

**AGENDA
CITY OF MILLER
MONDAY, MARCH 2, 2026
7:00 P.M.**

The City of Miller is an equal-opportunity employer.

**Call to Order
Pledge of Allegiance**

**Approval of Agenda
Approval of Minutes..... pgs. 1 - 2**

Public Input

Department Head Reports..... pgs. 3 - 6

New Business

1. Helms & Associates Invoice 37958 - \$1,307.49pg. 7 - 8
2. Airport Project – AWOS-III-P authorization to advertise for bids.....pg. 9
3. Outstanding Utility Accounts – policies and procedures
4. Building Permit – Bill & Tonna Hughes – deck

Approval of Bills

Executive Session

- Personnel Pursuant to SDCL 1-25-2(1)
- review lifeguard and seasonal help applications
5. Hire lifeguards and/or seasonal maintenance help for the 2026 Season
 6. Advertise open police officer position

Adjourn

Public comments are welcomed during public input, but no action can be taken by the Council on comments received at this meeting. Anyone wishing to have the Council vote on an item should call the Finance Office at 853-2705 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

**UNAPPROVED
CITY OF MILLER
CITY COUNCIL MEETING
FEBRUARY 17, 2026**

The City of Miller is an equal-opportunity employer.

The City Council met in regular session at city hall at 7:00 p.m. on Tuesday, February 17, 2026.

MEMBERS PRESENT: Mayor Tom McGough, Aldermen: Dale Hargens, Will Jones, Patrick Price, Gale Auch, Landon Gab and Alderwoman Susan Hargens.

CALL TO ORDER: Mayor McGough called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Auch, seconded by Alderman Jones to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderwoman Hargens, seconded by Alderman Hargens to approve the minutes as printed for the regular meeting held February 2, 2026. All members voted aye. Motion carried.

PUBLIC INPUT: Pastor Will Page thanked Ron Hoffiezer and the city street department for helping to repave the courthouse parking lot earlier this summer. Thank you to Dan Fritzsche for sweeping it last week. Mayor McGough encouraged citizens to keep themselves educated regarding legislation at both the state and national levels. He mentioned a few bills of interest: South Dakota HB1245 which would allow citizens to vote to implement up to a 1% sales tax to help fund city projects. Bills concerning property tax are a big topic this year. There is a national bill that would require proof of citizenship to vote at the polls. He called South Dakota delegates to voice his opposition and followed up with Hand County Auditor Doug DeBoer for further clarification.

NEW BUSINESS

Sidewalk heaving: The sidewalk along East 4th Street of the 400 block is heaving due to weather. Alderman Jones stated it was worse last week during the warmer temperatures when the frost was coming out of the ground and has since gone down. The concrete remains in good condition. SPN & Associates engineered the East 4th Street and Armory parking lot projects and are aware of the issue. It was the consensus of the council to monitor the heaving before incurring more costs to correct a situation that might not happen again.

Phase IV Utility Improvements: 5% retainage is still being held for TLC Olson Construction. Pay request number 15 requests payment for half of that for \$109,173.19. There are punch list items to finish this spring. Motion by Alderman Jones, seconded by Alderman Gab to pay half of the retainage. All members voted aye. Motion carried.

SDML District 5 Meeting: SDML Executive Director Sara Rankin will give a review of this year's legislation at the annual district meeting which will be held in Pierre on March 19. Council members and city employees are encouraged to attend.

Approval of Bills: Motion by Alderman Hargens, seconded by Alderman Auch to approve the bills for payment. All members voted aye. Motion carried.

Motion by Alderwoman Hargens, seconded by Alderman Gab to adjourn the meeting. There being no further business, the meeting was adjourned at 7:13 p.m. All members voted aye. Motion carried.

Tom McGough, Mayor

Cindy Deuter, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____
Published once at the _____
approximate cost of: _____

Bills February 2026 (2)

3e Electrical	Prof Fees	1,152.30
44i	Prof Fees	249.00
A & B Business	Prof Fees	238.09
Advanced Collision	Repair	310.00
American Solutions	Supplies	15.23
Avera Hcm	Prof Fees	80.00
Avera Occ	Prof Fees	147.50
Border States	Supplies	1,191.64
Cnh	Supplies	136.79
Dakota Energy	On-Call	1,105.00
Federal Signal Corp	Siren-Service Kit	2,558.84
Governors Inn	Lodging	448.00
Dustin Graham	Reimb	146.75
First Bank & Trust	Power	45,380.23
Infotech	Prof Fees	1,354.44
Landis+Gyr	Prof Fees	1,256.38
Linde Gas & Equipment	Supplies	434.61
Milbank Winwater	Prof Fees	1,406.32
Miller Ace	Supplies	449.70
Ohed	Industry	5,500.00
On Sight	Cameras	3,527.88
PrairieLand Collections Inc	Prof Fees	17.50
Rd	Loans	16,403.00
Sd Dps	Teletype Service	2,340.00
Sd Dor	Sales Tax	10,384.17
Sd Fpa	Supplies	860.00
Sdwwa	Regist.	80.00
Stuart C Irby	Supplies	975.00
Tlc Olson Construction	Water Phase Iv	109,173.19
Tony's Repair	Maint.	65.30
Usa Bluebook	Trench And Parts	10,979.55
Visa	Supp./Wtr Purchased/Fuel/Etc	23,789.61
Wapa	Power	72,443.60
	Accounts Payable Total	<u>\$314,599.62</u>

Payroll Salary plus

Benefits by Department:

		2/12/2026		
Department		w/o OT	OT	Total
41402	FINANCE OFFICE	3,426.16	0.00	3,426.16
42101	POLICE	15,108.36	1,062.47	16,170.83
43101	STREET	9,863.91	115.39	9,979.30
43201	SEWER	6,726.41	27.45	6,753.86
43305	WATER	6,726.30	27.45	6,753.75
43403	ELECTRIC	14,912.39	0.00	14,912.39
		<u>\$56,763.53</u>	<u>\$1,232.76</u>	<u>\$57,996.29</u>

**City Council Meeting
Department Head Reports
March 2, 2026**

Police Department Report

February 2026 Stats:

1. Traffic Warnings (43): Speeding = 18, Other = 25
 2. Traffic & Criminal Citations (18): Speeding = 14, Driving Suspended = 1, Other = 3, Total Fines = \$597.50
 3. Felony Arrests: 0
 4. Misdemeanor Arrests: 0
 5. Agency Assists: Fire = 0, Ambulance = 6, Careflight = 1, Assist LEO = 2
 6. 911 Misdialed = 4
 7. Funeral Escorts = 0
 8. Fingerprints = 2
 9. 24/7 = 1
 10. Total Calls for Service (CFS) = 22
- MPD received 4 sets of level IV ceramic plates with carrier. Level IV plates are designed to stop up to a .30-06 projectile at 2,850 fps. Along with 4 sets of Ultra Low Visibility (ULV) soft body armor.
 - This body armor was obtained from the FBI through their Legacy Body Armor Program at no cost to MPD.
 - The value of the body armor received is \$9,800.
 - Chief Huss would like to thank the FBI for their assistance and great partnership.
 - Total grant dollars received from all sources for FFY 2026 is \$16,800 as of today.

Street Department Report

- i. We worked on chain saws.
- ii. We cut trees along boulevards & a couple in the park.
- iii. We are grinding tree stumps.
- iv. We serviced tandem axel truck.
- v. I purchased a pickup snowplow and put a skid steer quick tach on it and new hydraulic hoses.
- vi. We cleaned out the van-body in gravel yard. We removed lots of sandbags to prevent mice from "taking over" and put up some shelving in it.
- vii. We organized some shop areas. (Never Ending)
- viii. We serviced some skid steer implements.

Water/Sewer/Airport Department Report

- A. We've had a few more frozen water lines & meters this month (homeowners).
- B. The Manor Apt. has had some sewer issues over the last few months, so we have met with Kristi from the Manor & she has hired Olson Const. to come in & replace the sewer line in the bottom floor concrete & if needed, to also replace the line outside the building leading into the alley.
- C. The State has an airport inspection planned this week.
- D. SPN was here doing a site survey for the pool property area this past week. Also, Matt from Certified testing will be here Friday Feb. 27th for a site visit for the soil testing as they are planning to start that on Monday March 2nd.
- E. The SD Airports Conference – Date: April 8, 2026 Location: Ramkota Hotel – Pierre, SD Registration Fee: \$50 per person (includes: breakfast, break, lunch, and social) Please let the office staff know if you plan on attending.

Electric Department Report

- a) Locates.
- b) Remove trees.
- c) Fault indicators fast forward map.
- d) We had lost a neutral because of an underground fault. That has now been fixed.
- e) Fixed a secondary pedestal that was hit.
- f) Hooked up power for new vet clinic.
- g) Lighting maintenance on city buildings.
- h) Vehicle maintenance.
- i) We went over our procedures with new employees at Dakota Energy.

**City Council Meeting
Department Head Reports**

March 2, 2026

- j) Dustin went to Pierre a few times during the legislation process. Ribb Dinner, Municipal day and Power lunch and supper.
- k) Dustin went to a UMMA Meter school in MN.
- l) Andrew has been studying and taking Northwest Lineman College test.
- m) Sold scrap copper wire from old substation

Finance Office Report

1. Sales Tax Comparison Report – see attachment
2. The Legislative Rib Dinner was held on February 3 and Municipal Day at the Legislature was on February 4. The Capitol building is a busy place during legislation! Several groups and school-aged students were present. The following bills were of interest and tracked by the SDML Advocacy Team which will be reviewed further at the SDML District 5 meeting: SB 126, SB 154, SB 144, SB 129, SB 3, and HB 1005. CAPS was reintroduced from last year as HB 1245 which was reviewed by the House on Thursday, Feb. 5. It passed the House on Tuesday, February 10 and will go to Senate. Most bills that SDML is watching concern data centers, property tax, TIFs, and elections. Weekly reviews are provided throughout session. Join CITY ACTION CALLS weekly:
<https://sdmunicipalleague.org/page/Advocacy>
It was a great learning experience. SDMEA has done an excellent job establishing its presence with legislators while creating valuable networking opportunities for municipal electric utilities.
3. The engagement letter from KBA to perform the city's annual report has been received, signed, and returned. The estimate is the same as what was quoted and approved at the January 5 city council meeting. (not to exceed \$1,850.00)
4. Waterworth (aka Muniworth) update: Financial models and scenarios for the water fund are being created. I have viewed several informational webinars and continue to learn how to use this tool to build financial models for different scenarios involving upcoming projects, long-term capital planning, and establishing cash reserve policies. All of which affects the rates charged to customers. Waterworth plans on presenting these models at a regular city meeting in April.
5. 3 CDs (12-month, 4.10% APY) at ABT matured on February 26. They have been deposited into the checking account at ABT.
6. 2026 City Election Date: June 2
 - Petitions are due at 5:00 p.m. on Tuesday, March 24.

Gross Receipts Tax - Split Fund 211

Month	Current Year		
	Total	City 20%	OHED 80%
JAN	\$1,377.62	\$275.52	\$1,102.10
	\$3,723.34	\$744.67	\$2,978.67
FEB	\$156.22	\$31.24	\$124.98
	\$2,540.40	\$508.08	\$2,032.32
MAR		\$0.00	\$0.00
		\$0.00	\$0.00
APR		\$0.00	\$0.00
		\$0.00	\$0.00
MAY		\$0.00	\$0.00
		\$0.00	\$0.00
JUN		\$0.00	\$0.00
		\$0.00	\$0.00
JUL		\$0.00	\$0.00
		\$0.00	\$0.00
AUG		\$0.00	\$0.00
		\$0.00	\$0.00
SEP		\$0.00	\$0.00
		\$0.00	\$0.00
OCT		\$0.00	\$0.00
		\$0.00	\$0.00
NOV		\$0.00	\$0.00
		\$0.00	\$0.00
DEC		\$0.00	\$0.00
		\$0.00	\$0.00
	\$7,797.58	\$1,559.52	\$6,238.06

\$3,898.79
average/month

Month	Previous Year		
	Total	City 20%	OHED 80%
JAN	\$1,387.66	\$277.53	\$1,110.13
	\$3,542.27	\$708.45	\$2,833.82
FEB	\$849.95	\$169.99	\$679.96
	\$2,770.60	\$554.12	\$2,216.48
MAR	\$799.64	\$159.93	\$639.71
	\$2,698.71	\$539.74	\$2,158.97
APR	\$660.24	\$132.05	\$528.19
	\$2,896.51	\$579.30	\$2,317.21
MAY	\$1,105.25	\$221.05	\$884.20
	\$2,891.75	\$578.35	\$2,313.40
JUN	\$1,024.63	\$204.93	\$819.70
	\$1,131.15	\$226.23	\$904.92
JUL	\$4,263.47	\$852.69	\$3,410.78
	\$2,994.31	\$598.86	\$2,395.45
AUG	\$2,372.86	\$474.57	\$1,898.29
	\$4,124.67	\$824.93	\$3,299.74
SEP	\$1,371.07	\$274.21	\$1,096.86
	\$2,907.81	\$581.56	\$2,326.25
OCT	\$2,145.84	\$429.17	\$1,716.67
	\$2,778.52	\$555.70	\$2,222.82
NOV	\$1,302.84	\$260.57	\$1,042.27
	\$2,618.76	\$523.75	\$2,095.01
DEC	\$1,873.20	\$374.64	\$1,498.56
	\$4,048.04	\$809.61	\$3,238.43
	\$54,559.75	\$10,911.95	\$43,647.80

\$4,546.65
average/month

up/down from previous year		
Total	-752.90	-1.38%
City	-150.58	-1.38%
OHED	-602.32	-1.38%

Pay OHED through AP using expense code: 211-4651-4510

OHED 80%

Check # _____

Check Date _____

FEB	124.98
FEB	2,032.32
	\$2,157.30

SPN Helms
 ENGINEERS & SURVEYORS
 416 Production Street N.
 Aberdeen, SD 57401, United States
 Tel: 605-225-1212
 bob@helmsengineering.com

CITY OF MILLER
 120 West 2nd Street
 MILLER, SD 57362

INVOICE
 INVOICE DATE: 2/19/2026
 INVOICE NO.: 37958
 BILLING THROUGH: 2/14/2026

A8987 / MILLER AIRPORT TAXIWAY RECONSTRUCTION & ACCESS ROAD

Managed By: COREY THELMS

AIP # 3-46-0035-017-2025
 INVOICE ELEVEN
 SEE ATTACHED
 A8987/06 / MILLER AIRPORT TAXIWAY RECONSTRUCTION & ACCESS ROAD ADMIN

DESCRIPTION: PROJECT COORDINATION
 SHOP DRAWING REVIEW

TOTAL SERVICES: \$1,307.48
 TOTAL (ADMINISTRATION): \$1,307.48

SUBTOTAL: \$1,307.48
 AMOUNT DUE THIS INVOICE: \$1,307.48

VERIFICATION OF CLAIM: I declare and affirm under the penalties of perjury that the claim has been examined by me and to the best of my knowledge and belief, is to all things true and correct. Dated this 19th day of February, 2026.
 HELMS AND ASSOCIATES

APPROVAL: _____
 BY: _____
 TITLE: _____
 DATE: _____

SPN Helms
 ENGINEERS & SURVEYORS
 416 PRODUCTION STREET N.
 ABERDEEN, SD 57401
 PHONE (605) 225-1212
 FAX (605) 225-1189

PROJECT: MILLER MUNICIPAL AIRPORT
 CONNECTOR TAXIWAY & ACCESS ROAD CONSTRUCTION
 AIP # 3-46-0035-017-2025
 CONTRACT DATE: AGREEMENT DATED 12/08/23 & AMENDMENT #1 DATED 4/8/25
 A-8987
 INVOICE DATE: 2/19/2026
 INVOICE NUMBER: ELEVEN
 INVOICE PERIOD: 01/18/2026 THROUGH 2/14/2026
 NEW OVERHEADS APPROVED BY SDDOT 09/18/2025

CONSTRUCTION ADMINISTRATION SERVICES		CURRENT INVOICE	TOTAL TO DATE
LABOR COSTS:		\$398.64	\$2,296.37
OVERHEADS @ 1.84604		\$736.72	\$4,239.19
LABOR SUB-TOTAL		\$1,134.28	\$6,535.56
COST OF MONEY @ 3.821%		\$14.43	\$83.18
FIXED FEE @ 14%		\$158.80	\$914.98
EXPENSES @ COST:		\$0.00	\$26.38
MILEAGE:		\$0.00	\$0.00
MEALS:		\$0.00	\$0.00
LODGING:		\$0.00	\$7,235.78
OUTSIDE CONSULTANT (DGR) @ COST		\$0.00	\$0.00
TOTAL		\$1,307.48	\$14,785.85

RESIDENT ENGINEERING SERVICES		CURRENT INVOICE	TOTAL TO DATE
LABOR COSTS:		\$0.00	\$0.00
OVERHEADS @ 1.84604		\$0.00	\$0.00
LABOR SUB-TOTAL		\$0.00	\$0.00
COST OF MONEY @ 3.821%		\$0.00	\$0.00
FIXED FEE @ 14%		\$0.00	\$0.00
EXPENSES @ COST:		\$0.00	\$0.00
MILEAGE:		\$0.00	\$0.00
MEALS:		\$0.00	\$0.00
LODGING:		\$0.00	\$0.00
OUTSIDE CONSULTANT (DGR) @ COST		\$0.00	\$0.00
TOTAL		\$0.00	\$0.00



**MILLER MUNICIPAL AIRPORT
CAPITAL IMPROVEMENT PLAN**

MAY, 2025

PROJECT TO BE VALIDATED

YEAR	PROJECT DESCRIPTION	FEDERAL FUNDING (95% OF ELIGIBLE COST)					STATE SHARE (25% of Eligible Cost)	SPONSOR SHARE (2.5% of Eligible Cost)	TOTAL ESTIMATED COST
		AP ENTITLEMENTS	STATE APPORTIONMENT	DISCRETIONARY	AIC				
2026	CONSTRUCT AIRS III & IV	\$ 64,800	\$ -	\$ -	\$ -	\$ 365,000	\$ 11,250	\$ 11,250	\$ 450,000
	TOTALS	\$ 64,800	\$ -	\$ -	\$ -	\$ 365,000	\$ 11,250	\$ 11,250	\$ 450,000

CAPITAL IMPROVEMENT PLAN

YEAR	PROJECT DESCRIPTION	FEDERAL FUNDING (90% OF ELIGIBLE COST)					STATE SHARE (5% of Eligible Cost)	SPONSOR SHARE (5% of Eligible Cost)	TOTAL ESTIMATED COST
		AP ENTITLEMENTS	STATE APPORTIONMENT	DISCRETIONARY	AIC				
2027	NO PROJECT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2028	DESIGN TOWER AT & TANGAR TOWER AND EXPANSION (LOOP)	\$ 85,500	\$ -	\$ -	\$ -	\$ 4,750	\$ 4,750	\$ 95,000	\$ 95,000
	TOTALS	\$ 85,500	\$ -	\$ -	\$ -	\$ 4,750	\$ 4,750	\$ 95,000	\$ 95,000