

**AGENDA
CITY OF MILLER
MONDAY, JANUARY 5, 2026
7:00 P.M.**

The City of Miller is an equal-opportunity employer.

**Call to Order
Pledge of Allegiance**

**Approval of Agenda
Approval of Minutes pgs. 1 - 2**

Public Input

Department Head Reports pgs. 3 - 6

Unfinished Business

1. 2nd Reading – Ordinance #768 - City Fee Schedule..... pg. 7

New Business

1. Resolution No. 2026-1 – Salariespgs. 8 - 9
2. Resolution No. 2026-2 – Official Newspaper pg. 10
3. Dustin Graham – electric department
 - New pickup truck
 - 2011 F-250 pickup toolbox repair estimatepgs. 11
4. Helms & Associates Invoices: 37658 & 37652 Total: \$6,611.97pgs. 12 - 13
5. KBA Quote: 2025 Annual Report - \$1,850.00 pg. 14

7:30 Public Hearing

- Resolution 2026-3 – Vacation of East 7th Avenue – Miller Schoolpgs. 15 - 16
6. Designate Depositories:
 - American Bank & Trust – Miller
 - Quoin Financial Bank – Miller
 - SD Fit
7. Establish Election Date
 - (SDCL 9-13-1) June 2, 2026, or November 3, 2026..... pg. 17
8. Farm & Home Show – booth work schedule

Approval of Bills

Adjourn

Public comments are welcomed during public input, but no action can be taken by the Council on comments received at this meeting. Anyone wishing to have the Council vote on an item should call the Finance Office at 853-2705 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

**UNAPPROVED
CITY OF MILLER
CITY COUNCIL MEETING
DECEMBER 30, 2025**

The City of Miller is an equal-opportunity employer.

The City Council met for year-end session at city hall at 8:00 a.m. on Tuesday, December 30, 2025.

MEMBERS PRESENT: Mayor Tom McGough, Aldermen: Dale Hargens, Will Jones, Patrick Price, Gale Auch, Landon Gab and Alderwoman Susan Hargens.

CALL TO ORDER: Mayor McGough called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Hargens, seconded by Alderman Jones to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderwoman Hargens, seconded by Alderman Auch to approve the minutes for the regular meeting held December 16, 2025. All members voted aye. Motion carried.

PUBLIC INPUT None.

UNFINISHED BUSINESS

Revisit Fuel Quotes: Alderman Hargens received phone calls after the last regular meeting. He asked for fuel quotes to be on today's agenda. He thinks the council took the highest bid on the gas quotes. SDCL 5-18A-5 states, "unless all bids are rejected, the lowest responsible bid must be accepted." However, the bid requirements within SDCL 5-18A-5 do not apply to the purchase of fuel. "A municipality may negotiate a contract at the most advantageous price," per SDCL 5-18C-6. Representatives from Cowboy Country Stores and Kessler's were present to ask the council for clarification on the bid process. Alderman Hargens voiced that Kessler's submitted the low bid. Motion by Alderman Hargens, seconded by Alderwoman Hargens to rescind the motion to award the bid to Pump 'N Pak that was passed at the last meeting and to award the diesel bid to Pump 'N Pak and the gas bid to Kessler's. Alderman Jones suggested awarding the bid to the locally owned business based on the initiative to buy local. Alderman Price explained that all 3 businesses spend money in town which generates more tax dollars for the city. Mayor McGough appreciates all businesses in Miller and said, "They each take a vested interest in the community with regard to providing a service." Alderwoman Hargens stated, "If we are going to take the local bid and not the lowest one, then why even bother with the bidding process? The idea behind taking bids is to get the lowest cost possible for our taxpayers in the city." In response, Alderman Jones said that installing fuel tanks and buying fuel in bulk would reduce the most cost. Alderman Hargens called the question. Roll call vote: Alderman Jones – nay, Alderman Price – aye, Alderman Hargens – aye, Alderman Auch – aye, Alderman Gab – nay, Alderwoman Hargens – aye. Motion carried.

NEW BUSINESS

1st Reading – Ordinance #768 - City Fee Schedule: Mayor McGough read the first reading of Ordinance #768 to amend the city fee schedule for maintenance fees. Mayor McGough explained that the fees are set higher than the market price so as to not compete with local contractors. Motion by Alderwoman Hargens, seconded by Alderman Gab to approve the first reading of Ordinance #768. All members voted aye. Motion carried.

SDARWS – Class B Director Ballot: Motion by Alderman Hargens, seconded by Alderman Jones to cast a ballot for the city's vote for Terry Manning as the incumbent for the SDARWS board position of Class B Director. All members voted aye. Motion carried. The ballot will be submitted via email.

CORRESPONDENCE

On Hand Development Corporation is hosting its 1st Annual Diamonds and Demin event on March 28, 2026. The proceeds will benefit Miller Needs a Pool. Mayor McGough reminded the

public of the next fund-raising event for the new swimming pool. The Beach Ball will be held at the community center on Saturday, January 31.

Approval of Bills: Motion by Alderman Auch, seconded by Alderman Gab to approve the bills for payment. All members voted aye. Motion carried.

Motion by Alderman Price, seconded by Alderman Jones to adjourn the meeting. There being no further business, the meeting was adjourned at 8:30 a.m. All members voted aye. Motion carried.

Tom McGough, Mayor

Cindy Deuter, Finance Officer

LEGAL NOTICE OF RECEIPT
Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of: _____

Bills December 2024 (EOY)		
Aa Motorsports	Supplies	861.74
Americinn	Lodging	396.00
Hc Pub	Supplies	617.40
Haydn Herman	Reimb	103.00
Ron Hoftiezer	Reimb	19.00
Jim's Auto Repair	Maint	45.00
Knox, Andrew	Reimb	133.91
Mmua	Member Dues	570.00
Resco	Transformers	10,878.00
Sanitation Products	Supplies	1,441.18
Sd Phl	Water Samples	40.00
Stan Houston	Traffic Cones	1,991.34
Tony's Repair	Tires/Maint	741.12
Twin Valley Tire	Maint	79.25
Wesco	Supplies	972.00
	Accounts Payable Total	<u>\$19,436.30</u>
Payroll Salary plus		
Benefits by Department:	none.	

Police Department Report

December 2025 Stats:

1. Traffic Warnings (50): Speeding = 12, Other = 38
2. Traffic & Criminal Citations (5): Speeding = 3, Other = 2, Total Fines = \$597.50
3. Felony Arrests: 0
4. Misdemeanor Arrests: 0
5. Agency Assists: Fire = 5, Ambulance = 4, Careflight = 1, Assist LEO = 3
6. 911 Misdeal = 3
7. Funeral Escorts = 1
8. Fingerprints = 3
9. 24/7 = 1
10. Total Calls for Service (CFS) = 67

Street Department Report

- I. We worked on the John Deere blade 500-hour service & we had Tre weld (cast iron fender mount).
- II. We picked up several tree limbs up at the park & a few around town after the big wind.
- III. I sanded streets after the freezing fog.
- IV. We worked on sander and sand truck (wiring and sander feed gate).
- V. We plowed and hauled snow.
- VI. David replaced oil cooler lines on the 1992 Pickup.
- VII. We tried to work on a overhead door opener but the electric motor was discontinued so we had to put up a new one.
- VIII. We started to cut tree limbs that were/are hanging out in the streets and alleys.
- IX. We worked on some chain saws.
- X. We will be taking down the Christmas decorations either on Friday or next week.

Water/Sewer/Airport Department Report

- A. Cindy, myself & Tre will be attending the SDRWA ATC Water Conference in Pierre Jan. 13th-15th.
- B. The Water Dept. will be attending MSHA safety training on Jan.7th or 8th in Pierre.
- C. No major water problems so far this winter.
- D. We had a few lift station issues with floats, pumps & controls.
- E. We also had some generator problems.

Electric Department Report

- a. Fire calls
- b. Worked on trailers wheel bearings and lights.
- c. Clean and maintenance on Digger truck, Bucket truck, and old police car
- d. Worked on Christmas and streetlights
- e. Installing fault indicators and checking connections also documenting rotation. Updating maps/Prints
- f. Haydn and Andrew went to Transformer school in Marshall Minnesota. Great school!
- g. We do a significant amount of work and encounter many situations, not all of which are documented. However, I wanted to share this photo. The animal responsible was not located, and fortunately no damage has been identified at this time.

Finance Office Report

1. Final 2025 Sales Tax Comparison Report – see attachment
2. Renewed liquor licenses were received from DOR and mailed on December 22.
3. HCHWCF published an article about the pool project with information on how to donate.
4. The water and sewer fund budgets have been auto supplemented for the Utility Improvement Project for easier EOY 2025 reporting.
5. EOY processes are underway. The ladies in the office are busy ensuring a smooth transition into the new year. I will provide a 2025 financial overview at the next meeting once all bank statements have been reconciled.
6. U.S. Census Bureau surveys continue to come in for reporting.
7. Prior years' expenses, revenues, and cash balances have been entered into Muniworth for the water, sewer, and electric funds. Capital assets and rate design will be set up next.

8. Webinars for election training have begun to give guidance on HB1130 that passed earlier this year.
9. City Election – June 9 *or* November 10 – Council members' terms expiring:
 - a. Ward 1 – Gale Auch (2-yr term)
 - b. Ward 2 – Landon Gab (2-yr term)
 - c. Ward 3 – Susan Hargens (2-yr term)

The earliest a petition may be circulated is Monday, February 2, and the deadline is Thursday, February 26 @ 5:00 p.m.

10. The Legislative Rib Dinner will be held at Drifters in Ft. Pierre on February 3 at 5:00 p.m. Early registration ends January 20. February 4 – Municipal Day at the Legislature at 7:45 a.m.

Sales Tax Comparison			
	2025	2024	\$67,000 to OHED
January	\$33,082.61 \$76,348.66	\$29,870.52 \$63,998.40	\$6,000.00
February	\$28,939.39 \$74,626.95	\$24,312.95 \$61,761.31	\$5,500.00
March	\$6,803.60 \$66,629.24	\$6,749.81 \$70,018.56	\$5,500.00
April	\$2,496.05 \$91,961.10	\$2,874.12 \$53,687.32	\$5,500.00
May	\$11,726.12 \$82,490.08	\$34,129.33 \$72,610.70	\$5,500.00
June	\$6,327.44 \$12,824.44	\$5,836.76 \$27,951.70	\$5,500.00
July	\$71,420.83 \$50,117.59	\$57,675.80 \$50,029.41	\$6,000.00
August	\$37,001.17 \$73,319.78	\$53,895.73 \$89,196.74	\$5,500.00
September	\$9,114.23 \$69,751.39	\$6,120.93 \$68,299.51	\$5,500.00
October	\$22,603.79 \$75,505.24	\$8,551.65 \$85,049.11	\$5,500.00
November	\$13,585.27 \$49,691.41	\$11,175.50 \$98,607.07	\$5,500.00
December	\$41,332.05 \$67,000.47	\$2,447.38 \$50,848.51	\$5,500.00

Total	\$1,074,698.90	\$1,035,698.82	3.77%
	up/down from last year		\$39,000.08
2025 Est'd. Budget	1,100,000.00		
uncollected	25,301.10		

Gross Receipts Tax - Split Fund 211

Month	Current Year		
	Total	City 20%	OHED 80%
JAN	\$1,387.66	\$277.53	\$1,110.13
	\$3,542.27	\$708.45	\$2,833.82
FEB	\$849.95	\$169.99	\$679.96
	\$2,770.60	\$554.12	\$2,216.48
MAR	\$799.64	\$159.93	\$639.71
	\$2,698.71	\$539.74	\$2,158.97
APR	\$660.24	\$132.05	\$528.19
	\$2,896.51	\$579.30	\$2,317.21
MAY	\$1,105.25	\$221.05	\$884.20
	\$2,891.75	\$578.35	\$2,313.40
JUN	\$1,024.63	\$204.93	\$819.70
	\$1,131.15	\$226.23	\$904.92
JUL	\$4,263.47	\$852.69	\$3,410.78
	\$2,994.31	\$598.86	\$2,395.45
AUG	\$2,372.86	\$474.57	\$1,898.29
	\$4,124.67	\$824.93	\$3,299.74
SEP	\$1,371.07	\$274.21	\$1,096.86
	\$2,907.81	\$581.56	\$2,326.25
OCT	\$2,145.84	\$429.17	\$1,716.67
	\$2,778.52	\$555.70	\$2,222.82
NOV	\$1,302.84	\$260.57	\$1,042.27
	\$2,618.76	\$523.75	\$2,095.01
DEC	\$1,873.20	\$374.64	\$1,498.56
	\$4,048.04	\$809.61	\$3,238.43
	\$54,559.75	\$10,911.95	\$43,647.80

\$3,238.43
average/month

	Previous Year		
	Total	City 20%	OHED 80%
	\$2,212.81	\$442.56	\$1,770.25
	\$3,181.54	\$636.31	\$2,545.23
	\$939.57	\$187.91	\$751.66
	\$2,312.45	\$462.49	\$1,849.96
	\$791.67	\$158.33	\$633.34
	\$3,299.35	\$659.87	\$2,639.48
	\$0.00	\$0.00	\$0.00
	\$1,763.52	\$352.70	\$1,410.82
	\$1,945.35	\$389.07	\$1,556.28
	\$3,111.54	\$622.31	\$2,489.23
	\$933.19	\$186.64	\$746.55
	\$1,074.54	\$214.91	\$859.63
	\$3,812.26	\$762.45	\$3,049.81
	\$3,177.81	\$635.56	\$2,542.25
	\$2,034.97	\$406.99	\$1,627.98
	\$4,105.43	\$821.09	\$3,284.34
	\$1,135.10	\$227.02	\$908.08
	\$2,973.21	\$594.64	\$2,378.57
	\$1,645.55	\$329.11	\$1,316.44
	\$3,537.22	\$707.44	\$2,829.78
	\$1,165.45	\$233.09	\$932.36
	\$5,447.26	\$1,089.45	\$4,357.81
	\$0.00	\$0.00	\$0.00
	\$3,108.42	\$621.68	\$2,486.74
	\$53,708.21	\$10,741.64	\$42,966.57

\$4,475.68
average/month

up/down from previous year		
Total	851.54	1.59%
City	170.31	1.59%
OHED	681.23	1.59%

Pay OHED through AP using expense code: 211-4651-4510

OHED 80%

Check # _____

Check Date _____

DEC	1,498.56
DEC	3,238.43
	\$4,736.99

ORDINANCE #768*The City of Miller is an equal-opportunity employer.***AN ORDINANCE AMENDING APPENDIX A - CITY FEE SCHEDULE OF THE
ORDINANCES OF THE CITY OF MILLER, SOUTH DAKOTA.**

BE IT ORDAINED by the City of Miller, South Dakota, Appendix A – City Fee Schedule be hereby amended to charge the following fees:

Maintenance (City Operated) - 1-1 hour minimum on all equipment and man hours		
Air Compressor - per hour	75.00	*
Backhoe - per hour	250.00	*
Blade - per hour	250.00	*
Bucket Truck - per hour	250.00	*
Chop Saw - per hour	50.00	*
Loader - per hour	250.00	*
Man Hours/Labor - per hour <i>(time and a half after hours)</i>	100.00	*
Mini Excavator - per hour	250.00	*
Mosquito Fogging - per half hour	90.00	*
Mower - per hour	50.00	*
Oil Truck - per hour	250.00	*
Pick-up - per hour	50.00	*
Pipe Thawing Machine - per hour	75.00	*
Equipment Damage - actual repair/replacement cost	TBD	*
Mowing/Snow Removal	<i>Minimum</i> 200.00	*
Property Clean-up (IPMC) <i>plus man hours</i>	<i>Minimum</i> 500.00	*
Single-Axle Truck - per hour	100.00	*
Skid Steer - per hour	200.00	*
Street Sweeper - per hour	225.00	*
Tandem Truck - per hour	200.00	*
Trailers - per hour	75.00	*
Water Pumps - per hour	50.00	*
Water Truck - per hour plus water	100.00	*
Weed Eater - per hour	50.00	*

Dated this 5th day of January, 2026.

Tom McGough, Mayor

(SEAL)

ATTEST:

Cindy Deuter, Finance Officer

Record of votes:

Alderman Jones –
Alderman Price –
Alderman Hargens –
Alderman Auch –
Alderman Gab –
Alderwoman Hargens –

1st Reading – December 30, 2025
2nd Reading – January 5, 2026
Adoption – January 5, 2026
Publication – January 10, 2026

RESOLUTION NO. 2026-1

The City of Miller is an equal-opportunity employer.

WHEREAS, pursuant to SDCL-6-1-10 a complete list of salaries of all officers and employees must be published,

THEREFORE, BE IT RESOLVED that the following is a current list of salaries for the City of Miller officers and employees:

COUNCIL

Tom McGough	Mayor	\$300.00 a month plus \$65.00 per meeting plus \$50.00 per committee meeting
Will Jones	Ward 1	\$200.00 a month plus \$50.00 per meeting plus \$50.00 per committee meeting
Gale Auch	Ward 1	\$200.00 a month plus \$50.00 per meeting plus \$50.00 per committee meeting
Landon Gab	Ward 2	\$200.00 a month plus \$50.00 per meeting plus \$50.00 per committee meeting
Patrick Price	Ward 2	\$200.00 a month plus \$50.00 per meeting plus \$50.00 per committee meeting
Dale Hargens	Ward 3	\$200.00 a month plus \$50.00 per meeting plus \$50.00 per committee meeting
Susan Hargens	Ward 3	\$200.00 a month plus \$50.00 per meeting plus \$50.00 per committee meeting

FINANCE OFFICE

Cindy Deuter	\$36.77 per hour
Christi Danburg	\$27.16 per hour
Allison Nelson	\$22.02 per hour

POLICE DEPARTMENT

Theodore Huss	\$34.67 per hour, Grant OT/Worked Holiday - \$56.51
Wayne Ames	\$27.94 per hour, Grant OT/Worked Holiday - \$41.91
James Henson	\$26.23 per hour, Grant OT/Worked Holiday - \$39.35
Chris Henrickson	\$25.28 per hour, Grant OT/Worked Holiday - \$37.92

STREET DEPARTMENT

Ron Hoftiezer	\$34.19 per hour
David Phinney	\$28.55 per hour
Dan Fritzsche	\$25.93 per hour
Craig Price	\$20.00 per hour (park)
Roger Haberling	\$20.00 per hour (ballpark)

ELECTRIC DEPARTMENT

Dustin Graham	\$52.76 per hour \$52.76 per day when on call
Haydn Herman	\$43.25 per hour \$43.25 per day when on call
Andrew Knox	\$29.51 per hour \$29.51 per day when on call

WATER/SEWER DEPARMENT

Terry Manning	\$36.60 per hour
Brandon Hammill	\$27.11 per hour
Tre Blasdel	\$22.00 per hour

JANITORIAL

Kate Selting	\$20.24 per hour
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<u>CERTIFIED POLICE SUBSTITUTES</u>	\$27.35 per hour
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<u>SNOW HAULING EMPLOYEES</u>	\$21.88 per hour
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<u>SWIMMING POOL MANAGER</u>	\$19.52 per hour
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LIFEGUARDS**10% WSI**

Base Pay	\$13.50	(No Experience)	\$14.85
Returning with 1 year experience/longevity	\$13.77	(Base plus 2% of Base)	\$15.15
Returning with 2 years experience/longevity	\$14.04	(Base plus 4% of Base)	\$15.44
Returning with 3 years experience/longevity	\$14.31	(Base plus 6% of Base)	\$15.74
Returning with 4 years experience/longevity	\$14.58	(Base plus 8% of Base)	\$16.04
Returning with 5 years experience/longevity	\$14.85	(Base plus 10% of Base)	\$16.34
Private Lessons: Lifeguards will receive 70% of the private lessons fee, the city will keep 30%.			

Adopted this 5th day of January 2026.

ATTEST:

Cindy Deuter, Finance Officer

Tom McGough, Mayor

RESOLUTION NO. 2026-02

The City of Miller is an equal-opportunity employer.

**A RESOLUTION DESIGNATING *THE MILLER PRESS* AS THE OFFICIAL
NEWSPAPER FOR THE CITY OF MILLER, SOUTH DAKOTA**

WHEREAS, South Dakota Codified Law (SDCL) 9-12-6 requires the governing body of each municipality within the State of South Dakota to designate an official newspaper for the publication of all official notices and proceedings required by law to be published; and

WHEREAS, *The Miller Press* is a legal newspaper published within the City of Miller, Hand County, South Dakota, meeting all requirements set forth by state law to serve as an official newspaper; and

WHEREAS, the City Council of the City of Miller finds it necessary and in the best interests of the City to designate *The Miller Press* as the City's official newspaper for the purpose of publishing all legal and official notices, ordinances, minutes, and other required publications;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Miller, South Dakota, that pursuant to SDCL 9-12-6, *The Miller Press* is hereby designated as the official newspaper of the City of Miller for the publication of all legal and official notices required by law.

BE IT FURTHER RESOLVED that this designation shall remain in effect until such time as the City Council shall, by resolution, designate a different official newspaper in accordance with state law.

Dated this 5th day of January 2026.

Tom McGough, Mayor

ATTEST:

Cindy Deuter, Finance Officer

**A-1 BODY INC**

www.a1body.com - email hofer@a1body.com
2141 OLD HIGHWAY 14 NW, HURON, SD 57350
Phone: (605) 352-8000
FAX: (605) 352-5396

Workfile ID: 41f3c53c
Federal ID: 20-8152382

Estimate**RO Number: 16314**

Customer: Insurance: Adjuster: Estimator: MIKE HOFER
Graham, Dustin Phone: Create Date: 12/4/2025
Claim:
Loss Date:
Deductible:

2011 FORD Super Duty F-250 w/Single Rear Wheels XL Supercab 158" WB 4WD 4D P/U 8-6.2L Flex Fuel Electronic Fuel Injection

VIN: 1FT7X2B62BEB76268 Interior Color: Mileage In: Vehicle Out:
License: Exterior Color: Mileage Out:
State: Production Date: Condition: Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		REAR BUMPER						
2	E01	Overhaul	O/H bumper assy			OEM	1.6T	Body	
3	E01		SANDBLAST INSIDE BOX				1.5T	Body	
4	E01	Remove/Install	REAR BUMMPER				1.2T	Body	
5	E01		SANDBLAST BUMPER				0.8T	Body	
6	E01	Remove/Install	LT SIDE RACK				1.5T	Body	
7	E01	Refinish	LT SIDE RACK						
8	E01	Refinish	REAR BUMMPER						2.0T
9	E01		REPAIR LT SIDE DOORS				4.5T	Body	
10	E01		REPAIR RUST LT SIDE				6.0T	Body	
11	E01		REPAIR RT SIDE RUST				3.5T	Body	
12	E01		BEDLINE TOP OF BOX	1	450.00T	Other			
13	E01	Remove/Install	DOOR HANDELS AND LIGHTS				3.5T	Body	
14	E01		PAINT ALL BOX WHITE						8.0T

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					450.00
Labor, Body			80.00	24.1	1,928.00
Labor, Refinish			80.00	10.0	800.00
Material, Paint					680.00
Material, Shop			6.00	24.1	144.60
Subtotal					4,002.60
Sales Tax					248.16
Grand Total					4,250.76
Net Total					4,250.76

tax
exempt

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

12/23/2025 11:55:37 AM

Page 1

0.4

Helms & Associates



416 Production Street N.
Aberdeen, SD 57401, United States
Tel: 605-225-1212
bobb@helmsengineering.com

CITY OF MILLER
120 West 2nd Street
MILLER, SD 57362

INVOICE

INVOICE DATE: 12/18/2025
INVOICE NO: 37658
BILLING THROUGH: 12/13/2025

A9924 | MILLER AIRPORT AWOS III

Managed By: COREY T HELMS

AIP # 3-46-0035-016-2025
PER AGREEMENT DATED 04/08/2025
INVOICE NINE

DESCRIPTION	% OF TOTAL FEE	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
A9924:02 MILLER AIRPORT AWOS III DESIGN	100	\$79,870.46	97.50	\$77,873.70	\$75,876.94	\$1,996.76
TOTAL		\$79,870.46		\$77,873.70	\$75,876.94	\$1,996.76

SUBTOTAL \$1,996.76

AMOUNT DUE THIS INVOICE \$1,996.76

This invoice is due upon receipt

VERIFICATION OF CLAIM I declare and affirm under the penalties of perjury that this claim has been examined by me and to the best of my knowledge and belief, is in all things true and correct. Dated this 18 day of Dec 2025.
HELMS AND ASSOCIATES [Signature]

APPROVAL:

BY: _____

TITLE: _____

DATE: _____

0.4

Helms & Associates
418 Production Street N.
Aberdeen, SD 57401, United States
Tel: 805-225-1212
bobb@helmsengineering.com



INVOICE

INVOICE DATE: 12/18/2025
INVOICE NO: 37852
BILLING THROUGH: 12/13/2025

CITY OF MILLER
120 West 2nd Street
MILLER, SD 57362

A8967 | MILLER AIRPORT TAXIWAY RECONSTRUCTION & ACCESS ROAD

Managed By: COREY T HELMS

AIP # 3-46-0035-017-2025
INVOICE NINE
SEE ATTACHED

A8967-05 | MILLER AIRPORT TAXIWAY RECONSTRUCTION & ACCESS ROAD ADMINISTRATION

CONTRACT ADMIN. PAY REQ.
CHG ORDERS

TOTAL SERVICES \$4,815.21
TOTAL (ADMINISTRATION) \$4,815.21

SUBTOTAL \$4,815.21
AMOUNT DUE THIS INVOICE \$4,815.21

VERIFICATION OF CLAIM: I declare and affirm under the penalties of perjury that this claim has been examined by me and to the best of my knowledge and belief it is a true and correct statement of the amount due to me. Dated this 18th day of December, 2025.
HELMES AND ASSOCIATES

APPROVAL:

BY: _____
TITLE: _____
DATE: _____

SPN Helms

ENGINEERS & SURVEYORS

418 PRODUCTION STREET N.
ABERDEEN, SD 57401
PHONE (605) 225-1212
FAX (605) 225-1189

PROJECT: MILLER MUNICIPAL AIRPORT
CONNECTOR TAXIWAY & ACCESS ROAD CONSTRUCTION
AIP # 3-46-0035-017-2025
A-8967
CONTRACT DATE/AGREEMENT DATED 12/6/23 & AMENDMENT #1 DATED 4/8/25
INVOICE DATE: 12/18/2025
INVOICE NUMBER: NINE
INVOICE PERIOD: 11/18/2025 THROUGH 12/13/2025
NEW OVERHEADS APPROVED BY SDDOT 06/18/2025

CONSTRUCTION ADMINISTRATION SERVICES		
	CURRENT INVOICE	TOTAL TO DATE
LABOR COSTS:	\$177.44	\$1,897.83
OVERHEADS @ 1.84604	\$327.66	\$3,603.47
LABOR SUB-TOTAL	\$505.00	\$5,401.30
COST OF MONEY @ 3.621%	\$6.43	\$68.73
FIXED FEE @ 14%	\$70.70	\$756.19
EXPENSES @ COST:		
MILEAGE:	\$0.00	\$26.38
MEALS:	\$0.00	\$0.00
LODGING:	\$0.00	\$0.00
OUTSIDE CONSULTANT (DGR) @ COST	\$4,033.08	\$7,721.66
	\$0.00	\$0.00
	\$0.00	\$0.00
TOTAL	\$4,615.21	\$11,874.26

RESIDENT ENGINEERING SERVICES		
	CURRENT INVOICE	TOTAL TO DATE
LABOR COSTS:	\$0.00	\$0.00
OVERHEADS @ 1.84604	\$0.00	\$0.00
LABOR SUB-TOTAL	\$0.00	\$0.00
COST OF MONEY @ 3.621%	\$0.00	\$0.00
FIXED FEE @ 14%	\$0.00	\$0.00
EXPENSES @ COST:		
MILEAGE:	\$0.00	\$0.00
MEALS:	\$0.00	\$0.00
LODGING:	\$0.00	\$0.00
OUTSIDE CONSULTANT (DGR) @ COST	\$0.00	\$0.00
	\$0.00	\$0.00
	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

KOHLMAN, BIRSCHBACH & ANDERSON, LLP
CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS
EMILY SCHAEFERS, CPA
WILLIAM J BACHMEIER, CPA
CHRISTINE OLSEN, CPA

117 E 3RD STREET • PO Box 127
MILLER, SD 57362
605-853-2744 • 605-853-2745 (FAX)
KBACPAS.COM

WITH AN OFFICE IN
MOBRIDGE, SOUTH DAKOTA

December 23, 2025


Cindy Deuter, City Finance Officer
City of Miller
120 West 2nd Street
Miller, SD 57362

Our proposal to perform a compilation of the financial statements of the City of Miller for the year ended December 31, 2025, will not exceed \$1,850.

If our proposal is accepted, please contact us and we will provide you with an engagement letter.

Very truly yours,

KOHLMAN, BIRSCHBACH & ANDERSON, LLP



Emily Schaefer, CPA, Partner

ES/ms

RESOLUTION #2026-3

The City of Miller is an equal-opportunity employer.

RESOLUTION GIVING APPROVAL AND AUTHORIZATION FOR THE VACATION OF THAT PART OF EAST 7TH AVENUE BEGINNING AT EAST 7TH STREET AND PROCEEDING SOUTH TO THE MILLER SCHOOL DISTRICT PROPERTY LINE BOUNDARY IN THE CITY OF MILLER, COUNTY OF HAND, STATE OF SOUTH DAKOTA.

WHEREAS, Miller School District #29-4 has determined that it is necessary to legally vacate that part of East 7th Avenue beginning at East 7th Street and proceeding South to the Miller School District property line boundary in the City of Miller, County of Hand, State of South Dakota.

WHEREAS, attached hereto is Exhibit A, a map showing the shaded portion of East 7th Avenue to be vacated. The facts and reasons for such request for vacation are that Miller School District #29-4 is in the process of constructing an addition which will be located, in part, on the street to be vacated. That to the knowledge of the Miller School District, that portion of East 7th Avenue has not been traveled as a public street and is not necessary to the public for right-of-way purposes, except for the need to relocate utility easements, and therefore for said reasons should be vacated.

WHEREAS, it is therefore submitted that the described vacation of said street is in the best interest of the residents and citizens of the City of Miller; and

WHEREAS, Miller School District #29-4 has requested that the said street be vacated and that said street becomes the sole property of the Miller School District; and

WHEREAS, the Common Council after considering and investigating request for vacation of the above described avenue and having ordered the request to be filed and with notice by publication having been given and said hearing being held in accordance with said notice, and the Common Council having heard the evidence and testimony of the party interested at said hearing.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MILLER AS FOLLOWS: The hereinafter described real property, to wit: that part of East 7th Avenue beginning at East 7th Street and proceeding South to the Miller School District property line boundary in the City of Miller, County of Hand, State of South Dakota, is hereby vacated by this resolution.

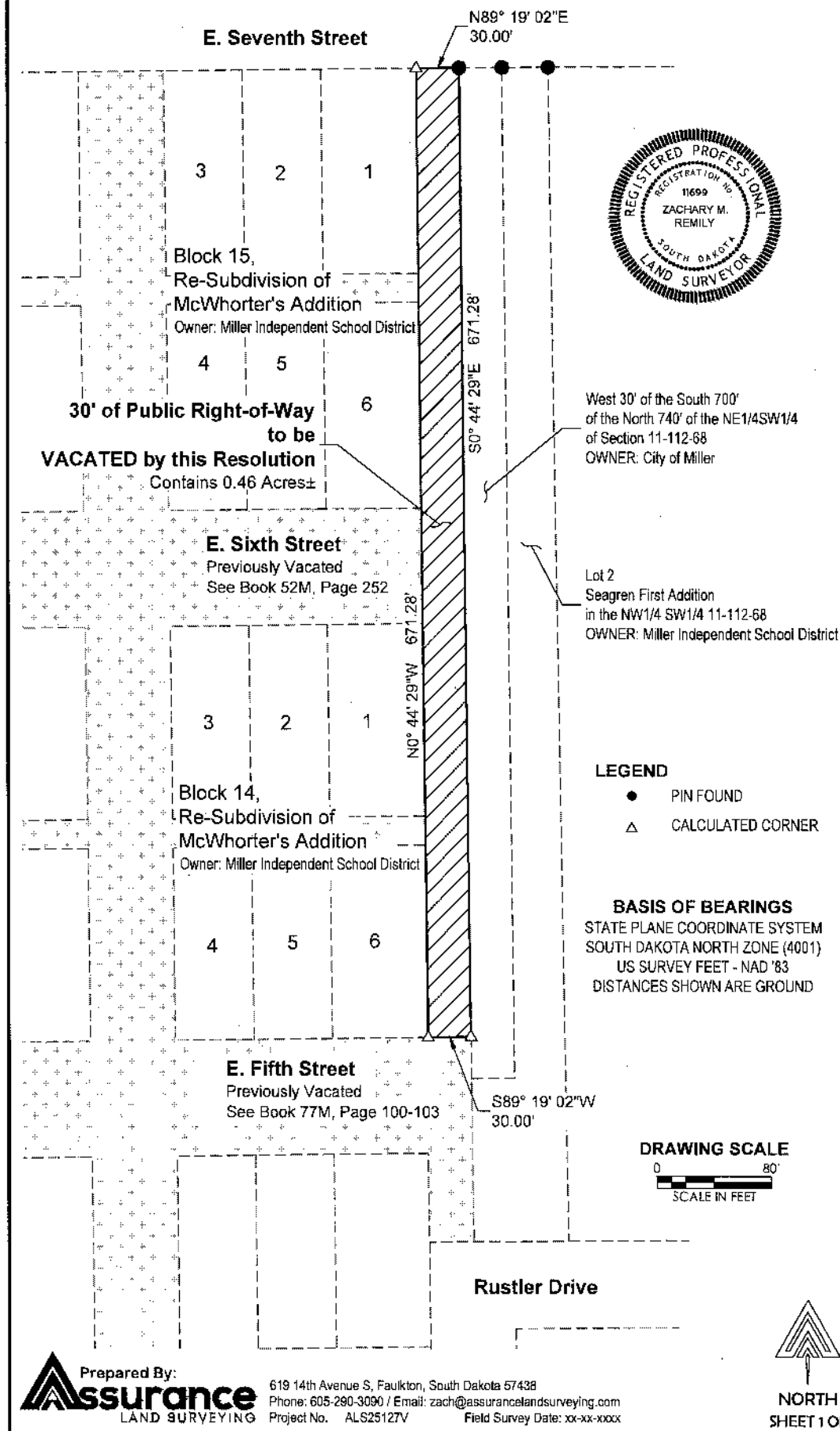
This resolution shall take effect 20 days after publication.

Adopted at Miller, South Dakota, this 5th day of January 2026.

Mayor Tom McGough

(SEAL)

RIGHT-of-WAY VACATION



9-13-1. Date of annual election--Hours of voting.

In each municipality an election of officers must be held each year on the first Tuesday after the first Monday in June or the first Tuesday after the first Monday in November, at a place in each ward of the municipality designated by the governing body of the municipality. The governing body shall establish the date of the annual election by January fourteenth of the election year. The polls at the election must be kept open continuously from seven a.m. until seven p.m.

Source: SDC 1939, § 45.1301; SL 1941, ch 196; SL 1955, ch 203; SL 1961, ch 249; SL 1971, ch 56, § 1; SL 1977, ch 68, § 1; SL 1999, ch 39, § 1; SL 2002, ch 45, § 1; SL 2009, ch 69, § 8; SL 2025, ch 40, § 1, eff. Jan. 1, 2026.
