

**AGENDA
CITY OF MILLER
MONDAY, NOVEMBER 21, 2022
7:00 P.M.**

The City of Miller is an equal opportunity employer.

Call to Order

Pledge of Allegiance

Approval of Agenda

Approval of Minutespgs. 1 - 3

Public Input

Unfinished Business

1. 2nd Reading of Ordinance #736 – Budget Supplement.....pg. 4
2. 2nd Reading of Ordinance #737 – 2023 Appropriations.....pg. 5
3. 2nd Reading of Ordinance #738 – Water & Sewer Base Feespg. 6
4. 2nd Reading of Ordinance #739 – Water Rates..... pgs. 7 - 8
5. Park Campingpg. 9

New Business

1. Residency Requirements Policy Changepg. 9
2. Meeting Date Changes.....pg. 9
3. Resolution 2022-16 – Surpluspg. 10
4. CMA Accountpg. 11
5. Liquor License Renewals
 - DOLGEN MIDWEST LLC – Retail (on-off) Wine and Cider
 - Curt Telkamp – Package (off-sale) Liquor
 - KR Miller, LLC (Kessler's) – Package (off-sale) Liquor
 - MILAN, INC (Pump & Pak) – Package (off-sale) Liquor
 - Miller Rexall Drug Co – Retail (on-off sale) Wine and Cider
 - Pat's Place (Sommers Bar & Lounge) – Retail (on-sale) Liquor
 - Redneck Paradise, Inc (Pop A Top) – Retail (on-sale) Liquor
 - Redneck Paradise, Inc (Pop A Top) – Package (off-sale) Liquor
 - Redneck Paradise, Inc, (Cockeyed Mule) – Retail (on-sale) Liquor
 - Turtle Creek Saloon, LLC – Retail (on-sale) Liquor
6. Building Permit: Tom Schmeidler – Family Dollar Tree

Approval of Bills

Adjourn

Public comments are welcomed during public input, but no action can be taken by the Council on comments received at this meeting. Anyone wishing to have the Council vote on an item should call the Finance Office at 853-2705 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

**CITY OF MILLER
CITY COUNCIL MEETING
NOVEMBER 7, 2022**

The City of Miller is an equal opportunity employer.

The City Council met in regular session at city hall at 7:00 p.m. on Monday, November 7, 2022.

MEMBERS PRESENT: Mayor Ron Blachford, Aldermen: Tom McGough, Jim Odegaard, Mike Wetz, Joe Zeller, and Alderwomen: Susan Hargens and Tammy Lichty.

CALL TO ORDER: Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Odegaard, seconded by Alderman Zeller to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderman McGough, seconded by Alderwoman Lichty to approve the minutes for the regular meeting held on October 17 and the special meeting held November 1, 2022. All members voted aye. Motion carried.

PUBLIC INPUT

Alderwoman Lichty addressed Tony Rangel's concerns from the prior meeting. The council feels it is inappropriate to address rumors or criticize citizens in a public forum. Council will not dictate the private lives of their employees. Corrine Odegaard gave the council thank you pictures from the Hand in Hand Daycare kids for the 2023 utility assistance.

DEPARTMENT HEAD REPORTS

Ron Hofmeier stated that he has completed two camping pads at the park. He will try to get more in this fall, weather permitting. The bathhouse will be winterized this week as the temperatures will be below zero. Alderman McGough appreciates seeing the departments all working together on projects. Terry Manning stated that Olson's construction is attempting to find the water line to one home; they may need to install a new line.

UNFINISHED BUSINESS

Second Reading of Ordinance #735: Motion by Alderwoman Hargens, seconded by Alderman Odegaard to approve the 2nd reading of Ordinance #735 - Budget Supplement. Roll call vote: Alderwoman Hargens - aye, Alderwoman Lichty - aye, Alderman Wetz - aye, Alderman Odegaard - aye, Alderman Zeller - Aye, Alderman McGough - aye. Motion carried.

NEW BUSINESS

Water/Wastewater Project Pay Requests: Motion by Alderman Odegaard, seconded by Alderman Wetz to approve SPN Phase III invoices 27186, 27187, 27196, 27197 for a total of \$47,958.79. All members voted aye. Motion carried. Motion by Alderwoman Lichty, seconded by Alderman McGough to pay **TLC Olson Construction, LLC** Payment No. 19 for \$285,883.78. All members voted aye. Motion carried. Motion by Alderwoman Hargens, seconded by Alderman Wetz to approve **TLC Olson Construction, LLC** Change Order No. Six. All members voted aye. Motion carried.

Water/Sewer Phase IV Options: Alderman McGough read through the options for Phase IV. The original Phase IV includes replacing all asbestos water lines, abandoning the wells, water storage tank improvements, water loop on East 3rd Avenue and installing sewer north of St. Ann's for the new On Hand housing development and continuing to Donlin Street. Option A is to proceed with the funding that has been awarded from DANR. DANR funding is approximately 25% grant for the wastewater and 65% grant for the water projects. These funds are short of the necessary funds to complete the above project due to inflation and would add a \$7.15 water surcharge and \$3.70 sewer surcharge. Option B is to apply for additional funds from Rural Development to complete the original Phase IV plans. Rates would be determined based on the funding package we receive from RD. Option C would be to reduce the project by taking out the replacement of the asbestos water lines and leaving the remainder of the project as is. DANR would keep the grant/loan percentages the same as the original package. These options will be discussed again when the Rural Development funding options are available.

Residency Requirements: The current employee manual indicates that all employees must be within 10 minutes of the municipality as a condition of employment. Alderwoman Lichty stated that Chief Ted Huss plans to make Miller his permanent residence. Further discussion was held regarding the 10-minute requirement. Alderwoman Lichty mentioned that even medical personnel are given 20 minutes to respond.

1st Reading of Ordinance #736: Mayor Blachford read the first reading of Ordinance #736 – Budget Supplement.

1st Reading of Ordinance #737: Mayor Blachford read the first reading of Ordinance #737 – 2023 Appropriations.

1st Reading of Ordinance #738: Mayor Blachford read the first reading of Ordinance #738 – Water & Sewer Base Fees.

1st Reading of Ordinance #739: Mayor Blachford read the first reading of Ordinance #739 – Water Rates.

SDARWS Nomination: Motion by Alderwoman Lichty, seconded by Alderwoman Hargens to nominate Terry Manning for the SDARWS board. All members voted aye. Motion carried.

Building Permits: Motion by Alderman McGough, seconded by Alderwoman Hargens to approve a removal permit for Diane Goetz to remove a house and a building permit for Titan Machinery to build an accessory building. Five members voted aye, Alderman Wetz abstained. Motion carried.

Approval of Bills: Motion by Alderman Odegaard, seconded by Alderman Wetz to approve the bills for payment. All members voted aye. Motion carried.

Motion by Alderwoman Lichty, seconded by Alderman Zeller to adjourn the meeting. There being no further business, the meeting was adjourned at 8:10 p.m. All members voted aye. Motion carried.

Ronald Blachford, Mayor

Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings

was received on: _____

Published once at the

approximate cost of: _____

Bills November 2022 (1)

A & B Business	Copier Meter	229.25
American Solutions	Supplies	37.81
Avera Occ. Med.	Test	105.00
BDS	Garbage	350.00
Builders Cashway	Supplies	31.41
Builders Solutions	Supplies	62.96
City Utilities	Utilities	6,793.47
Civic Plus	Prof Fees	225.00
CNH Industrial	Repairs	632.34
Dakota Land Mgmt	Spraying	1,504.44
DGR Engineering	Prof Fees	2,142.00
gWorks	Annual Fees	9,058.00
Harve's Sport Shop	Supplies	277.93
Hoftiezer, Ron	Reimb	41.00
Pioneer Garage	Repairs	231.11
Milbank WinWater	Supplies	1,596.68
Miller Ace	Supplies	454.08
MMUA	Prof Fees	2,152.38
Napa	Parts	323.56
Nelson, Dave	Solar Sellback	344.80
Northwest Pipe	Supplies	4,399.56
Oakley Farm & Ranch	Supplies	19.69
Oakley Repair	Repairs	881.71
OHED	80% BBB	4,112.03
Postmaster	Postage	435.00
Price, Craig	Reimb	224.69
Riter Rogers Law	Prof Fees	192.50
SD DOT	Salt	560.00
SD Fed Property Agency	Supplies	545.00
SDML Workers' Comp	Workers Comp	16,450.00
SDWWA	Membership	20.00
Small Engine House	Repairs	90.30
SD Arms Co	Supplies	849.07
SPN	Prof Fees	55,558.79
TLC Olson Construction	Construction Ph.III	285,883.78
Tony's Repair	Repairs	739.66
Twin Valley Tire	Repairs	303.90
US Bank	Loans	48,279.18
WAPA	Power	34,136.19
Wesco	Supplies	1,540.69
	Accounts Payable Total	<u>\$481,814.96</u>

Payroll Salary plus		10/27/2022 & 10/31/2022	
Benefits by Department:		& 11/10/2022	
Department		w/o OT	OT
41101 COUNCIL		4,139.16	0.00
41402 FINANCE OFFICE		6,233.65	4.33
41902 BUILDING		368.23	0.00
42101 POLICE		18,253.01	5,912.86
43101 STREET		15,128.73	0.00
43201 SEWER		10,766.55	1,857.53
43305 WATER		11,001.45	1,857.49
43403 ELECTRIC		18,236.43	276.81
45101 BALLPARK		145.33	0.00
45202 PARK		1,338.82	0.00
		<u>\$85,611.36</u>	<u>\$9,909.02</u>
			<u>\$95,520.38</u>

ORDINANCE #736

The City of Miller is an equal opportunity employer.

BE IT ORDAINED BY THE CITY OF MILLER that the following sum is supplementary appropriated to meet the obligation of the municipality.

101 - General Fund

43101	43400	\$132,000.00	JD Loader
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Source of Funding

39000	39103	\$132,000.00	2017 JD Loader
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Ronald Blachford, Mayor

ATTEST:

Sheila Coss, Finance Officer

(SEAL)

Record of Votes:

Alderwoman Hargens -
Alderwoman Lichty -
Alderman Wetz -
Alderman Odegaard -
Alderman Zeller -
Alderman McGough -

First Reading: November 7, 2022
Second Reading: November 21, 2022
Adoption: November 21, 2022
Publication: November 26, 2022

Published once at the approximate cost of:

ORDINANCE #737
2023 APPROPRIATION ORDINANCE
The City of Miller is an equal opportunity employer.

	General Fund 101	Gross Receipts Tax Fund 211	Capital Improvements
Governmental Funds			
10400 Unassigned Funds	\$194,012.00		\$3,000.00
31000 Taxes	\$1,401,500.00	\$45,000.00	
32000 Licenses and Permits	\$9,450.00		
33000 Intergovernmental Revenue	\$504,050.00		\$47,000.00
34000 Charges for Goods and Services	\$42,000.00		
36000 Miscellaneous Revenue	\$62,400.00	\$25.00	
Total Means of Finance	\$2,213,412.00	\$45,025.00	\$50,000.00

Governmental Funds			
41000 General Government			
41101 Council	\$44,325.00		
41105 Contingency	\$25,000.00		
41301 Elections	\$1,350.00		
41401 Attorney	\$10,000.00		
41402 Finance	\$116,980.00		
41902 Building	\$31,275.00		
Total General Government	\$228,930.00	\$0.00	
42000 Public Safety			
42101 Police	\$392,607.00		
42201 Fire	\$29,350.00		
42301 Code Enforcement	\$6,000.00		
42901 Civil Defense	\$1,000.00		
Total Public Safety	\$428,957.00	\$0.00	
43000 Public Works			
43101 Street	\$1,200,985.00		
43501 Airport	\$31,335.00		\$50,000.00
Total Public Works	\$1,232,320.00	\$0.00	\$50,000.00
44000 Health and Welfare			
44900 Health and Welfare	\$6,250.00		
Total Health and Welfare	\$6,250.00	\$0.00	
45000 Culture and Recreation			
45101 Ballpark	\$79,040.00		
45103 Pool	\$81,100.00	\$9,000.00	
45202 Park	\$61,915.00		
Total Culture and Recreation	\$222,055.00	\$9,000.00	
46000 Conservation and Development			
46303 Zoning	\$200.00		
46501 Economic Development	\$89,000.00		
46501 Community Center		\$36,000.00	
46503 Promotion of City	\$5,700.00		
Total Conservation and Development	\$94,900.00	\$36,000.00	
Total 2022 Appropriations	\$2,213,412.00	\$45,000.00	\$50,000.00
Cash Retained	\$0.00	\$25.00	\$0.00

Proprietary and Fiduciary Funds	Water Fund 602	Electric Fund 603	Sewer Fund 604
Beginning Unrestricted Cash	\$86,250.00	\$491,460.00	
Estimated Revenue	\$685,100.00	\$2,131,500.00	\$2,231,300.00
Total Available	\$771,350.00	\$2,622,960.00	\$2,231,300.00
Less Appropriations (Expenses)	\$771,350.00	\$2,622,960.00	\$2,197,200.00
Cash Retained	\$0.00	\$0.00	\$34,100.00

ORDINANCE #738

The City of Miller is an equal opportunity employer.

AN ORDINANCE AMENDING SECTION 38-27 OF THE ORDINANCES OF THE CITY OF MILLER, SOUTH DAKOTA.

BE IT ORDAINED by the City of Miller, South Dakota, that Section 38-27 is hereby amended to read as follows:

Sec. 38-27. Fees and charges.

- (c) All water and wastewater (sewer) surcharges and base fees will be assessed monthly to all properties in the event that the water is shut off for a limited time.

This Ordinance should be in full force and effect so as to commence and include all water and sewer billings for January 2023 usage.

Ronald Blachford, Mayor

(SEAL)

ATTEST:

Sheila Coss, Finance Officer

Record of votes:

Alderman McGough -
Alderman Odegaard -
Alderman Zeller -
Alderwoman Hargens -
Alderwoman Lichty -
Alderman Wetz -

1st Reading – November 7, 2022
2nd Reading – November 21, 2022
Adoption – November 21, 2022
Publication – November 26, 2022

ORDINANCE #739

The City of Miller is an equal opportunity employer.

AN ORDINANCE FOR THE PURPOSE OF AMENDING THE REVISED ORDINANCE OF THE CITY OF MILLER, SOUTH DAKOTA, NO. 723 TO PROVIDE FOR AMENDING THE WATER RATE TO BE CHARGED BY THE MILLER MUNICIPAL WATER SYSTEM.

Be it ordained by the Common Council of the City of Miller, South Dakota that the City Fee Schedule listing water rates be amended as follows:

1. Rates. Rate to be charged to customers be amended as follows:

	Current Rate w/ Debt Service	Total Rate
<u>Residential Rate</u>		
\$4.25 per thousand gallons		
(Plus)		
Base Fee	24.00	
(Plus)		
Debt Service Surcharge - Water Tower	3.94	
(Plus)		
Debt Service Surcharge - Phase I	8.00	43.54
(Plus)		
Debt Service Surcharge - Phase II	5.60	
(Plus)		
Debt Service Surcharge - Phase III	2.00	

Residential Rate - No Base Fee

\$4.25 per thousand gallons

Commercial Rate

\$4.25 per thousand gallons

(Plus)

Base Fee according to meter size:

5/8 - 1" Base Fee

(Plus)	38.71	
Debt Service Surcharge - Water Tower	3.94	
(Plus)		
Debt Service Surcharge - Phase I	8.00	58.25
(Plus)		
Debt Service Surcharge - Phase II	5.60	
(Plus)		
Debt Service Surcharge - Phase III	2.00	

1 1/2" Base Fee

(Plus)	46.03	
Debt Service Surcharge - Water Tower	3.94	
(Plus)		
Debt Service Surcharge - Phase I	8.00	65.57

<i>(Plus)</i>		
Debt Service Surcharge - Phase II	5.60	
<i>(Plus)</i>		
Debt Service Surcharge - Phase III	2.00	

2" Base Fee	53.34	
<i>(Plus)</i>		
Debt Service Surcharge - Water Tower	3.94	
<i>(Plus)</i>		
Debt Service Surcharge - Phase I	8.00	72.88
<i>(Plus)</i>		
Debt Service Surcharge - Phase II	5.60	
<i>(Plus)</i>		
Debt Service Surcharge - Phase III	2.00	

3" Base Fee	82.69	
<i>(Plus)</i>		
Debt Service Surcharge - Water Tower	3.94	
<i>(Plus)</i>		
Debt Service Surcharge - Phase I	8.00	102.23
<i>(Plus)</i>		
Debt Service Surcharge - Phase II	5.60	
<i>(Plus)</i>		
Debt Service Surcharge - Phase III	2.00	

Commercial Water Rate - No Base Fee
\$4.25 per thousand gallons

This Ordinance should be in full force and effect so as to commence and include all water billings beginning with water usage for the month of January 2023.

Ronald Blachford, Mayor

ATTEST:

Sheila Coss, Finance Officer
(SEAL)

Record of Votes:

Alderman McGough -
Alderwoman Lichty -
Alderman Wetz -

Alderman Odegard -
Alderman Zeller -
Alderwoman Hargens -

Welcome to Miller Crystal Park Campground

Camping Fee: First 3 days – free will offering
Additional days \$30.00/day and free will offering (includes 8.5% tax)
Check In/Out – 2:00 p.m. – No reservation, first come, first served

Self-Registration: Camping materials are available at the campground entrance. Please place the completed permit along with your free will donation/camping fee in the payment drop box. Receipt should be displayed at the campsite. Campers will be asked to leave immediately if not registered and fees are not paid.

Maximum Stay: Campers will not be allowed to occupy this campground longer than 14 days in a 30-day period unless written consent is granted by an authorized city official for special situations.

Electric hookups of 30 AMP and 50 AMP are available.

Water and dump station are located near the park entrance.

Pets must be leashed and cleaned up after.

4.12 Residency Requirement

Residency within 15 miles of the municipality ~~or in which the employee can reach the municipality within ten (10) minutes~~ shall be a condition of employment for all employees. An applicant, however, shall not be discriminated against because of non-residency in the municipality and shall be given a reasonable amount of time not to exceed six (6) months, if hired, to establish residency within 15 miles of the municipality. Seasonal employees exempt.

2023 Meeting Date Changes

<u>Holiday</u>	<u>New Meeting Date</u>
New Year's Day	January 3, 2023
Martin Luther King, Jr. Day	January 17, 2023
President's Day	February 21, 2023
Labor Day	September 5, 2023
Juneteenth	June 20, 2023

Other Dates:

High School Winter Concert: Monday, Dec 9, 2022

Grade School Spring Concert: Monday, May 1, 2023

RESOLUTION NO. 2022-16

The City of Miller is an equal opportunity employer.

BE IT RESOLVED AS FOLLOWS:

WHEREAS, certain municipal personal property is no longer useful, necessary, or suitable for municipal purposes; and,

WHEREAS the trade of such property will financially benefit the municipality.

THEREFORE, BE IT RESOLVED that the following municipal property be declared surplus property to wit:

Police Department

(2) Kel-Tec Sub 2000 40 S&W caliber rifles
FXC02 & FXC03

(2) SPARC AR red dot scopes
SPC-AR1 8 75874 00629 4
&
SPC-AR2 8 43829 10561 3

Dated this 21st day of November 2022.

Ronald Blachford, Mayor

(SEAL)

ATTEST:

Sheila Coss, Finance Officer



Deposit Rate Sheet

Rates Accurate as of October 31, 2022

Business Accounts

Business Interest Checking ^{1,2}	Minimum Balance	Min Daily Balance to Obtain APY	Compounding Frequency	Interest Rate	Annual Percentage Yield
	\$5,000.00	\$0.01	Monthly	0.50%	0.50%
Business Savings ^{1,2}	Minimum Balance	Min Daily Balance to Obtain APY	Compounding Frequency	Interest Rate	Annual Percentage Yield
	\$100.00	\$0.01	Quarterly	0.25%	0.25%
Public Funds CMA ^{1,2}	Minimum Daily Balance to Obtain Annual Percentage Yield		Interest Rate	Annual Percentage Yield	
CMA Tier 1	\$500.00 - \$99,999.99		0.50%	0.50%	
CMA Tier 2	\$100,000.00 - \$499,999.99		1.25%	0.50%	1.01%
CMA Tier 3	\$500,000.00 - \$999,999.99		1.50%	1.01%	1.26%
CMA Tier 4	\$1,000,000.00+		1.75%	1.26%	1.76%

Minimum Balance \$500

Certificates of Deposit & Individual Retirement Accounts

Account Type	Minimum Opening Balance	Minimum Balance to Obtain APY	Compounding Frequency	Interest Rate	Annual Percentage Yield
91 Day CD	\$500.00	\$500.00	Maturity	0.65%	0.65%
182 Day CD	\$500.00	\$500.00	Maturity	1.00%	1.00%
12 Month CD	\$500.00	\$500.00	Annually	2.00%	2.00%
18 Month CD	\$500.00	\$500.00	Annually/Maturity	2.00%	2.00%
24 Month CD	\$500.00	\$500.00	Annually	2.00%	2.00%
30 Month CD	\$500.00	\$500.00	Annually/Maturity	2.00%	2.00%
36 Month CD	\$500.00	\$500.00	Annually	2.00%	2.00%
48 Month CD	\$500.00	\$500.00	Annually	2.00%	2.00%
60 Month CD	\$500.00	\$500.00	Annually	2.10%	2.10%
IRA MMDA ¹	\$100.00	\$100.00	Monthly	1.00%	1.00%

IRA CDs are eligible for maturities & specials of 36 months or greater.

A penalty may be imposed for early withdrawal.

1. Rates are subject to change.

2. A \$5 service charge fee may be imposed for every statement cycle if the balance falls below this amount any day of the cycle. Fees may reduce earnings.