Date)	January 29th, 2022
Work Order Expiration Date	December 30th, 2022

From: Alison Kiesz <alison@necog.org>
Sent: Friday, October 2, 2020 2:36 PM
To: Arlen Gortmaker; Doug DeBoer; handcohwy@yahoo.com; assessor.handcoem@midconetwork.com; finance.office@cityofmiller.com; stlaw@live.com; finance@venturecomm.net; randdgonefishin@gmail.com; nikkirogers@live.com; The Miller Press; handcounty.custodian@gmail.com; cindy.deuter@cityofmiller.com; jones33.jj@gmail.com; ron.hoftiezer@cityofmiller.com; shirleyjunea@gmail.com
Cc: Lesleann Palmer
Subject: RE: Hand County Mitigation Plan Meetings

Thank you again for attending the mitigation meeting on Wednesday. We set the date for our next meeting for Wednesday, October 28 at 10:00 am. I will send a reminder when we get closer to that date. Below is an update for you to provide at your next commission/council/board meeting. Please read the update and ask for any comments or questions. You can also discuss critical structures and potential mitigation projects.

Hand County Mitigation Meeting Update:

Members from Miller, Ree Heights, St Lawrence and Hand County attended a mitigation planning meeting at the Hand County Courthouse on September 30, 2020. Staff from NECOG led the meeting. Meeting participants discussed potential mitigation projects, current conditions, critical structures and recent developments for all jurisdictions in Hand County. The planning team will also be conducting a survey for residents in Hand County about mitigation. NECOG requested that participating jurisdictions (city and county officials) as well as members of the public provide information and/or comments about possible mitigation projects to be included in the plan. Written comments can be emailed to alison@necog.org or mailed to NECOG at 416 Production Street N., Suite #1, Aberdeen SD 57401.

From: Alison Kiesz <alison@necog.org>

Sent: Friday, September 25, 2020 8:35 AM

To: Arlen Gortmaker <handcounty.em@live.com>; Doug DeBoer <auditor@handcountysd.org>; 'handcohwy@yahoo.com' <handcohwy@yahoo.com>; 'assessor.handcoem@midconetwork.com' <assessor.handcoem@midconetwork.com>; 'finance.office@cityofmiller.com' <finance.office@cityofmiller.com>; 'stlaw@live.com' <stlaw@live.com>; 'finance@venturecomm.net' <finance@venturecomm.net>; 'randdgonefishin@gmail.com' <randdgonefishin@gmail.com>; 'nikkirogers@live.com' <nikkirogers@live.com>; The Miller Press <news@themillerpress.com>; 'handcounty.custodian@gmail.com' <handcounty.custodian@gmail.com>; 'cindy.deuter@cityofmiller.com' <cindy.deuter@cityofmiller.com>; 'jones33.jj@gmail.com' <jones33.jj@gmail.com>; 'ron.hoftiezer@cityofmiller.com' <ron.hoftiezer@cityofmiller.com>; 'shirleyjunea@gmail.com' <shirleyjunea@gmail.com>

Cc: Lesleann Palmer <lesleann@necog.org>

Subject: RE: Hand County Mitigation Plan Meetings

Hello,

I just wanted to remind everyone about the mitigation meeting next Wednesday, September 30 at 3:00 pm at the Miller Community Center. This meeting will build on the last one and we'll be specifically talking about critical structures in your communities and about planning and development. If you know of someone who would have valuable input, please encourage them to attend. We can also set up a Zoom link if someone wants to join via Zoom.

See you Wednesday!

Alison



1302 South Union Street
P.O. Box 511
Rock Hill, SC 29730
Phone: 712.472.2531 Fax: 712.472.2710

Invoice

City of Miller
120 West 2nd Street
Miller, SD 57362

September 17, 2023
Project No: 420614.00
Invoice No: 00242792
Project Manager: Andrew Koob
Invoice Total: \$148.00

Project: 420614.00 SOLA System

Task Order No. 8 Professional Services Through August 31, 2023

Task	Hours	Rate	Amount
Professional Personnel			
Engineer 8	50	150.00	75.00
Total	50		75.00
Reimbursable Expenses			
Employee Subsistence - Meals			73.00
Anderson, SC			73.00
Total Reimbursables			73.00
Total Task			\$148.00

AMOUNT DUE THIS INVOICE \$148.00



1302 South Union Street
P.O. Box 511
Rock Hill, SC 29730
Phone: 712.472.2531 Fax: 712.472.2710

Invoice

City of Miller
120 West 2nd Street
Miller, SD 57362

September 17, 2023
Project No: 420615.00
Invoice No: 00242796
Project Manager: Andrew Koob
Invoice Total: \$2,445.00

Project: 420615.00 Mapping Updates & Arc Flash Hazard Study Update

Task Order No. 9 Professional Services Through August 31, 2023

Task	Hours	Rate	Amount
Lump Sum Portion			
Mapping Phase			
Mapping Updates	3,500.00	100.00	3,500.00
Arc Flash Hazard Study Update	16,300.00	70.00	1,141,000.00
Total Fee	19,800.00		1,144,500.00
Total Task			\$1,144,500.00

AMOUNT DUE THIS INVOICE \$1,144,500.00

SPN ASSOCIATES

ENGINEERS & SURVEYORS

INVOICE

CITY OF MILLER
123 WEST 2ND
MILLER, SD 57362

Schnucker, Paul, Mohr and Associates
2100 North Saddle Brook Blvd — PO Box 398
Mitchell, SD 57301-0398

Phone (605) 996-7761
Fax (605) 996-0015
www.spn-assoc.com

Invoice Date: Sep 28, 2020
Invoice Num: 22326
Billing Through: Sep 28, 2020

Completed 11 month review of project, negotiated settlement of remaining issues with contractor, and other project coordination.
Billing period through: 9/28/2020

Project ID	Project Name	Contract Amount	% Complete	Previously Billed	Amount Due
ML460707W	MILLER WASTEWATER CONST	\$3,660.00	100.00	\$0.00	\$3,660.00

Total Amount Due: \$3,660.00
This invoice is due upon receipt.

VERIFICATION OF CLAIM

I declare and affirm under the penalties of perjury that the claim has been examined by me, and to the best of my knowledge and belief is in all things true and correct.

Dated this 29th day of September, 2020.

Schnucker, Paul, Mohr & Associates

[Signature]
Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.

SPN ASSOCIATES

ENGINEERS & SURVEYORS

INVOICE

CITY OF MILLER
123 WEST 2ND
MILLER, SD 57362

Schnucker, Paul, Mohr and Associates
2100 North Saddle Brook Blvd — PO Box 398
Mitchell, SD 57301-0398

Phone (605) 996-7761
Fax (605) 996-0015
www.spn-assoc.com

Invoice Date: Sep 28, 2020
Invoice Num: 22326
Billing Through: Sep 28, 2020

Completed 11 month review of project, negotiated settlement of remaining issues with contractor, and other project coordination.
Billing period through: 9/28/2020

Project ID	Project Name	Contract Amount	% Complete	Previously Billed	Amount Due
ML460707W	MILLER WASTEWATER CONST	\$2,500.00	100.00	\$0.00	\$2,500.00

Total Amount Due: \$2,500.00
This invoice is due upon receipt.

VERIFICATION OF CLAIM

I declare and affirm under the penalties of perjury that the claim has been examined by me, and to the best of my knowledge and belief is in all things true and correct.

Dated this 29th day of September, 2020.

Schnucker, Paul, Mohr & Associates

[Signature]
Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.



ENGINEERS & SURVEYORS

CITY OF MILLER
125 WEST 2ND
MILLER, SD 57362

INVOICE

Schmuckel, Paul, Mohr and Associates

1001 North Seward Blvd - PO Box 308

Midland SD 57901-0308

Phone (605) 966-7701

Fax (605) 966-0013

www.spn-inc.com

Invoice Date Sep 28, 2020

Invoice Date 22327

Billing Through

Sep 28, 2020

Completed 11 month review of project negotiated settlement of remaining issues with contractor and other project coordination.
Billing period through 9/26/2020

Project ID	Project Name	Contract Amount	% Complete	Previously Billed	Amount Due
MT400797SD	MILLER STORM DRAINAGE PK	\$1,000.00	100.00	\$0.00	\$1,000.00

Total Amount Due \$1,000.00

The invoice is due upon receipt.

VERIFICATION OF CLAIM

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Dated this 28th day of September 2020.

Schmuckel, Paul, Mohr & Associates

[Signature]
Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.



ENGINEERS & SURVEYORS

INVOICE

CITY OF MILLER
120 WEST 2ND
MILLER, SD 57362

Schnucker, Paul, Noth and Associates
2103 North Sanborn Blvd - PO Box 398
Mitchell, SD 57301-0398
Phone (605) 996-7761
Fax (605) 996-0015
www.spn-assoc.com

Invoice Date	Invoice Month
Sep 26, 2020	2020
Billing Through	
Sep 26, 2020	

Prepare pay request, site visits, prepare summary of cost, and other project coordination.
Billing period: 8/30/2020 thru 9/26/2020

Project ID	Project Name	Contract Amount	% Complete	Previously Billed	Amount Due
M14542-01W	MILLER WATER PHASE-1-CONST ADMIN	\$34,000.00	80.00	\$72,166.00	\$2,166.00

Total Amount Due \$2,166.00
This invoice is due upon receipt

VERIFICATION OF CLAIM

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Dated this 27th day of September 2020

Schnucker, Paul, Noth & Associates
Paul Schnucker
Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.



ENGINEERS & SURVEYORS

INVOICE

CITY OF MILLER
120 WEST 2ND
MILLER, SD 57362

Schnucker, Paul, Noth and Associates
2103 North Sanborn Blvd - PO Box 398
Mitchell, SD 57301-0398
Phone (605) 996-7761
Fax (605) 996-0015
www.spn-assoc.com

Invoice Date	Invoice Month
Sep 26, 2020	2020
Billing Through	
Sep 26, 2020	

Prepare pay request, site visits, prepare summary of cost, and other project coordination.
Billing period: 8/30/2020 thru 9/26/2020

Project ID	Project Name	Contract Amount	% Complete	Previously Billed	Amount Due
M14542-03W	MILLER WATER PHASE-3-CONST ADMIN	\$1,083,000.00	82.00	\$888,000.00	\$2,166.00

Total Amount Due \$2,166.00
This invoice is due upon receipt

VERIFICATION OF CLAIM

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Dated this 26th day of September 2020

Schnucker, Paul, Noth & Associates
Paul Schnucker
Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.

SPIN

ASSOCIATES

ENGINEERS & SURVEYORS

INVOICE

TO: CITY OF MILLER
120 WEST 2ND
MILLER, SD 57362

www.spin-assn.com

Schnucker, Paul, Nohr and Associates
2108 North Sanborn Blvd. - PO Box 398
Mitchell SD 57301-0398
Phone (605) 996-7761
Fax (605) 996-0015

RE: M14642-06W
MILLER WATER PHASE 2-RPR

Construction observation and testing.
Billing period: 8/30/2020 thru 9/26/2020

Hours	Rate	Amount
61.25	\$110.00	\$6,737.50

Total Service Amount: \$7,397.50

Reimbursable Expenses:
LODGING \$481.78
MEALS \$112.50
METALS \$256.00

Total Expenses: \$850.28

Amount Due This Invoice: \$8,247.78

This invoice is due upon receipt.

VERIFICATION OF CLAIM

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief is in all things true and correct.

Dated this 21st day of September 20, 2020

Schnucker, Paul, Nohr and Associates

[Signature]
Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.

SPIN

ASSOCIATES

ENGINEERS & SURVEYORS

INVOICE

TO: CITY OF MILLER
120 WEST 2ND
MILLER, SD 57362

www.spin-assn.com

Schnucker, Paul, Nohr and Associates
2108 North Sanborn Blvd. - PO Box 398
Mitchell SD 57301-0398
Phone (605) 996-7761
Fax (605) 996-0015

RE: M14642-06WV
MILLER WASTEWATER PHASE 2-RPR

Construction observation and testing.
Billing period: 8/30/2020 thru 9/26/2020

Hours	Rate	Amount
83.25	\$110.00	\$9,157.50

Total Service Amount: \$9,157.50

Reimbursable Expenses:
LODGING \$332.54
MEALS \$79.20
METALS \$206.00

Total Expenses: \$617.74

Amount Due This Invoice: \$9,775.24

This invoice is due upon receipt.

VERIFICATION OF CLAIM

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief is in all things true and correct.

Dated this 21st day of September 20, 2020

Schnucker, Paul, Nohr and Associates

[Signature]
Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.

SPIN ASSOCIATES

ENGINEERS & SURVEYORS

INVOICE

TO: CITY OF MILLER
120 WEST 2ND
MILLER, SD 57362

Schmucker, Paul, Mohr and Associates
2100 North Sanborn Blvd. - PO Box 398
Mitchell SD 57301-0398
Phone (605) 996-7761
Fax (605) 996-8015
www.spin-engineers.com

Invoice Date	Invoice Number
Sep 25, 2020	22255
Billing Through	
Sep 25, 2020	

RE: M1531806W
MILLER PHASE III CONST. RPR - WATER

Construction observation and testing.
Billing period through: 9/26/2020

Hours	Rate	Amount
4.00	\$110.00	\$440.00

Total Service Amount: \$440.00

Reimbursable Expenses:
Lodging
Meals

Total Expenses: \$20.00
Amount Due This Invoice: \$504.12
This invoice is due upon receipt

VERIFICATION OF CLAIM

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Dated this 1st day of September 20, 2020

Schmucker, Paul, Mohr & Associates

Paul Mohr
Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.

SPIN ASSOCIATES

ENGINEERS & SURVEYORS

INVOICE

TO: CITY OF MILLER
120 WEST 2ND
MILLER, SD 57362

Schmucker, Paul, Mohr and Associates
2100 North Sanborn Blvd. - PO Box 398
Mitchell SD 57301-0398
Phone (605) 996-7761
Fax (605) 996-8015
www.spin-engineers.com

Invoice Date	Invoice Number
Sep 25, 2020	22255
Billing Through	
Sep 25, 2020	

RE: M1531806W
MILLER PHASE III RPR - WASTE WATER

Construction observation and testing.
Billing period through: 9/26/2020

Hours	Rate	Amount
0.25	\$145.00	\$36.25
47.25	\$110.00	\$5,197.50

Total Service Amount: \$5,233.75

Reimbursable Expenses:

Lodging
Meals

Total Expenses: \$81.00
Amount Due This Invoice: \$5,314.75
This invoice is due upon receipt

VERIFICATION OF CLAIM

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Dated this 1st day of September 20, 2020

Schmucker, Paul, Mohr & Associates

Paul Mohr
Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.

SPN OF ASSOCIATES

INVOICE

CITY OF MILLER
120 WEST 2ND
MILLER, SD 57392

Schnucker, Paul, Mohr and Associates
2100 North Sanborn Blvd - PO Box 394
Mitchell, SD 57301-0398
Phone (605) 996-7761
Fax (605) 996-0015
www.spn-associates.com

Invoice Date: Sep 28, 2020
Billing Month: 2/2020
Billing Through: Sep 28, 2020

Prepare pay request, review stop drawings, construction staking, site visit, and other project coordination.
Billing period 8/30/2020 thru 9/26/2020

Project ID	Project Name	Contract Amount	% Complete	Previously Billed	Amount Due
5915318-050W	MILLER PHASE III CONST ADMIN - WASTE WATER	\$71,500.00	7.00	\$4,600.00	\$3,455.00

Total Amount Due: \$3,455.00
This invoice is due upon receipt

VERIFICATION OF CLAIM

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Dated this 28th day of September 2020

Schnucker, Paul, Mohr & Associates

Paul Mohr
Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.

SPN OF ASSOCIATES

INVOICE

CITY OF MILLER
120 WEST 2ND
MILLER, SD 57392

Schnucker, Paul, Mohr and Associates
2100 North Sanborn Blvd - PO Box 394
Mitchell, SD 57301-0398
Phone (605) 996-7761
Fax (605) 996-0015
www.spn-associates.com

Invoice Date: Sep 28, 2020
Billing Month: 2/2020
Billing Through: Sep 28, 2020

Prepare pay request, site visit, review stop drawings, and other project coordination.
Billing period 6/27/2020 thru 9/26/2020

Project ID	Project Name	Contract Amount	% Complete	Previously Billed	Amount Due
5915318-050W	MILLER PHASE III CONST ADMIN - WATER	\$71,500.00	5.00	\$2,800.00	\$715.00

Total Amount Due: \$715.00
This invoice is due upon receipt

VERIFICATION OF CLAIM

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Dated this 28th day of September 2020

Schnucker, Paul, Mohr & Associates

Paul Mohr
Signed

Due upon receipt. Overdue accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.



ENGINEERS & SURVEYORS

INVOICE

Schrock, Paul, Mohr and Associates

2101 North Sycamore Blvd - PO Box 392

Minneapolis, SD 55401-0392

Phone (605) 996-7761

Fax (605) 996-0015

www.spin-assoc.com

CITY OF MILLER
123 WEST 2ND
MILLER, SD 57302

Invoice Date	Invoice Number
Sep 29, 2020	12296
Billing Through	
Sep 26, 2020	

Please pay request, review shop drawings, construction marking and other project coordination.
Billing period 8/30/2020 thru 9/26/2020

Project ID	Project Name	Contract Amount	% Complete	Previously Billed	Amount Due
M15318.0585	MILLER PHASE II CONSI ADMIN - STORM WATER	\$44,150.00	7.00	\$1,764.00	\$1,326.00

Total Amount Due

\$1,326.00

This invoice is due upon receipt

VERIFICATION OF CLAIM

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all respects true and correct.

Dated this 29th day of September 2020.

Schrock, Paul, Mohr and Associates

[Signature]
Signed

Due upon receipt. One due accounts will be assessed a 1.5% monthly finance charge from the date of billing until the account is paid in full.



ENGINEERS' JOINT CONTRACT
DOCUMENTS COMMITTEE

Contractor's Application For Payment No. 21 Rev 1

To (Owner): City of Miller	Application Period: August 23, 2020	TO	September 26, 2020	Application Date: September 30, 2020
Project: Phase 2 Utilities Improvements	From (Contractor): Dahme Construction Co	Via (Engineer): SPN & Associates		Engineer's Project No.: 14842
		Contract: Bid Schedules A - B		

APPLICATION FOR PAYMENT

Change Order Summary

Approved Change Orders	Number	Additions	Deductions
One	\$	32,320.10	
Two	\$	171,015.19	
Three	\$	254,298.57	
Four	\$	3,803.00	
TOTALS	\$	461,436.86	\$
NET CHANGE BY CHANGE ORDERS	\$		461,436.86

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies, to the best of his knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: _____ Date: _____

1. ORIGINAL CONTRACT PRICE	\$	4,368,961.99
2. Net change by Change Orders	\$	461,436.86
3. Current Contract Price (Line 1 ± 2)	\$	4,830,398.85
4 a. Total Completed to Date	\$	4,852,026.37
b. Total Material Remaining in Storage	\$	45,073.53
c. Value of Non-Conforming Work	\$	
d. (Total Value of Work completed and Material Stored to Date)	\$	4,897,099.90
5. RETAINAGE:		
a. 10 % x \$	4,897,100 Work & Materials	\$
b. % x \$	Work & Materials	\$
c. Total Retainage (Line 5a + Line 5b)		\$
6. AMOUNT ELIGIBLE TO DATE (Line 4d - Line 5c)		\$
7. PREVIOUS PAYMENTS (Line 6 from prior Application)		\$
8. AMOUNT DUE THIS APPLICATION		\$
9. BALANCE TO FINISH, PLUS RETAINAGE (Total Contract Price Less Line 5c above)		\$

Payment of: \$ 280,317.04

(Line 8 or other attach explanation of other amount)

is recommended by:

(Engineer) (Date)

Payment of:

\$ 280,317.04

(Line 8 or other attach explanation of other amount)

is approved by:

(Owner) (Date)

Approved by:

Funding Agency (if applicable) (Date)



TM

Application Date:
September 30, 2020

Via (Enquirer)

SPN & Associates

Engineer's Project No.:

00
 01
 02
 03
 04

Charge Order Summary

1. ORIGINAL CONTRACT PRICE.....	\$	5,474,735.40
2. Net changes by Change Orders.....	\$	
3. Current Contract Price (Line 1 ± 2).....	\$	5,474,735.40
4 a. Total Completed to Date.....	\$	247,415.50
b. Total Material Remaining in Storage.....	\$	190,492.46
c. Value of Non-Conforming Work.....	\$	
d. Total Value of Work completed and Material Stored to Date).....	\$	437,907.96
5. RETAINAGE:		
a. 5 % x \$ 437,907.96 Work & Materials.....	\$	21,895.40
b. 5 % x \$ Work & Materials.....	\$	
c. Total Retainage (Line 5a - Line 5b).....	\$	21,895.40
6. AMOUNT ELIGIBLE TO DATE (Line 4d - Line 5c).....	\$	416,012.56
7. PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	290,692.84
8. AMOUNT DUE THIS APPLICATION.....	\$	125,319.72
9. BALANCE TO FINISH, PLUS RETAINAGE		
(Total Contract Price Less Line 6c above).....	\$	5,058,722.84

The undersigned Contractor certifies, to the best of its knowledge, the following:

1) All previous progress payments received from Owner on account of work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.

(2) Title to all work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances), and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

(Date)

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**LAGOON FARMLAND BID OPENING
SEPTEMBER 25, 2020 @ 3:00 P.M.**

62

	BIDDER #1	BIDDER #2	BIDDER #3	BIDDER #4
	Harrell Bros.			
Price per Acre	~ \$70.67			
Total Bid	\$3,750.00			

	BIDDER #5	BIDDER #6	BIDDER #7	BIDDER #8
Price per Acre				
Total Bid				

	BIDDER #9	BIDDER #10
Price per Acre		
Total Bid		

Tony, Cindy & Christi were present to open bids @ 3:00 on 9/25

1 Bid received @ 2:00 a.m. Monday September 26th. The winning payment for is left unpaid.

CD

**AIRPORT HAY LAND BID OPENING
SEPTEMBER 25, 2020 @ 3:00 P.M.**

30

	BIDDER #1	BIDDER #2	BIDDER #3	BIDDER #4
	Telkamp Family Holdings LLC Bruce + Ewert Telkamp	Art Wenzel		
Price per Acre	\$ 55.00	\$ 51.36		
Total Bid	411,660.00	\$ 10,885.32		

	BIDDER #5	BIDDER #6	BIDDER #7	BIDDER #8
Price per Acre				
Total Bid				

	BIDDER #9	BIDDER #10
Price per Acre		
Total Bid		

CITY OF

MILLER

South Dakota

120 W 2ND ST

Miller SD 57362

Phone: (605) 853-2705

Fax: (605) 853-3617

finance.office@cityofmiller.com

The City of Miller is an equal opportunity employer.

October 6, 2020

Wells Fargo
Mark Birkholz
600 S 4th Street
Minneapolis MN 55415
MAC N9300-060

To Whom it May Concern:

The City of Miller is optionally calling for redemption of our Series 2010A Bonds per Section 3-4 of the City of Miller, South Dakota Taxable Electric Revenue Bonds effective December 1, 2020.

The City of Miller has appreciated the working relationship with Wells Fargo for the past ten years.

Sincerely,

Ronald Blachford
Mayor