

**AGENDA  
CITY OF MILLER  
TUESDAY, DECEMBER 16, 2025  
7:00 P.M.**

*The City of Miller is an equal-opportunity employer.*

**Call to Order**

**Pledge of Allegiance**

**Approval of Agenda**

**Approval of Minutes ..... pgs. 1 - 3**

**Public Input**

**Old Business**

1. Fuel Quotes – revisit fuel prices

**New Business**

1. SD DOT Aeronautics Commission Agreement ..... pg. 4
2. Farm and Home Show – January 16 - 17 ..... pg. 5
3. Helms & Associates Invoices 37420 & 37430 - \$27,592.95..... pgs. 6 - 8
4. SDML Work Comp Grant (50% match up to \$5K)
  - Shoring Equipment..... pgs. 9 - 11
5. Hand County Natural Hazard Mitigation Plan
  - draft open for comments and available on city's website
6. Set Year-end Meeting Date

**Approval of Bills**

**Adjourn**



Public comments are welcomed during public input, but no action can be taken by the Council on comments received at this meeting. Anyone wishing to have the Council vote on an item should call the Finance Office at 853-2705 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

**UNAPPROVED  
CITY OF MILLER  
CITY COUNCIL MEETING  
DECEMBER 1, 2025**

*The City of Miller is an equal-opportunity employer.*

The City Council met in regular session at city hall at 7:00 p.m. on December 1, 2025.

**MEMBERS PRESENT:** Mayor Tom McGough, Aldermen: Will Jones, Patrick Price, Dale Hargens, Gale Auch, Landon Gab, and Alderwoman Susan Hargens.

**CALL TO ORDER:** Mayor McGough called the meeting to order.

Pledge of Allegiance was said by all present.

**AGENDA:** Motion by Alderman Price, seconded by Alderman Auch to approve the agenda as amended to add a building permit application for Paul Coss. All members voted aye. Motion carried.

**MINUTES:** Motion by Alderman Jones, seconded by Alderman Hargens to approve the minutes as printed for the regular meeting held on November 17, 2025. All members voted aye. Motion carried.

**Public Input:** Terry Manning thanked the city council for thinking of city employees when setting budgets. Alderwoman Hargens thanked Officer Henson for his assistance in finding her grandson and giving him a ride to her house after school. Mayor McGough relayed a message from community members who truly enjoy the Christmas lights at Crystal Park and thanked Alderman Price and others who make it possible. Alderman Price posts sponsorship signs in the park to recognize those who help fund the display. Mayor McGough stated that Christmas on the Prairie is Thursday evening this week, and the first annual parade of lights will take place Friday at 7:00 p.m. Local businesses will be open, and vendors will be on display at the community center.

**Department Head Reports**

Reports were posted with the agenda but not specifically discussed.

**NEW BUSINESS**

**Zoning Map Project – firm selection:** 3 proposals were obtained to conduct a zoning map update and implement GIS mapping. DGR Engineering, SPN & Associates, and IMLEG all proposed like scopes of work for \$15,000 to \$20,000. The \$5,000 Heartland Energy grant received earlier this year will go to defray costs. Dustin Graham requested to work with DGR Engineering. He is familiar with their work in the electrical field and would like to work with them on this project. He will reference the map frequently when reviewing building permit applications. Graham intends to use the map as a comprehensive source for easements, building permits, deeds, resolutions, etc. Motion by Alderwoman Hargens, seconded by Alderman Gab to select DGR Engineering's proposal for the zoning map update. All members voted aye. Motion carried.

**Phase IV Utility Improvement Project:** Motion by Alderman Price, seconded by Alderman Jones to approve payment of SPN invoices 37443-37445 for a total of \$8,850.00. All members voted aye. Motion carried. Motion by Alderman Jones, seconded by Alderman Hargens to approve TLC Olson Pay Application No. 14 for \$65,800.80. All members voted aye. Motion carried.

**Building Permits:** Alderman Hargens requested that the 3 applications be addressed individually. Motion by Alderman Jones, seconded by Alderman Hargens to approve a building permit for a carport for Colton Fawcett at 215 West 8<sup>th</sup> Street and to assess a \$25 penalty for beginning construction before obtaining the permit. All members voted aye. Motion carried. Motion by Alderman Hargens, seconded by Alderwoman Hargens to approve a building permit for a shed for Troy Gortmaker at 802 East 1<sup>st</sup> Avenue. All members voted aye. Motion carried. Motion by Alderman Hargens, seconded by Alderman Jones to deny a building permit for Paul Coss for a small entry on the front of his house at 608 East 1<sup>st</sup> Avenue until his property is

compliant with the city's IPMC and nuisance ordinances. All members voted aye. Motion carried. Dustin Graham stated that anything over 100 square feet requires a building permit, and removals need permits to adjust property tax values with the Hand County Assessor's office. Permits are required for shipping and storage containers. Graham will help permit applicants preplan to be in compliance with city ordinances. Alderman Jones encouraged contactors and property owners to call or stop in at City Hall if they are uncertain about whether a permit is required. If building commences before the proper permitting is in place, city ordinances allow for fines to be assessed.

**Fuel Quotes:** Alderman Hargens read the 3 quotes received: Cowboy Country Stores - \$0.10/gallon discount, Kessler's - \$0.15/gallon discount, and Pump 'N Pak - \$0.06/gallon discount. All discounts quoted are off the pump price. Gas and fuel taxes will be credited. Agtegra did not submit a quote for 2026. Motion by Alderman Price, seconded by Alderman Gab to award the 2026 fuel quote to Kessler's. All members voted aye. Motion carried.

**NECOG - JCA 2026:** Motion by Alderman Price, seconded by Alderwoman Hargens to sign the Joint Cooperative Agreement with NECOG. They are instrumental in many grant applications and administration. All members voted aye. Motion carried. Miller's portion of the dues will be \$1,806.63.

**Approval of Bills:** Motion by Alderman Auch, seconded by Alderman Gab to approve the bills for payment. All members voted aye. Motion carried.

Motion by Alderman Price, seconded by Alderman Hargens to adjourn the meeting. There being no further business, the meeting was adjourned at 7:29 p.m. All members voted aye. Motion carried.

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Tom McGough, Mayor

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Cindy Deuter, Finance Officer

**LEGAL NOTICE OF RECEIPT**

Copy of the official proceedings  
was received on: \_\_\_\_\_  
Published once at the  
approximate cost of: \_\_\_\_\_

**Bills December 2025 (1)**

Bds	Garbage	400.00
Border States	Supplies	200.00
City Utilities	Utilities	6,480.11
Dgr Engineering	Prof Fees	3,618.00
Dollar General	Supplies	102.50
First Bank & Trust	Loan	412,492.51
Hand County Ambulance	Lottery Machine Fees	750.00
Infotech	Computer	1,049.99
Knox, Andrew	Reimb Meals	16.00
Marc	Supplies	197.48
Ohed	80% Bbb	3,137.28
Postmaster	Presort Permit #2	450.00
Sdarws	Regist.	1,050.00
Sd Phi	Water Samples	80.00
Sd Dot	Supplies	215.94
Sdml	Prof Fees	1,753.00
Spn	Prof Fees	8,850.00
Stuart C Irby	Supplies	975.00
Sturdevant's	Supplies	74.11
Terex	Repairs	5,312.98
Tlc Olson Construction	Water Phase Iv	65,800.80
Uline	Supplies	197.05
	Accounts Payable Total	<u>\$513,202.75</u>

**Payroll Salary plus****Benefits by****Department:**

11/30/2025

Department	w/o OT	OT	Total
41101 COUNCIL	2,615.91	0.00	2,615.91
41902 BUILDING	248.56	0.00	248.56
	<u>\$2,864.47</u>	<u>\$0.00</u>	<u>\$2,864.47</u>

DOT-983A\_T  
(08/2023)

Agreement Number \_\_\_\_\_

**Assistance Listings No. 20.106**

**STATE OF SOUTH DAKOTA  
DEPARTMENT OF TRANSPORTATION  
DIVISION OF FINANCE & MANAGEMENT  
OFFICE OF AIR, RAIL, AND TRANSIT  
BECKER-HANSEN BUILDING  
PIERRE, SOUTH DAKOTA  
FOR  
PROJECT NO. AP0035-2025**

This Agreement is made and entered into by and between the State of South Dakota, acting by and through its Department of Transportation, referred to in this Agreement as the "STATE," and the city of Miller, South Dakota, referred to in this Agreement as the "SPONSOR."

**1. BACKGROUND:**

- A. The STATE and the SPONSOR have entered into an Agency Agreement for the purpose of establishing, constructing, and maintaining an airport on a portion of Sections One (1) and Two (2) of Township One Hundred Twelve North (112N), Range Sixty Eight West (68W) of the Fifth (5<sup>th</sup>) Prime Meridian, Hand County, South Dakota, referred to in this Agreement as the "Airport."
- B. The SPONSOR requested financial assistance from the STATE for the development of the Airport.
- C. The SPONSOR acquired satisfactory title to the property on which the Airport will be located and indicated the SPONSOR'S desire to use the same for an Airport.
- D. The SPONSOR proposes the development of the Airport will consist of the following described items, referred to in this Agreement as the "Project":

**Reimbursement to cover the costs of light bulbs purchased for the airport's runway**

- E. The total estimated cost of the Project is shown on the Engineer's Estimate, entitled "Summary of Project Costs," attached to this Agreement as Exhibit A.

NOW, THEREFORE, in consideration of these facts and the mutual covenants contained in this Agreement, the Parties agree as follows:

**2. TERM**

The effective date of this Agreement is **November 20, 2025**.

**3. PAYMENT**

- A. Pursuant to and for the purposes of carrying out the provisions of SDCL 50-7-15, the STATE will share in the cost of the Project in the amount of **one hundred percent (100%) of the total eligible Project costs, but in no event will the STATE'S TOTAL SHARE exceed the amount of Six Hundred Forty Dollars and Sixty Six Cents (\$640.66)**. The STATE will pay the STATE'S share of the eligible Project costs from the SPONSOR'S allocated fuel tax account.
- B. The SPONSOR will pay subcontractors or suppliers within fifteen (15) days of receiving payment for work that is submitted for progress payment by the STATE. If the SPONSOR withholds payment beyond this time period, the SPONSOR will submit written justification to the STATE, upon request. If it is determined that a subcontractor or supplier has not received payment due without just cause,



The 2026 Farm & Home Show is scheduled for January 16 - 17 at the Armory in Miller, SD. New this year, the show will be partnering with the Miller C&C Job Fair, which will precede the Farm & Home show on January 16<sup>th</sup>. **Set up for both events will begin at 1pm, Thursday, January 15<sup>th</sup> and run until 8pm. There will be no additional set up time on Friday.** There are also no additional fees or booth rent to participate in the job fair.

The job fair will run from 8:30 am to 3 pm on January 16<sup>th</sup>. You may participate in this event if you choose, but you are not required. Please contact Kodee Fulton at 605-870-2075 (call or text) to indicate your desire to be included in this event or with questions regarding it.

The Farm & Home Show portion will open at 3:00 p.m. and run until 8:00 p.m. On Saturday, the show is open from 9:00 a.m. until 1:00 p.m. If you would like a booth, you are encouraged to respond as soon as possible. **Someone from your organization must be present Friday from 3-8pm and Saturday 9am to 1pm to man your booth.** Booth rent is \$100 for an 8-foot space, which includes one table and two chairs, and is **non-refundable**. Rental fees are due January 1, 2026. Booths will be filled on a first come, first served basis. If you have exhibited with us before and would like to request a spot you would prefer, please make note of that on your registration form and best efforts will be made to accommodate you. Electricity is available, but you will need to bring your own extension cords (please bring several as it may be a distance to an outlet) and power strips. You are also welcome to bring additional tables and chairs. If something should change and you are unable to attend the show, you may find a substitute vendor to take your spot. If you are unable to find a substitute vendor, please contact us so we may contact vendors on our waiting list. If vendors from the waiting list are substituted, your rent will be refunded.

**You must have a tax ID number if you plan on selling any products at the show.** All exhibitors will be required to fill out a form from the SD Dept. of Revenue, regardless of if they sell things or not. Vendors are responsible for sending the form to the Dept. of Revenue.

Please COMPLETELY fill out the form below and return it with your booth rental fee as soon as possible. When your registration form and booth rent is received you will be added to the show floor plan. If you have questions, please contact LCIA president Aaron Stevens at the number/email listed below. Thank you and we look forward to seeing you in January!

Aaron Stevens  
Hand County LCIA President  
118 East 5<sup>th</sup> Street, Miller, SD 57362

Email address: aaronstevens17@hotmail.com  
Call or text: 605-870-1649

MILLER FARM & HOME SHOW – JANUARY 16-17, 2026

(detach here and return)

- ☐ I would like a booth. Checks are payable to Hand County LCIA and need to be returned by January 1, 2026.
- ☐ I would like to help sponsor the pancake feed. ☐ \$25 ☐ \$50 ☐ \$100 ☐ other
- ☐ I will be using electricity. Please note what size voltage you need. \_\_\_\_\_
- ☐ I would like to donate a door prize for the show to be given away at the LCIA booth.  
Please list your donation here: \_\_\_\_\_
- ☐ No thanks, I'll give door prizes at my booth at my own discretion.
- ☐ Check if you need a receipt.

FIRM NAME: \_\_\_\_\_ CONTACT PHONE # \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_ PRODUCT/SERVICES: \_\_\_\_\_



# Helms & Associates

416 Production Street N.  
Aberdeen, SD 57401, United States  
Tel: 605-225-1212  
bobb@helmsengineering.com

City

CITY OF MILLER  
120 West 2nd Street  
MILLER, SD 57362

## INVOICE

INVOICE DATE: 11/20/2025  
INVOICE NO: 37420  
BILLING THROUGH: 11/15/2025

### A8967 | MILLER AIRPORT TAXIWAY RECONSTRUCTION & ACCESS ROAD

Managed By: COREY T HELMS

AIP # 3-46-0035-017-2025  
INVOICE EIGHT  
SEE ATTACHED

#### A8967:05 | MILLER AIRPORT TAXIWAY RECONSTRUCTION & ACCESS ROAD ADMIN

##### DESCRIPTION

CONTR ADMIN, PAY REQ.  
CHG ORDERS  
ENVIRONMENTAL  
ASSESSMENT  
PROJECT COORDINATION  
SHOP DRAWING REVIEW

TOTAL SERVICES \$3,631.81

TOTAL ( ADMINISTRATION ) \$3,631.81

SUBTOTAL \$3,631.81

AMOUNT DUE THIS INVOICE \$3,631.81

This invoice is due upon receipt

VERIFICATION OF CLAIM I declare and affirm under the penalties of perjury that this claim has been examined by me and to the best of my knowledge and belief, is in all things true and correct. Dated this 20th day of Nov 2025.  
HELMS AND ASSOCIATES Helms

APPROVAL:

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

# SPN Helms

ENGINEERS & SURVEYORS

416 PRODUCTION STREET N.  
ABERDEEN, SD 57401

PHONE (605) 225-1212  
FAX (605) 225-3189

PROJECT: MILLER MUNICIPAL AIRPORT  
CONNECTOR TAXIWAY & ACCESS ROAD CONSTRUCTION

AIP # 3-46-0035-017-2025

A-8967

CONTRACT DATE: AGREEMENT DATED 12/6/23 & AMENDMENT #1 DATED 4/8/25

INVOICE DATE: 11/20/2025

INVOICE NUMBER: EIGHT

INVOICE PERIOD: 10/19/2025 THROUGH 11/15/2025

NEW OVERHEADS APPROVED BY SDDOT 06/18/2025

CONSTRUCTION ADMINISTRATION SERVICES		
	CURRENT INVOICE	TOTAL TO DATE
LABOR COSTS:	\$592.32	\$1,720.39
OVERHEADS @ 1.84604	\$1,093.45	\$3,175.91
LABOR SUB-TOTAL	\$1,685.77	\$4,896.30
COST OF MONEY @3.621%	\$21.45	\$62.30
FIXED FEE: @ 14%	\$236.01	\$685.49
EXPENSES @ COST:		
MILEAGE:	\$0.00	\$26.38
MEALS:	\$0.00	\$0.00
LODGING:	\$0.00	\$0.00
OUTSIDE CONSULTANT (DGR) @ COST	\$1,688.58	\$1,688.58
	\$0.00	\$0.00
	\$0.00	\$0.00
TOTAL	\$3,631.81	\$7,359.05

RESIDENT ENGINEERING SERVICES		
	CURRENT INVOICE	TOTAL TO DATE
LABOR COSTS:	\$0.00	\$0.00
OVERHEADS @ 1.84604	\$0.00	\$0.00
LABOR SUB-TOTAL	\$0.00	\$0.00
COST OF MONEY @3.621%	\$0.00	\$0.00
FIXED FEE: @ 14%	\$0.00	\$0.00
EXPENSES @ COST:		
MILEAGE:	\$0.00	\$0.00
MEALS:	\$0.00	\$0.00
LODGING:	\$0.00	\$0.00
OUTSIDE CONSULTANT (DGR) @ COST	\$0.00	\$0.00
	\$0.00	\$0.00
	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00



City

# Helms & Associates



416 Production Street N.  
Aberdeen, SD 57401, United States  
Tel: 605-225-1212  
bobb@helmsengineering.com

## INVOICE

CITY OF MILLER  
120 West 2nd Street  
MILLER, SD 57362

INVOICE DATE: 11/20/2025  
INVOICE NO: 37430  
BILLING THROUGH: 11/15/2025

### A9924 | MILLER AIRPORT AWOS III

Managed By: COREY T HELMS

AIP # 3-46-0035-016-2025  
PER AGREEMENT DATED 04/08/2025  
INVOICE EIGHT

DESCRIPTION	% OF TOTAL FEE	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
A9924:02   MILLER AIRPORT AWOS III DESIGN	100	\$79,870.46	95.00	\$75,876.94	\$51,915.80	\$23,961.14
TOTAL		\$79,870.46		\$75,876.94	\$51,915.80	\$23,961.14

SUBTOTAL \$23,961.14

AMOUNT DUE THIS INVOICE \$23,961.14

This invoice is due upon receipt

VERIFICATION OF CLAIM I declare and affirm under the penalties of perjury that this claim has been examined by me and to the best of my knowledge and belief, is in all things true and correct. Dated this 20<sup>th</sup> day of Nov. 2025.  
HELMS AND ASSOCIATES [Signature]

APPROVAL:

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

**Cindy Deuter**

---

**From:** Brad Wilson <bwilson@insurancebenefits-inc.com>  
**Sent:** Monday, September 22, 2025 3:50 PM  
**To:** Cindy Deuter  
**Cc:** Kim Curry  
**Subject:** RE: SDML WC Fund Grants

You don't often get email from bwilson@insurancebenefits-inc.com. Learn why this is important.

Hi Cindy,

Safety Benefits has pre-approved the equipment quoted. The grant in 2026 will pay 50% up to a maximum of \$5,000. Therefore based on the quote and assuming the City of Miller is awarded the grant, the grant award would be \$5,000. Please be aware that the grants are awarded on a first come, first serve basis and the order must be placed in the year that the grant is applied for and awarded, in this case, 2026. The City of Miller is compliant with the most recent Loss Control Improvement Recommendations, so all you need to do is submit an application on or after 1/1/2026. Let us know if you have any questions. Thank you and have a great day.

**Brad Wilson, CIC, AIC, SDWCS  
Insurance Benefits, Inc.  
Administrator - SDML WC Fund**

4901 S. Isabel Place, Suite 210  
Sioux Falls, SD 57108  
Phone: 800-233-9073  
Fax: 605-275-6193  
[brad@sdmlwcfund.com](mailto:brad@sdmlwcfund.com)  
[www.sdmlwcfund.com](http://www.sdmlwcfund.com)



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**From:** Brad Wilson  
**Sent:** Monday, September 22, 2025 1:55 PM  
**To:** 'Cindy Deuter' <cindy.deuter@cityofmillersd.com>  
**Subject:** RE: SDML WC Fund Grants

We'll see you there

**Brad Wilson, CIC, AIC, SDWCS  
Insurance Benefits, Inc.  
Administrator - SDML WC Fund**  
4901 S. Isabel Place, Suite 210

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F.E.I.N : 75-2007383

## QUOTE

DATE	12/3/2025
QUOTE	QUOT1189752-4
ACCOUNT NUMBER	871284
QUOTED TO	Terry Manning
QUOTED BY	Brittany
PAGE NUMBER	1 of 1

USE THIS QUOTE# **QUOT1189752-4** ON PO's!

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**MILLER CITY OF**  
120 W 2nd St  
Miller, SD 57362-1316  
USA

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**MILLER CITY OF**  
120 W 2nd St  
Miller, SD 57362  
USA

CUSTOMER PO #	EXPIRES	SALES PERSON	TERMS	SHIP FROM	SHIP VIA
SF - 19012	1/1/2026	Lejla	Net 30 days	IL	VEN CHOICE

ITEM #	DESCRIPTION	QTY	U/M	PRICE	EXTENSION
31836	TrenShore Hydraulic ShoringSys 7 Rail, 22-36 Trench Width	4	ea	\$1,457.95	\$5,831.80
31859	Finn-Form Boards for Shoring 4 W x 8 L x 3/4 D	4	ea	\$413.95	\$1,655.80
31847	TrenShore Hydraulic Pump 5 Gallon	1	ea	\$1,313.95	\$1,313.95
31854	TrenShore Release Tool 50 Long	1	ea	\$148.45	\$148.45
31857	TrenShore Removal Tool 50 Long	1	ea	\$122.35	\$122.35
31852	TrenShore Hydraulic Fluid All-Season, 6 Gallon Case	1	ea	\$620.95	\$620.95
332149	Finn-Form Lift Points 2/PK (for one panel)	1	PK	\$123.25	\$123.25

MERCHANDISE	MISCELLANEOUS	FREIGHT	TAX	TOTAL
\$9,816.55	\$ 0.00	\$ 1,163.00	\$0.00	\$10,979.55

\*\*\*Please confirm contact info & receiving hours M-F  
Approximate lead time 7-9 WEEKS

Authorized Signature

PO (If Required)

Please note that your order may be subject to applicable taxes based on current rates at the time your order is completed.

This quote and all sales by HD Supply Facilities Maintenance, LTD. d/b/a USABlueBook shall be governed exclusively by the Terms & Conditions available at [usabluebook.com/termsconditions](http://usabluebook.com/termsconditions)

**TO ORDER:**For your convenience, you may simply sign and return via email to [customerservice@usabluebook.com](mailto:customerservice@usabluebook.com). We will process your order promptly and email a confirmation so you know we have it. If you prefer to call your order in or have additional questions or concerns, you may contact our Customer Service Department at (800) 548-1234. Please note any changes to the quantities or shipping address.

Thanks for choosing USABlueBook.

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 TOLL FREE : (800) 548-1234  
 F.E.I.N : 75-2007383

## QUOTE

DATE	12/3/2025
QUOTE	QUOT1189748-2
ACCOUNT NUMBER	871284
QUOTED TO	TERRY MANNING
QUOTED BY	Brittany
PAGE NUMBER	1 of 1

USE THIS QUOTE# QUOT1189748-2 ON PO's!

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MILLER CITY OF  
 120 W 2nd St  
 Miller, SD 57362-1316  
 USA

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MILLER CITY OF  
 120 W 2nd St  
 Miller, SD 57362  
 USA

CUSTOMER PO #	EXPIRES	SALES PERSON	TERMS	SHIP FROM	SHIP VIA
SF - 19012	1/1/2026	Lejla	Net 30 days	IL	VEN CHOICE

  

ITEM #	DESCRIPTION	QTY	U/M	PRICE	EXTENSION
332148	TrenShore Hydraulic Shore Kit w/1.5' rails 34-56"W trench Approximate lead time 7-9 WEEKS	1	ea	\$7,317.00	\$7,317.00

  

MERCHANDISE	MISCELLANEOUS	FREIGHT	TAX	TOTAL
\$7,317.00	\$ 0.00	\$ 968.00	\$0.00	\$8,285.00

TERRY MANNING  
 605-204-0565  
 Please confirm receiving hours M-F  
 Approximate lead time 9-11 Weeks

Authorized Signature

PO (If Required)

Please note that your order may be subject to applicable taxes based on current rates at the time your order is completed.

This quote and all sales by HD Supply Facilities Maintenance, LTD. d/b/a USABlueBook shall be governed exclusively by the Terms & Conditions available at [usabluebook.com/termsconditions](http://usabluebook.com/termsconditions)

**TO ORDER:** For your convenience, you may simply sign and return via email to [customerservice@usabluebook.com](mailto:customerservice@usabluebook.com). We will process your order promptly and email a confirmation so you know we have it. If you prefer to call your order in or have additional questions or concerns, you may contact our Customer Service Department at (800) 548-1234. Please note any changes to the quantities or shipping address.

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