

APPLICATION FOR EMPLOYMENT  
CITY OF MILLER, SOUTH DAKOTA

## Instructions

1. Read carefully the entire application before writing your answers.
2. **Include resume.**

POSITION APPLIED FOR\_\_\_\_\_

NAME: \_\_\_\_\_

LAST FIRST MIDDLE

ADDRESS: \_\_\_\_\_  
STREET, NUMBER, OR RFD CITY COUNTY STATE ZIP

TELEPHONE NUMBER \_\_\_\_\_

ARE YOU UNDER 18? YES ( ) NO ( ) If so, what is your age? \_\_\_\_\_

## EDUCATION AND TRAINING

LAST SCHOOLING BEGINNING WITH MOST RECENT (COLLEGE, HIGH SCHOOL, VOCATIONAL SCHOOL, ETC.)

NAME AND ADDRESS OF SCHOOL \_\_\_\_\_

MAJOR OR COURSE \_\_\_\_\_ MINOR \_\_\_\_\_

DID YOU GRADUATE? \_\_\_\_\_

NAME AND ADDRESS OF SCHOOL \_\_\_\_\_

MAJOR OR COURSE	
	MINOR

DID YOU GRADUATE? \_\_\_\_\_

USE SEPARATE LIST FOR ADDITIONAL LISTINGS

LIST JOB SKILLS, EXPERIENCES OR CERTIFICATES PERTINENT TO THIS JOB

CIRCLE TYPE OF WORK YOU WILL ACCEPT:

PERMANENT

TEMPORARY

SUMMER PART-TIME

ARE YOU WILLING TO HAVE YOUR PRESENT OR MOST RECENT EMPLOYER CONTACTED?

YES ( ) NO ( )

DATE AVAILABLE TO START

EXPECTED SALARY	
1	2
3	4
5	6
7	8
9	10
11	12
13	14
15	16
17	18
19	20
21	22
23	24
25	26
27	28
29	30
31	32
33	34
35	36
37	38
39	40
41	42
43	44
45	46
47	48
49	50
51	52
53	54
55	56
57	58
59	60
61	62
63	64
65	66
67	68
69	70
71	72
73	74
75	76
77	78
79	80
81	82
83	84
85	86
87	88
89	90
91	92
93	94
95	96
97	98
99	100

(Be Specific)

(Over)

DO YOU HAVE A VALID DRIVER'S LICENSE? (IF JOB REQUIRES) YES ( ) NO ( )  
COMMERCIAL DRIVER'S LICENSE? YES ( ) NO ( )

BEGIN WITH YOUR PRESENT OR LAST WORK – COMPLETE FULLY, ESPECIALLY  
DESCRIPTION OF DUTIES, RESPONSIBILITIES AND NUMBER YOU SUPERVISED. INCLUDE  
VOLUNTEER WORK.

EMPLOYED FROM \_\_\_\_\_ TO \_\_\_\_\_ TOTAL YEARS \_\_\_\_\_ MONTHS \_\_\_\_\_

POSITION HELD \_\_\_\_\_ STARTING SALARY \_\_\_\_\_

LAST SALARY \_\_\_\_\_

REASON FOR LEAVING \_\_\_\_\_

NAME OF EMPLOYER \_\_\_\_\_

STREET \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

DESCRIPTION OF DUTIES \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

EMPLOYED FROM \_\_\_\_\_ TO \_\_\_\_\_ TOTAL YEARS \_\_\_\_\_ MONTHS \_\_\_\_\_

POSITION HELD \_\_\_\_\_ STARTING SALARY \_\_\_\_\_

LAST SALARY \_\_\_\_\_

REASON FOR LEAVING \_\_\_\_\_

NAME OF EMPLOYER \_\_\_\_\_

STREET \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

DESCRIPTION OF DUTIES \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

USE A SEPARTE SHEET FOR ADDITIONAL LISTING

#### CERTIFICATION OF APPLICANT

I hereby certify that this application contains no misrepresentations or falsifications and that the  
information given by me is true and complete to the best of my knowledge and belief.

DATE: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF APPLICANT