

**AGENDA  
CITY OF MILLER  
MONDAY, OCTOBER 16, 2023  
7:00 P.M.**

*The City of Miller is an equal opportunity employer.*

**Call to Order  
Pledge of Allegiance**

**Approval of Agenda  
Approval of Minutes .....pgs. 1 - 2**

**Public Input**

**Unfinished Business**

1. 2<sup>nd</sup> Reading of Ordinance #747 – Electric Rates
2. 2<sup>nd</sup> Reading of Ordinance #748 – Water Rates

**New Business**

1. Donation Requests
  - a. Wheels and Meals
  - b. Hand in Hand Daycare
  - c. On Hand Economic Development
2. Special Event Liquor Licenses – Willie’s Bar & Grill @ Community Center
  - a. Wall Lake Hunting Club – October 23
  - b. Halloween Benefit Dance – October 28
  - c. Wedding Dance – November 4
3. FEMA Letter of Commitment.....pg. 3
4. Resolution 2023-7 – Contingency Transfer.....pg. 4
5. Ordinance #749 – Budget Supplement.....pg. 5
6. Christmas Lights
7. Building Permits
  - Clint Smith – accessory building

**Approval of Bills**

**Executive Session**

**Personnel Pursuant to SDCL 1-25-2(1)**

1. Employee Wages

**Adjourn**

Public comments are welcomed during public input, but no action can be taken by the Council on comments received at this meeting. Anyone wishing to have the Council vote on an item should call the Finance Office at 853-2705 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

**CITY OF MILLER  
CITY COUNCIL MEETING  
OCTOBER 2, 2023**

*The City of Miller is an equal opportunity employer.*

The City Council met in regular session at city hall at 7:00 p.m. on Monday, October 2, 2023.

**MEMBERS PRESENT:** Mayor Tom McGough, Aldermen: Will Jones, Patrick Price, Dale Hargens, and Mike Wetz. Alderwomen: Tammy Lichty and Susan Hargens.

**CALL TO ORDER:** Mayor McGough called the meeting to order.

Pledge of Allegiance was said by all present.

**AGENDA:** Motion by Alderman Price, seconded by Alderwoman Hargens to approve the agenda. All members voted aye. Motion carried.

**MINUTES:** Motion by Alderman Hargens, seconded by Alderman Wetz to approve the minutes for the regular meeting held on September 18, 2023. All members voted aye. Motion carried.

**PUBLIC INPUT**

Electric Superintendent Dustin Graham stated his department is in the middle of the meter project. There may be times when no bypass is available, and customers could momentarily lose power. 150 meters have already been changed out; the switch out process will go until all new meters on hand have been installed. The next batch of meters should arrive next spring.

Mayor McGough addressed a few concerns from a local citizen about Phase IV funding, city-county cooperation, and current surcharges.

**DEPARTMENT HEAD REPORTS**

Mayor McGough read the high points of the department head reports. A special budget meeting will be held on Monday, October 30.

**NEW BUSINESS**

**Tania Ruhke – Blachford House Trunk or Treat:** Tania was present alongside Clayton Werdel to request closure of West 3<sup>rd</sup> Street for the trunk or treat event. Motion by Alderman Price, seconded by Alderman Wetz to close West 3<sup>rd</sup> Street from the 4-way stop to 1<sup>st</sup> Avenue on Tuesday, October 31 from 5:30 p.m. to 7:30 p.m. All members voted aye. Motion carried. Tania will contact Brian Bonebright about shipping times to Ace Hardware to avoid any conflict.

**Resolution 2023-6 – Surplus:** Mayor McGough read the resolution to surplus old electric meters that are new sitting on the shelf. Few municipalities utilize them, but one reached out and would like to purchase them. Motion by Alderman Wetz, seconded by Alderwoman Lichty to approve Resolution 2023-6. All members voted aye. Motion carried.

**First Reading of Ordinance #747 – Electric Rates:** Mayor McGough read the ordinance. Superintendent Graham clarified the 8% increase. DGR Engineering performed a rate study last year and determined the necessary increase which is being spread out over 3 years. He stated that the city's electric rate is comparable especially considering the infrastructure Miller has in place. Motion by Alderman Hargens, seconded by Alderman Wetz to approve the first reading of Ordinance #747. All members voted aye. Roll call vote: Alderman Jones – aye, Alderman Price – aye, Alderman Hargens – aye, Alderman Wetz – aye, Alderwoman Lichty – aye, Alderwoman Hargens – aye. Motion carried.

**First Reading of Ordinance #748 – Water Rates:** Mayor McGough read the ordinance and explained the \$1 increase to the base fees only to cover water purchased from MDRWS. Roll call vote: Alderwoman Hargens – aye, Alderwoman Lichty – aye, Alderman Wetz – aye, Alderman Hargens – aye, Alderman Price – aye, Alderman Jones – aye. Motion carried.

**Phase 3 – Notice of Acceptability of Work:** Motion by Alderman Price, seconded by Alderman Wetz to approve the Phase 3 Notice of Acceptability of Work. All members voted aye. Motion carried. The warranty begins once the notice is signed.

**Building Permits:** Motion by Alderwoman Lichty, seconded by Alderwoman Hargens to approve the building permits for the following: Roycc Blackburn – garage and garden shed, Terry and Deb Kopecky – cover deck and hot tub, and Cory Flor – garden shed. All members voted aye. Motion carried.

**Approval of Bills:** Motion by Alderman Price, seconded by Alderwoman Lichty to approve the bills for payment. All members voted aye. Motion carried.

Motion by Alderwoman Lichty, seconded by Alderman Wetz to adjourn the meeting. There being no further business, the meeting was adjourned at 7:39 p.m. All members voted aye. Motion carried.

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Tom McGough, Mayor

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Cindy Deuter, Deputy Finance Officer

**LEGAL NOTICE OF RECEIPT**

Copy of the official proceedings  
was received on: \_\_\_\_\_  
Published once at the  
approximate cost of: \_\_\_\_\_

**Bills October 2023 (1)**

ATI	Premiums-Prob/Liab Ins.	82,241.57
BSE	Supplies	97.34
Builders Solutions	Supplies	977.20
City Utilities	Utilities	6,988.51
CommTech	Computer	1,589.96
Core & Main	Restock	22,643.49
Dacotah Diamond Auctions	Supplies	92.77
Dakota Electronics	Service	108.00
DSG	Supplies	474.17
Hand County Publishing	Publications	1,632.58
Hughes Electric	Labor/Supplies	311.59
Lyle Signs	Signs	335.60
Oakley Farm & Ranch	Supplies	68.38
Oakley Repair	Repairs	484.98
OHED	80% BBB	4,450.39
Orv's Yard Service	Spraying	320.96
Overhead Door Co.	Repairs	230.38
Postmaster	Postage	350.00
Safety Benefits	Regist.	225.00
SD Dept of Public Safety	Service	2,340.00
Stuart C Irby	Service	180.75
US Bank	Loan	18,165.39
VanDiest Supply	Supplies	400.25
Wesco	Supplies	2,224.90
	Accounts Payable Total	<u>\$146,934.16</u>

**Payroll Salary plus**

Benefits by Department:		9/28/2023 & 9/29/2023		
Department		w/o OT	OT	Total
41101	COUNCIL	2,508.26	0.00	2,508.26
41402	FINANCE OFFICE	3,314.60	0.00	3,314.60
41902	BUILDING	398.31	0.00	398.31
42101	POLICE	11,638.82	1,664.52	13,303.34
43101	STREET	9,865.19	547.91	10,413.10
43201	SEWER	5,755.71	46.13	5,801.84
43305	WATER	6,456.51	46.12	6,502.63
43403	ELECTRIC	13,137.51	216.51	13,354.02
45202	PARK	683.85	0.00	683.85
		<u>\$53,758.76</u>	<u>\$2,521.19</u>	<u>\$56,279.95</u>

October 16, 2023

Jim Poppen

SD Office of Emergency Management

118 W Capitol Ave

Pierre, SD 57501

Re: Letter of Commitment as participating jurisdiction in Hand County Natural Hazard Mitigation Plan

Dear Jim Poppen,

As the Federal Emergency Management Agency's (FEMA) Local Mitigation Plan requirements under 44 CFR §201.6 specifically identify criteria that allow for multi-jurisdictional mitigation plans and that many issues are better resolved by evaluating hazards more comprehensively by coordinating at the county, regional, or watershed level, **City of Miller** is submitting this letter of commitment to confirm that it has agreed to participate in the Hand County Natural Hazard Mitigation Plan.

Further, as a condition to participating in the mitigation planning process, **the City of Miller** agrees to meet the requirements for mitigation plans identified in 44 CFR §201.6 and to provide such cooperation as is necessary for **Hand County** to complete the plan in conformance with FEMA requirements.

**The City of Miller** understands that it must engage in the following planning process, as more fully described in FEMA's Local Mitigation Planning Policy Guide released April 19, 2022, including, but not limited to:

- Identification of hazards unique to **Miller** not addressed in the master planning document;
- The conduct of a vulnerability analysis and an identification of risks, where they differ from the general planning area;
- The formulation of mitigation goals responsive to public input and development of mitigation actions complementary to those goals. A range of actions must be identified specific for each jurisdiction;
- Demonstration that there has been offered an opportunity for participation in the planning process by all community stakeholders (examples of participation include relevant involvement in any planning process; attending meetings; contributing research, data, or other information; commenting on drafts of the plan; etc.);
- Documentation of an effective process to maintain and implement the plan; and,
- Formal adoption of the Multi-jurisdictional Hazard Mitigation Plan by the jurisdiction's governing body.

Therefore, with a full understanding of the obligations incurred by participating in the FEMA hazard mitigation planning process as a participant in a multi-jurisdictional plan; I commit **the City of Miller** to the Hand County Natural Hazard Mitigation Planning effort.

Executed this 16th day of October, 2023

Tom McGough, Mayor

## RESOLUTION NO. 2023-7

*The City of Miller is an equal opportunity employer.*

**WHEREAS** insufficient appropriation was made in the 2023 adopted budget for the following departments to discharge just obligations of said appropriations; and

**WHEREAS** SDCL 9-21-6.1 provides transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 9-21-6.1 to other appropriations;

**THEREFORE, BE IT RESOLVED** that the following appropriations be transferred from the contingency budget to the department budgets:

### **101 - General Fund**

41101	42101 Prop & Liab Ins	\$1,660.00	Council
41402	42101 Prop & Liab Ins	\$529.00	Finance
42101	42101 Prop & Liab Ins	\$2,184.00	Police
44900	42101 Prop & Liab Ins	\$647.00	Health & Welfare
45103	42101 Prop & Liab Ins	\$3,496.00	Pool
		<u>\$8,516.00</u>	

Adopted the 16th day of October, 2023

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Tom McGough, Mayor

(SEAL)

ATTEST:

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Sheila Coss, Finance Officer

**ORDINANCE #749**

*The City of Miller is an equal opportunity employer.*

**BE IT ORDAINED BY THE CITY OF MILLER that the following sum is supplementary appropriated to meet the obligation of the municipality.**

**211 Gross Receipts Tax**

46501    45101 Community Center                      \$8,000.00    Sales Tax

**Source of Funding**

31000    31000 Gross Receipts Sales Tax    \$10,000.00    Sales Tax Earned

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Tom McGough, Mayor

ATTEST:

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Sheila Coss, Finance Officer

(SEAL)

**Record of Votes:**

Aldерwoman Hargens -  
Aldерwoman Lichty -  
Alderman Wetz -  
Alderman Hargens -  
Alderman Price -  
Alderman Jones -

First Reading: October 16, 2023

Second Reading: November 6, 2023

Adoption: November 6, 2023

Publication: November 11, 2023

Published once at the approximate cost of:

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