

**AGENDA
CITY OF MILLER
MONDAY, NOVEMBER 17, 2025
7:00 P.M.**

The City of Miller is an equal-opportunity employer.

**Call to Order
Pledge of Allegiance**

**Approval of Agenda
Approval of Minutespgs. 1 - 3**

Public Input

Unfinished Business

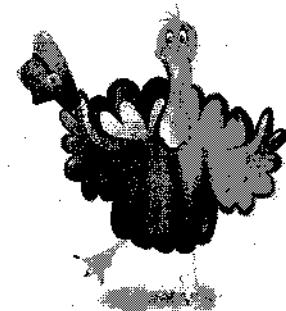
1. 2nd Reading of Ordinance #763 – Water Rates FY26 pgs. 4 - 5
2. 2nd Reading of Ordinance #764 – Sewer Rates FY26pg. 6
3. 2nd Reading of Ordinance #765 – Electric Rates FY26 pgs. 7 - 8
4. 2nd Reading of Ordinance #766 – 2026 Appropriations.....pg. 9
5. 2nd Reading of Ordinance #767 – MPD Administrative Feespg. 10
6. Holidays – beyond policy

New Business

1. Airport Improvement Project
 - Webster Scale, Inc. – Estimate No. 1 - \$16,920.00 pgs. 11 - 12
2. Airport Engineer Selection
3. On-call pay policy – police department pgs. 13 - 14
4. Wages – park and ballpark head maintenance personnel
5. Building Permit: Blevior, LLC – replace and extend fencing

Approval of Bills

Adjourn



Public comments are welcomed during public input, but no action can be taken by the Council on comments received at this meeting. Anyone wishing to have the Council vote on an item should call the Finance Office at 853-2705 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

**CITY OF MILLER
CITY COUNCIL MEETING
NOVEMBER 3, 2025**

The City of Miller is an equal-opportunity employer.

The City Council met in regular session at city hall at 7:00 p.m. on November 3, 2025.

MEMBERS PRESENT: Mayor Tom McGough, Aldermen: Will Jones, Patrick Price, Dale Hargens, Gale Auch, Landon Gab, and Alderwoman Susan Hargens.

CALL TO ORDER: Mayor McGough called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Alderman Jones requested that item number 14 be added to the agenda to discuss building permits in general. Motion by Alderman Auch, seconded by Alderman Hargens to approve the agenda as amended. All members voted aye. Motion carried.

MINUTES: Motion by Alderwoman Hargens, seconded by Alderman Hargens to approve the minutes as printed for the regular meeting held on October 20, 2025. All members voted aye. Motion carried.

Public Input: Mayor McGough stated that Aleah Schlechter, a former student of his, is tuned in online to tonight's meeting for a school assignment and welcomed her.

Department Head Reports

All department heads were present. Chief Huss said the department was awarded the Edward Byrne Memorial Justice Assistance Grant for 2 new body armor vests at 100% grant for \$3,207.96.

UNFINISHED BUSINESS

Award Funding Requests: Motion by Alderman Price, seconded by Alderman Hargens to award the following donations for the 2026 budget year: \$2,000 to Ginny's Safe House, \$3,000 to Miller Fire Department for fireworks, \$67,000 to On Hand Economic Development, \$2,750 to Wheels & Meals, a \$1,600 electric utility credit to McWhorter House Museum, and a \$5,000 electric utility credit to Hand In Hand Childcare. All members voted aye. Motion carried.

NEW BUSINESS

1st Reading Ordinance #763: Mayor McGough read the first reading of Ordinance #763 – Water Rates FY26. Motion by Alderman Auch, seconded by Alderman Gab to approve the first reading of Ordinance #763. All members voted aye. Motion carried.

1st Reading Ordinance #764: Mayor McGough read the first reading of Ordinance #764 – Sewer Rates FY26. Motion by Alderman Hargens, seconded by Alderman Jones to approve the first reading of Ordinance #764. All members voted aye. Motion carried.

1st Reading Ordinance #765: Mayor McGough read the first reading of Ordinance #765 – Electric Rates FY26. Motion by Alderwoman Hargens, seconded by Alderman Jones to approve the first reading of Ordinance #765. All members voted aye. Motion carried.

1st Reading Ordinance #766: Mayor McGough read the first reading of Ordinance #766 – 2026 Appropriations. Motion by Alderman Auch, seconded by Alderman Gab to approve the first reading of Ordinance #766. All members voted aye. Motion carried.

1st Reading Ordinance #767: Mayor McGough read the first reading of Ordinance #767 – MPD Administrative Fees to establish fees for fingerprinting services provided by the Miller Police Department. Motion by Alderman Hargens, seconded by Alderman Gab to approve the first reading of Ordinance #767. All members voted aye. Motion carried.

Resolution No. 2025-11-2: Mayor McGough read Resolution No. 2025-11-2 to correct the numerical designation of Resolution No. 2025-11 to 2025-10. Motion by Alderwoman Hargens, seconded by Alderman Auch to approve Resolution No. 2025-11-2. All members voted aye. Motion carried.

Resolution No. 2025-12: Mayor McGough read Resolution No. 2025-12 to establish capital outlay accumulations for a police patrol vehicle beginning with the 2026 appropriations. Motion by Alderman Jones, seconded by Alderman Hargens to approve Resolution No. 2025-12. All members voted aye. Motion carried.

Phase IV Utility Improvements: Motion by Alderman Auch, seconded by Alderman Hargens to approved payment of **SPN invoices 37242-37246** for a total of \$52,550.20. All members voted aye. Motion carried. Change Order No. 5 from TLC Olson Construction reduces the contract price by \$288,269.50. Motion by Alderman Gab, seconded by Alderman Jones to approved **TLC Olson Construction Change Order No. 5**. All members voted aye. Motion carried. Motion by Alderman Jones, seconded by Alderman Auch to approved **TLC Olson Construction Pay Application No. 13** for \$524,060.81. This figure accounts for CO No. 5. All members voted aye. Motion carried. Camden Hofer, SPN provided an attachment to the agenda for review of the project budget as of 10/30/2025. Total wastewater funding - \$683,579.00, less project expenses - \$438,408.25, equals \$245,170.75 excess funding. Total water funding - \$5,634,263.00, less project expenses - \$4,852,486.02, equals \$781,776.98 excess funding.

Helms & Associates Invoices – Motion by Alderwoman Hargens, seconded by Alderman Gab to pay Helms & Associates invoices 37210 and 37220 for a total of \$13,429.23. All members voted aye. Motion carried.

AIP #3-46-0035-016-2025 Change Order No. 1: A change order has been issued to extend the dates for Webster Scale, Inc. for construction of the taxiway project due to unforeseen delays in the city receiving its FAA Grant. The date of substantial completion will be July 31, 2026, and the date for completion of all work will be September 11, 2026. Motion by Alderwoman Hargens, seconded by Alderman Hargens to approve Change Order No. 1 for AIP #3-46-0035-016-2025. All members voted aye. Motion carried.

Hand County Hazard Mitigation Plan Update: A second mitigation planning meeting was held at the Miller Fire Hall on October 14. Cindy Deuter, Christi Danburg, Ron Hoftiezer, Terry Manning, and Dustin Graham attended on behalf of the city. The city will provide documents to be integrated into the mitigation plan along with listing critical structures and recent/planned developments. Projects in the current plan have been reviewed. Some projects have been completed, and new projects will be added. The public survey is still available online. Any additional comments or questions can be directed to Arlen Gortmaker or Alison Kiesz, NECOG.

Holidays – beyond policy: Governor Larry Rhoden granted 2 additional holidays for State employees: the day after Thanksgiving and the day after Christmas. Mayor McGough has the authority to permit the same for city employees and asked the council members to consider such. More discussion will be held at the next regular city council meeting on November 17.

2026 Liquor License Renewals: Motion by Alderman Hargens, seconded by Alderman Gab to approve the following liquor license renewals: A. Canham LLC – Package (off-sale) Liquor, Coborn's Inc. (Kessler's) – Package (off-sale) Liquor, MILAN, INC (Pump 'n Pak) – Package (off-sale) Liquor, Miller Rexall Drug Co – Retail (on-off sale) Wine and Cider, Pat's Place, LLC (Sommers Bar & Lounge) – Retail (on-sale) Liquor, Redneck Paradise, Inc (Pop-A-Top) – Retail (on-sale) Liquor, Redneck Paradise, Inc (Pop-A-Top) – Package (off-sale) Liquor, Turtle Creek Saloon, LLC – Retail (on-sale) Liquor, DOLGEN MIDWEST LLC (Dollar General) – Retail (on-off sale) Wine and Cider, and FAMILY DOLLAR STORES OF SD LLC (Family Dollar) – Retail (on-off sale) Wine and Cider. All members voted aye. Motion carried.

Building Permits: Alderman Jones addressed 2 issues concerning building permits. First, people are still building without permits. He would like the council to continue issuing fines for violation of the city's code. Mayor McGough continued the conversation and mentioned the importance of calling 811 before anyone does any work that requires digging. Dustin Graham stressed the importance of locating underground lines to reduce potential life-threatening risks of hitting dangerous lines. Mayor McGough stated there are fines for damaging underground utilities without locates. Second, Alderman Jones mentioned a previously approved permit that allowed a garage to be erected at an angle on a lot that is not in line with the other houses on the block. Alderman Price referenced city code 40-296. If it's not a dwelling and is situated at least 20 feet from the front lot line, 6 feet from the sides, and 5 feet from the back, the accessory building may be placed at any angle on the lot. Alderman Jones argued that without a house on the lot, there is nothing for a garage to be accessory to and should result in it being in line with the other houses on the block. No action taken.

Approval of Bills: Motion by Alderman Auch, seconded by Alderman Hargens to approve the bills for payment. All members voted aye. Motion carried.

EXECUTIVE SESSION: Motion by Alderman Hargens, seconded by Alderman Jones to go into executive session for personnel matters pursuant to SDCL 1-25-2(1) to discuss employee wages at 8:02 p.m. All members voted aye. Motion carried. Mayor McGough returned the meeting to regular session at 8:39 p.m.

Employee Wages: Motion by Alderman Jones, seconded by Alderman Gab to approve the following raises, effective January 1, 2026, without COLA: Christi Danburg - \$2.00/hour, Allison Nelson - \$1.50/hour, Ronald Hoftiezer - \$3.00/hour, David Phinney - \$2.00/hour, Dan Fritzsche - \$1.50/hour, Terry Manning - \$3.00/hour, Brandon Hammill - \$2.00/hour; and to approve a 3% COLA, effective January 1, 2026, for all employees, other than lifeguards, who are not receiving a wage increase. All members voted aye. Motion carried.

Motion by Alderman Price, seconded by Alderman Hargens to adjourn the meeting. There being no further business, the meeting was adjourned at 8:43 p.m. All members voted aye. Motion carried.

Tom McGough, Mayor

Cindy Deuter, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of:

Bills November 2025 (1)

Bds	Garbage	400.00
Border States	Supplies	1,762.86
City Utilities	Utilities	5,802.18
Dgr Engineering	Prof Fees	1,857.00
Erfman, Janice	Cupcakes K-1st	160.00
Helms & Associates	Prof Fees	13,429.23
Milbank Winwater	Supplies	1,816.74
Ohed	80% Bbb	3,939.49
Postmaster	Presort Permit #2	450.00
Sd Phil	Water Samples	270.00
Sdml Wcf	Workers Comp	21,225.00
Spn	Prof Fees	52,550.20
Sturdevant's	Supplies	379.95
Tlc Olson Construction	Water Phase Iv	524,060.81
Uline	Supplies	429.18
Us Bank	Loans	62,489.22
	Accounts Payable Total	<u>\$691,021.86</u>

**Payroll Salary plus
Benefits by Department:**

10/31/2025 &
11/6/2025

Department	w/o OT	OT	Total
41101 COUNCIL	2,901.19	0.00	2,901.19
41402 FINANCE OFFICE	3,244.41	0.00	3,244.41
41902 BUILDING	312.01	0.00	312.01
42101 POLICE	14,039.07	615.71	14,654.78
43101 STREET	8,800.68	0.00	8,800.68
43201 SEWER	6,258.58	182.70	6,441.28
43305 WATER	6,258.51	182.70	6,441.21
43403 ELECTRIC	15,402.09	0.00	15,402.09
45202 PARK	657.38	0.00	657.38
	<u>\$57,873.92</u>	<u>\$981.11</u>	<u>\$58,855.03</u>

ORDINANCE #763*The City of Miller is an equal opportunity employer.*

AN ORDINANCE FOR THE PURPOSE OF AMENDING THE REVISED ORDINANCE OF THE CITY OF MILLER, SOUTH DAKOTA, NO. 756 TO PROVIDE FOR AMENDING THE WATER RATE TO BE CHARGED BY THE MILLER MUNICIPAL WATER SYSTEM.

Be it ordained by the Common Council of the City of Miller, South Dakota that the City Fee Schedule listing water rates be amended as follows:

1. Rates. Rate to be charged to customers be amended as follows:

	Current Rate w/ Debt Service	Total Rate
<u>Residential Rate</u>		
\$4.75 per thousand gallons		
(Plus)		
Base Fee	27.00	
(Plus)		
Debt Service Surcharge - Water Tower	3.94	
(Plus)		
Debt Service Surcharge - Phase I	8.00	
(Plus)		
Debt Service Surcharge - Phase II	5.60	55.89
(Plus)		
Debt Service Surcharge - Phase III	2.00	
(Plus)		
Debt Service Surcharge - Phase IV	7.15	
(Plus)		
Debt Service Surcharge - Phase IV	2.20	
<u>Residential Rate - No Base Fee</u>		
\$4.75 per thousand gallons		
<u>Commercial Rate</u>		
\$4.75 per thousand gallons		
(Plus)		
Base Fee according to meter size:		
5/8 - 1" Base Fee	41.71	
(Plus)		
Debt Service Surcharge - Water Tower	3.94	
(Plus)		
Debt Service Surcharge - Phase I	8.00	
(Plus)		
Debt Service Surcharge - Phase II	5.60	70.60
(Plus)		
Debt Service Surcharge - Phase III	2.00	
(Plus)		
Debt Service Surcharge - Phase IV	7.15	
(Plus)		
Debt Service Surcharge - Phase IV	2.20	
1 1/2" Base Fee	49.03	
(Plus)		
Debt Service Surcharge - Water Tower	3.94	
(Plus)		
Debt Service Surcharge - Phase I	8.00	
(Plus)		
Debt Service Surcharge - Phase II	5.60	77.92
(Plus)		
Debt Service Surcharge - Phase III	2.00	
(Plus)		
Debt Service Surcharge - Phase IV	7.15	
(Plus)		
Debt Service Surcharge - Phase IV	2.20	

2" Base Fee	56.34	
<i>(Plus)</i>		
Debt Service Surcharge - Water Tower	3.94	
<i>(Plus)</i>		
Debt Service Surcharge - Phase I	8.00	
<i>(Plus)</i>		
Debt Service Surcharge - Phase II	5.60	85.23
<i>(Plus)</i>		
Debt Service Surcharge - Phase III	2.00	
<i>(Plus)</i>		
Debt Service Surcharge - Phase IV	7.15	
<i>(Plus)</i>		
Debt Service Surcharge - Phase IV	2.20	
3" Base Fee	85.69	
<i>(Plus)</i>		
Debt Service Surcharge - Water Tower	3.94	
<i>(Plus)</i>		
Debt Service Surcharge - Phase I	8.00	
<i>(Plus)</i>		
Debt Service Surcharge - Phase II	5.60	114.58
<i>(Plus)</i>		
Debt Service Surcharge - Phase III	2.00	
<i>(Plus)</i>		
Debt Service Surcharge - Phase IV	7.15	
<i>(Plus)</i>		
Debt Service Surcharge - Phase IV	2.20	

Commercial Water Rate - No Base Fee

\$4.75 per thousand gallons

This Ordinance should be in full force and effect so as to commence and include all water billings beginning with water usage for the month of December 2025.

Tom McGough, Mayor

ATTEST:

Cindy Deuter, Finance Officer

(SEAL)

Record of Votes:

Alderman Jones -

Alderman Hargens -

Alderman Auch -

Alderman Price -

Alderman Gab -

Alderwoman Hargens -

First Reading: November 3, 2025

Second Reading: November 17, 2025

Adoption: November 17, 2025

Publication: November 22, 2025

Published once at the approximate cost of:

ORDINANCE #764

The City of Miller is an equal opportunity employer.

AN ORDINANCE FOR THE PURPOSE OF AMENDING THE REVISED ORDINANCE OF THE CITY OF MILLER, SOUTH DAKOTA, NO. 757 TO PROVIDE FOR AMENDING THE SEWER RATE TO BE CHARGED BY THE MILLER MUNICIPAL SEWER SYSTEM.

Be it ordained by the Common Council of the City of Miller, South Dakota that the City Fee Schedule listing sewer rates be amended as follows:

1. Rates. Rate to be charged to customers be amended as follows:

	Current Rate w/ Debt Service	Total Rate
<u>Residential Sewer Rate</u>		
Base Fee	27.00	
(Plus)		
Debt Service Surcharge - Phase I	18.75	
(Plus)		
Debt Service Surcharge - Phase II	10.60	70.90
(Plus)		
Debt Service Surcharge - Phase III	10.85	
(Plus)		
Debt Service Surcharge - Phase IV	3.70	
<u>Commercial Sewer Rate</u>		
Base Fee	27.00	
(Plus)		
Debt Service Surcharge - Phase I	18.75	
(Plus)		
Debt Service Surcharge - Phase II	10.60	70.90
(Plus)		
Debt Service Surcharge - Phase III	10.85	
(Plus)		
Debt Service Surcharge - Phase IV	3.70	

**Commercial accounts using over 6,000 gallons of water per month add \$1.00/1,000.

This Ordinance should be in full force and effect so as to commence and include all sewer billings beginning with sewer usage for the month of December 2025.

Tom McGough, Mayor

ATTEST:

Cindy Deuter, Finance Officer

(SEAL)

Record of Votes:

Alderman Jones -

Alderman Price -

Alderman Hargens -

Alderman Auch -

Alderman Gab -

Alderwoman Hargens -

First Reading: November 3, 2025

Second Reading: November 17, 2025

Adoption: November 17, 2025

Publication: November 22, 2025

Published once at the approximate cost of:

ORDINANCE #765*The City of Miller is an equal opportunity employer.*

AN ORDINANCE FOR THE PURPOSE OF AMENDING THE REVISED ORDINANCE OF THE CITY OF MILLER, SOUTH DAKOTA, NO. 758 TO PROVIDE FOR AMENDING THE ELECTRICAL RATE TO BE CHARGED BY THE MILLER MUNICIPAL ELECTRIC SYSTEM.

Be it ordained by the Common Council of the City of Miller, South Dakota that the City Fee Schedule listing electrical rates be amended as follows:

1. Rates. Rate to be charged to customers be amended as follows:

	Current Rate w/ Debt Service	Total Rate
<u>Residential Rate</u>		
\$20.60 base fee plus:		
Energy Charge		
All kWh	0.0511	
	(Plus)	
Debt Service Surcharge - 2020 Bonds		0.0995
All kWh	0.0484	
<u>Commercial Rate</u>		
\$13.72 base fee plus:		
Energy Charge		
All kWh	0.0775	
	(Plus)	
Debt Service Surcharge - 2020 Bonds		0.1433
All kWh	0.0658	
<u>Large Power</u>		
\$11.01 base fee plus:		
Energy Charge		
All kWh		0.0481
	(Plus)	
Demand Charge		
All kW	5.83	
	(Plus)	
Debt Service Surcharge - 2020 Bonds		18.78
All kW	12.95	
<u>Municipal Rate</u>		
\$6.89 base fee plus:		
Energy Charge		
All kWh	0.0779	
	(Plus)	
Debt Service Surcharge - 2020 Bonds		0.1374
All kWh	0.0595	
<u>Street Lighting</u>		
\$1.36 base fee plus:		
Energy Charge		
All kWh	0.1039	
	(Plus)	
Debt Service Surcharge - 2020 Bonds		0.1274
All kWh	0.0235	

Security Lights

Customer Meter

7.94

City Meter

13.22

This Ordinance should be in full force and effect so as to commence and include all electrical billings beginning with electric usage for the month of December 2025.

Tom McGough, Mayor

ATTEST:

Cindy Deuter, Finance Officer

(SEAL)

Record of Votes:

Alderman Jones -
Alderman Price -
Alderman Hargens -
Alderman Auch -
Alderman Gab -
Alderwoman Hargens -

First Reading: November 3, 2025

Second Reading: November 17, 2025

Adoption: November 17, 2025

Publication: November 22, 2025

ORDINANCE #766
2026 APPROPRIATION ORDINANCE
The City of Miller is an equal-opportunity employer.

	General Fund 101	Gross Receipts Tax Fund 211	Capital Improvements
Governmental Funds			
10400 Unassigned Funds	\$20,000.00		\$33,350.00
31000 Taxes	\$1,600,600.00	\$55,900.00	
32000 Licenses and Permits	\$7,100.00		
33000 Intergovernmental Revenue	\$146,050.00		\$1,300,650.00
34000 Charges for Goods and Services	\$28,750.00		
36000 Miscellaneous Revenue	\$135,400.00	\$1,275.00	\$633,000.00
51000 Transfers In	\$18,720.00		
Total Means of Finance	\$1,956,620.00	\$57,175.00	\$1,967,000.00
Governmental Funds			
41000 General Government			
41101 Council	\$48,015.00		
41105 Contingency	\$25,000.00		
41301 Elections	\$2,200.00		
41401 Attorney	\$10,000.00		
41402 Finance	\$146,545.00		
41902 Building	\$33,275.00		
Total General Government	\$265,035.00		
42000 Public Safety			
42101 Police	\$506,180.00		
42201 Fire	\$35,970.00		
42301 Code Enforcement	\$5,500.00		
42901 Civil Defense	\$3,500.00		
Total Public Safety	\$551,150.00		
43000 Public Works			
43101 Street	\$761,260.00		
43501 Airport	\$29,520.00		\$1,334,000.00
Total Public Works	\$790,780.00		\$1,334,000.00
44000 Health and Welfare			
44900 Health and Welfare	\$8,915.00		
Total Health and Welfare	\$8,915.00		
45000 Culture and Recreation			
45101 Ballpark	\$65,130.00		
45103 Pool	\$92,870.00	\$10,000.00	\$633,000.00
45202 Park	\$61,435.00		
Total Culture and Recreation	\$219,435.00	\$10,000.00	\$633,000.00
46000 Conservation and Development			
46303 Zoning	\$15,250.00		
46501 Economic Development	\$67,000.00		
46501 Community Center		\$44,750.00	
46503 Promotion of City	\$7,055.00		
Total Conservation and Development	\$89,305.00	\$44,750.00	
48000 Capital Outlay			
48500 Resolution No. 2024-13	\$20,000.00		
48500 Resolution No. 2025-12	\$12,000.00		
Total Capital Outlay	\$32,000.00		
Total 2026 Appropriations	\$1,956,620.00	\$54,750.00	\$1,967,000.00
Cash Retained	\$0.00	\$2,425.00	\$0.00
Proprietary and Fiduciary Funds			
	Water Fund 602	Electric Fund 603	Sewer Fund 604
Beginning Unrestricted Cash	\$6,390.00	\$46,830.00	
Estimated Revenue	\$812,750.00	\$2,551,000.00	\$714,000.00
Total Available	\$819,140.00	\$2,597,830.00	\$714,000.00
Less Appropriations (Expenses)	\$819,140.00	\$2,579,110.00	\$662,860.00
Less Transfers Out		\$18,720.00	
Cash Retained	\$0.00	\$0.00	\$51,140.00

Dated this 17th day of November 2025.

Tom McGough, Mayor

ATTEST:

Cindy Deuter, Finance Officer (seal)

Record of Votes:

Alderman Jones -

Alderman Auch -

Alderman Price -

Alderman Gab -

Alderman Hargens -

Alderwoman Hargens -

1st Reading - November 3, 2025

2nd Reading - November 17, 2025

Adoption - November 17, 2025

Publication - November 22, 2025

ORDINANCE NO. 767

The City of Miller is an equal-opportunity employer.

AN ORDINANCE AMENDING CHAPTER 22, ARTICLE II., AND APPENDIX A – CITY FEE SCHEDULE OF THE ORDINANCES OF THE CITY OF MILLER, SOUTH DAKOTA

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF MILLER, SOUTH DAKOTA, that the following sections have been amended or added to Chapter 22, Article II, Sec. 22-31 and that Appendix A – City Fee Schedule of the Miller Municipal Code be hereby amended to charge the following fees:

ARTICLE II. POLICE DEPARTMENT

22-31. Police support services.

Fees for police support services, including but not limited to, providing accident reports and digital media copies and fingerprinting, shall be in the amount provided in the city fee schedule on file in the office of the finance officer.

APPENDIX A – CITY FEE SCHEDULE

Administrative Fees- Miscellaneous		
	Records requests:	
	Accident Reports	4.00
	Fingerprinting:	
	2 cards	15.00 *
	More than 2 cards	30.00 *

Dated this 17th day of November, 2025.

Tom McGough, Mayor

ATTEST:

Cindy Deuter, Finance Officer

(SEAL)

Record of Votes:

Alderwoman Hargens –
Alderman Gab –
Alderman Auch –
Alderman Hargens –
Alderman Price –
Alderman Jones –

First Reading: November 3, 2025
Second Reading: November 17, 2025

Adoption: November 17, 2025
Publication: November 22, 2025

Published once at the
approximate cost of: _____

PPE #1

[illegible]

A-8967

Page 3 of 4

PPE #1

Alternativa R12, J - Elecciones Primarias

ITEM NO.	SPEC NO.	UNITS AS BID	UNITS TO DATE	QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE APPROVED TO DATE	INSTALL TO DATE PERIOD		MATERIALS STORAGE ON-SITE	UNITS INCLUSIVELY INSTALLED		INSTALLED TO DATE		BALANCE TO INSTALL
								UNITS	TOTAL PRICE		UNITS	TOTAL PRICE			
A-1	C-102	1	1	1	Installation of 100' of 2" Polypropylene Pipe	\$2,000.00	\$2,000.00	0.25	\$500.00				1.25	\$400.00	\$1,500.00
A-2	1-100	1,000	1,000	1	1.0" Polypropylene Pipe, 100' of 1" Polypropylene Pipe, Installed in Trench	\$4.00	\$4,000.00								\$4,000.00
A-3	1-100	850	850	1	1.0" Polypropylene Pipe, 850' of 1" Polypropylene Pipe, Installed in Trench	\$4.00	\$3,400.00								\$3,400.00
A-4	E-100	1	1	1	1.0" Polypropylene Pipe, 100' of 1" Polypropylene Pipe, Installed in Trench	\$200.00	\$200.00								\$200.00
A-5	E-100	850	850	1	1.0" Polypropylene Pipe, 850' of 1" Polypropylene Pipe, Installed in Trench	\$4.00	\$3,400.00								\$3,400.00
A-6	E-100	850	850	1	1.0" Polypropylene Pipe, 850' of 1" Polypropylene Pipe, Installed in Trench	\$4.00	\$3,400.00								\$3,400.00
A-7	E-100	1	1	1	1.0" Polypropylene Pipe, 100' of 1" Polypropylene Pipe, Installed in Trench	\$200.00	\$200.00								\$200.00
A-8	E-100	2	2	2	1.0" Polypropylene Pipe, 200' of 1" Polypropylene Pipe, Installed in Trench	\$1,000.00	\$2,000.00								\$2,000.00
Alternate Bid No. 1 Total							\$26,135.00		\$650.00				\$650.00		\$25,485.00

Alternate Bid No. 2 - Airport Roadway Station (Mounted on New Top-Down Pile)

[illegible]

A-8967

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PPE #1

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Miller Police Department
On-Call Policy

I. Scope

This policy applies to Hourly, Operational and Classified non-exempt (as defined by the Fair Labor Standards Act) employees of the City of Miller Police Department.

II. Purpose

The purpose of this policy is to provide guidelines to department heads and supervisors regarding the process and procedures to be followed for Hourly and Operational non-exempt employees who are required to maintain their availability after hours and be on-call to come back to active duty or to otherwise be available to respond to emergency situations. This policy is consistent with the provisions of the Fair Labor Standards Act.

III. Policy and Procedures

A. On-Call Requirements

Management shall provide employees who are required to be on-call with a schedule of the time and date that the employee must be on-call. In addition, the following guidelines apply:

- The employee must remain available by telephone and radio while on-call and remain within 1 mile of city limits.
- If an emergency requires the employee to return to active duty, he or she must do so upon learning of the emergency.
- The employee is not required to restrict his or her activities while on-call, but the employee must remain in compliance with the city's alcohol and drug policy. (see employee policy manual)
- If the employee has a conflict and is unable to be on-call during his or her assigned time, it is the employee's obligation to pre-arrange with his or her co-workers for a replacement to cover the employee's on-call shift. The supervising officer shall be notified of such changes.
- Generally, expected response time is 15 minutes.
- Employees who fail to respond when called and/or who fail to find a replacement are subject to disciplinary action.

B. On-Call Pay

- On-call pay will be as stated in the annual salaries resolution.
- If an employee is called to come back to active duty while he or she is on-call, the employee is paid for hours actually worked, subject to a minimum of 2-hours of call-back compensation for the on-call shift. This 2-hours of call-back pay counts as time worked for purposes of calculating overtime and is paid in addition to the on-call pay.
 - The Police Department receives overtime pay after 86 hours per pay period based on FLSA Police and Fire maximum hours.

- An employee receives a minimum of 2 hours of call-back pay for each time that an employee is called back to active duty unless called back within the original 2 hours.
- EXAMPLE:
 - If an employee has already worked 86 hours when he or she is on-call, he or she will receive on-call pay.
 - In addition, if the employee is called to come back to active duty and then works for 30 minutes, the employee will receive 2 hours of call-back pay that will be paid at his or her overtime rate. So, in this example, the employee will be paid 86 hours at his or her regular rate, the on-call rate for the number of hours on-call, and he or she will receive an additional 2 hours of call-back pay that will be paid at the overtime rate.

C. Tracking On-Call Time

- Employees will enter the start and end time of being on-call on their timesheet to be calculated at the on-call rate.
- Employees will enter the start and end times of being called back to active duty using the minimum 2-hour call-back pay to be calculated in overtime calculations.