

**AGENDA
CITY OF MILLER
MONDAY, JUNE 1, 2026
7:00 P.M.**

**Call to Order
Pledge of Allegiance**

**Approval of Agenda
Approval of Minutes pgs. 1 - 4**

Public Input

Department Head Reports..... pgs. 5 - 8

7:30 Public Hearing – Board of Adjustments

Levi Stoddard – variance and easement – fence @ 305 W 5th Ave

New Business

1. Stray cats
2. Infotech Solutions, Inc. – DSU/SecureSD quotes
 - a. Quote 6620 – annual licensingpg. 9
 - b. Quote 6621 – migration.....pg. 10
3. Micro-Comm – renew service contract \$4,900.00 pgs. 11 - 12
4. Helms & Associates invoices 38468 & 38478 Total: \$2,721.54..... pg. 13 - 15
5. Building Permits:
 - a. Rusty & Jill VanDerWerff – 418 W 4th Ave
 - b. Donald Ross & Leslie Herron – 619 E 2nd Ave
 - c. Eric & Jodi Norden – 524 W 7th St

Approval of Bills

Adjourn

Public comments are welcomed during public input, but no action can be taken by the Council on comments received at this meeting. Anyone wishing to have the Council vote on an item should call the Finance Office at 853-2705 by 5:00 p.m. on the Wednesday preceding the next scheduled meeting to be placed on the agenda.

**UNAPPROVED
CITY OF MILLER
CITY COUNCIL MEETING
MAY 18, 2026**

The City of Miller is an equal-opportunity employer.

The City Council met in regular session at city hall at 7:00 p.m. on Monday, May 18, 2026.

MEMBERS PRESENT: Mayor Tom McGough, Aldermen: Dale Hargens, Will Jones, Patrick Price, Gale Auch, Landon Gab and Alderwoman Susan Hargens.

CALL TO ORDER: Mayor McGough called the meeting to order.

Pledge of Allegiance was said by all present.

AGENDA: Motion by Alderman Price, seconded by Alderman Jones to approve the agenda. All members voted aye. Motion carried.

MINUTES: Motion by Alderman Auch, seconded by Alderman Gab to approve the minutes for the regular meeting held May 4, 2026. All members voted aye. Motion carried.

PUBLIC INPUT: Stephen Davis asked the Council to consider changing the yield signs at the intersection of East 7th Street and East 3rd Avenue back to stop signs. In his first 6 months of employment with the SD DOT, he encountered 3 near misses due to drivers failing to yield at the intersection. Alderman Price asked if it's worse at certain times of day to which Davis responded, 7:00 a.m., 12:00 p.m., and 5:30 p.m. Alderman Jones wondered if it's worse during the school year. Alderman Price stated that they will confer with the street and police departments about the matter.

NEW BUSINESS

Fay Jandreau – Venture Communications: Venture Communications representatives Fay Jandreau and Mary Knox addressed the Council regarding plans to implement Venture Vision, a subsidiary of Venture Communications Cooperative headquartered in Highmore.

During the City's underground electrical project, Venture Communications was able to install duct work and complete infrastructure on the east side of town, allowing service to be provided to several commercial businesses. Construction on the west side of town is scheduled to begin in August and will include approximately 30 miles of cable installation and fewer than 100 handholes. Project completion is anticipated by the end of the year. Representatives expressed their commitment to working closely with the city to ensure a smooth construction season.

A pre-construction meeting with additional project details is expected to take place in July. Alderman Price inquired about the timeline for residential services to become available to Miller residents. Mr. Jandreau stated that the project has been fully staked, with mainline installation occurring first and some service cutovers expected by year's end. Alderman Jones requested a more detailed project map, which Venture Communications representatives indicated would be provided to City officials at the pre-construction meeting.

Levi Stoddard – fence/variance: Levi appeared to ask for permission to build a fence with decking running horizontally connected to steel posts concreted in place at about 9 feet into the city's right of way running perpendicular to his south property line at 305 W 5th Ave. Alderman Price, Mayor McGough, and Dustin Graham, zoning administrator have looked at the property and the proposed fence placement. A building permit was approved previously for a fence and will need to be updated along with a variance and easement to build on city right of way. Alderman Auch asked if his neighbor, Alan Joy, has been informed of Levi's plans. Levi stated that Alan is aware and is helping him out with the part of the fence that was already approved. The idea of a temporary fence was entertained as one point; however, a permanent fence makes structural sense when it comes to weather. Alderman Jones worries about setting a precedence allowing residents to build on city-owned property and/or rights of way. Alderman Price responded that it still needs to go through the variance process for case-by-case approval. Motion by Alderman Price, seconded by Alderman Gab to start the variance process. All members voted aye. Motion carried.

Mike Waldner, Director of SecureSD, DSU – cybersecurity: Mayor McGough welcomed Mike Waldner of Secure South Dakota at Dakota State University in Madison. Mike has been involved in several major statewide technology initiatives, including establishing the first internet connection in Pierre and for South Dakota state government, developing the K-12 data center and statewide school connectivity, and leading broadband expansion efforts. He also worked on the nearly half-billion-dollar Connect South Dakota program to expand internet access for citizens across the state. In addition, he has collaborated with Venture Communications on rural expansion projects and with Infotech Solutions on the current SecureSD project. He is a state employee, he does not endorse any companies or vendors.

In 2024, the state legislature appropriated \$7 million dollars to the Attorney General's office to aid local governments in South Dakota in improving their cybersecurity posture. The Attorney General's office turned to DSU for their professional services. A board of 21 members was formed, and they created a program called SecureSD. To award cybersecurity grant dollars, it must be worked through an IT vendor which in turn promotes economic development and establishes a working relationship between the government and a reputable IT vendor for continued professional cybersecurity maintenance.

The first step in the process is to evaluate the current condition of the city's cybersecurity posture by performing technical and strategic assessments, scanning for vulnerabilities, reviewing firewall and DNS configurations, and providing education to those who work in and for government entities. Once the results come back from the assessments, SecureSD can purchase cybersecurity equipment to help improve security. The main priority is email and eliminating business email compromise.

The City of Miller is in a good spot because 1 – it already has a managed services provider (MSP), Infotech Solutions, who has already been accepted as a reputable vendor through the state's RFP process and testing, 2 – the city has already done the strategic and technical assessment, and 3 – the city has Homeland Security performing vulnerability scanning.

Mike explained government-level data centers and getting City data migrated to the government's cloud. Additional services and features include multifactor authentication (MFA), phishing campaigns, all elected officials can be on the email system using .gov emails, and ongoing education involving incident response plans. It costs more to purchase government licenses on the government's cloud as opposed to using a commercial vendor. Mayor McGough asked why it's more expensive. Mike understands the frustration and says that Microsoft does not understand the government's initiatives.

SecureSD will pay for the migration of the city's data from commercial to government which can cost anywhere from \$4,000 to \$15,000 dollars. They will also pay for the licenses from now until the end of the program on June 30, 2028, at which time the city may need to budget for ongoing licensing. SecureSD is working with the current Governor, other Governor candidates, and other federal programs to utilize dollars for ongoing cybersecurity. Mike said, "If this program continues to be successful, we think it will continue to be funded." 64 of the 66 counties are involved in this and 59 are already doing the secure data/email solution.

Alderman Price asked if SecureSD will pay for the city's firewall. Mike said it will pay for the firewall itself and for Infotech to install it. Mike also suggested talking to Infotech about what else can be established through SecureSD funding while the funding is there.

Finance Officer Cindy Deuter explained that the current security camera system will not be allowed through a network managed by Infotech due to their vulnerabilities. All new cameras will need to be purchased and installed. Mike said this is more of a physical security item versus a cybersecurity item and is not covered by SecureSD dollars but to check with UJS and Homeland Security for potential funding.

Justin Sell – Legion update: Justin Sell stated that the American Legion wants to install a wooden sign along the highway and needs electricity run to it. Electric Superintendent Dustin Graham stated the Legion already pays for power to the light pole, and they can tie into that. Justin also requested temporary electric service during the Miller Thriller event in September. The band will play in the parking lot of the ballfield. Alderman Price suggested getting a local electrician to hookup a temporary panel. The city does not have secondary temporary panels already built. Dustin said the closest tie in would be on the breaker at the concession stand.

Ron Hoftiezer – mower: Dan Fritzsche, city street department, spoke in place of Ron. He handed out proposals for mowers. Ron sought bids for a new lawn mower and received 4. Of the 4, only 1 is available. It is a Gravely 252 27 HP zero turn with a 52" deck from Titan Machinery for \$10,325 with a 5-year warranty. Other quotes gathered were a Gravely 352 27 HP 52" deck for \$10,800 – Titan Machinery with a 5-year warranty, a John Deere Z930M ZTrak 25.5 HP 54"

deck for \$12,350 – C&B Operations with a 3-year warranty, and a John Deere Z760R ZTrak 27 HP 54” deck for \$10,700 – C&B Operations with a 3-year warranty. Motion by Alderwoman Hargens, seconded by Alderman Auch to purchase the Gravely 252 HP zero turn 52” deck from Titan Machinery for \$10,325. All members voted aye. Alderman Price abstained. Motion carried.

City-wide cleanup: The annual city-wide cleanup is scheduled for June 11-12. Dan Fritzsche asked that individuals, who do not have the means of getting items out to the county’s free rubble site weekend, call to get on the city’s list before June 11. The items accepted are wood, furniture, carpet, metal, trees/limbs. No tires, no electronics such as TVs/computers, no paint, and no cardboard.

Miller School District – street requests: Mr. Eric Norden, Miller School District Superintendent, emailed a request to close East 8th Avenue (a.k.a. Rustler Drive) for the summer due to construction and to utilize East 7th Avenue as a 2-way street for that time. Motion by Alderman Price, seconded by Alderman Jones to grant Mr. Norden’s request to close East 8th Avenue and use East 7th Avenue as a 2-way street during construction. All members voted aye. Motion carried.

Miller C&C and MFD – fireworks permit: The Miller C&C and Miller Fire Department plan on shooting fireworks during Miller’s 4th of July celebration. Brandon Hammill, Fire Chief of the Miller Fire Department has requested written permission to have a display of fireworks on July 4 with July 5 as an alternate date. Mayor McGough asked what happens if those 2 dates do not work. Alderman Price stated the department does not shoot them for the year. Motion by Alderman Jones, seconded by Alderman Gab to grant the Miller C&C and Miller Fire Department a permit for a public fireworks display. All members voted aye. Motion carried.

Special Event Liquor License – Willie’s Bar & Grill: Motion by Alderman Price, seconded by Alderman Gab to approve a special event liquor license for Willie’s Bar & Grill to serve alcohol at the Miller Community Center on May 30, 2026. All members voted aye. Motion carried.

Approval of Bills: Mayor McGough informed the council that 2 bills were added since the agenda was posted: Hand County Register of Deeds and DGR Engineering. Motion by Alderman Hargens, seconded by Alderman Jones to approve the bills for payment. All members voted aye. Motion carried.

Motion by Alderman Auch, seconded by Alderwoman Hargens to adjourn the meeting. There being no further business, the meeting was adjourned at 8:17 p.m. All members voted aye. Motion carried.

Tom McGough, Mayor

Cindy Deuter, Finance Officer

LEGAL NOTICE OF RECEIPT

Copy of the official proceedings
was received on: _____
Published once at the
approximate cost of: _____

Bills May 2026 (2)

44i	Prof Fees	249.00
A & B Business	Prof Fees	238.09
Americinn	Lodging	297.00
Anthem Sports	Supplies	280.11
Core & Main	Supplies	992.00
Dakota Energy	Prof Fees	1,135.00
Dgr	Prof Fees	2,678.07
Hand Co Rod	Filing Fee	30.00
First Bank & Trust	Power	6,545.00
Infotech	Prof Fees	1,331.94
Jdf	Parts/Repairs	3,053.64
Knox, Andrew	Reimb	122.00
Landis+Gyr	Prof Fees	1,444.83
Linde Gas & Equipment	Rent	121.70
Miller Ace	Supplies	450.37
Miller Fire Department	Fireworks	3,000.00
Northwest Pipe Fittings	Supplies	1,077.70
Ohed	Industry	5,500.00
Prairieland Collections	Prof Fees	113.33
Riter Rogers	Prof Fees	472.50
Royal River Hotel	Lodging	418.00
Runnings	Supplies	292.63
Rd	Loans	16,403.00
Danr	Cert Exam	60.00
Sd Dor	Sales Tax	11,269.68
Stan Houston	Supplies	1,647.74
Sturdevant's	Supplies	419.48
Tony's Repair	Oil Change	66.30
Visa	Supp./Wtr Purchased/Fuel/Etc	21,981.14
Wapa	Power	51,271.40
Wesco	Supplies	243.20
	Accounts Payable Total	<u>\$133,204.85</u>

**Payroll Salary plus Benefits
by Department:**

		5/7/2026 & 5/21/2026		
Department		w/o OT	OT	Total
41402	FINANCE OFFICE	6,917.46	0.00	6,917.46
42101	POLICE	24,449.55	537.80	24,987.35
43101	STREET	19,499.74	167.98	19,667.72
43201	SEWER	13,584.09	37.62	13,621.71
43305	WATER	13,890.58	76.51	13,967.09
43403	ELECTRIC	31,272.10	0.00	31,272.10
45101	BALLPARK	1593.22	0	1593.22
45202	PARK	2,562.08	0.00	2,562.08
		<u>\$113,768.82</u>	<u>\$819.91</u>	<u>\$114,588.73</u>

City Council Meeting
Department Head Reports
June 1, 2026

Police Department Report

May 2026 Stats:

1. Traffic Warnings (39): Speeding = 24, Other = 15
2. Traffic & Criminal Citations (14): Speeding = 10, Other = 4, Total Fines = \$1,685.00
1. Felony Arrests: 0
2. Misdemeanor Arrests: Warrant arrests = 2
3. Agency Assists: Fire = 0, Ambulance = 2, Careflight = 0, Assist LEO = 3
4. 911 Misdeal = 3
5. Funeral Escorts = 0
6. Fingerprints = 2
7. 24/7 = .5
8. Total Calls for Service (CFS) = 47

Street Department Report

- I. Installed a drop inlet east of Hand County Highway.
- II. Completed maintenance on several mowers, including replacing a deck belt and sharpening blades.
- III. Continued spraying weeds as weather and wind conditions allowed.
- IV. Added additional base-course material to the Super 8 road.
- V. Finished the initial street sweeping throughout town and have begun re-sweeping due to wind blowing sand and dirt back onto the streets.
- VI. Hauled away dirt and debris collected from street sweeping operations. We typically remove up to approximately 350 tons annually.
- VII. Removed a brick wall in the warming house.
- VIII. Covered the plastic liner at Crystal Lake.
- IX. Applied gravel to the road east of Hand County Highway.
- X. Applied gravel to the oval by the camper parking area.
- XI. Removed three beaver dams.
- XII. Built a hitch for the new mower.
- XIII. Hauled in dirt and graded/sloped the shoulder along 10th Avenue.

Water/Sewer/Airport Department Report

- a) I met with SPN and Tony Olson a couple of times to review the Phase 4 punch list items. Currently, we are pretty well squared away unless any additional issues arise that we are not currently aware of.
- b) We recently completed our Wastewater Inspection with the State. Brandon, Tre, and myself went through the inspection process along with a representative from State DANR. As of this writing, we have not yet received the official results, but I believe the inspection went well.
- c) I have not heard an official start date yet for the Airport Construction project, which was originally expected to begin in May.
- d) The last several weeks have been spent at the pool getting everything ready for opening. We are currently waiting on some chemicals to arrive.

Electric Department Report

- 1) Completed utility locates.
- 2) Repaired faulted primary wires.
- 3) Assisted with testing and energizing all new electrical feeds for the school project.
- 4) Andrew attended Underground School training.
- 5) Attended JTS training with MMUA covering the APPA manual.
- 6) Apprentices participated in training with Roger from MMUA.
- 7) Tested electrical grounds.
- 8) Switched out transformers for larger units where needed.
- 9) Continued restoration work on the white pickup utility box.
- 10) Installed and replaced light poles.
- 11) Repaired airport lighting.
- 12) Painted the flagpole in the park.
- 13) Retired additional outdated underground cabinets.
- 14) Attended East River switching class.

City Council Meeting
Department Head Reports
June 1, 2026

Finance Office Report

1. Sales Tax Comparison Report – see attachment. The second payments received in April and May helped significantly.
2. \$1.75 million was transferred from ABT checking to SD FIT. ABT accounts are currently earning 0.75% while SD FIT is earning 3.339%. Dollars are still very liquid, and transfers can be made to cover monthly expenses paid from the ABT checking account.
3. The federal audit to be performed by KBA will start in June.
4. Follow-up to Alderman Jones’s question about names being listed as bad debt accounts. Are those names to be made available to the public? This is the answer provided on the internet:

Legal and Privacy Constraints

- **Prohibition on Publicizing Debt:** South Dakota law prohibits debt collectors and those attempting to collect debt from publishing a list of names of borrowers who refuse to pay their debts.
- **Privacy Exceptions:** While South Dakota has broad public records laws (SDCL 1-27), they generally protect the financial information of private citizens interacting with public entities, such as personal records, from being released to the public.
- **Uncollectible Accounts:** According to South Dakota Codified Law 9-22-4, when a municipality deems an account "uncollectible," it may remove it from active records and disclose it in a financial report, but this is typically part of a formal audit process rather than a public, searchable list of names. [[1](#), [2](#), [3](#), [4](#), [5](#), [6](#)]

Public Notice Requirements

- Public notices for things like delinquent property taxes are required to be published in legal newspapers, which makes them public record, but this is different from publishing a general list of all utility or city service accounts in collections. [[1](#), [2](#)]

Conclusion

- While the city may, and likely does, use third-party collection agencies or the South Dakota Obligation Recovery Center (which involves sharing data with authorized agents), publishing a list of names for general public knowledge likely violates privacy standards and debt collection regulations. [[1](#)]
- *Disclaimer: I am an AI, not an attorney. This information is based on public records and South Dakota statutes available as of May 2026. For a legal determination, consult with the South Dakota Municipal League or a legal professional.*

Gross Receipts Tax - Split Fund 211

Month	Current Year		
	Total	City 20%	OHED 80%
JAN	\$1,377.62	\$275.52	\$1,102.10
	\$3,723.34	\$744.67	\$2,978.67
FEB	\$156.22	\$31.24	\$124.98
	\$2,540.40	\$508.08	\$2,032.32
MAR	\$745.81	\$149.16	\$596.65
	\$2,141.50	\$428.30	\$1,713.20
APR	\$1,056.63	\$211.33	\$845.30
	\$2,287.60	\$457.52	\$1,830.08
MAY	\$1,237.40	\$247.48	\$989.92
	\$2,699.82	\$539.96	\$2,159.86
JUN		\$0.00	\$0.00
		\$0.00	\$0.00
JUL		\$0.00	\$0.00
		\$0.00	\$0.00
AUG		\$0.00	\$0.00
		\$0.00	\$0.00
SEP		\$0.00	\$0.00
		\$0.00	\$0.00
OCT		\$0.00	\$0.00
		\$0.00	\$0.00
NOV		\$0.00	\$0.00
		\$0.00	\$0.00
DEC		\$0.00	\$0.00
		\$0.00	\$0.00
	\$17,966.34	\$3,593.27	\$14,373.07

\$3,593.27
average/month

Month	Previous Year		
	Total	City 20%	OHED 80%
JAN	\$1,387.66	\$277.53	\$1,110.13
	\$3,542.27	\$708.45	\$2,833.82
FEB	\$849.95	\$169.99	\$679.96
	\$2,770.60	\$554.12	\$2,216.48
MAR	\$799.64	\$159.93	\$639.71
	\$2,698.71	\$539.74	\$2,158.97
APR	\$660.24	\$132.05	\$528.19
	\$2,896.51	\$579.30	\$2,317.21
MAY	\$1,105.25	\$221.05	\$884.20
	\$2,891.75	\$578.35	\$2,313.40
JUN	\$1,024.63	\$204.93	\$819.70
	\$1,131.15	\$226.23	\$904.92
JUL	\$4,263.47	\$852.69	\$3,410.78
	\$2,994.31	\$598.86	\$2,395.45
AUG	\$2,372.86	\$474.57	\$1,898.29
	\$4,124.67	\$824.93	\$3,299.74
SEP	\$1,371.07	\$274.21	\$1,096.86
	\$2,907.81	\$581.56	\$2,326.25
OCT	\$2,145.84	\$429.17	\$1,716.67
	\$2,778.52	\$555.70	\$2,222.82
NOV	\$1,302.84	\$260.57	\$1,042.27
	\$2,618.76	\$523.75	\$2,095.01
DEC	\$1,873.20	\$374.64	\$1,498.56
	\$4,048.04	\$809.61	\$3,238.43
	\$54,559.75	\$10,911.95	\$43,647.80

\$4,546.65
average/month

up/down from previous year		
Total	-1,636.24	-3.00%
City	-327.25	-3.00%
OHED	-1,308.99	-3.00%

Pay OHED through AP using expense code: 211-4651-4510

OHED 80%

Check # _____

Check Date _____

MAY 989.92

MAY 2,159.86

\$3,149.78

Infotech Solutions, LLC
 PO Box 452
 1002 South Division Avenue
 Madison, SD 57042
 605-427-0555



QUOTE

No: 6620

Date: 5/26/2026

Prepared for:

DSU/SECURE SD - CITY OF MILLER
 917 N WASHINGTON AVE
 MADISON, SD 57042
 Phone: (605) 310-3821

Prepared by: JADE
 Quote Name: annual-licensing

Quantity	Item	Description	UOM	Discount	Sell	Total
8	Office 365 G1 GCC - Annual	Office 365 G1 GCC (\$10.00/user/month) June 2026 - May 2027	EA	\$0.00	\$120.00	\$960.00
19	Microsoft 365 Government G3 - Annual	Microsoft 365 Government G3 (45.00/month) June 2026 - May 2027	EA	\$0.00	\$540.00	\$10,260.00
27	Email ONLY - Monitoring, Management, and Support -	SecureSD Email Solution Maintenance per RFP #: DSU-25003-SecureSD	EA	\$0.00	\$0.00	\$0.00
27	Managed Simulated Phishing Annual	Managed Simulated Phishing Platform - KnowBe4 (3.00/month) June 2026 - May 2027	EA	\$0.00	\$36.00	\$972.00
28	Managed ITDR Annual	Managed Identity Threat Detection and Response - 24/7 (3.00/month) June 2026 - May 2027	EA	\$0.00	\$36.00	\$1,008.00
27	Microsoft Defender for 365 Plan 1 - GCC Annual	Microsoft Defender for 365 Plan 1 - (3.00/month) June 2026 - May 2027	EA	\$0.00	\$36.00	\$972.00

Quote Subtotal: \$14,172.00

Tax: (*Rate 0.00%) \$0.00
GRAND TOTAL: \$14,172.00

Quote is valid until: 6/9/2026

Terms: Due Upon Receipt

Master Service Agreement

This Quote is made pursuant to the Master Information Technology Services Agreement (the "Master Agreement") between Infotech Solutions, LLC and the party to whom this Quote is prepared for ("Customer"). The terms of this Quote are incorporated into the Master Agreement and subject to the terms and conditions set forth in the Master Agreement.

Infotech Solutions, LLC
 PO Box 452
 1002 South Division Avenue
 Madison, SD 57042
 605-427-0555



QUOTE

No: 6621

Date: 5/27/2026

Prepared for:

DSU/SECURE SD - CITY OF MILLER
 917 N WASHINGTON AVE
 MADISON, SD 57042
 Phone: (605) 310-3821

Prepared by: JADE
 Quote Name: migration

Quantity	Item	Description	UOM	Discount	Sell	Total
1	OneTime per Entity Cost	Secure Configuration and deployment of Microsoft government tenant on .gov domain. Includes GCC tenant provisioning, DNS configuration, license mapping, policy setup, and security baseline deployment-	EA	\$0.00	\$1,500.00	\$1,500.00
27	Onetime User/Account Cost For Implementation & Onboarding	Includes mailbox migration, MFA enrollment, policy tagging, basic training package	EA	\$0.00	\$100.00	\$2,700.00
1	DNS	City of Miller - We will be using a new domain of miller.sdcity.gov that will be hosted through DSU.	EA	\$0.00	\$0.00	\$0.00
6	OneTime per Entity Cost	Migration of SharePoint Site from Existing Tenant	EA	\$0.00	\$200.00	\$1,200.00

Quote Subtotal: \$5,400.00

Tax: (*Rate 0.00%) \$0.00
GRAND TOTAL: \$5,400.00

Quote is valid until: 6/10/2026

Terms: Due Upon Receipt

Master Service Agreement

This Quote is made pursuant to the Master Information Technology Services Agreement (the "Master Agreement") between Infotech Solutions, LLC and the party to whom this Quote is prepared for ("Customer"). The terms of this Quote are incorporated into the Master Agreement and subject to the terms and conditions set forth in the Master Agreement.

Certain Other Terms

5/1/26

Attn: Terry Manning
Miller SD City of
120 West 2nd Street
Miler SD 57362

Dear Terry:

According to our records, your Micro-Comm, Inc. (M-C) telemetry system service contract number(s) SC0529 will expire on 7/12/26. (Job Numbers(s) 07096, 10004, 10019, 17059 is no longer under warranty. We would like to let you know that we can provide a service plan for \$4900.00 plus any applicable taxes, annually that will provide phone support, internet troubleshooting, and M-C Manufactured parts even if system parts are damaged by lightning.

Since most insurance companies don't understand telemetry, it is impossible to purchase this type of coverage from anyone else. Likewise, your insurance money is best spent to cover vandalism, flooding, accidents, etc.

The service contract program was designed with you in mind-for example, one of your M-C Telemetry RTUs is down and you need parts. Simply give us a call and the parts will immediately be shipped to you.

By the quickest method available. Simply return the broken parts so they may be tested/repaired and returned to stock. **Return shipping cost is the responsibility of the customer.** Our annual plan provides a level pay option that makes it budget friendly. Once a year payment covers everything, parts are the main cost this plan pays for itself.

Terms and Conditions of the Service Plan:

1. Micro-Comm, Inc. shall be liable only for the cost or repair of any M-C manufactured equipment including radio, power supply, batteries, RTU and CTU Battery backup units, relays, light bulbs, MC L5A and Keller Well Transducers, Minco sensors, relays, and associated equipment required for system operation as designed (below #6)
2. In the event of equipment failures or equipment damaged by lightning M-C will supply troubleshooting, by phone and internet log in to determine parts necessary to complete repairs and return system to previous level of operation. Parts will be shipped by the quickest method available to the job site. Customer shall supply labor for removal and installation of equipment at customer's premises. **Return of defective equipment to Micro-Comm is customer responsibility**
3. In the event exact replacement parts are no longer available, M-C will (at its discretion) replace the existing equipment or components with similar or "current production" materials in order to restore the control system back to its original level of operation. Prior to replacement, M-C will identify the materials to be used, estimate labor to update software, records, drawings, and software documentation. Update, a labor rate of \$100/ hour will apply, any new or additional features that are available with this replacement equipment will be offered to the customer for an additional expense, parts plus labor to be quoted upon request.
4. This plan is void and does not apply if damage to equipment is caused by flooding, high winds, , tornadoes hurricanes, freezing, fire, chemical damage, vandalism, improper installation, improper maintenance, accident, alteration, abuse, or misuse, (by other than M-C or its designee).

5. M-C's sole obligation in case of its equipment failure will be to provide the service specified above. M-C will not be liable for any consequential or incidental damage to any other manufacturer's equipment arising from M-C system failures. Micro-Comm will not be liable for downtime, i.e., Overtime labor and travel to and from sites.

6. The plan is for M-C manufactured parts only. The following list is an example of Items; not covered: Non-Micro Comm PLC's, VFD's, BW probes, Omega sensors, chart recorders, chart pens, and paper, phase monitors, pump alternators. Flow meters, flow sensors, chemical feed and chemical monitoring equipment, computers, keyboards, monitors, Compute Battery backup units, printers, routers, switches, external wiring, and cabling.

7. Service Plan coverage provided by Micro-Comm Inc. begins when current system warranty ends, and provides coverage for one calendar year from warranty end date. Warranty end date will extend when a signed copy of Service Plan and payment are received. Customer systems currently out of warranty can sign on to plan by completing Service Contract proposal, sign and return with check or PO # for payment has been received.

Micro-Comm, Inc. Service rates \$150/hr., 4 hr. min, onsite service, \$75/hour travel time to and from job site, \$2-mile local drive trip, and \$75-day travel expense travel time. expenses (airfare, car rental, parking +10%) and \$250 overnight. Software changes and remote site modifications can be purchased for \$750 each, plus \$150 hr. labor time. ISP, Computer Network System upgrades and expansion work request are forwarded, Micro-Comm, Inc. sales Department.

Service Contract Service rates: \$100 hr., 4 hr. min, onsite service, \$50 hr. travel time to and from job site, \$2-mile local drive trip, and \$50-day travel expense travel time, expense. Software changes and remote site modifications \$0 software change, \$100 hr. quoted time. ISP, router, internet configuration, network router/switch assistance, and new or backup computer setup of equipment not provided by Micro-Comm will be billed at \$150/hour w/4 hr.- Min. Service Contract Customers receive a 10% discount on system upgrades and expansion work through system service contract coverage. Discussion of these options and all service matters is available with Susan Lasater, Support Staff Micro-Comm Inc. or our sales department.

Should you choose to purchase/renew this service plan **You must complete the form below, and return this letter to us with a check payable/PO to Micro-Comm, Inc.**

Customers that require an invoice number, please indicate requirement on the returned proposal with a P.O. Number and you will be invoiced as requested. Please write Service Contract # number on your check and P.O. If you have any questions, feel free to contact me at any time.

Sincerely,



MICRO-COMM, INC
Susan Lasater
Support
slasater@mc-mail.com

I have read and fully understand the terms and conditions of the Service Plan as stated above.

Accepted by: _____

Amount of Check Enclosed: _____

Date: ____/____/____

Optional, P.O. Number: _____



Helms & Associates

416 Production Street N.
Aberdeen, SD 57401, United States
Tel: 605-225-1212
bobb@helmsengineering.com

INVOICE

INVOICE DATE: 5/20/2026
INVOICE NO: 38468
BILLING THROUGH: 5/16/2026

CITY OF MILLER
120 West 2nd Street
MILLER, SD 57362

A8967 | MILLER AIRPORT TAXIWAY RECONSTRUCTION & ACCESS ROAD

Managed By: COREY T HELMS

AIP #3-46-0035-017-2025
INVOICE FOURTEEN
SEE ATTACHED

A8967:05 | MILLER AIRPORT TAXIWAY RECONSTRUCTION & ACCESS ROAD ADMIN

DESCRIPTION

PROJECT COORDINATION

TOTAL SERVICES	\$153.71
TOTAL (ADMINISTRATION)	\$153.71
SUBTOTAL	\$153.71
AMOUNT DUE THIS INVOICE	\$153.71

This invoice is due upon receipt

VERIFICATION OF CLAIM I declare and affirm under the penalties of perjury that this claim has been examined by me and to the best of my knowledge and belief, is in all things true and correct. Dated this 20 day of May 2026.

HELMS AND ASSOCIATES *[Signature]*

APPROVAL:

BY: _____

TITLE: _____

DATE: _____

SPN Helms

ENGINEERS & SURVEYORS

416 PRODUCTION STREET N.
ABERDEEN, SD 57401

PHONE (605) 225-1312
FAX (605) 225-3189

PROJECT: MILLER MUNICIPAL AIRPORT
CONNECTOR TAXIWAY & ACCESS ROAD CONSTRUCTION

AIP # 3-46-0035-017-2025

A-8967

CONTRACT DATE: AGREEMENT DATED 12/6/23 & AMENDMENT #1 DATED 4/8/25

INVOICE DATE: 5/20/2026

INVOICE NUMBER: FOURTEEN

INVOICE PERIOD: 4/19/2026 THROUGH 5/16/2026

NEW OVERHEADS APPROVED BY SDDOT 06/18/2025

CONSTRUCTION ADMINISTRATION SERVICES		
	CURRENT INVOICE	TOTAL TO DATE
LABOR COSTS:	\$46.85	\$3,413.62
OVERHEADS @ 1.84604	\$86.49	\$6,301.69
LABOR SUB-TOTAL	\$133.34	\$9,715.31
COST OF MONEY @3.621%	\$1.70	\$123.62
FIXED FEE: @ 14%	\$18.67	\$1,360.15
EXPENSES @ COST:		
MILEAGE:	\$0.00	\$26.38
MEALS:	\$0.00	\$0.00
LODGING:	\$0.00	\$0.00
OUTSIDE CONSULTANT (DGR) @ COST	\$0.00	\$8,036.79
	\$0.00	\$0.00
	\$0.00	\$0.00
TOTAL	\$153.71	\$19,262.25

RESIDENT ENGINEERING SERVICES		
	CURRENT INVOICE	TOTAL TO DATE
LABOR COSTS:	\$0.00	\$253.96
OVERHEADS @ 1.84604	\$0.00	\$468.82
LABOR SUB-TOTAL	\$0.00	\$722.78
COST OF MONEY @3.621%	\$0.00	\$9.20
FIXED FEE: @ 14%	\$0.00	\$101.19
EXPENSES @ COST:		
MILEAGE:	\$0.00	\$0.00
MEALS:	\$0.00	\$0.00
LODGING:	\$0.00	\$0.00
OUTSIDE CONSULTANT (DGR) @ COST	\$0.00	\$0.00
	\$0.00	\$0.00
	\$0.00	\$0.00
TOTAL	\$0.00	\$833.17



Helms & Associates

416 Production Street N.
Aberdeen, SD 57401, United States
Tel: 605-225-1212
bobb@helmsengineering.com

INVOICE

INVOICE DATE: 5/21/2026
INVOICE NO: 38478
BILLING THROUGH: 5/16/2026

CITY OF MILLER
120 West 2nd Street
MILLER, SD 57382

A9924 | MILLER AIRPORT AWOS III

Managed By: COREY T HELMS

AIP# 3-46-0035-018-2026 IJA
PER AMENDMENT #1 DATED 3/4/2026
INVOICE TWO

DESCRIPTION	% OF TOTAL FEE	CONTRACT AMOUNT	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURRENT AMOUNT
A9924:04 MILLER AIRPORT AWOS III BIDDING	100	\$12,839.14	70.00	\$8,987.40	\$6,419.57	\$2,567.83
TOTAL		\$12,839.14		\$8,987.40	\$6,419.57	\$2,567.83

SUBTOTAL \$2,567.83

AMOUNT DUE THIS INVOICE \$2,567.83

This invoice is due upon receipt

VERIFICATION OF CLAIM I declare and affirm under the penalties of perjury that this claim has been examined by me and to the best of my knowledge and belief, is in all things true and correct. Dated this 21 day of May 2026.

HELMS AND ASSOCIATES [Signature]

APPROVAL:

BY: _____

TITLE: _____

DATE: _____