**UNAPPROVED**

**CITY OF MILLER**

**CITY COUNCIL MEETING**

**OCTOBER 4, 2021**

*The City of Miller is an equal opportunity employer.*

The City Council met in regular session at city hall at 7:00 p.m. on Monday, October 4,2021.

**MEMBERS PRESENT:** Mayor Ron Blachford, Aldermen: Tony Rangel, Jeff Swartz, Joe Zeller, and Alderwoman Tammy Lichty. Absent: Jim Odegaard, Bob Steers.

**CALL TO ORDER:** Mayor Blachford called the meeting to order.

Pledge of Allegiance was said by all present.

**AGENDA:** Motion by Alderman Rangel, seconded by Alderman Zeller to approve the agenda. All members voted aye. Motion carried.

**MINUTES:** Motion by Alderwoman Lichty, seconded by Alderman Swartz to approve the minutes for the regular meeting held on September 20 2021. All members voted aye. Motion carried.

**PUBLIC INPUT**

None

**DEPARTMENT HEAD REPORTS**

No Comments.

**UNFINISHED BUSINESS**

**Quoin Bank Water Issue** Motion byAlderwoman Lichty seconded by Alderman Swartz to have Quoin Bank contact their insurance company. All members voted nay. Motion failed. Motion by Alderman Rangel, seconded by Alderman Swartz to have a discussion with Quoin Bank and recommend that they contact their insurance company. All members voted aye. Motion carried.

**Zach Reber 6-Month Probation:** Motion byAlderman Zeller seconded by Alderman Rangel to approve a 6-month probationary raise of $1.00/hour for Zach Reber retroactive to September 16, 2021. All members voted aye. Motion carried.

**Dustin Graham 6-Month Probation:** Motion byAlderman Rangel seconded by Alderman Zeller to approve a probationary raise of $1.00/hour for Dustin Graham retroactive to September 29, 2021. All members voted aye. Motion carried.

**NEW BUSINESS**

**Airport Project:** Motion by Alderman Swartz, seconded by Alderman Zeller to approve **Midland Contracting** **Pay Estimate 3** for $145,385.90. All members voted aye. Motion carried. Motion by Alderman Zeller, seconded by Alderman Rangel to approve **Midland Contracting Change Order 1**. All members voted Aye. Motion carried. Motion by Alderman Rangel, seconded by Alderwoman Lichty to pay **Helms & Associates invoices 24702 & 24720** for $7,005.99. All members voted aye. Motion carried.

**Airport Grant Acceptance:** Motion by Alderman Zeller, seconded by Alderman Rangel have Mayor Blachford sign the grant agreement for Airport Financial Assistance Grant #3-46-0035-01-13-2021 for $9,000. All members voted aye. Motion carried.

**Simple City Credit Card Interface:** Motion by Alderman Rangel, seconded by Alderman Zeller to purchase the credit card interface program from Simple City - gWorks for $2,800. All members voted aye. Motion carried.

**Water/Sewer Project:** Motion by Alderwoman Lichty, seconded by Alderman Swartz to pay **SPN** **Phase** **III** invoices 24646-24649 for a total of $26,669.25. All members voted aye. Motion carried. Motion by Alderman Swartz, seconded by Alderman Rangel to pay **TLC Olson Construction, LLC** Pay Request 11 for $127,040.43. All members voted aye. Motion carried.

**Resolution 2021-13 Contingency Fund:** Motion by Alderman Rangel, seconded by Alderman Zeller to approve Resolution 2021-13 – Contingency Fund Transfers. Roll call vote: Alderman Steers – absent, Alderwoman Lichty – aye, Alderman Rangel – aye, Alderman Odegaard – absent, Alderman Zeller – aye, Alderman Swartz – aye. Motion carried.

**Ordinance 726 – Appropriations Supplement 2:** Motion by Alderman Zeller, seconded by Alderman Rangel to approve the first reading of Ordinance 726 – Appropriations Supplement 2. Roll call vote: Alderman Steers – absent, Alderwoman Lichty – abstain, Alderman Rangel – aye, Alderman Odegaard – absent, Alderman Zeller – aye, Alderman Swartz – nay. Motion failed.

**Building Permits:** Motion by Alderman Zeller, seconded by Alderman Rangel to approve building permits for Dale Clement – move garage, build fence and Ron Blachford to replace a deck with a ramp. All members voted aye. Motion carried.

**Devin Letsche – MMUA Training:** Motion by Alderman Rangel, seconded by Alderman Swartz to have Devin Letsche take the MMUA courses with Dustin Graham and Zach Reber and receive the same $1.00/hour pay increase for passing each level and obtaining the necessary hours. All members voted aye. Motion carried.

**Code Enforcement Update:** Motion by Alderman Rangel, seconded by Alderwoman Lichty to have Joel Johnson, code enforcer, follow through with the necessary letters. They are requesting that he call the individual for the house removal to explain that they will be charged for the costs incurred to remove the house. All members voted aye. Motion carried.

**Set October Work Session/Topic:** The first council work session will be held October 25, 2021 @ 7:00 p.m. The topic will be annexation and utility rates for individuals receiving services outside of city limits.

**Mid Dakota Board Member:** Motion byAlderman Rangel seconded by Alderman Swartz to have Mayor Blachford cast the vote for Mid-Dakota board member on behalf of the City of Miller. All members voted aye. Motion carried.

**Correspondence – Miller PBIS Team:** No comments were made.

**Approval of Bills:** Motion by Alderman Swartz, seconded by Alderman Zeller to approve the bills for payment. All members voted aye. Motion carried.

**EXECUTIVE SESSION:** Motion by Alderman Swartz, seconded by Alderman Zeller to go into executive session for personnel matters pursuant to SDCL 1-25-2(1) at 8:14 p.m. All members voted aye. Motion carried. Motion Alderman Zeller, seconded Alderwoman Lichty to come out of executive session at 8:35 p.m. All members voted aye. Motion carried. No action was taken.

Motion by Alderman Zeller, seconded by Alderwoman Lichty to adjourn the meeting. There being no further business, the meeting was adjourned at 8:36 p.m. All members voted aye. Motion carried.

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Ronald Blachford, Mayor

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Sheila Coss, Finance Officer

LEGAL NOTICE OF RECEIPT

 Copy of the official proceedings

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