

CITY OF MILLER
CITY COUNCIL MEETING
OCTOBER 5, 2020

The City of Miller is an equal opportunity employer.

The City Council met in regular session at city hall at 7:00 p.m. on Monday, October 5, 2020.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen: Jim Odegaard, Tony Rangel, Bob Steers, Jeff Swartz and Joe Zeller. Alderwoman SuAnne Meyer.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Odegaard, seconded by Alderman Steers to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderman Rangel, seconded by Alderman Swartz to approve the minutes for the regular meeting held on September 21, 2020. All members voted aye. Motion carried.

NEW BUSINESS

Special Event Liquor Licenses: Motion by Alderman Steers, seconded by Alderman Zeller to approve the date change due to COVID-19 from October 3rd to November 21st for a special event liquor license for Willie's Bar & Grill to serve alcohol at the community center. All members voted aye. Motion carried.

Resolution 2020-16 – Surplus: Motion by Alderman Swartz seconded by Alderman Odegaard, to approve Resolution 2020-16 – Surplus. Roll call vote: Alderman Steers – aye, Alderwoman Meyer – aye, Alderman Rangel – aye, Alderman Odegaard – aye, Alderman Zeller – aye, Alderman Swartz – aye. Motion carried.

KBA Audit Letter: Alderman Steers thanked Finance Officer Sheila Coss and staff for the good report from the auditors. KBA noted only immaterial instances of noncompliance during the 2018-2019 audit.

Firepup®: Motion by Alderman Odegaard, seconded by Alderman Zeller to donate \$150.50 to the Firepup® program to provide fire safety educational material for 50 children. All members voted aye. Motion carried.

Helms & Associates Invoice #22368: Motion by Alderwoman Meyer, seconded by Alderman Rangel to approve Helms & Associates invoice #22368 in the amount of \$8,623.09. All members voted aye. Motion carried.

TAP – Work Order for Consultant Services: Motion by Alderman Steers, seconded by Alderman Swartz to have Mayor Blachford sign the work order for Brosz Engineering, Inc. as the consultant for the bike/walk path project along East 5th Street. All members voted aye. Motion carried.

PDM Meeting Update: The council reviewed the Pre-Disaster Mitigation meeting update from September 30, 2020. Other residents in attendance were John Page, Terry Manning, Sheila Coss, Mike Beaner, Barb Bates, Steve Yearous, Lorelei Simons, Dale Simons, Don & Shirley Hofer.

Electric Project: DGR Invoices: Motion by Alderman Rangel, seconded by Alderman Zeller to pay DGR Engineering \$2,593.00 for invoices 242789-242790. All members voted aye. Motion carried.

Water & Sewer Project Invoices: Motion by Alderman Rangel, seconded by Alderwoman Meyer to approve SPN Phase I Invoices 22325-22327, Phase II invoices 22318-22321 and Phase III invoices 22292-22296 for a total of \$41,306.48. All members voted aye. Motion carried. Motion by Alderman Steers, seconded by Alderman Swartz to approve **Dahme** Pay Request No. 21 Rev 1 for \$280,317.04. All members voted aye. Motion carried. Motion by Alderman Swartz, seconded by Alderman Zeller to pay **TLC Olson Const., LLC** Pay Request No. 2 for \$125,319.72. All members voted aye. Motion carried.

Lagoon Farmland Bids: Motion by Alderman Odegaard, seconded by Alderman Zeller to accept the bid of \$70.67/acre, \$3,750.00/year for a five-year contract from Harrell Bros. for the

lagoon farmland. One additional bid was in the utility payment drop box Monday morning and was left unopened. All members voted aye. Motion carried.

Airport Hay Land Bids: Motion by Alderman Zeller, seconded by Alderman Steers to accept the bid of \$55.00/acre, \$11,660.00/year for a five-year contract from Telkamp Family Holdings, LLC for the airport hay land. Art Wenzel also submitted a bid for \$51.36/acre, \$10,888.32/year. All members voted aye. Motion carried.

Code Enforcement: Don and Shirley Hofer were present to discuss the property across the alley from their home/home business. They also asked what the procedure is for building permits that are issued for one year but not completed within the year. The city council stated that we will attempt to address all building permits that are not completed within the allotted year. Barb Bates had concerns regarding her neighbors having large fires in their yard and wanted to know what is allowed by city ordinances. Shawn Wik, Hand County Soil Conservation Office, contacted Alderman Steers with an offer to mow properties that may be hard on typical lawn mowers. Motion by Alderman Swartz, seconded by Alderman Odegaard to abate files recommended by Code Enforcer Joel Johnson. All members voted aye. Motion carried.

COVID-19 City Procedures: Mayor Blachford has the authority to close city hall to foot traffic if he deems it necessary with a COVID outbreak. City employees should travel one person per vehicle. If two or more employees must ride in one vehicle, they should wear masks. Employees in city hall should wear masks and post a sign recommending masks for those entering the building.

Special Meeting – Electric Superintendent Interviews: Motion by Alderwoman Meyer, seconded by Alderman Odegaard to have a special executive session meeting on Wednesday, October 7 at 5:30 p.m. to interview candidates for the electric superintendent. All members voted aye. Motion carried.

Wells Fargo Electric Revenue Bonds, Series 2010A Redemption Letter: Motion by Alderman Steers, seconded by Alderman Rangel to have Mayor Blachford sign the Redemption letter to call for redemption of the Electric Revenue Series 2010A Bonds effective December 1, 2020.

Building Permits: Motion by Alderman Rangel, seconded by Alderman Odegaard to approve the following building permits: Center for Independence – fence, Lorelei Simons – convenience store, and Randy Sporrer – carport. All members voted aye. Motion carried.

APPROVAL OF BILLS: Motion by Alderman Zeller, seconded by Alderman Steers to approve the bills. All members voted aye. Motion carried.

Motion by Alderman Zeller, seconded by Alderman Steers to adjourn the meeting. There being no further business, the meeting was adjourned at 8:40 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of: _____

Bills October 2020 (1)

ABT	Prof Fees	30.00
BDS	Garbage	179.00
Builders Cashway	Supplies	49.90
Builders Solutions	Supplies	503.31
City Utilities	Utilities	7,713.78
Dahme Construction	Phase II Construction	280,317.04
DGR Engineering	Prof Fees	2,593.00
Fischer Plumbing	Service	96.90
General Traffic Controls	Flasher	198.00
Helms & Associates	Prof Fees	8,623.09
Hughes Electric	Service	1,277.91
Johnson Jet-Line	Service	10,734.60
KBA	Prof Fees	3,420.00
MDRWS	Water	17,748.75
Milbank WinWater	Supplies	1,199.92
MFD	Firepup Program	150.50
North Central Supply	Keys	60.00
Northwest Pipe Fittings	Supplies	454.54
OHED	80% BBB	3,452.42
Postmaster	Postage	200.00
SD Public Health Lab	Tests	511.00
SPN	Prof Fees	41,306.48
Streicher's	Supplies	219.99
Stuart C Irby	Glove Testing	72.55
TLC Olson Construction	Phase III Construction	125,319.72
US Bank	Loan	18,165.39
	Accounts Payable Total	<u>\$524,597.79</u>

**Payroll Salary plus Benefits
by Department:**

		9/29/2020 & 9/30/2020		
Department		w/o OT	OT	Total
41110	COUNCIL	2,648.18	0.00	2,648.18
41410	FINANCE OFFICE	1,088.33	0.00	1,088.33
41910	BUILDING	296.75	0.00	296.75
42110	POLICE	8,849.40	603.85	9,453.25
43110	STREET	5,654.33	47.31	5,701.64
43210	SEWER	4,637.56	756.37	5,393.93
43310	WATER	4,637.52	756.37	5,393.89
43410	ELECTRIC	7,519.38	150.75	7,670.13
45210	PARK	393.22	0.00	393.22
		<u>\$35,724.67</u>	<u>\$2,314.65</u>	<u>\$38,039.32</u>