

**AGENDA
CITY OF MILLER
MONDAY, NOVEMBER 20, 2023
7:00 P.M.**

The City of Miller is an equal opportunity employer.

**Call to Order
Pledge of Allegiance**

**Approval of Agenda
Approval of Minutespgs. 1 - 3**

Public Input

Unfinished Business

1. 2nd Reading of Ordinance #750 – Budget Supplement.....pg. 4
2. 2nd Reading of Ordinance #751 – 2024 Appropriationspg. 5

New Business

1. Inclement Weather Policy.....pg. 6
2. 2024 Dodge Durango – Police.....pgs. 7 - 8
3. FEMA Grant Applicationpgs. 9 - 10
4. Resolution No. 2023-9 – FEMA Grant.....pg. 11
5. Pool Update
6. December 4 Meeting Time
7. Juneteenth
8. Removal Permit – Clayton Keck, remove building

Approval of Bills

Correspondence

Hand in Hand Daycare Thank you.....pg. 12

Executive Session

Personnel Pursuant to SDCL 1-25-2(1)

Adjourn

Public comments are welcomed during public input, but no action can be taken by the Council on comments received at this meeting. Anyone wishing to have the Council vote on an item should call the Finance Office at 853-2705 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

**CITY OF MILLER
CITY COUNCIL MEETING
NOVEMBER 6, 2023**

The City of Miller is an equal opportunity employer.

The City Council met in regular session at city hall at 7:00 p.m. on Monday, November 6, 2023.

MEMBERS PRESENT: Mayor Tom McGough, Aldermen: Will Jones, Patrick Price, Dale Hargens, and Mike Wetz. Alderwomen: Tammy Lichty and Susan Hargens.

CALL TO ORDER: Mayor McGough called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Hargens, seconded by Alderman Wetz to approve the agenda as amended to add DOLGEN Liquor License. All members voted aye. Motion carried.

MINUTES: Motion by Alderman Wetz, seconded by Alderwoman Hargens to approve the minutes for the regular meeting held on October 16, 2023, and the special meeting held October 26, 2023. All members voted aye. Motion carried.

PUBLIC INPUT

Electric Superintendent Dustin Graham would like the council to determine whether building permits should be required for the Conex storage containers. More individuals and businesses are asking to place them on their property. The zoning committee will research to see what other cities do.

NEW BUSINESS

MMUA Services Agreement: Mike Willets, Director of Training & Safety, Minnesota Municipal Utilities Association (MMUA) was present to explain the benefits of the MMUA Safety Training. MMUA offers much more than just classroom training. They are out in the field with the employees, they perform worksite audits, and they create a culture of safety. The number one purpose of the MMUA safety program is to save lives at work and at home. Motion by Alderman Price, seconded by Alderman Wetz to continue with the Tier 2 training program with MMUA. All members voted aye. Motion carried.

DEPARTMENT HEAD REPORTS

Ron Hofmeier reported that Dan Fritzsche took the street sweeper to Tulare to help them with their streets. Dan plans to upgrade the lean-to on the park warming house to store another mower and other equipment. He also plans to replace the flooring on the gazebo.

East 4th Street Project: Motion by Alderman Price, seconded by Alderman Wetz to approve Pay Request #4 (Final Pay) for TLC Olson Construction for \$51,184.52 for the East 4th Street Project. All members voted aye. Motion carried. Motion by Alderman Price, seconded by Alderman Wetz to approve Change Order #1 for TLC Olson Construction for the East 4th Street Project. All members voted aye. Motion carried.

SPN Invoices: Motion by Alderwoman Hargens, seconded by Alderman Hargens to approve SPN Phase III invoices 32493-32495 for \$21,210. All members voted aye. Motion carried. Motion by Alderman Wetz, seconded by Alderman Jones to approve SPN Phase IV invoices 32479-32481 for \$29,800. All members voted aye. Motion carried.

Building Permit: Motion by Alderman Wetz, seconded by Alderwoman Hargens to approve the building permit for Katherine Andersen to build a fence, provided it is built as drawn on the property line. Dustin Graham, zoning, is uncertain where the actual property line is. All members voted aye. Motion carried.

Public Hearing

Liquor License Transfer: Mayor McGough called for a public hearing at 7:30 p.m. for a liquor license transfer. Motion by Alderman Wetz, seconded by Alderman Jones to approve a Package (off-sale) liquor license transfer from Curt Telkamp to A. Canham LLC. All members voted aye. Motion carried.

Electric Department Service Restorer: Motion by Alderman Wetz, seconded by Alderman Price to order another service restorer from WESCO for \$5,795 to be received and paid for in 2024. All members voted aye. Motion carried.

Electric Department Snowplow: Motion by Alderman Wetz, seconded by Alderman Price to have Dustin purchase a snowplow from Make It Mine Designs for the black 2003 Chevrolet 2500 pickup for \$10,747. Five members voted aye, Alderwoman Lichty voted nay. Motion carried.

Miller South Tie Addition Plat: Motion by Alderman Hargens, seconded by Alderman Wetz approve the plat for the Miller South Tie Addition. All members voted aye. Motion carried.

First Reading of Ordinance #750 – Budget Supplement: Mayor McGough did the first reading of Ordinance #750 – Budget Supplement.

First Reading of Ordinance #751 – 2024 Appropriations: Mayor McGough did the first reading of Ordinance #751 – 2024 Appropriations.

Resolution No. 2023-8 – Contingency Transfer: Motion by Alderwoman Lichty, seconded by Alderman Jones to approve Resolution No. 2023-8 – Contingency Transfer. All members voted aye. Motion carried.

Liquor License Renewals: Motion by Alderman Wetz, seconded by Alderman Hargens to approve the following liquor license renewals: A. Canham LLC – Package (off-sale) Liquor, contingent upon receipt of application and fees, KR Miller, LLC (Kessler's) – Package (off-sale) Liquor, MILAN, INC (Pump 'n Pak) – Package (off-sale) Liquor, Miller Rexall Drug Co – Retail (on-off sale) Wine and Cider, Pat's Place (Sommers Bar & Lounge) – Retail (on-sale) Liquor, Redneck Paradise, Inc (Pop-A-Top) – Retail (on-sale) Liquor, Redneck Paradise, Inc (Pop-A-Top) – Package (off-sale) Liquor, Turtle Creek Saloon, LLC – Retail (on-sale) Liquor, DOLGEN MIDWEST LLC (Dollar General) – Retail (on-off sale) Wine and Cider. All members voted aye. Motion carried.

Unfinished Business

2nd Reading of Ordinance #749 – Budget Supplement: Motion by Alderman Wetz, seconded by Alderman Price to approve the second reading of Ordinance #749 – Budget Supplement. Roll call vote: Alderwoman Hargens – aye, Alderwoman Lichty – aye, Alderman Wetz – aye, Alderman Hargens, - aye, Alderman Price – aye, Alderman Jones – aye. Motion carried.

Approval of Bills: Motion by Alderman Price, seconded by Alderman Hargens to approve the bills for payment. All members voted aye. Motion carried.

Motion by Alderman Wetz, seconded by Alderman Hargens to adjourn the meeting. There being no further business, the meeting was adjourned at 8:16 p.m. All members voted aye. Motion carried.

Tom McGough, Mayor

Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of: _____

Bills November 2023 (1)

American Solutions	Supplies	57.68
Best Western Ramkota	Lodging	1,283.88
Blevior	Trees	1,199.58
BDS	Garbage	350.00
Border States	Supplies	720.42
City Utilities	Utilities	6,491.58
Coss Agency	Prof Fees	400.00
Coss, Sheila	Reimb	38.57
DGR Engineering	Prof Fees	1,702.00
Fischer Plumbing	Service	81.30
Fritzsche, Dan	Reimb	35.09
gWorks	Annual Fees	17,077.50
Hicks, P.	Refund	15.00
Hoftiezer, Ron	Reimb	15.00
ISG	Prof Fees	1,375.00
John Deere Financial	Repairs	1,462.79
Johnson Jet-Line	Service	9,912.20
Miller Ace	Supplies	935.31
MMUA	Prof Fees	4,984.45
Napa	Parts	385.57
Oakley Farm & Ranch	Supplies	211.68
OHED	80% BBB	3,334.60
Postmaster	Postage	385.00
Price, Craig	Reimb	65.69
Riter Rogers Law	Prof Fees	1,190.00
Sanitation Products	Parts	1,265.00
Schiltz, Logan	Reimb	417.65
SDML Work Comp	Workers Comp	18,717.00
Servall	Service	118.59
SPN	Prof Fees	51,010.00
Stan Houston Equipment	Cones	690.00
Stuart C Irby	Supplies	1,668.50
Testerman, Shirley	Cupcakes	140.00
TLC Olson Construction	E 4th St. & Ph.III Construction	57,817.18
Twin Valley Tire	Repairs	29.00
SD State Treasurer	Unclaimed Property	129.62
US Bank	Loans	60,066.87
Wesco	Supplies	296.00
	Accounts Payable Total	<u>\$246,075.30</u>

Payroll Salary plus
Benefits by Department:

 10/26/2023 & 10/31/2023
 & 11/09/2023

Department	w/o OT	OT	Total
41101 COUNCIL	3,816.21	0.00	3,816.21
41402 FINANCE OFFICE	6,563.43	0.00	6,563.43
41902 BUILDING	443.12	0.00	443.12
42101 POLICE	24,972.45	1,912.85	26,885.30
43101 STREET	16,588.39	409.11	16,997.50
43201 SEWER	11,381.97	74.51	11,456.48
43305 WATER	11,381.76	74.51	11,456.27
43403 ELECTRIC	26,883.65	181.70	27,065.35
45202 PARK	1,119.03	0.00	1,119.03
	<u>\$103,150.01</u>	<u>\$2,652.68</u>	<u>\$105,802.69</u>

ORDINANCE #750

The City of Miller is an equal opportunity employer.

BE IT ORDAINED BY THE CITY OF MILLER that the following sum is supplementary appropriated to meet the obligation of the municipality.

101 General Fund

42101	41101 Salary	\$10,000.00	Police
42101	41301 Retirement	\$800.00	Police
42101	42601 Supplies & Materials	\$1,000.00	Police - Ammunition & Vest
42101	43400 Machinery & Equipment	\$1,200.00	Police - Tasers
42101	42701 Conference Fees	\$100.00	Police
42101	42702 Lodging	\$500.00	Police
42101	42703 Meals	\$150.00	Police
42101	42704 Mileage	\$350.00	Police
		<u>\$14,100.00</u>	

Source of Funding

\$14,100.00 Unassigned Funds

Tom McGough, Mayor

ATTEST:

Sheila Coss, Finance Officer

(SEAL)

Record of Votes:

Alderwoman Hargens -
Alderwoman Lichty -
Alderman Wetz -
Alderman Hargens -
Alderman Price -
Alderman Jones -

First Reading: November 6, 2023

Second Reading: November 20, 2023

Adoption: November 20, 2023

Publication: November 25, 2023

Published once at the approximate cost of:

ORDINANCE #751
2024 APPROPRIATION ORDINANCE

The City of Miller is an equal opportunity employer.

	General Fund 101	Gross Receipts Tax Fund 211	Capital Improvements
Governmental Funds			
10400 Unassigned Funds	\$197,370.00		\$3,500.00
31000 Taxes	\$1,566,500.00	\$60,000.00	
32000 Licenses and Permits	\$9,650.00		
33000 Intergovernmental Revenue	\$120,300.00		\$66,500.00
34000 Charges for Goods and Services	\$44,500.00		
36000 Miscellaneous Revenue	\$70,400.00	\$300.00	
Total Means of Finance	\$2,008,720.00	\$60,300.00	\$70,000.00

Governmental Funds			
41000 General Government			
41101 Council	\$47,275.00		
41105 Contingency	\$25,000.00		
41301 Elections	\$2,200.00		
41401 Attorney	\$10,000.00		
41402 Finance	\$130,055.00		
41902 Building	\$31,525.00		
Total General Government	\$246,055.00		
42000 Public Safety			
42101 Police	\$472,490.00		
42201 Fire	\$54,100.00		
42301 Code Enforcement	\$5,500.00		
42901 Civil Defense	\$1,000.00		
Total Public Safety	\$533,090.00		
43000 Public Works			
43101 Street	\$663,970.00		
43501 Airport	\$32,735.00		\$70,000.00
Total Public Works	\$696,705.00		\$70,000.00
44000 Health and Welfare			
44900 Health and Welfare	\$8,000.00		
Total Health and Welfare	\$8,000.00		
45000 Culture and Recreation			
45101 Ballpark	\$255,560.00		
45103 Pool	\$93,160.00	\$10,000.00	
45202 Park	\$69,950.00		
Total Culture and Recreation	\$418,670.00	\$10,000.00	
46000 Conservation and Development			
46303 Zoning	\$200.00		
46501 Economic Development	\$100,000.00		
46501 Community Center		\$48,000.00	
46503 Promotion of City	\$6,000.00		
Total Conservation and Development	\$106,200.00	\$48,000.00	
Total 2023 Appropriations	\$2,008,720.00	\$58,000.00	\$70,000.00
Cash Retained	\$0.00	\$2,300.00	\$0.00

Proprietary and Fiduciary Funds	Water Fund 602	Electric Fund 603	Sewer Fund 604
Beginning Unrestricted Cash		\$241,185.00	
Estimated Revenue	\$699,800.00	\$2,327,000.00	\$653,300.00
Total Available	\$699,800.00	\$2,568,185.00	\$653,300.00
Less Appropriations (Expenses)	\$686,025.00	\$2,568,185.00	\$599,225.00
Cash Retained	\$13,775.00	\$0.00	\$54,075.00

5.9 Inclement Weather

In the event that the Hand County Emergency Manager and/or the State of SD issues a no travel advisory in Hand County, city offices will close and will be paid as a standard workday. No overtime will be paid to employees who are required to work unless the employees work over the number of hours in a standard workday (12 hours for police officers).

Employees designated as essential, e.g. street department, electric department, and police department, will work a standard workday if possible.

Employees not scheduled (part-time employees) will not receive any pay for such proclaimed closures.



Purchase Agreement

Todd Evans
Iverson Auto - Huron
2500 Dakota Ave S
Huron, SD 57350

Buyer	Co-Buyer	Vehicle
Ted Huss 57362 C: (605) 380-4876 ted.huss@cityofmiller.com		2024 Dodge Durango Pursuit (4dr AWD) VIN: Stock #: Mileage: Color:

Purchase Details	
Retail Price:	\$45,460.00
Sales Price:	\$39,967.00
Savings:	\$5,493.00
Accessories:	\$0.00
Service Contract:	\$0.00
GAP:	\$0.00
Government Fees:	\$0.00
Proc/Doc Fees:	\$125.00
Total Taxes:	\$0.00
Total Sales Price:	\$40,092.00
Trade Allowance:	\$0.00
Trade Payoff:	\$0.00
Trade Equity:	\$0.00
Rebate:	\$0.00
Cash Down:	\$0.00
Cash Price:	\$40,092.00

X

Customer Signature

Date

X

Manager Signature

Date

Disclaimer:

Pending Bank Approval.

Printed 11/15/23 2:13 PM

7

IVERSON CDJR HURON
2500 DAKOTA AVE. S.
HURON, SD 573504438

Configuration Preview

Date Printed: 2023-11-10 6:14 PM
Estimated Ship Date:

VIN:
VON:

Quantity: 1
Status: BA - Pending order
FAN 1: 00DDK Dealer / Police Inventory
FAN 2:
Client Code:
Bid Number: TB4090
PO Number:

Sold to:
IVERSON CDJR HURON (26917)
2500 DAKOTA AVE. S.
HURON, SD 573504438

Ship to:
IVERSON CDJR HURON (26917)
2500 DAKOTA AVE. S.
HURON, SD 573504438

Vehicle:

2024 DURANGO PURSUIT VEHICLE AWD (WDEE75)

	Sales Code	Description	MSRP(USD)	FWP(USD)
Model:	WDEE75	DURANGO PURSUIT VEHICLE AWD	43,075	42,881
Package:	2BZ	Customer Preferred Package 2BZ	0	0
	ERC	3.6L V6 24V VVT Engine Upg 1 w/ESS	0	0
	DFT	8-Spd Auto 850RE Trans (Make)	0	0
Paint/Seal/Trim:	PW7	White Knuckle Clear Coat	0	0
	APA	Monotone Paint	0	0
	A7	Cloth Bucket Seats w/Rear Vinyl	150	136
	-X9	Black	0	0
Options:	4DH	Prepaid Holdback	0	-1,316
	4ES	Delivery Allowance Credit	0	-430
	MAF	Fleet Purchase Incentive	0	0
	LNF	Black Left LED Spot Lamp	640	575
	5N6	Easy Order	0	0
	4FM	Fleet Option Editor	0	0
	4FT	Fleet Sales Order	0	0
	174	Zone 74-Denver	0	0
	4EA	Sold Vehicle	0	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0	0
Bid Number:	TB4090	Government Incentives	0	-4,000
Discounts:	YG1	7.5 Additional Gallons of Gas	0	26
Destination Fees:			1,595	1,595
Total Price:			45,460	39,467

Order Type: Fleet
Scheduling Priority: 1-Sold Order
Salesperson:
Customer Name:
Customer Address:

PSP Month/Week:
Build Priority: 99

USA

Instructions:

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

CITY OF

MILLER

South Dakota

120 W 2ND ST

Miller SD 57362

Phone: (605) 853-2705

Fax: (605) 853-3617

finance.office@cityofmiller.com

The City of Miller is an equal opportunity employer.

November 20, 2023

Blaire Jonas
SD Office of Emergency Management
118 West Capital Ave
Pierre SD 57501

Dear Ms. Jonas:

As part of the Hazard Mitigation Grant process, a local funding match is required. This letter serves as the City of Miller's commitment to meet the matching fund requirements for the Miller Saferoom at the Ballpark Project. The local matching fund requirement will be made by hard cash and/or in-kind commitment of up to \$118,950 for the City of Miller's Saferoom at the Baseball Fields Project. The project will be completed by Helms Engineering and HKG Architects.

Sincerely,

Tom McGough
Mayor, City of Miller
City of Miller Applicant Agent

Designation of Applicant Agent

Name of Applicant/Subgrantee:	City of Miller
Name of Applicant Agent	Tom McGough
Title	Mayor, City of Miller
Business Address	120 W. 2 nd St.
City, State, Zip	Miller, SD 57362-1316
Phone	605-853-2705
Fax Number	605-853-3617
County	Hand

___ **Tom McGough** ___ (**Applicant Agent**), is hereby authorized to execute for and on behalf of
___ **the City of Miller** ___ (**Applicant/Subgrantee**), a county established under the laws of the State
of South Dakota, this application and to file it with the South Dakota Office of Emergency Management
for the purpose of obtaining Federal financial assistance under the Disaster Relief Act (Public Law 93-288
as Amended), or otherwise available from the President's Disaster Relief Fund.

That ___ **the City of Miller** ___ (**Applicant/Subgrantee**), a public entity established under the laws of the
State of South Dakota, hereby authorizes its agent to provide to the State and to the Federal Emergency
Management Agency, for all matters pertaining to such Federal disaster assistance, the assurances
attached to the project application.

Approved By:

___ **City of Miller, Mayor** ___
(Name and Title)

Signature

Date

RESOLUTION 2023-9

The City of Miller is an equal opportunity employer.

APPOINTMENT OF APPLICANT AGENT
for the Hazard Mitigation Grant Program (HMGP)

WHEREAS, the City of Miller is submitting a saferoom application to the South Dakota Division of Emergency Management and the Federal Emergency Management Agency; and

WHEREAS, the City of Miller is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;

NOW THEREFORE BE IT RESOLVED that the City of Miller appoints the Mayor of the City of Miller as the authorized Applicant Agent.

Dated this 20th day of November 2023.

Tom McGough, Mayor

ATTEST:

Sheila Coss, Finance Officer

Miller City Council~ We would like to thank
you for granting us the utility assistance
this winter. It means so much to us &
is a huge help! We appreciate having the
city's support of our center!

Thanks for all you do for our
community!!!

♡ Hand-in-Hand Daycare